



DeKalb County
Department of Purchasing and Contracting

December 28, 2023

Via Email:

Notice of Award- RFQ 23-3003818 Concession Banquet Services at Sugar Creek
Amount Not To Exceed: \$30,000.00
Effective Date: December 28, 2023

LA Chews
Attention: Larry Alford
1821 Delowe Drive SW
Atlanta, Ga 30311

Dear Larry Alford,

This will serve as official notice to you that LA Chews has been awarded **RFQ 23-3003818 Concession Banquet Services at Sugar Creek.**

Please have your Certificate of Insurance in the amounts indicated on the Insurance Requirements included in the RFQ to Joydan Holley via email to jmholley@dekalbcountyga.gov. Ensure that DeKalb County is listed as additional insured.

You are hereby reminded that no conditions of this agreement may be modified or changed except through or by the Department of Purchasing and Contracting of DeKalb County. Requests, instructions, or information received by you from sources other than the Department of Purchasing and Contracting which are intended to change the contract are to be refused on the basis that such matters may be handled only between the supplier and the Department of Purchasing and Contracting.

Deliveries and/or services are to be made and/or performed in accordance with the contract. Using department(s) of the County may place telephoned requests for delivery and/or service but only when they are in position to furnish the applicable contract number which has been assigned by the Department of Purchasing and Contracting. In such event, the telephoned request will be confirmed by a written County Purchase Order form bearing the applicable contract number. Mail invoices to **DeKalb County, 1300 Commerce Drive, Accounts Payable, 3rd Floor, Decatur, GA 30030.**

Sincerely,

Joydan M. Holley

Joydan Holley
Procurement Technician
Department of Purchasing and Contracting

JH/ph 

cc: Chuck Ellis, Director Recreation, Parks, and Cultural Affairs
David Flaherty, Division Manager, Recreation, Parks, Cultural Affairs