



iSupplier Registration Drive

In recognition of "National Purchasing Month" the DeKalb County Purchasing Department is hosting a supplier registration drive. This event represents our commitment to "Connecting and Creating Procurement Partnerships."

Any supplier (vendor, contractor, sub-contractor, prime or LSBE) that is currently doing business with the County and/or intending to in the future must complete their company's iSupplier registration.

Registration



- New Vendor/Supplier Registration
- iSupplier Registration HELP
- LSBE Application Assistance

Account Management



- Maintaining NIGP Codes
- Updating Bank Account Details
- Updating an Address

Invoicing & Payments



- Submitting an Invoice
- Updating a Saved Invoice
- Submitting a Credit Memo

LSBE & Contract Compliance



- Application Process
- Contract Compliance

Every Wednesday in March from 9a-4p,
 Located at: 4572 Memorial Drive, Decatur, Georgia 30032