

# **ANNUAL BUDGET**

**2010**

**DEKALB COUNTY, GEORGIA**

**W. Burrell Ellis, Jr.  
CHIEF EXECUTIVE OFFICER**

**BOARD OF COMMISSIONERS**

<b>Elaine Boyer</b>	<b>District 1</b>
<b>Jeff Rader</b>	<b>District 2</b>
<b>Larry Johnson, Presiding Officer</b>	<b>District 3</b>
<b>Sharon Barnes Sutton</b>	<b>District 4</b>
<b>Lee May</b>	<b>District 5</b>
<b>Kathie Gannon</b>	<b>District 6</b>
<b>Connie Stokes</b>	<b>District 7</b>

**Keith Barker  
Chief Operating Officer  
Executive Assistant to the Chief Executive  
Officer and the Board of Commissioners**

**Barbara Sanders  
Clerk to the Board of Commissioners  
and the Chief Executive Officer**

**Michael J. Bell  
Chief Financial Officer  
Director of Finance**

# DEKALB COUNTY, GEORGIA

## ANNUAL BUDGET DOCUMENT

COMPILED BY:  
DEPARTMENT OF FINANCE  
DIVISION OF BUDGET AND GRANTS  
Russell Frankofsky  
Deputy Director of Finance for Budget and Grants  
(rwfranko@dekalbcountyga.gov)

DIRECTOR'S OFFICE  
Michael J. Bell, Director  
Joel Gottlieb, Assistant Director

John Horn, Financial Management Analyst

### CAPITAL AND GRANTS SECTION

Deborah H. Sherman,  
Manager  
(dmsherma@dekalbcountyga.gov)

Myrna Bowman  
Teresa Cadogan  
Rod Johnson  
Sharon Parker  
Belinda Reaves  
A. Saify  
Jacqueline L. Sanders

### OPERATING SECTION

Gwendolyn Brown-Patterson,  
Manager  
(gbpatter@dekalbcountyga.gov)

Dick Gallagher  
Mitzi Green  
Hyacinth Robinson  
Preston L. Stephens  
Robert Warren

1300 Commerce Drive  
Decatur, Georgia 30030  
404-371-2741



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**County of De Kalb  
Georgia**

For the Fiscal Year Beginning

**January 1, 2009**

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to DeKalb County for its annual budget for the fiscal year beginning January 1, 2009. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



**DEKALB COUNTY  
2010 ANNUAL BUDGET  
TABLE OF CONTENTS**

TABLE OF CONTENTS .....5  
 USERS GUIDE TO THIS BUDGET DOCUMENT .....12

**INTRODUCTION**

DESCRIPTION OF DEKALB COUNTY .....15  
 DEKALB COUNTY ORGANIZATIONAL CHART .....16  
 STATEMENTS OF VISION, MISSION, VALUES.....17  
 PRIMARY GOALS AND CRITICAL SUCCESS FACTORS .....18  
 FISCAL POLICIES OF DEKALB COUNTY .....20  
 ANNUAL BUDGET PROCESS .....24  
 BUDGET PLANNING AND IMPLEMENTATION PROCESS .....25  
 BUDGET CALENDARS .....26  
 BUDGET ADOPTION: HIGHLIGHTS .....29  
 CHIEF EXECUTIVE OFFICER'S BUDGET DIRECTIVE .....32  
 CHIEF EXECUTIVE OFFICER'S BUDGET RECOMMENDATION .....35  
 CHIEF EXECUTIVE OFFICER'S STATE OF THE COUNTY ADDRESS .....43  
 CHIEF EXECUTIVE OFFICER'S AMENDMENT TO BUDGET .....48  
 BOARD OF COMMISSIONERS' AMENDED BUDGET .....56

**SUMMARIES**

DEKALB COUNTY EXECUTIVE SUMMARY .....59  
 FUND STRUCTURE .....64  
 CONSOLIDATED OPERATING FUND BALANCES .....68  
 SUMMARY OF ANTICIPATIONS AND REVENUES .....69  
 SUMMARY OF APPROPRIATIONS AND EXPENDITURES .....70  
 DEPARTMENTAL OPERATING BUDGET .....71  
 DEKALB COUNTY FUNCTION DESCRIPTIONS .....73  
 DEKALB COUNTY DEPARTMENTS BY FUNCTION .....74  
 TOTAL OPERATING BUDGET BY FUNCTION .....75  
**EXECUTIVE GROUPS BY DEPARTMENT / FUND .....76**  
 TOTAL CURRENT AUTHORIZED POSITIONS BY FUNCTION – ALL FUNDS .....80  
 AUTHORIZED POSITIONS BY DEPARTMENT / FUNCTION .....82

**TAX FUNDS GROUP**

**TAX FUNDS AND DEPARTMENTAL SUMMARIES**

TAX FUNDS DESCRIPTION .....85

**DEKALB COUNTY  
2010 ANNUAL BUDGET  
TABLE OF CONTENTS**

TAX FUNDS SUMMARY OF EXPENDITURES AND APPROPRIATIONS .....	86
TAX FUNDS SUMMARY OF REVENUES AND ANTICIPATIONS.....	87
TAX FUNDS REVENUE HISTORY .....	88
CHARGES FOR SERVICES REVENUE HISTORY .....	88
EXCISE TAXES REVENUE HISTORY .....	89
FINES AND FORFEITURES REVENUE HISTORY .....	90
FUND BALANCE FORWARD REVENUE HISTORY .....	91
LICENSES AND PERMITS REVENUE HISTORY .....	93
OTHER REVENUE SOURCES REVENUE HISTORY.....	94
OTHER TAXES REVENUE HISTORY.....	96
PROPERTY TAXES REVENUE HISTORY.....	97
TAX FUNDS EXPENDITURE HISTORY .....	99
CIVIL & CRIMINAL COURTS EXPENDITURE HISTORY.....	99
CONTRIBUTIONS TO CAPITAL PROJECTS EXPENDITURE HISTORY.....	100
DEBT SERVICE EXPENDITURE HISTORY.....	101
GENERAL GOVERNMENT EXPENDITURE HISTORY .....	102
HEALTH & HUMAN SERVICES EXPENDITURE HISTORY .....	103
LEISURE SERVICES EXPENDITURE HISTORY.....	104
NON-DEPARTMENTAL EXPENDITURE HISTORY.....	105
PLANNING & PUBLIC WORKS EXPENDITURE HISTORY.....	106
PUBLIC SAFETY EXPENDITURE HISTORY .....	107
<b>TAX FUNDS BUDGET .....</b>	<b>108</b>
TAX FUNDS AUTHORIZED POSITIONS BY FUNCTION.....	109
TAX FUNDS POSITION GROWTH TRENDS BY FUNCTION .....	110
<b>TAX FUNDS GROUP: DEPARTMENTAL BUDGETS</b>	
BOARD OF COMMISSIONERS.....	111
BOARD OF ETHICS .....	115
CHIEF EXECUTIVE OFFICER.....	117
CHILD ADVOCATE'S OFFICE.....	122
CLERK OF SUPERIOR COURT .....	125
COMMUNITY SERVICE BOARD.....	128
CONTRIBUTION TO CAPITAL PROJECTS .....	130
COOPERATIVE EXTENSION.....	132
DEBT SERVICE FUND .....	136
SPECIAL TAX DISTRICT - DEBT SERVICE FUND .....	139
DISTRICT ATTORNEY .....	143
ECONOMIC DEVELOPMENT.....	148

**DEKALB COUNTY  
2010 ANNUAL BUDGET  
TABLE OF CONTENTS**

FACILITIES MANAGEMENT.....	151
FAMILY AND CHILDREN SERVICES .....	155
FINANCE.....	157
FIRE & RESCUE SERVICES.....	165
GEOGRAPHIC INFORMATION SYSTEMS.....	171
HOSPITAL FUND.....	175
HUMAN RESOURCES & MERIT SYSTEM .....	177
HUMAN SERVICES DEPARTMENT .....	182
INFORMATION SYSTEMS .....	189
JUVENILE COURT .....	193
LAW DEPARTMENT .....	197
LIBRARY .....	200
MAGISTRATE COURT .....	206
MEDICAL EXAMINER.....	210
NON-DEPARTMENTAL .....	213
PARKS & RECREATION .....	215
PLANNING & DEVELOPMENT.....	225
POLICE SERVICES .....	226
PROBATE COURT .....	239
PROPERTY APPRAISAL & ASSESSMENT .....	242
PUBLIC DEFENDER.....	245
PUBLIC HEALTH .....	248
PUBLIC WORKS DIRECTOR .....	251
PUBLIC WORKS - ROADS AND DRAINAGE.....	253
PUBLIC WORKS - TRANSPORTATION.....	260
PURCHASING AND CONTRACTING.....	265
RECORDERS COURT.....	269
REGISTRAR AND ELECTIONS.....	272
RENTAL MOTOR VEHICLE EXCISE TAX FUND FUND.....	275
SHERIFF .....	276
SOLICITOR GENERAL, STATE COURT.....	282
STATE COURT .....	286
SUPERIOR COURT .....	292
TAX COMMISSIONER.....	298
 <b>SPECIAL REVENUE FUNDS GROUP</b>	
SPECIAL REVENUE FUNDS GROUP DESCRIPTION.....	303
SPECIAL REVENUE FUNDS EXPENDITURE / APPROPRIATIONS SUMMARY .....	303

