



Revenue Audits of Selected Taxpayers: Frequently Asked Questions (FAQ)

- ***Why was my business contacted for an audit?***

Depending on the specific taxes you file with DeKalb County, there are several reasons why your business may have been selected for an audit. For some taxes, taxpayer may be selected randomly, or on a cyclical schedule so that the entire taxpayer base is audited every so many years. For other taxes, the County may look for “red flags” either for individual taxpayers whose pattern of tax payments have been inconsistent, or companies in industries, business lines where the County has found or suspects patterns of non-compliance.

- ***Who is RDS and what is their relationship to DeKalb County?***

RDS, or Revenue Discovery Systems, is the company selected by DeKalb County through a competitive bid process, and authorized to assist the County in completing selected taxpayer accounts. Companies to be audited by RDS are reviewed and approved by DeKalb County prior to initial contact.

- ***How can I contact RDS for specific questions?***

The RDS taxpayer support line is open to assist DeKalb County taxpayers (9-6 EST, M-F) Toll Free (800) 556-7274 (option 1, then option 5) or Support@revds.com

- ***Once contacted, how long do I have to schedule an audit?***

RDS normally requests that taxpayers schedule a beginning appointment date for the audit at least 30 days from the date they are contacted. Taxpayers may request a longer time period, if needed.

- ***How long will the audit take?***

It depends on the size and nature of your business, the specific tax(es) you pay, and your ability to provide the records requested. The RDS auditor will attempt to develop a mutually agreeable timetable with you as part of the initial interview.

- ***Where can audits take place?***

Taxpayers typically send their copies of the requested records to RDS, but you have the option to have the audit at your place of business or a public area such as a County building.



- ***When will I find out the results of the audit?***

Once you have provided the records requested, the RDS auditor will schedule a target date for completing the audit, and will present or provide you with a report of the audit findings at that time. You are always welcome to present documents and information that should be considered in the audit as the documents are found.

- ***What if I disagree with the results of the audit?***

During the initial review, the RDS auditor will be available to answer any questions the you may have, ask any follow-up questions, verify information, and make any changes required before submitting a final audit report.