

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
April 20, 2017**

A meeting of the DeKalb County Board of Assessors was held on Thursday, April 20, 2017. Present were the following:

**Vivian R. Ingersoll, Chair
James Vernor, PhD, MAI, Vice-Chair
Robert A. Burroughs, Assessor
John W. Lawson, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser - Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

ABSENT: Charlene Fang, Assessor

CALL TO ORDER

The Chair called the meeting to order at 9:37 a.m.

APPROVAL OF AGENDA

Jim Vernor made a motion to approve the 4/6/17 Agenda, seconded by Robert Burroughs, so ordered and carried.

APPROVAL OF MINUTES

Jim Vernor made a motion to approve the Minutes for 4/6/17, seconded by Robert Burroughs, so ordered and carried.

CITIZEN TIME

Ms. Mary Phillips appeared before the Board to appeal the removal of her homestead exemption for parcel 18 092 01 114 for years 2012 through 2016. Her son, Kunta Phillips accompanied her. Prior to this meeting, the board received a detailed copy of her appeal of the revocation of homestead exemption 2012 through 2016. Ms. Phillips responded to questions from the Board. She explained the details in her life during these years. She indicated that she never received a notice of removal from the Tax Commissioners office. The Chair thanked her for coming and told her that she would receive a response from this office.

After she departed, the board discussed the issue and requested Calvin Hicks contact the Tax Commissioners office to get a copy of the notice of removal which was sent to her in 2012. The Board wanted to determine whether it had a basis for taking any action on the years in question, since Ms. Phillips' appeal rights have expired.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

Jim Vernor made a motion to approve batches 1 through 7 of this agenda, seconded by John Lawson. After discussion, all voted "aye" including the Chair; so ordered and carried.

Jim Vernor made a motion to approve batches 8 through 14 of this agenda, seconded by Robert Burroughs. After discussion, all voted "aye" including the Chair; so ordered and carried.

STAFF REPORTS

See attached.

CHIEF APPRAISERS' REPORT

See attached.

EXECUTIVE SESSION

No session today.

ADJOURNMENT

Jim Vernor made a motion to adjourn, seconded by John Lawson; all voted "aye", the motion carried. The meeting ended at 11:15 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: _____


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: _____

5-4-17