

December 13, 2023

Email: [davidlubin@dcoggeorgia.com](mailto:davidlubin@dcoggeorgia.com)

Diversified Construction of Georgia, Inc.  
2104 Vista Dale Court  
Tucker, GA 30084

ATTN: David Lubin, President

**NOTICE OF AWARD**  
**ITB No. 23-101568, Police Academy Physical Ability Test (PAT) Facility**  
**Amount Not To Exceed: \$550,502.00**

Dear Mr. Lubin:

This confirms that the DeKalb County Board of Commissioners (BOC) at the *December 12, 2023*, meeting acted to approve the contract award for the subject **ITB No. 23-101568, Police Academy Physical Ability Test (PAT) Facility** in accordance with your response to the subject Invitation to Bid (ITB).

A notice to proceed (NTP) meeting will be scheduled for a later date. Please work with Jennifer Schofield, Senior Procurement Agent, [jjhofield@dekalbcountyga.gov](mailto:jjhofield@dekalbcountyga.gov), in providing the necessary documents to complete this transaction and, in conjunction, with the NTP Meeting. Immediately proceed to acquire (1) the current certificate of insurance (COI), (2) valid county or city Business License and (3) Attachment F, Certificate of Corporate Authority, (4) Payment Bond and (5) Performance Bond, attached hereto in accordance with the terms of the ITB and County Contract. The above listed contract documents must be completed and returned to Jennifer Schofield via email upon your receipt of this Notice of Award.

No work is to begin until you have received the Notice to Proceed (NTP) from the Procurement Manager of DeKalb County. No County department has the authority to authorize you to perform any work until the Notice to Proceed has been issued.

Sincerely,

*Jennifer Schofield*

Jennifer Schofield, NIGP-CPP  
Senior Procurement Agent  
Department of Purchasing and Contracting

DR:jjjs *Delois Robinson*

**Attachments:**

Attachment F, Certificate of Corporate Authority  
Attachment G, Payment Bond  
Attachment H, Performance Bond