**DEKALB COUNTY  
2010 ANNUAL BUDGET  
TABLE OF CONTENTS**

SPECIAL REVENUE FUNDS OPERATING BUDGET DOLLAR .....	303
SPECIAL REVENUE FUNDS EXPENDITURE / APPROPRIATIONS BY FUND .....	304
SPECIAL REVENUE FUNDS REVENUE SUMMARY .....	304
SPECIAL REVENUE FUNDS AUTHORIZED POSITIONS .....	307
<b>SPECIAL REVENUE FUNDS GROUP: FUND BUDGETS .....</b>	<b>308</b>
COUNTY JAIL FUND .....	308
DEVELOPMENT FUND - PLANNING & DEVELOPMENT DEPT. ....	309
DRUG ABUSE TREATMENT & EDUCATION FUND .....	316
EMERGENCY TELEPHONE SYSTEM FUND .....	318
<b>GRANT-IN-AID FUNDS</b>	
GRANTS FUNDS SUMMARY .....	321
GRANTS - COMMUNITY DEVELOPMENT .....	328
GRANTS - COMMUNITY DEVELOPMENT .....	336
HOTEL/MOTEL TAX FUND .....	342
JUVENILE SERVICES FUND .....	344
LAW ENFORCEMENT CONFISCATED MONIES FUND .....	345
PUBLIC EDUCATION AND GOVERNMENT ACCESS (PEG) FUND.....	347
RECREATION FUND.....	349
REVENUE BONDS - BUILDING AUTHORITY LEASE PAYMENTS FUND.....	351
REVENUE BONDS - PUBLIC SAFETY AND JUDICIAL AUTHORITY LEASE PAYMENTS FUND .....	354
SPEED HUMPS MAINTENANCE FUND .....	356
STREET LIGHT FUND.....	357
VICTIM ASSISTANCE FUND.....	359
<b>CAPITAL PROJECTS FUNDS GROUP</b>	
CAPITAL PROJECTS FUNDS GROUP SUMMARY .....	361
<b>CAPITAL PROJECTS FUNDS EXPENDITURES</b>	
<b>CAPITAL PROJECTS FUNDS ANTICIPATIONS / REVENUES</b>	
<b>CAPITAL PROJECTS FUNDS APPROPRIATIONS</b>	
CIP BUDGET PLANNING AND IMPLEMENTATION PROCESS .....	366
CAPITAL PROJECTS - BUILDING AUTHORITY.....	367
CAPITAL PROJECTS - CERTIFICATES OF PARTICIPATION (C.O.P.S.).....	368
CAPITAL PROJECTS - CLERK OF SUPERIOR COURT .....	369



**DEKALB COUNTY  
2010 ANNUAL BUDGET  
TABLE OF CONTENTS**

CAPITAL PROJECTS - COMMUNITY DEVELOPMENT .....	370
CAPITAL PROJECTS - ECONOMIC DEVELOPMENT.....	371
CAPITAL PROJECTS - EXTENSION SERVICE .....	372
CAPITAL PROJECTS - FACILITIES MANAGEMENT .....	373
CAPITAL PROJECTS - FACILITIES MANAGEMENT - ARRA .....	374
CAPITAL PROJECTS - FAMILY AND CHILDREN SERVICES .....	375
CAPITAL PROJECTS - FIRE & RESCUE SERVICES.....	376
CAPITAL PROJECTS - GEOGRAPHIC INFORMATION SYSTEMS (GIS) .....	377
CAPITAL PROJECTS - HOST .....	378
CAPITAL PROJECTS - HOST CAPITAL OUTLAY .....	381
CAPITAL PROJECTS - INFORMATION SYSTEMS .....	384
CAPITAL PROJECTS - LIBRARY .....	386
CAPITAL PROJECTS - PARKS AND RECREATION .....	388
CAPITAL PROJECTS - POLICE SERVICES .....	393
CAPITAL PROJECTS - PUBLIC HEALTH .....	394
CAPITAL PROJECTS - PUBLIC SAFETY AND JUDICIAL FACILITIES AUTHORITY .....	395
CAPITAL PROJECTS - PUBLIC WORKS - FLEET MAINTENANCE .....	397
CAPITAL PROJECTS - PUBLIC WORKS - TRANSPORTATION AND ROADS & DRAINAGE .....	398
CAPITAL PROJECTS - PUBLIC WORKS - TRANSPORTATION - G.O. BONDS CAPITAL PROJECTS - PUBLIC WORKS - TRANSPORTATION - G.O. BONDS .....	401
CAPITAL PROJECTS - RECORDERS COURT.....	402
CAPITAL PROJECTS - SHERIFF .....	403

**ENTERPRISE FUNDS GROUP**

ENTERPRISE FUNDS GROUP DESCRIPTION .....	405
ENTERPRISE FUNDS EXPENDITURE / APPROPRIATIONS SUMMARY .....	405
ENTERPRISE FUNDS REVENUE SUMMARY .....	406
ENTERPRISE FUNDS EXPENDITURE / APPROPRIATIONS SUMMARY .....	406
ENTERPRISE FUNDS OPERATING BUDGET DOLLAR.....	407
ENTERPRISE FUNDS AUTHORIZED POSITIONS .....	407
ENTERPRISE FUNDS CAPITAL PROJECTS SUMMARY .....	408

**ENTERPRISE FUNDS GROUP: FUND BUDGETS**

AIRPORT FUNDS

AIRPORT OPERATING FUND .....	409
AIRPORT - CAPITAL PROJECTS .....	413

PUBLIC WORKS - SANITATION FUNDS

PUBLIC WORKS - SANITATION OPERATING FUND .....	414
PUBLIC WORKS - SANITATION - CAPITAL PROJECTS .....	423

STORMWATER FUNDS

**DEKALB COUNTY  
2010 ANNUAL BUDGET  
TABLE OF CONTENTS**

STORMWATER UTILITY OPERATING FUND FUND .....	424
STORMWATER UTILITY FUND - CAPITAL PROJECTS .....	425
<b>WATER AND SEWER FUNDS</b>	
WATER & SEWER OPERATING FUND .....	427
WATER AND SEWER CONSTRUCTION FUND .....	439
WATER AND SEWER RENEWAL AND EXTENSION FUND .....	441
WATER & SEWER SINKING FUND .....	444
<b>INTERNAL SERVICE FUNDS GROUP .....</b>	<b>447</b>
INTERNAL SERVICE FUNDS GROUP DESCRIPTION.....	447
INTERNAL SERVICE FUNDS EXPENDITURE / APPROPRIATIONS SUMMARY .....	447
INTERNAL SERVICE FUNDS OPERATING BUDGET DOLLAR .....	448
INTERNAL SERVICE FUNDS AUTHORIZED POSITIONS.....	448
INTERNAL SERVICE FUNDS REVENUE SUMMARY .....	449
<b>INTERNAL SERVICE FUNDS GROUP: FUND BUDGETS</b>	
PUBLIC WORKS - FLEET MAINTENANCE FUND.....	450
VEHICLE REPLACEMENT FUND .....	454
RISK MANAGEMENT FUND .....	456
WORKERS COMPENSATION FUND .....	458
<b>APPENDICES</b>	
<b>ABOUT DEKALB COUNTY</b>	
THE COUNTY.....	461
<b>STATISTICAL INFORMATION</b>	
COUNTY POPULATION AND UNEMPLOYMENT RATE.....	465
NET BONDED DEBT PER CAPITA.....	466
PROPERTY TAX AS A PERCENT OF TOTAL REVENUE .....	466
ASSESSED VALUE OF TAXABLE PROPERTY .....	467
TAXES LEVIED – REAL AND PERSONAL PROPERTY .....	467
TAX RATES ON REAL AND PERSONAL PROPERTY.....	468
PRINCIPAL TAXPAYERS.....	469
MAJOR EMPLOYERS .....	469
<b>ADDITIONAL COUNTY OPERATIONAL DETAILS</b>	
BOARD OF COMMISSIONERS STATEMENT OF MISSION, VISION, AND VALUES .....	470
BUDGET RESOLUTION.....	471

**DEKALB COUNTY  
2010 ANNUAL BUDGET  
TABLE OF CONTENTS**

<b>SALARY SCHEDULE .....</b>	<b>503</b>
<b>GLOSSARY .....</b>	<b>504</b>
<b>ACRONYMS .....</b>	<b>508</b>

**INDEX 514**

# USERS GUIDE TO THIS BUDGET DOCUMENT

## INTRODUCTION

This section includes general and summary information about DeKalb County such as:

- \*\* Vision and Mission Statement, Values and Primary Goals and Critical Success Factors.
- \*\* An Organization Chart.
- \*\* The Annual Budget Plan and Process and the 2010 Budget Calendar.
- \*\* Fiscal Policies of DeKalb County.
- \*\* The Chief Executive Officer's DeKalb County 2010 Operating Budget Directive.
- \*\* The Chief Executive Officer's Budget Recommendations and the Chief Executive Officer's Amendment to the Recommended Budget.
- \*\* A listing of the Budget adjustments made by the Board of Commissioners. The full Budget Resolution is in the Appendices section.

## SUMMARIES

- \*\* Summaries of revenues and appropriations for all funds for the current year budget as well as two prior years. These summaries total all of the funds that are budgeted by the County.
- \*\* Consolidated fund balance chart.
- \*\* Charts and graphs summarizing the fund groups, functional expenditures, the allocation of personnel and the historical growth of the county workforce.
- \*\* A description of the fund structure of DeKalb County.
- \*\* A description of the functional structure and the departments and/or agencies assigned to each function/activity.

## FUND GROUP SECTIONS

These sections include summary information for all funds in each group followed by sections on the budget for each department or entity. At the departmental level the following information is included:

- \*\* The Function, Mission Statements, Program Description, Major Accomplishments and Major Goals for each department or agency and links to the County's Primary Goals and Critical Success Factors.
- \*\* Summaries of events and issues which have had or are expected to have significant budgetary impact.
- \*\* Performance Indicators and Targets for three prior years for those departments that directly report to the Chief Executive Officer.
- \*\* Workload measures indicating activity levels for the past three years and anticipated in the current year.
- \*\* Summaries of expenditures for the past two years and the current year budget by expenditure category and, where applicable, by program unit and an indication of the funding source for appropriations.
- \*\* A detailed listing of positions by cost center and number of positions for the current and two prior years.

## APPENDICES

This section contains DeKalb County's salary schedule, budget resolution, general demographic and statistical information on DeKalb County, and a glossary and acronyms of terms used in the document.

# USERS GUIDE TO THE BUDGET DOCUMENT DEKALB COUNTY BUSINESS PROCESSES THAT IMPACT THE 2010 BUDGET BOOK

During 2002, DeKalb County Senior Management determined that the method by which DeKalb County, Georgia conducted business would have to change in order to comply with financial reporting directives issued by the Georgia General Assembly and the Governmental Accounting Standards Board.

## **GEORGIA GENERAL ASSEMBLY – LOCAL GOVERNMENT UNIFORM CHART OF ACCOUNTS AND REPORTING ACT**

In 1997, the Georgia General Assembly enacted the Local Government Uniform Chart of Accounts and Reporting Act (HB491). The intent of this legislation was to "...provide for the collection and reporting of information so as to assist local taxpayers and local policy makers in understanding and evaluating local government service delivery and operations." A prime benefit of this legislation is that financial information from different governmental units can now be compared.

