

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
March 2, 2017**

A meeting of the DeKalb County Board of Assessors was held on Thursday, March 2, 2017. Present were the following:

**Vivian R. Ingersoll, Chair
James Vernor, PhD, MAI, Vice-Chair
Robert A. Burroughs, Assessor
Charlene Fang, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser - Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

Absent: John W. Lawson, Assessor

CALL TO ORDER

The Chair called the meeting to order at 9:32 a.m.

APPROVAL OF AGENDA

Jim Vernor made a motion to approve the 3/2/17 Agenda, seconded by Robert Burroughs, so ordered and carried.

APPROVAL OF MINUTES

Robert Burroughs made a motion to approve the Minutes for 2/16/17, seconded by Jim Vernor, so ordered and carried.

CITIZEN TIME

No citizens appeared.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

Jim Vernor made a motion to approve batches 1 through 8 of this agenda with two parcels pulled from batch 2; 18 007 07 005 and 18 007 07 006, seconded by Robert Burroughs. After discussion, all voted "aye" including the Chair. The motion carried.

Jim Vernor made a motion to approve batches 9 through 14 of this agenda, seconded by Robert Burroughs. After discussion, all voted "aye" including the Chair. The motion carried.

STAFF REPORTS

See attached.

CHIEF APPRAISERS' REPORT

See attached.

EXECUTIVE SESSION

No session today.

ADJOURNMENT

Jim Vernor made a motion to adjourn, seconded by Robert Burroughs; all voted "aye", the motion carried. The meeting ended at 10:42 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

3-16-17