

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
March 3, 2022**

A meeting of the DeKalb County Board of Assessors was held on Thursday, March 3, 2022 through Zoom Conferencing.

**Charlene Fang, Chair
Robert A. Burroughs, J.D., Vice-Chair
James Vernor, PhD, MAI, Assessor
Vivian R. Ingersoll, MA, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary
Matthew Welch, Law Department
Bennett Bryan, Law Department**

CALL TO ORDER

The Chair called the meeting to order at 9:31 a.m.

APPROVAL OF AGENDA

The Chair stated that the 3/3/22 Agenda had been received and asked if there were any additional corrections or additions. The BOA Agenda Update showed that Batch 5 had been pulled. She called for a motion to approve. Vivian Ingersoll made a motion for the Approval of the Agenda as amended, seconded by Jim Vernor. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the Minutes of 2/17/22. Jim Vernor made a motion for Approval of the Minutes, seconded by Vivian Ingersoll. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

EXECUTIVE SESSION

At 9:31 a.m. the Chair called for a motion to adjourn into Executive Session to discuss pending litigation, made by Vivian Ingersoll and seconded by Robert Burroughs. The motion carried. Following a discussion at 10:06 a.m. the Chair called for a motion to adjourn back into General Session – Jim Vernor made a motion to adjourn out of Executive Session into General Session, seconded by Vivian Ingersoll. The motion carried unanimously.

The Board reconvened to General session and the Chair reported that no action was taken.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of batches 1 through 16 of this Agenda; excluding batch 5. After discussion, she called for a motion. Robert Burroughs made a motion for Approval of Staff Recommendations for batches 1 through 16; excluding batch 5, seconded by Jim Vernor. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

OTHER BUSINESS

At the last meeting, Vivian Ingersoll made a Motion to Reconsider Batch 27 of the 2/3/22 Agenda. The motion was seconded by Robert Burroughs and the vote was deferred by the Chair pending review of more information. After the review of the additional information, Vivian Ingersoll stated that she felt that the data supporting this batch was questionable, however she thanked Brentnol Baker for correcting the arithmetic error. Calvin Hicks responded and noted that the Staff Recommendation had been executed following the meeting of 2/3/22. After further discussion, Vivian Ingersoll moved the question. The Chair called for a vote: Vivian Ingersoll voted yes to the Motion to Reconsider. The Chair, Robert Burroughs and Jim Vernor voted no to the Motion to Reconsider. The Motion to Reconsider did not succeed.

ADJOURNMENT

There being no further business, the Chair called for a motion to adjourn, Robert Burroughs made a motion to adjourn, seconded by Vivian Ingersoll. The meeting adjourned at 11:03 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.

Chief Appraiser/BTA Secretary

Date Approved:

3-7-22