## **GOVERNMENTAL ACCOUNTING STANDARDS BOARD – GASB STATEMENT 34**

In 1984, this organization was tasked with establishing accounting and financial reporting standards for state and local governments. The legitimacy of GASB standards is based on the official recognition of the American Institute of Certified Public Accountants and bylaws and regulations that apply to state and local governments.

In June 1999, GASB Statement 34 was issued changing the traditional way governments report financial information. The main points of this doctrine are the: 1) establishment of accrual accounting, 2) depreciation of capital assets, and 3) requirement of supplementary information, such as the Management's Discussion and Analysis section of the Comprehensive Annual Financial Report (CAFR).

## **IMPACTS ON THE 2010 BUDGET BOOK**

The County closed 2009 books on schedule. The Budget Resolution for the Operating Budget was adopted on February 23, 2010. The adopted budget was based on the fund balance as of closing.

### **Prior Year Encumbrance Balances Carried Forward.**

Beginning in 2005, prior year encumbrance balances were carried forward to the originating expenditure account. To fund the encumbrance balance carry forward, the FMIS created an appropriation in the same account equal to the encumbrance balance and this appropriation was offset by the Fund Balance Forward – Encumbrance account as the funding source. Beginning in 2006, the encumbrance balance carried forward was adopted by the Board of Commissioners as part of the Budget Resolution.

In 2010, prior year encumbrance balances carried forward were not automatically funded. Individual requests for funding of these balances were submitted and were either recommended and approved or denied. The encumbrance balances themselves, however, were carried forward as in previous years.

The appropriation amounts reported in the 2010 Budget Book reflect the effect of prior year encumbrance balances carried forward only where specifically approved.

### **Rounding Anomalies**

Due to how different modules of Oracle Financials handle fractions of a dollar, footings on isolated schedules might differ from the sum of their components by one dollar.



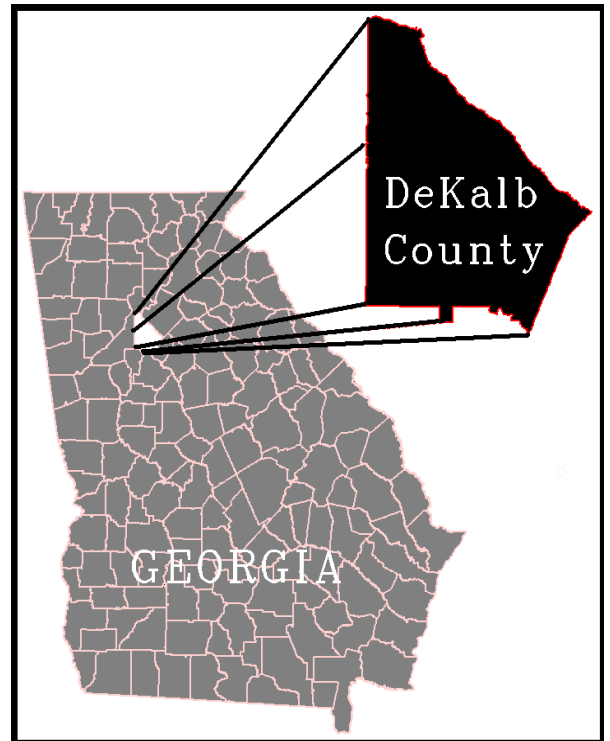
## DEKALB COUNTY, GEORGIA

DeKalb County is situated immediately east of the city of Atlanta and encompasses within its borders a small portion of the corporate limits of Atlanta. DeKalb's population of 731,200 ranks third among Georgia's counties and is the most culturally diverse in the state.

More than 64 languages are spoken within its boundaries. The industrial mix includes retail and wholesale trade, health services, tourism, communications, with both major corporations and small establishments represented.

DeKalb is also second in businesses, workers and overall personal income. Approximately 18% of the population lives in the incorporated areas, which include the City of Decatur (the county seat), nine smaller municipalities and a part of the City of Atlanta.

There are three school systems in operation: DeKalb County, Decatur, and Atlanta public school systems. It is home to a number of colleges and universities, including Emory, Agnes Scott, Oglethorpe, DeKalb Tech and Georgia Perimeter.



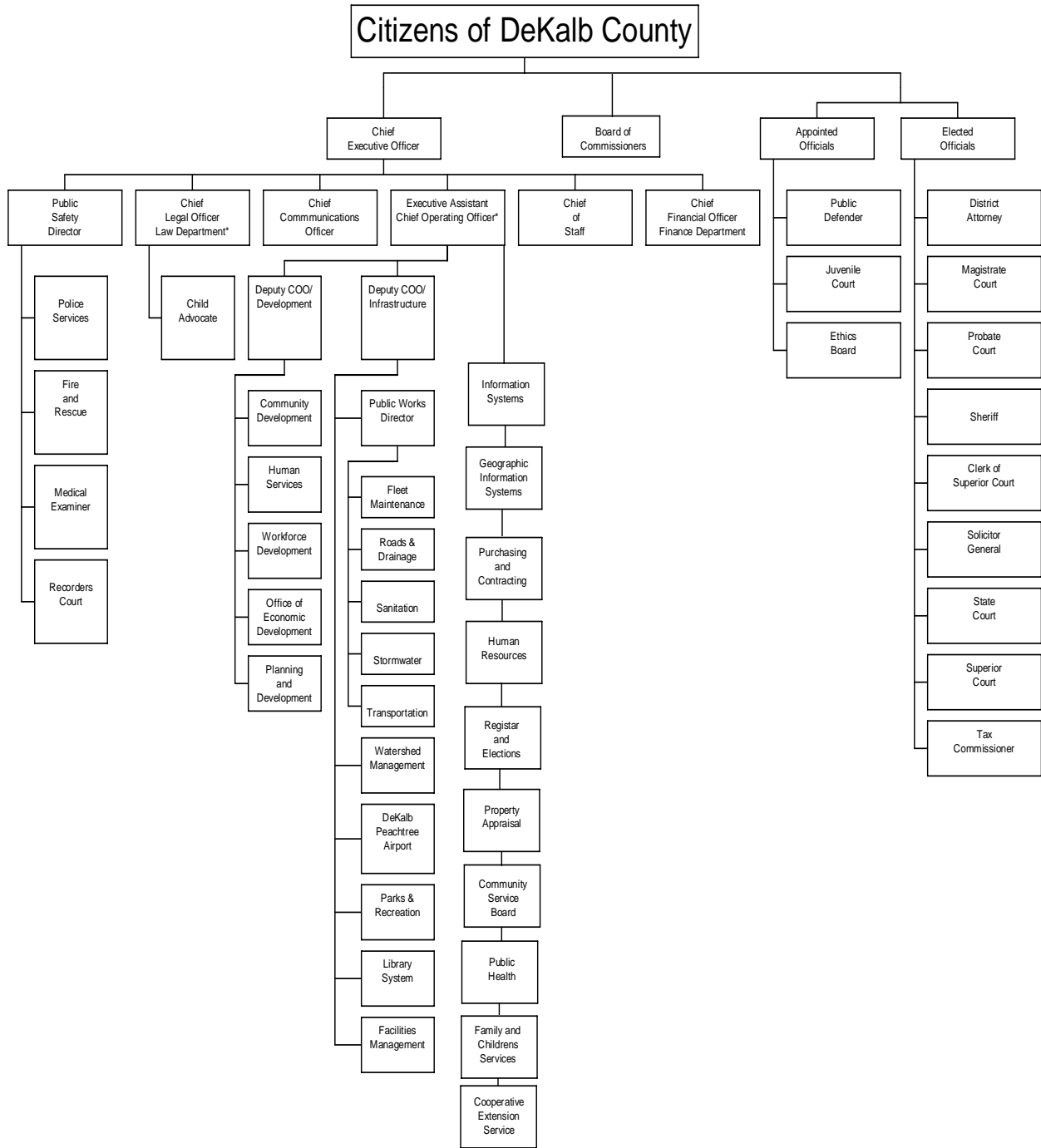
## GOVERNMENTAL STRUCTURE

DeKalb County Government is administered by a seven-member Board of Commissioners and a full-time Chief Executive Officer. The Chief Executive Officer is elected countywide and districts elect the seven commissioners. All commissioners and the Chief Executive Officer serve four-year staggered terms. The Board elects one of its members each year to serve as the Presiding Officer. The Board of Commissioners has several primary responsibilities: to adopt an annual budget and to levy a tax rate and service charge structure sufficient to balance the budget; to rule on requests to rezone property; and to adopt and amend the County Code.

## COUNTY SERVICES

DeKalb County provides to virtually all areas of the County the following services: police, fire and emergency medical protection, sewage collection and treatment, water supply and distribution, refuse collection and disposal, recreational facilities, library services, public health services, court services, highway construction and maintenance, building inspection, animal control service, and planning and land use services. In addition, the County owns and operates the DeKalb-Peachtree Airport, a 600-acre, general aviation facility that is the second busiest airport in the state. The County has 8,012 authorized positions, of which 7,384 are classified as full-time. The school system for the County, outside certain incorporated areas, is operated by the DeKalb County Board of Education. Through contractual arrangements, the County provides support to the Fulton-DeKalb Hospital Authority, which operates Grady Memorial Hospital and provides medical care to the indigent citizens of the County. See the Appendices for more details about DeKalb County.

# DEKALB COUNTY ORGANIZATIONAL CHART



\*These positions are a dual report to the Board of Commissioners.



## **STATEMENT OF VISION**

To Build a New Consensus for a Better DeKalb County.

### **OUR MISSION**

To make the priorities of the citizens of DeKalb the priorities of their County government by achieving a Safer DeKalb, Building Stronger Neighborhoods, Creating a Fiscally Accountable and More Efficient County Government, and Uniting the Citizens of DeKalb.

## **STATEMENT OF VALUES**

In working to accomplish our mission, we value:

An inclusionary approach involving the whole community.

A team approach to preventing problems.

Well-trained employees committed to excellence.

A responsive and responsible service delivery system.

Our cultural diversity.

Positive change, innovation and creativity.

Mutual trust and respect.

# Primary Goals and Critical Success Factors

## Crime Prevention

1. To prevent and reduce crime and promote the safety and security of individuals and their communities, residential and commercial establishments and public facilities.
2. To enhance analysis of crime activity in order to more effectively direct the County's response to emergency and non-emergency situations.
3. To enhance communications between the Departments, citizens and other governments (cities) and governmental entities.

