



February 21, 2023

**TO:** All Bidders under **RFQ No. 23-3003796 for Traffic Sign – Making Materials**

**FROM:** Department of Purchasing and Contracting, DeKalb County, Georgia

**ADDENDUM NO. 1**

**Request for Quotation (RFQ) No. 23-3003796 for Traffic Sign – Making Materials for the Department of Public Works – Roads and Drainage**, is hereby amended as follows:

1. The Request for Quotes due date has been extended to **Monday, February 27, 2023 at 3:00 p.m. EST.**
2. Questions were received, and the responses are provided below:

<b>1.</b>	<p><b>Question:</b> Do we need to register as a vendor with the city or just fill out the necessary paperwork in the bid?</p> <p><b>Answer:</b> <b>Registration is not required at this present time. However, the selected vendor will need to register with DeKalb County in order to receive payment.</b></p>
<b>2.</b>	<p><b>Question:</b> Is this a one-time order?</p> <p><b>Answer:</b> <b>At the present time. Additional material may be required at a later date.</b></p>
<b>3.</b>	<p><b>Question:</b> Do we need to fill out the subcontractor form if we aren't using a subcontractor or is that just for E-Verify information?</p> <p><b>Answer:</b> <b>This is material order only. The subcontractor form is required if the prime contractor uses a subcontractor to provide goods on their behalf.</b></p>
<b>4.</b>	<p><b>Question:</b> Does the reference have to be for sheeting contracts only or would any reference we do business with be acceptable?</p> <p><b>Answer:</b> <b>The references should be acquired from sheeting contracts and/or customers who purchased sheeting from your company.</b></p>
<b>5.</b>	<p><b>Question:</b> How should the bid be submitted? Via email or should it be mailed?</p> <p><b>Answer:</b> <b>All bids are to be submitted via email to <a href="mailto:sfbailey@dekalbcountyga.gov">sfbailey@dekalbcountyga.gov</a>.</b></p>
<b>6.</b>	<p><b>Question:</b> For items 1-3. Will any brand be acceptable? Is this clear or masking tape color? High tac or low tac?</p> <p><b>Answer:</b> <b>Any brand Clear Low Tack Transfer Tape.</b></p>
<b>7.</b>	<p><b>Question:</b> For items 4-6. Is this the 1170 acrylic EC film or the 7725-vinyl electro cut?</p>

	<b>Answer: No. It's 1177C Green and Red Acrylic EC film.</b>
<b>8.</b>	<p><b>Question:</b> For items 7-6. DG is a generic term for Diamond Grade. What type of DG is expected? VIP or DG3? Standard colors or fluorescent colors? 3M brand acceptable?</p> <p><b>Answer: DG3 (HIP) standard colors. 3M brand is currently in our inventory and is use.</b></p>
<b>9.</b>	<p><b>Question:</b> Are there illustrations or photos of the type of traffic signs being requested?</p> <p><b>Answer: Yes. We use standard MUTCD Signage for streets and highways.</b></p>
<b>10.</b>	<p><b>Question:</b> Is the transfer tape clear or papers?</p> <p><b>Answer: Clear.</b></p>
<b>11.</b>	<p><b>Question:</b> Is the DG sheeting Type IX or Type XI?</p> <p><b>Answer: Type IX.</b></p>
<b>12</b>	<p><b>Question:</b> What is the delivery address? If you could also advise if you have a forklift at the location?</p> <p><b>Answer: Yes. We have forklifts on site. The address is:</b>  <b>DeKalb County</b>  <b>Traffic Engineering Sign Shop</b>  <b>3621-B Camp Way</b>  <b>Decatur, GA 30032</b></p>

3. It is the responsibility of each bidder to ensure that they are aware of all addenda issued under this RFQ. **Please sign and return this addendum.** You may email Sharice Feagins-Bailey at [sfbailey@dekalbcountyga.gov](mailto:sfbailey@dekalbcountyga.gov) before the bids are due to confirm the number of addenda issued.
4. All other conditions remain in full force and effect.

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Sharice Feagins-Bailey  
 Procurement Technician  
 Department of Purchasing and Contracting

**ACKNOWLEDGMENT**

Date: \_\_\_\_\_

The above Addendum #1 is hereby acknowledged:

\_\_\_\_\_  
(NAME OF BIDDER)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

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