



December 13, 2023

TO: All Bidders under:
RFQ 23-3003816 Video Surveillance System Inspection Services

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. 1

Request for Quotation (RFQ) 23-3003816 Video Surveillance System Inspection Services, is hereby amended as follows:

1. Questions have been received and the responses are indicated on pages 2-4 of this addendum.
2. It is the responsibility of each bidder to ensure that they are aware of all addenda issued under this RFQ. **Please sign and return this addendum.** You may email Tina L. Richardson at ttrichardson@dekalbcountyga.gov before the bids are due to confirm the number of addenda issued.
3. All other conditions remain in full force and effect.

Tina L. Richardson
Procurement Technician
Department of Purchasing and Contracting

Responses to Questions:

1. Question: Are the re-inspection fees billable costs?

Answer: Yes, however a permit is required if a passing sign-off is contingent on equipment installation or any work expenses exceeding \$3,000. DeKalb County's electrical inspectors will then manage all subsequent inspections.
2. Question: How long is the payout from the County after completing the reports and sending it to the county for payment?

Answer: DeKalb County's policy requires a net 30-day payment period following the receipt of an invoice for an open purchase order.
3. Question: How many cameras per range of 273 businesses are we installing? Or is it 273 different businesses?

Answer: Equipment installation is not necessary for the completion of this work; inspections & certification compliance are the only requirements. There are a minimum of 273 businesses subject to inspections and certification compliance.
4. Question: If separate buildings, how many cameras are in each building?

Answer: The number of cameras will vary from one business to the next (convenience stores & gas stations).
5. Question: Are the cameras mounted to a bracket or pole?

Answer: The mounting method for the cameras will vary. Only the inspection of camera placement, minimum technological standards, and storage capacity are required.
6. Question: If there are no walk-throughs, can you provide plans for the buildings so we can inspect where the cameras need to be placed?

Answer: Majority of the businesses requiring inspections have camera equipment in place. The contractor will certify if the equipment meets the standards outlined in the ordinance.
7. Question: What are the penalties for non-compliance with the video surveillance ordinance?

Answer: The enforcement and penalties are regulated by DeKalb County Code Officers and Inspectors. See section 8. (L) of the Ordinance.
8. Question: How are businesses affected that open after the June 30th effective date?

Answer: Businesses opening after the effective date will be required to submit a low voltage VSS plan in their construction documents to receive a Certificate of Occupancy during their final inspection.

9. Question: How long will businesses get to comply with the June 30th effective date?

Answer: Each business will have 60 days after the initial inspection to comply with the ordinance.

10. Question: Are you sourcing only one contractor for this contract?

Answer: Yes, but the contractor can have multiple technicians.

11. Question: Is special consideration being given to minority owned/women owned businesses in the awarding of this contract?

Answer: Special consideration will not be given to minority owned/women owned businesses for this project.

12. Question: Can the awarded contractor offer the training session required in the contract at a contractor's office?

Answer: Yes, training sessions can be provided at the contractor's office, provided it is a secure and compliant space according to building code.

13. Question: Will site visits to affected businesses be scheduled, or unannounced?

Answer: We will try to schedule all site visits but reserve the right to inspect at a reasonable time. Ideally, the owner/operator or decision-maker will be present at the time of the inspection.

14. Question: What information will the awarded contractor be given regarding the affected businesses? (Example; List of businesses/contact information)

Answer: Information provided for the businesses include a list of the businesses, account numbers, addresses/locations, and, if available, business names.

15. Question: Will the compliance officer(s) accompany the awarded contractor to the individual site visits?

Answer: Yes, unless alternative arrangements are made and confirmed by all parties, the compliance officer is expected to be present on-site during the inspection.

16. Question: Can you provide further clarification on the requirements for inspection and training across the 273 buildings within the County?

Answer: Inspections involve on-site visits and assessment of equipment and standards, completed with, and observed by one or more compliance officers. The training is expected to be instructional and hands-on, taking place in either a classroom or in the field.

17. Question: Please provide insight into the historical average range for successful bids in projects of this nature

Answer: This is the first solicitation of its kind in DeKalb County; however, the County does not anticipate exceeding \$50K for these services.

18. Question: How many qty of cameras do you need?

Answer: The number of cameras requiring inspection will differ for each business. You may be asked to provide professional recommendations.

ACKNOWLEDGMENT

Date: _____

The above Addendum #1 is hereby acknowledged:

(NAME OF BIDDER)

(Signature)

(Title)