## Infrastructure

1. To maintain and improve all County facilities and properties, including the County's surface transportation, traffic systems, storm water and drainage, water distribution and sewage collection system, sanitation, parks, airport, libraries, human service facilities, etc.
2. To operate, maintain and renew key technology applications and systems.

## Economic Development

1. To promote a flourishing business climate and dynamic economy through recruiting, retention, and expansion programs.
2. To promote quality development and redevelopment, capitalizing on the county's diversity and partnerships.
3. To enhance the economic viability of the county.
4. To create a seamless system of service delivery to all business enterprises within DeKalb County.
5. To promote a trained and educated community workforce.

## Human Services

1. To promote a prevention-based approach to human development by partnering to create quality of life in the areas of health, housing, finance, recreation, the environment and education and information.
2. To promote prevention by partnering to create a sense of community, foster a sense of civic pride and personal growth.
3. To create a seamless continuum of service delivery that is accessible to all county customers.
4. To improve citizen access to governmental services and the judicial system.

## Financial Strength

1. To maximize the County's return on investments within the framework of county policy.
2. To maximize the collection of revenues through effective billing and collection systems.
3. To support financial/budgetary decision-making for all county departments with real time information.
4. To prevent and minimize losses to the county from claims through effective training and risk management.
5. To ensure that funding requirements needed to meet mandates (state or federal) are in place.

# Primary Goals and Critical Success Factors

## Organizational Effectiveness

1. To provide robust integrated communications and information systems structure which is accessible, useful, and efficient.
2. To develop a fully integrated geographic data environment.
3. To manage and allocate resources (personnel, equipment, physical plant) efficiently and effectively.
4. To ensure that the County's business processes operate efficiently and effectively through adherence to standards and measures.
5. To adopt and implement a strategic planning process that supports the County's vision and goals.
6. To increase the productivity of the County's staff at all levels.
7. To enhance the quality of work life through employee programs, personal development and recognition of performance.
8. To optimize the application of information technologies to all key county-wide business processes.

## **FISCAL POLICIES OF DEKALB COUNTY**

---

### **OPERATING BUDGET POLICIES**

1. The DeKalb County Government will finance all current expenditures with current revenues to include that portion of the fund balance forwarded from the prior year designated to be reappropriated for current expenditures or for a designated reserve or contingency fund. The DeKalb County Government will make every effort to avoid budgetary procedures that balance current expenditures through the obligation of future resources.
2. The operating budget will provide for adequate maintenance of capital equipment and facilities.
3. All Operating Funds are subject to the annual budget process. Total anticipated revenues and other funding sources available must equal total estimated expenditures for each fund, i.e. the budget must be balanced.
4. All budgets will be adopted on a modified cash basis of accounting. Revenues are recognized when they are received and expenditures are charged against the budget when encumbrances are booked or when disbursements are made.
5. All unencumbered operating budget appropriations will lapse at year-end. Encumbered balances will be carried over to the following fiscal period and paid from the reserve for encumbrances account.
6. The budget will be adopted at the departmental level within each fund, which is the legal level of budgetary control. Expenditures may not exceed the total budget for any department within a fund. Department heads and management personnel are directed to operate within budget limitations.
7. Transfer of appropriations from salary and employee benefit accounts require approval of the CEO. Transfers of appropriations within a Department will require only the approval of the Finance Director or designee. Transfers between departments or funds, an increase of a personal services appropriation, or an increase in the level of departmental appropriations or authorized positions shall require the approval of the Governing Authority.
8. DeKalb County will include an amount in the Tax Funds budget approved by the Governing Authority for unforeseen expenditures. The amount of this contingency appropriation will be no more than 5% of the Tax Funds budget.
9. DeKalb County will integrate performance measurement and productivity indicators within the budget process. Such performance measurements and productivity indicators will be updated and reviewed periodically throughout the budget year.
10. DeKalb County will maintain a budgetary control system and will prepare on a monthly basis financial reports comparing actual revenues, expenditures and encumbrances with budgeted amounts.
11. DeKalb County will comply with all state laws applicable to budget hearings, public notices, public inspections, and budget adoption.
12. Enterprise and Internal Service Fund budgets will be self supporting. Rates charged within such Enterprise and Internal Service Fund budgets will be examined annually to determine their legal sufficiency and relative to the Internal Services Fund equity.
13. DeKalb County will prepare an annual budget document as soon as practicable, after budget adoption. This document will be submitted to GFOA's Distinguished Budget Preparation Award Program for review.
14. DeKalb County will maintain a program to replace authorized vehicles and mobile equipment by use of a Vehicle Replacement Internal Service Fund, and/or an outside tax exempt leasing program whose assets will be used only for such purposes consistent with the provisions of these operating budget policies.

### **CAPITAL BUDGET POLICIES**

1. Capital projects will be undertaken to preserve or replace infrastructure and public facilities, promote economic development, improve the delivery of services, improve economically depressed areas, and improve those areas with low and moderate income households.
2. DeKalb County will develop a five year Capital Improvement Program (CIP) and update the CIP annually to direct the financing of and appropriations for all capital projects. DeKalb County defines a capital project as any project in excess of \$25,000 with an estimated useful life of five years or greater.
3. DeKalb County will coordinate the development of the Capital Improvement Program with the development of the operating budget to insure that future operating costs are projected, considered and included in the operating budget where appropriate.
4. DeKalb County will seek public and private grants, and other outside sources of revenue to fund projects included in the Capital Improvement Program.

## **FISCAL POLICIES OF DEKALB COUNTY**

---

5. The balances of appropriations within budget for capital projects at year end will be reappropriated in the following year until the project is completed.

### **RESERVE FUND POLICIES**

1. DeKalb County will strive to accumulate Tax Fund working reserves at least equal to one month (1/12th) of the total Tax Fund budgets. These reserves will be created and maintained in order to:
  - A. Offset significant downturns in revenue or revisions in any general government activity.
  - B. Provide for a stabilized fiscal environment to maintain and enhance bond ratings and provide sufficient working capital to minimize the size of Tax Anticipation Note issuances.
  - C. Enhance economic development opportunities.
  - D. Sustain the confidence of its citizens in the continued viability of the County Government.
2. DeKalb County will maintain risk management reserves to provide for liabilities incurred for workers' compensation claims, other retained employee benefits, and claims not otherwise addressed in this policy statement.
3. DeKalb County will accumulate and maintain sufficient cash reserves in the Enterprise Funds in accordance with all legal debt requirements.

### **REVENUE ADMINISTRATION POLICIES**

1. DeKalb County will maintain a diversified revenue mix to shelter it from short-term fluctuations and to minimize the effect of an economic downturn.
2. DeKalb County will estimate its revenues by an objective analytical process in a prudent conservative manner.
3. DeKalb County will follow a policy of charging for services with user fees whenever possible.
4. DeKalb County will seek public and private grants, and other outside sources of revenue where appropriate.
5. DeKalb County will establish the level of all user fees based on an analysis of the cost of providing the required services.
6. DeKalb County will set user fees for each Enterprise Fund, at a level that supports the direct and indirect cost of the activity.

### **COLLECTIONS POLICIES**

1. DeKalb County will strive to fully collect all monies where due by County billing activities, using all available legal avenues or contractual outside collection agency action.
2. Any account billed or assessed by the County and not collected by the applicable statute of limitations shall be removed from the County's current receivables records and transferred to an inactive file status for a retention period of two years. After the retention period, inactive accounts shall be deleted permanently from the County records.
3. Accounts may be transferred to inactive status prior to statute of limitations aging, when it has been determined by the County Finance Director that an account is uncollectible.

### **ACCOUNTING, AUDITING, AND FINANCIAL REPORTING**

1. An independent audit in compliance with Generally Accepted Auditing Standards will be performed annually by a qualified external auditor in accordance with applicable State Law and the DeKalb County Code.
2. DeKalb County will maintain an internal audit function and conduct financial, operational, compliance, and performance audits on a periodic basis.
3. DeKalb County will prepare a Comprehensive Annual Financial Report (CAFR) in accordance with Generally Accepted Accounting Principles (GAAP). DeKalb County will strive to prepare the CAFR to meet the standards of the GFOA Certificate of Achievement in Financial Reporting Program, and will submit the CAFR annually for a certificate review.
4. DeKalb County will establish and maintain professional accounting practices. Accounting systems will conform to the County's budget basis, with conversions to GAAP provided in the CAFR.

## **FISCAL POLICIES OF DEKALB COUNTY**

---

5. DeKalb County will maintain accurate records of fixed assets to insure proper stewardship of public property.
6. An ongoing system of financial reporting will be maintained to meet the needs of the County. The system will promote budgetary control and comparative analysis.

### **DEBT POLICIES**

1. DeKalb County will confine long-term borrowing to capital improvements.
2. DeKalb County will follow a policy of full disclosure on every financial report and bond prospectus.
3. DeKalb County will use voted general obligation debt to fund general purpose public improvements which cannot be financed from current revenues or other sources.
4. Revenue Bonds will be issued only when revenues are sufficient to satisfy operating expenses, coverage factors, and existing debt service requirements.
5. DeKalb County will utilize lease purchase or short-term debt in those situations where the economies of scale make either internal or bond financing impractical or cost inefficient.
6. DeKalb County will, as needs arise, utilize professional individuals or firms to assist in the preparation and issuance of County bonds, notes or lease finance obligations. Standing financial advisory or bond counsel contracts should be rebid at least every three (3) years.
7. The scheduled maturity of bond issuances generally should not exceed the useful life of the capital project or asset(s) financed.
8. DeKalb County will generally consider refunding outstanding indebtedness if one or more of the following conditions exist: (1) net present value savings are at least 3% of the par amount of the refunding bonds; (2) the bonds to be refunded contain restrictive or outdated covenants; or (3) restructuring debt is deemed advisable.
9. DeKalb County will consider the purchase of bond insurance or other forms of credit enhancement if the savings exceed the cost.
10. DeKalb County will conduct competitive sales for all issues unless circumstances dictate otherwise. Negotiated sales may be considered if one or more of the following criteria exists:
  - A. extremely large issue size
  - B. complexity of financing structure
  - C. timeliness of marketing and closure
  - D. market volatility
  - E. comparatively lesser credit rating

### **INVESTMENT POLICIES**

1. DeKalb County will maintain a prudent but aggressive program of investing all funds under the direction of the Governing Authority.
2. The investment program will be operated based on a formally adopted Investment Policy, which will include the following:
  - A. Legality - all investments comply with federal, state and local laws.
  - B. Safety - principal is protected from loss with secure investment practices and collateralization.
  - C. Liquidity - investments are readily convertible to cash when needed without losses.
  - D. Yield or Return on Investment - earnings are maximized within the confines of A, B, and C above.
3. The investment program will use a competitive selection process for investments except when use of the state investment pool is appropriate. Investments will be placed only with "qualified" financial institutions.
4. The investment program will provide for a system of internal control over investments and timely financial reporting over investing activities.

