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**Department of Purchasing and Contracting**

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**VIA EMAIL**

January 3, 2024

Attention: Todd Long, Georgia Division Manager

Atlas Technical Consultants, LLC (fka Moreland Altobelli Associates, LLC)

2450 Commerce Avenue, Suite 100

Duluth, Georgia 30096

**Notice of Award and Contract:** 1359419 Land and Easement Acquisition Services (Multiyear Contract with 2 Options to Renew)

**Effective Date:** Date of Execution through December 31, 2026

**This Contract is Not to Exceed:** \$10,530,000.00

Dear Mr. Long:

This will serve as official notification that your response to our sealed solicitation **Request for Proposal (RFP) No. 23-500643 Land and Easement Acquisition Services (Multiyear Contract with 2 Options to Renew)** has been recommended and approved by the Board of Commissioners.

This notice, together with the request RFP, your proposal submittal, and the formal contract shall constitute the agreement and for identification purposes has been assigned **DeKalb County Contract No. 1359419**. Services under this Contract shall commence and shall be completed in accordance with the terms and conditions of this agreement. A Notice to Proceed Meeting will be scheduled in the coming weeks. The purpose of the Contract Notice to Proceed Meeting is to review DeKalb County's requirements prior to the start of the contract. Please work with Willie Moon, (404) 371-7021, [wmoon@dekalbcountyga.gov](mailto:wmoon@dekalbcountyga.gov) in providing the necessary paperwork to complete the transaction **no later than January 23, 2024**. If you find that you are in need of additional time to obtain the requested information or documents, please be sure to let me know.

Services are to be performed only on an **"as ordered"** basis. Using department(s) of the County may place telephoned requests for service but only when they are in position to furnish the applicable contract number which has been assigned by the Purchasing and Contracting Department. In such event, the telephoned request will be confirmed by a written County Purchase Order form bearing the applicable contract number. Mail invoices to **Attn: Casandra Marshall, Assistant Director - Capital Improvement Projects, DeKalb County Department of Watershed Management, 78 Sams Street, Suite B3200, Decatur, Georgia 30030**.

Sincerely,

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Willie Moon  
Procurement Manager - CIP  
Department of Purchasing and Contracting

cc: File