### **OTHER POLICIES**

1. The County will maintain a records retention program to ensure conformance with State Law.

## **FISCAL POLICIES OF DEKALB COUNTY**

---

2. The purchase of insurance and risk-related services will be conducted on a non-discriminatory basis, through means designed to optimize long term financial security, reliability of coverages and services, and minimization of net cost. This may be accomplished through competitive bidding procedures or through competitive selection of insurance brokers and agents.

### **PROCUREMENT POLICIES**

1. DeKalb County will establish regulations and procedures to provide for an efficient and fiscally responsible system for the purchase of materials and services.
2. The CEO is responsible for the operation of the Government's purchasing system.
3. Within the limits prescribed by the County Code and State Law, the County will utilize competitive bidding procedures. Bids will be awarded on a non-discriminatory basis.

The purchase of insurance and risk-related services will be conducted on a non-discriminatory basis, through means designed to optimize long term financial security, reliability of coverages and services, and minimization of net cost. This may be accomplished through competitive bidding procedures or through competitive selection of insurance brokers and agents.

## Annual Budget Plan and Process

The Chief Executive Officer and Board of Commissioners meet annually at a budget retreat to discuss issues confronting the governing authority. This retreat formulates the overall budgetary goals for the next budget year.

DeKalb County's budget process is designed to encourage input from, and provide sufficient budgetary information to, the citizens of DeKalb County, department heads and elected officials as well as the Chief Executive Officer and Board of Commissioners. The budget is adopted yearly, and the County uses a calendar fiscal year. The annual budget process officially begins in June of each year with the Chief Executive Officer's meeting with elected officials and department heads to establish priorities for the upcoming year. As part of this gathering, the CEO issues a Budget Memo which guides the preparation of each department's budget request. As in years past, this memo established an objective of a 5% reduction in the funding of controllable expenditures requested by each department.

The budget process can be broken out into four (4) phases. In Phase One, the Budget & Grants staff of the Finance Department develops and distributes resources for the next budget year. In Phase Two, Budget & Grants staff of the Finance Department plans and monitors budgets for the current year, while the departments prepare the requests for the next budget year. In Phase Three, Budget and Grants staff analyzes and reviews the budget requests and makes recommendations to the CEO. The CEO reviews Budget and Grants' recommendations, reviews them with elected officials and department heads, and makes the final recommendations. In Phase Four, the CEO's Budget Recommendations are presented to the Board of Commissioners; the BOC reviews these recommendations, holds public hearings, and finally, the BOC adopts the budget.

The chart on the next page provides a snapshot of the budget plan and process.

The Chief Executive Officer submits the Recommended Budget to the Board of Commissioners in early December, except in years in which a new CEO is elected. In such years, the CEO submits the Recommended Budget in mid-January. This budget is published in local newspapers, placed in public libraries and a series of public hearings is conducted at various locations in the county in January for citizen information and input. The Board of Commissioners utilizes their Budget and Finance Committee to examine the budget and make recommendations to the full board. The mechanism used to present and approve the budget in early February is the Budget Resolution in conjunction with the Amendment Letter.

State law mandates that the budget be adopted on or before March 1, even though the County's fiscal year is the calendar year. The Director of Finance is authorized to make such expenditures of County funds as are deemed necessary and proper to the continuing operation of the County and its various departments at the then currently approved level of service, until the budget is adopted.

DeKalb County's budget has two major components: the Capital Budget and the Operating Budget. The Capital Budget includes any project in excess of \$25,000 and results in the acquisition or construction of fixed assets. The Operating Budget includes the costs associated with the non-capitalized materials and services required in the daily operation of service delivery such as personnel services, office supplies, professional services, etc.

Each department is required to prepare and submit an Operating Budget Request and a Capital Budget Request, if applicable, in late August to the Budget and Grants division of the Finance Department. The Operating Budget Request includes a narrative, activity measures data, and identifies the funding levels required to carry out planned activities for the next fiscal year. DeKalb County uses the traditional "line item" (object of appropriation/expenditure and source of anticipation/revenue) method of budgeting at the departmental level. To comply with state law, DeKalb County adopts a balanced budget, which means budgeted appropriations/expenditures must be equal to budgeted anticipations/revenues.

According to the Official Code of Georgia for Local Government Budgets and Audits (Article 1, Section 36-81-3 (b)),

Each unit of local government shall adopt and operate under an annual balanced budget for the general fund, each special revenue fund, and each debt service fund in use by the local government.

After final approval of the budget, this formal publication is prepared as:

- An historical record of budgets and activities of DeKalb County.
- A reference source for research involving revenue and expenditure patterns and significant budgetary events.
- A source of information about the County and County departments for citizens and other interested parties.
- A comparative resource to other governments and financial institutions interested in gathering governmental data.



## BUDGET PLANNING AND IMPLEMENTATION PROCESS (OPERATING AND CIP BUDGETS)

		2008				2009	
		Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun
<b>Review, Develop and Distribute Resources</b>							
Evaluate and Review 2008 Processes	1/2008 - 6/2008	=====	▶				
Develop and Test Improvements for 2008 Budget Cycle	1/2008 - 6/2008	=====	▶				
Finance Reviews and Updates Training Materials	1/2008 - 6/2008	=====	▶				
Finance Conducts Focus Group to Gather Input re: 2008 Budget Cycle	4/10/2008		◊				
Finance Incorporates Focus Group Findings Into Process	5/2008 - 6/2008		▶				
Finance Distributes Budget Calendars to Departments	5/2/2008		◊				
Finance Distributes Operating Budget Forms to Departments	6/2/2008		◊				
Finance Distributes Capital Budget Forms to Departments	6/2/2008		◊				
Finance Staff Conducts Detailed Budget Training Sessions	6/12 - 26/2008		▶				
Finance Staff Conducts Budget Clinics	7/8/2008 - 7/10/2008		▶				
Finance Distributes Salary Projections to Departments	8/6 - 8/8/2008			▶			
Finance Distributes Interfund Charges to Departments	8/6 - 8/8/2008			▶			
Budget Kickoff Meeting	7/14/2008			◊			
Finance Opens and Distributes Public Sector Budgeting Worksheets	8/6/2008			◊			
<b>Plan and Monitor Budgets</b>							
Monitor Current Year Operating and CIP Budgets	Ongoing	=====	=====	=====	=====	=====	▶
Departments Prepare Operating Budget Request	6/1/2008 - 8/29/2008		==▶				
Departments Prepare CIP Budget Request	6/1/2008 - 8/29/2008		==▶				
Plan for Following Year's Operating and CIP Budget Request	Ongoing	=====	=====	=====	=====	=====	▶
<b>Analysis and Review</b>							
Departments Submit Program Modifications to Finance	8/15/2008			◊			
Finance Audits, Reviews, and Analyzes Program Modifications	8/15/2008 - 10/24/2008			▶			
Departments Submit CIP Request to Finance	8/15/2008			◊			
Executive Assistant Appoints CIP Review Committee	8/21/2008			◊			
CIP Committee Reviews and Analyzes CIP Budget Requests	8/21/2008 - 10/2/2008			▶			
Departments Submit Operating Budget Requests to Finance	8/29/2008			◊			
Finance Audits, Reviews, and Analyzes Operating Budget	8/29/2008 - 10/24/2008			▶			
Finance Prepares Operating Budget Recommendations	8/29/2008 - 10/24/2008			▶			
Finance Submits Operating Budget Recommendations to CEO	10/24/2008			◊			
Finance Summarizes CIP Review Committee Budget Recommendations	10/2/2008 - 10/24/2008			▶			
<b>Discussion, Finalization, and Adoption</b>							
CEO's Operating Recommendations Submitted to BOC	1/14/2009					◊	
CEO's CIP Budget Recommendations Submitted to BOC	1/14/2009					◊	
Public Information Meetings (CEO & BOC)	1/15 - 2/24/2009					▶	
CEO and BOC Hold Public Hearings	2/10 - 2/24/2009					▶	
BOC Adopts Operating Budget	2/24/2009					★	
BOC Adopts CIP Budget	4/28/2009						★

**2010 BUDGET CALENDAR  
DEKALB COUNTY, GEORGIA  
OPERATING BUDGET**

<b>BUDGET PROCEDURE</b>	<b>ACTION BY</b>	<b>TIMETABLE</b>
Evaluate and Review 2009 Processes	Finance Staff	January - June, 2009
Develop and Test Improvements for 2010 Budget Cycle	Finance Staff	January - June, 2009
Finance Reviews and Updates Training Materials	Finance Staff	January - June, 2009
Distribute Budget Calendar to Elected Officials and Department Heads	Finance Staff	May 4, 2009
Distribute Budget Forms to Elected Officials and Department Heads	Finance Staff	June 1, 2009
Detailed Training Sessions	Finance Staff	June 11, 17, 2009 June 25, 2009
Budget Clinics	Finance Staff	July 8, 2009 July 9, 2009
<b>Budget Kickoff Meeting</b>	<b>CEO and Finance</b>	<b>July 20, 2009 Maloof Auditorium 10:00a</b>
Distribute Salary Projections, Interfund Charges, to Elected Officials, Department Heads	Finance Staff	August 5, 2009 August 7, 2009
Open and Distribute PSB Actual 2009 Budget Worksheet, Stage 1, Cost Center Requested	Finance Staff	August 3, 2009
<b>Submit Program Modifications Requests to Finance Department</b>	<b>Elected Officials and Department Heads</b>	<b>August 14, 2009</b>
<b>Submit Operating Budget Requests to Finance Department</b>	<b>Elected Officials and Department Heads</b>	<b>August 28, 2009</b>
Technology Process Improvement Recommendations Due to Finance Department	Information Systems	September 23, 2009
Human Services Coordinating Committee Recommendations for Non-Profit Organization Funding Due to Finance Department	HSCC	October 16, 2009
Review of Initial Revenue Anticipation and Overall Budget	CEO, Executive Assistant and Finance Staff	October 23, 2009
CEO's Budget Review:	CEO, Executive Assistant Finance Staff and Department Officials	October 23, 2009 December 14, 2009

**2010 BUDGET CALENDAR  
DEKALB COUNTY, GEORGIA  
OPERATING BUDGET**

<b>BUDGET PROCEDURE</b>	<b>ACTION BY</b>	<b>TIMETABLE</b>
<b>Submit CEO's Budget to Board of Commissioners</b>	<b>CEO</b>	<b>December 15, 2009</b>
Neighborhood Budget Gathering Meetings	CEO	January 14, 2010 February 19, 2010
Commission District Budget Hearings	Board of Commissioners	January 15, 2010 February 23, 2010
Board of Commissioners Budget Review:		
A) Initial Review of Overall Budget	CEO and Board of Commissioners	December 15, 2009
B) Department Reviews	Board of Commissioners, Executive Assistant, Finance Staff	December 15, 2009 February 22, 2010
C) CIP Review	Board of Commissioners, Executive Assistant, Finance Staff	December 15, 2009 February 22, 2010
Public Hearings	CEO	January 4, 2010 January 22, 2010
Public Hearing (Board of Commissioners Meeting)	Board of Commissioners	February 9, 2010
<b>Public Hearing and Operating Budget Adoption</b>	<b>Board of Commissioners</b>	<b>February 24, 2010</b>

**2010 BUDGET CALENDAR  
DEKALB COUNTY, GEORGIA  
CAPITAL PROJECTS BUDGET**

<b>BUDGET PROCEDURE</b>	<b>ACTION BY</b>	<b>TIMETABLE</b>
Evaluate and Review 2009 Processes	Finance Staff	January - June, 2009
Develop and Test Improvements for 2010 Budget Cycle	Finance Staff	January - June, 2009
Finance Reviews and Updates Training Materials	Finance Staff	January - June, 2009
Distribute Budget Calendar to Elected Officials and Department Heads	Finance Staff	May 4, 2009
Distribute Budget Forms to Elected Officials and Department Heads	Finance Staff	June 1, 2009
<b>Budget Kickoff Meeting</b>	<b>CEO and Finance</b>	<b>July 20, 2009 Maloolf Auditorium 10:00a</b>
<b>Submit Capital Projects Request to Finance Department</b>	<b>Elected Officials and Department Heads</b>	<b>August 14, 2009</b>
<b>Submit Technology Capital Projects Request to Finance Department</b>	<b>Elected Officials and Department Heads</b>	<b>August 14, 2009</b>
Appoint CIP Review Committee	Executive Assistant	August 21, 2009
Technology Capital Projects Recommendations Due to Finance Department	Information Systems	September 23, 2009
CIP Review Committee Recommendations to Finance Department	Capital Projects Review Committee	October 2, 2009
Review of CIP Committee Recommendations	CEO, CIP Review Committee Executive Assistant, Finance Staff	October 23, 2009 December 14, 2009
<b>Submit CEO's Budget to Board of Commissioners</b>	<b>CEO</b>	<b>December 15, 2009</b>
Public Information Meetings	Commissioners	January 14-19, 2010
Board of Commissioners Budget Review: CIP Review	Board of Commissioners, Executive Assistant, Finance Staff	January 15, 2010 February 22, 2010
Public Hearings	CEO Board of Commissioners	February 10, 2010 February 24, 2010
Public Hearing (Board of Commissioners Meeting)	Board of Commissioners	February 9, 2010
<b>Adoption of Capital Improvements Project Budget</b>	<b>Board of Commissioners</b>	<b>April 27, 2010</b>

## 2010 BUDGET ADOPTION: HIGHLIGHTS

January, 2009	A new Chief Executive Officer and administration was installed. The new administration organized the departments under the direct authority of the Chief Executive Officer into groupings of similar departments and/or functions. The four organization groups of Administrative, Development, Infrastructure, and Public Safety were created. The Executive Assistant was designated the Chief Operating Officer.
March, 2009	The planning process for the 2010 Budget began with creating The Steering Committee for Efficiencies /Savings. The goals of this committee were to identify the key missions and programs, develop strategic plans, assess service delivery, identify core services, and identify cost savings and efficiencies for departments, under the purview of the Chief Executive Officer. The four organization groups of Administrative, Development, Infrastructure, and Public Safety provided the framework and structure for the Committee to conduct its reviews. The Committee looked for opportunities to re-engineer operations, downsize staff, and reduce service levels. Members included the Chief Operating Officer, the Chief Financial Officer, the Deputy Chief Operating Officer for Infrastructure, the Deputy Chief Operating Officer for Development, and the Director of Public Safety. The Committee met bi-monthly from March to September.
June, 2009	Budget Staff conducted 2010 Budget Training sessions. A projected \$30 million decline in revenues for 2010 and the impact that this decline would have balancing the 2010 Budget were the themes of the sessions. Departments were advised to identify any cost cutting measures that would reduce the 2010 Budget and to submit a 2010 Budget request that was 5% less than the 2009 Adopted Budget.
July, 2009	The CEO issued the "Expenditure Control for 2009 and Considerations for 2010 Budget" memorandum. This document outlined the financial uncertainties and the substantial implications that the decline in revenue would have on the 2010 budget cycle. Factors contributing to the revenue decline included an assessment freeze on residential and commercial properties, loss of revenue due to the incorporation of the City of Dunwoody, and the loss of the Homeowner Tax Relief Grant. Department Directors were directed to take aggressive steps to control 2009 spending and expend no more than 95% of the 2009 approved budget, and to defer the purchases of goods and services that were not absolutely necessary. Department Directors were encouraged to submit 2010 operating budget requests that were 95% less than the 2009 midyear level budgets.
August, 2009	Departments submitted 2010 Operating Budget requests, totaling \$639,322,116 in operating costs and \$47,117,541 in capital costs, for a total 2010 budget request of \$686,439,150.
September, 2009	Finance staff established 2010 revenue estimates based on zero growth in the digest, Homestead Option Sales Tax at 90/10, and the Homeowner Tax Relief Grant at zero. Total estimated anticipation for the tax funds is \$578,321,102. Budget staff prepared operating budget recommendations based on the revenue estimates.

## 2010 BUDGET ADOPTION: HIGHLIGHTS

September, 2009	The Steering Committee for Efficiencies/ Savings issued recommendations. The Administrative Group conducted assessments to identify cost savings, process improvements, and the use of technology to attain greater efficiencies. The Development Group recommended the outsourcing of the Development element of the Planning and Development Department. The Infrastructure Group integrated the project and maintenance management and environmental compliance functions to permit a more intense focus on the County's green initiatives, and reduce the total number of positions in that group. The Public Safety Group reorganized the Police Department, relocated the E-911 Center, Animal Services, Emergency Management, and Code Enforcement to the Director of Public Safety. These reorganizations resulted in an elimination of top-level commanders and the more efficient provision of services. These recommendations were incorporated into the CEO's Budget Recommendation.
November, 2009	Finance and Budget staff presented preliminary recommendations to the Chief Operating Officer and the members of the Steering Committee for Efficiencies / Savings.
December 15, 2009	CEO submitted the 2010 Recommended Budget to the Board of Commissioners (BOC), totaling \$582,742,150. The budget included an early retirement incentive program designed to reduce the current labor force by 400 positions, a 1.25 millage rate increase dedicated to preserving Public Safety officers, and .61 of a mill to cover other recommended personnel expenses.
January - February 2010	The BOC's Budget and Finance Committee held meetings to discuss the CEO's proposed budget. The BOC communicated that the 1.86 millage increase will not be supported.
January - February 2010	The CEO and the Chair of the BOC's Budget and Finance Committee co-hosted 12 neighborhood budget gatherings to facilitate face-to-face conversations with citizens and stakeholders throughout DeKalb County regarding the 2010 Budget.
February, 2010	The BOC adopted the Early Retirement Incentive for 2010 Program.
February 21, 2010	The CEO transmitted the 2010 Budget amendment letter to the BOC. The 2010 Recommended Budget for the Tax Funds is amended by reducing the millage increase of 1.86 to 1.08 mills and recommending other anticipation and appropriation changes that decrease the Tax Funds Budgets from \$582,742,150 to \$578,287,927. The Non-Tax Funds Budgets were also amended.
February 23, 2010	The BOC amended the Budget Resolution dated 2/10/2010 by making all changes reflected in the document labeled "2/23/2010 10:10 a.m.". This action amends the Tax Funds budget. The BOC amended the Non-Tax Funds budget by making only those changes outlined on pages 4 and 5 in the CEO's letter dated February 21, 2010.

## **2010 BUDGET ADOPTION: HIGHLIGHTS**

The Adopted Budget 2010 budget for the Tax Funds of \$564,970,285 includes the following:

- no millage increase
- a \$2,000,000 loan from the Sanitation Fund
- a \$2,245,146 transfer from the Vehicle Replacement Fund
- eliminates holiday pay for 7 holidays
- restores funding for the Probate Court and the Magistrate Court
- future Reductions in Force and/ or retirements of 580 employees
- reduces funding for the District Attorney, Sheriff, and CEO
- increases funding for the State Court Marshall and the Registrar
- omitted Attachment B "2010 Budget Position Additions, Deletions & Transfers" and retained the county's positions as they currently exist.



## DEKALB COUNTY

---

W. Burrell Ellis, Jr.  
Chief Executive Officer

**TO:** Department Heads  
Agency Heads  
Constitutional Officers

**DATE:** July 20, 2009

**SUBJECT:** Expenditure Control for 2009 and Considerations for the 2010 Budget

After reviewing the County's midyear financial reports, I strongly believe that it is necessary to take steps to accumulate the financial reserves required to provide maximum flexibility in the 2009 fiscal year. The County is again facing financial uncertainties that will have substantial implications during our next budget cycle.

The Georgia General Assembly passed legislation in 2009 that will again impact the normal growth in the County's tax digest. This legislation essentially freezes the assessment value on owner-occupied residential and also commercial properties. It should be recognized that although the County had to increase its millage rate in 2009 as the result of the incorporation of a new City, DeKalb still has one of the lowest effective millage rates for homeowners in the metro area as a result of the HOST program.

As you also know, the new city of Dunwoody came into existence 12/1/08. As you have also heard, the financial impact of this new City on County revenue is \$16 million in general revenue and \$2.6 million sales tax revenue. Additionally, although the State's Homeowner Tax Relief Grant (HTRG) is still authorized under State law, the funding for this program in 2010 is extremely unlikely. The State not funding this program will have a \$17 million impact on County revenues.



To date, the County's sales tax revenues are behind 2008's collection level by 4.0% or approximately \$1.8 million. In addition, the continued impact of the increase in motor fuel cost is having and will have an adverse impact in the future. The projected impact of such costs on the current operating budget will be substantial.

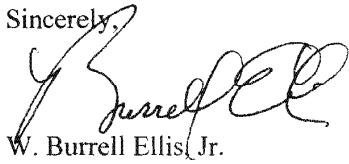
While I am confident that the County will be able to maintain its outstanding reputation for fiscal responsibility, I believe that it is only prudent to take steps now to preserve our future financial flexibility as we move into the 2010 Budget process. Therefore, I am directing that the following actions be implemented:

- Each department director take aggressive steps to control their 2009 expenditures and expend no more than 95% of their approved 2009 budgets. I am requesting each department to submit a plan detailing how they will accomplish this to the CEO's office with a copy to the Finance Department. The County Finance Department will monitor department expenditures in this area and submit periodic financial summaries to my office.
- I expect every department to carefully review all purchases of goods and services, and defer those that are not absolutely necessary. Levels of inventory should be reviewed, and quantities on-hand should be reduced to the lowest practicable level. Operations should be reviewed to determine if economies exist that could reduce expenditures. Vehicle usage should be analyzed to minimize fuel and maintenance charges. County cell phone usage should be held to a minimum.
- I have instructed the Finance and Human Resources Departments and the Chief Operating Officer to continue the current practice of individually considering the filling of each and every vacant position.
- That the current emphasis on controlling overtime utilization is maintained and that I am given a monthly summary of departmental utilization from the Human Resources Department.
- Defer any request, to the extent possible, for new positions and for expenditures not currently in the 2009 Budget for consideration in the 2010 or 2011 Budget process, unless such expenditures will result in direct increases in revenue and/or substantial cost avoidance.
- I am also directing that each department, in preparing their 2010 Budget Request, limit their request to 95% of their 2009 midyear budget level, and limit program modification requests to proposals that will result in direct increases in revenue, and/or produce substantial cost savings. Department and Agency Heads should consider how cost savings can be attained through resource sharing and efficiencies within their departments, as well as across departments within related departmental groupings.
- Departments and Agencies are encouraged to reduce their budget requests to less than 95% of their 2009 midyear budget level where opportunities present themselves.

- I am directing the Chief Operating Officer to convene organizational efficiency meetings arranged by departmental grouping (Administrative, Public Safety, Development, and Infrastructure) in order to consider revenue enhancements and analyze efficiencies that may be attained through aggregate cost/resource sharing and possible organization consolidations.

I believe that these measures are both prudent and necessary to address the uncertainties we are currently facing, and I encourage all other elected and constitutional officers to take these same steps. I believe they will put us in a better position to address fiscal issues in 2010 and to present to the Board of Commissioners an appropriate balanced budget that continues to address the County's fiscal needs.

Sincerely,



W. Burrell Ellis, Jr.

cc: Board of Commissioners  
Chief Operating Officer  
Director of Finance



W. BURRELL ELLIS, JR.  
CHIEF EXECUTIVE OFFICER

**TO:** Board of Commissioners  
**FROM:** W. Burrell Ellis, Jr., Chief Executive Officer  
**DATE:** December 15, 2009  
**SUBJECT:** **2010 Executive Budget Recommendations**

In compliance with the Organizational Act, enclosed is the Executive Budget recommendation for a balanced budget for FY 2010 for the various funds of DeKalb County. This recommendation is the culmination of extensive analysis and review of the budgetary needs and the financial resources available within an extremely challenging economic environment.

Financial resources available for the FY 2010 Tax Funds Budget have declined and continue to be impacted due to the State and national economy. Specifically, the economy has impacted the County's anticipated revenue in three key areas: (1) a reduction in real property tax digest values; (2) a reduction in sales taxes; and (3) a reduction in Hotel/Motel taxes and fines and forfeitures. Additionally, the County's revenue continues to be impacted approximately \$18 million per year due to a loss of taxes and fees resulting from the incorporation of Dunwoody.

#### **Reduction in the Real Property Tax Digest**

Current economic conditions have had a significant impact on real estate values nationwide. The Atlanta region, including DeKalb County, has not been immune to this trend. The 2010 Executive Budget is based on current forecasts of tax digest values. Exact values will be available in June 2010 when the Board of Commissioners adopts the final millage rate for FY 2010. The voters approved the homestead value freeze referendum (HB 595), for County taxes only, in November 2006. The revaluation of such properties, absent the referendum freeze, would have normally provided approximately \$12 million for County services and debt service in 2007, 2008 and 2009. Additionally, in the 2009 legislature session, the General Assembly passed HB233, which froze assessments on all residential and commercial properties through 2011.

CLARK HARRISON BUILDING  
330 W. PONCE DE LEON AVENUE  
N.W. ATLANTA, GEORGIA 30334

**Reduction in Sales Tax Revenue**

Sales taxes collected in the County for the HOST program, which comprise approximately 15% of the total revenues in the Tax Funds, have declined 6.6% in 2009 compared to 2008.

In addition, residential building activity up to the last year in the County has substantially increased the financial requirement necessary to provide for a 100% Homestead Exemption. Sales taxes are projected to decrease from 2009 to 2010 by 1%, while the 100% Homestead Exemption requirement is projected to increase by 12.4% during the same time period. The following table illustrates this trend:

Year	Sales Tax Collection	Funding Necessary to Provide	
		Min. Legal Exemption	100% Homestead Exemption
2006	\$101,043,317	\$71,920,440	\$133,345,634
2007	100,632,759	80,834,654	133,010,712
2008	95,277,738	80,506,207	138,283,720
2009 est.	89,000,000	76,222,190	151,477,292
2010 proj.	88,300,000	71,200,000	170,321,246*
2010 vs. 2009	-1%		12.4%

\*Based on recommended millage rate and no Homeowners Tax Relief Grant Credit (HTRG)

**Factors Contributing to Declining Revenues**

The decline in the Tax Funds fund balance is directly attributable to the following principal factors:

1. The State withholding \$16.3 million in HTRG funds after the County had been directed by O.C.G.A. Section 36-89-4 to credit homeowners' tax bills in the same amount, which the State legally committed to reimburse the County in 2008. The State did not reimburse DeKalb County until mid-2009.
2. The cumulative annual impact of HB 595 "freezing" homestead values at the January 1, 2007 levels. As of the end of 2009, the estimated total impact for 3 years from this legislation was \$12 million.
3. The first year's (2009) impact of the incorporation of Dunwoody, estimated at \$18+ million, and its continued negative impact in FY 2010.
4. The continued and pervasive effect of the economic recession impacting the County's numerous revenue sources.

### Increased Demand on Services

During FY 2009, the County continued to deal with the population growth of the last decade and the commensurate increase in the demand for services. At the beginning of the last decade, the County's actual population was determined to be 553,800, according to the U.S. Census. During the second quarter of 2001, the County's 2000 population was officially restated at 665,865. **This constitutes a 20.2% growth factor, which validates the substantial growth in the demand for County services experienced in recent years.** At the end of 2009, the Atlanta Regional Commission estimates the County's population to be 731,200.

### FY 2010 Budget Summary

- Departmental requests for the FY 2010 Tax Funds Budget identified \$639,322,116 in operating costs and \$47,117,541 in capital costs, for a total 2010 budget request of \$686,439,657. In order to balance the budget, the recommendation for FY 2010 is \$582,742,150, before the inclusion of year-end encumbrances. Once the Oracle FMIS is closed, the encumbrance carry-forward amount will be added by amendment. This represents a reduction of \$103,697,507 from departmental requests. This also represents a decrease of \$24,007,875 from the mid-year adjusted FY 2009 Tax Funds Budget of \$606,750,025, which includes encumbrances. It is presently estimated that after the inclusion of year-end encumbrances, there will be a budget decline of approximately \$18,000,000 (-3.0%).
- The fundamental issue relative to the recommended "bare bones" budget of \$582.7 million is that, without any millage increase, there is estimated to be available only \$552.3 million. To recommend a balanced budget with this revenue shortfall eliminated completely by service cuts alone, would require an \$83 million reduction from our 2008 budget level and, consequently, a substantial reduction in services at a time when there is an increased demand.
- Accordingly, in order to lessen the impact of service reduction on our citizens, and to mitigate the impact on taxpayers that reduced revenue has on the County's bond rating, I am proposing: (1) an early retirement incentive program designed to reduce the current labor force by more than 400 positions coupled with an abolishment or defunding of approximately 360 unfilled positions, and (2) a 1.25 millage rate increase dedicated to preserving Public Safety officers, along with an additional .61 of a mill to cover other recommended personnel expenses.

- The HOST Homestead Exemption has been included in the recommended Tax Funds Budget at the 95.0% use of funds level: The HOST requirement mandates that no less than 80% of the funds collected in the prior year be allocated to provide Homestead Exemption tax relief for qualified residential homeowners in the County. For three straight years, the County provided for a 100% Homestead Exemption (1999 thru 2001), and the FY 2002, FY 2003, FY 2004, FY 2005, FY 2006, FY 2007, FY 2008, and FY 2009 Tax Funds Budgets provided for an 86.8%, 60.58%, 59.07%, 54.64%, 56%, 60.8%, 58.3%, and 56.6% Homestead Exemption, **respectively**. The presently recommended Executive Budget, using 95% of the prior year HOST collections, provides for a Homestead Exemption of 49.08%. Under the recommended overall budget structure, the County will have available and has budgeted \$4.4 million for capital projects in the Tax Funds funded by HOST.

The HOST program continues to be impacted by two financial trends:

1. The projected decline in sales tax collections in FY 2010 as reflected in the table on page 2. Sales tax collections decreased every year from 2000 (\$87,658,299) through 2003 (\$81,684,425). The actual 2009 collections were below 2008 collections by 6.6%. The 2010 budget assumes no growth in HOST sales tax collections based on indications of a continuing slowdown in 2010 in the State economy.
  2. The substantial increase (24,753 **from 1999-2009**) in the number of new owner-occupied residences in the County over the last 10 years. This increase has the effect of **reducing** the impact of the HOST Homestead Exemption because available HOST funds must be divided among more residences.
- It is estimated that the cash available Fund Balance at the close of business for 2009 in the County's Tax Funds will be approximately \$15.2 million. Approximately \$11.2 million in the Budgetary Reserve has been re-budgeted in the 2010 Budget. The County is targeting the end of FY 2011 to return the Tax Funds fund balance to the fiscal policy target of one month.

#### Additional Considerations of the 2010 Budget

- The recommended budget anticipates a net reduction of 400+ filled positions in the Tax Funds from the implementation of an early retirement incentive program in the first half of 2010. By utilizing an incentive-based program, we anticipate savings of approximately \$2.7 million in unemployment claims. A recommended millage rate increase of 1.25 mills is dedicated to preserving sworn Public Safety officers, and will permit maintaining the staffing levels of essential public safety personnel in the departments of Police and Fire Rescue, and the offices of the Sheriff and District Attorney, at current levels.

- Salary savings and vacancy abolishments in the proposed 2010 Tax Funds Budget are anticipated at a level of \$18.1 million. This level of salary savings and abolishment recognizes the previous high vacancy rate that exists in the Tax Funds Budget and assumes that, on average, approximately 360 positions will be considered in these categories during 2010.
- A pension contribution adjustment resulting from an actuarial recommendation of increasing the 2010 County contribution to 10% (of payroll) from 9.5% (of payroll) will impact the 2010 Tax Funds Budget by approximately \$1.2 million. This adjustment is necessary primarily due to investment performance during 2008. An associated increase in the employees' contribution will increase the total deduction for employees to 5.0%. At the latest actuarial examination (4/2009), the fund was 72.1% funded. These contribution increases are actuarially determined to meet State funding requirements.
- With a substantially downsized workforce and increased pension contribution, it becomes increasingly important to set salaries at levels comparable to competing jurisdictions and to provide sufficient customer service training. I am, therefore, recommending a 1% merit increment for county employees remaining after the incentive-based Reduction in Force (RIF) and \$375,000 for customer service training.

### **Restructuring of DeKalb County Government**

The effective delivery of services with a downsized workforce will require continued efforts to restructure operational functions within county government. Accordingly, the 2010 budget provides for further consolidation of departments into groups as follows:

#### **Development**

- Consolidation of Community and Human Development departments, which will result in lower operating costs, greater coordination and efficiency. The outsourcing of all or sections of Development in the Planning and Development department is further projected to result in savings of more than \$1.5 million.

#### **Infrastructure**

- Integration of project management, maintenance management, and environmental quality and compliance efforts will enable the reduction of more than 100 positions. Changes in 2010 also will allow for more intense focus on environmental sustainability and green initiatives.

### **Administrative**

- Departments are conducting assessments to determine cost savings through process improvements, which will result in the elimination of 36 vacancies and salary saved positions. Surveys and online user group discussions signal a greater integration and utilization of technology to drive change and efficiency.

### **Public Safety**

- There has been a complete operational reorganization of the DeKalb County Police Department following a relocation of the Emergency 9-1-1 Center, Code Enforcement, Animal Services and Enforcement, and Emergency Management from the DCPD. Oversight of the Records Court and the Medical Examiner's Office has also improved delivery of service to the public. As a result of this reorganization, the County has eliminated top-level commanders, streamlined operations, and is providing more efficient delivery of services.

### **Executive Overview**

In developing the recommendations for the 2010 Budget, the Administration has had to accommodate, for the second year, the incorporation of Dunwoody. The legally required calculations for 2009 under the Special Services Tax District statutes produce a millage rate increase of 79/100<sup>ths</sup> of a mill in the unincorporated part of the County as a result of the incorporation of this new city. Final digest values, which will be known in May 2010, could well have an additional impact on Tax Funds millage rates.

By my recommendation of 95/5% use of funds for HOST, we are able to somewhat mitigate the impact of the recommended 1.86 public safety millage increase on the homeowner's tax bills for 2010.

Additional items considered within the 2010 Executive Budget are as follows:

- \$11.8 million has been appropriated in this Budget to fund the 27<sup>th</sup> payday, which will impact the County in 2010. This amount is just for Tax Funds. Other funds will be handled in like fashion.
- A recommendation to increase Fire/EMS fees (along with the previously discussed Public Safety millage increase in the Fire District) to maintain funding for current Fire/EMS positions.
- Continued implementation of 2006 bond projects: The 2010 Budget will continue the emphasis on the completion of Transportation, Library, and Parks and Greenspace projects authorized in the 2006 Bond Program.



- I am recommending the continued suspension of the routine vehicle replacement program for 2010, and the deferral of vehicle replacement charges, with the exception of Fire and some Police replacements, and charges due to loan repayment for lease purchase.
- Continued focus on upgrading public safety facilities, equipment and capabilities: The budget recommendation includes \$1.5 million to continue the process of converting all public safety communications (radios) to state-of-the-art digital platforms.
- I am recommending \$1.1 million for technology improvement projects in Recorders Court to improve citation processing and facilitate the move to electronic ticketing.
- In an effort to maintain the efficiency of arts funding, I am recommending \$225,000 for the art centers.
- I am also recommending the creation of an Office of Inspector General, which would report directly to an independent Board of Transparency & Accountability. This office would consist of approximately four positions. In order to make funding for this recommendation budget-neutral, I am recommending this office be funded from the anticipated savings from the early retirement incentive program and/or the transfer of equivalent positions from the Finance Department.
- Relative to the Development Fund, which is not in the Tax Funds, there is available funding for first quarter (2010) activity only, due to a precipitous decline in construction activity. Therefore, it is my intention to outsource these activities before the end of the first Quarter 2010.

Ongoing Challenges:

- Development of a long-range program to generate a revenue source to fund the County's ongoing capital infrastructure needs. Although I am recommending a 95/5% HOST utilization in this budget to mitigate the proposed millage increase dedicated to Public Safety, this only represents approximately \$4.4 million available for capital projects. This is due to declining year-over-year sales tax collections.
- A related problem is the over-dependence of the County on residential property taxes in comparison with commercial property taxes. Currently, more than 56% of the County's tax digest (real property) is represented by homestead residential values. This reflects the effects of residential construction over the

last 8 years. In the long term, a relative balance between residential and commercial valuations should be sought. The County must take a more aggressive approach to encourage commercial and industrial development and redevelopment.

- During 2010, the Administration will maintain the same high level of control over the filling of vacant positions as in 2009 and managerial controls will be maintained to further control overtime.
- The State of Georgia has discontinued funding the Homeowner's Tax Relief Grant program.

### **Summary**

The FY 2010 Executive Budget recommendation has been developed after comprehensive and careful analysis of the County's needs and resources. Such consideration has required difficult decisions during FY 2009. The Executive Branch, with the cooperation of the Board of Commissioners, hopes to continue to focus on the highest level of service delivery to address efficiency and effectiveness at the lowest cost to our citizens and stakeholders.



W. Burrell Ellis, Jr.  
Chief Executive Officer

CHIEF EXECUTIVE OFFICER W. BURRELL ELLIS'

2010 STATE OF THE COUNTY ADDRESS

JANUARY 7, 2010

**[EXCERPTED, EDITED AND LINKED TO DEKALB COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS]**

"Perseverance, Fortitude, and Resolve in the Face of Tough Times"

To the DeKalb County Board of Commissioners, DeKalb constitutional officers, the DeKalb delegation, other assembled elected officials, judges and dignitaries, the executive cabinet and other senior executive, legislative and judicial staff, to DeKalb's department heads and hard working employees, to our business, civic, religious, educational, community stakeholders, most importantly...to the citizens of DeKalb County...

I stand before you this morning...humbled by the challenges that we face as a nation, state, and County during these economically daunting times. I also stand before you enthusiastic and strongly optimistic about DeKalb's future. My optimism is rooted both in the rich and proud history of DeKalb County.

The state of DeKalb County is that we are poised for recovery. We are making the strategic policy decisions today that will position us in a competitively advantageous manner to maximize the future growth...well being...and prosperity of our citizens. We are making the wise decisions and investments necessary to make DeKalb County a greater leader in our state.

We are making strategically sound decisions to provide better service to our citizens, to control the tax burden on our citizens, and to be an attractive community for continued business expansion and economic and community development.

Let me now share with you details on the state of DeKalb County...

{County Goals: Organizational Effectiveness, Infrastructure}

Public Safety

Public safety is an area where we have made strategic policy decisions and investments, because of its importance to DeKalb's future. Public safety is our number one priority... and my rationale is simple and direct. All of the other positive goals we have for DeKalb: a high quality of life, strong neighborhoods, economic and community development, fiscal accountability and smart growth, are not attainable and not sustainable if we are not a safe County.

During last year's address, I emphasized the need for better coordination of our public safety departments and my commitment to re-establish the position of DeKalb's Public Safety Director. In April, I took this step by appointing William Z. Miller (to the position)...

Our Public Safety Director has brought high level management to problems which were identified at the beginning of our administration. One of Director Miller's first actions was to establish the DeKalb Emergency Management Agency, known as DEMA, our local counterpart to FEMA and GEMA.

As I made the case last year, our County would benefit from having a Public Safety Director in place to coordinate and direct County resources and personnel, in the event of a catastrophic emergency.

Within a few short months, DeKalb County experienced what the U.S. geological survey described as one of the worst floods in the United States in the past 100 years. For three days, our emergency operations center operated around the clock responding to the needs of our citizens. We were able to promptly notify our citizens of where they could go for shelter and resources... thanks to our newly installed outbound emergency notification system.

CHIEF EXECUTIVE OFFICER W. BURRELL ELLIS'

2010 STATE OF THE COUNTY ADDRESS

JANUARY 7, 2010

**[EXCERPTED, EDITED AND LINKED TO DEKALB COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS]**

As part of the recovery effort, I hosted a neighborhood summit with key local, state, and federal agencies and officials to answer questions and provide important information regarding resources for our devastated community. When representatives from FEMA and GEMA arrived in the County to assess our damages... our DEMA officials provided everything they needed to promptly make their analysis and declare DeKalb a disaster area. The end result was immediate relief for our citizens and businesses in our County.

During last year's state of the County address, I stated that I would always care about the morale, working conditions and well being of our public safety officers. Towards this end, I have been personally involved in addressing morale issues.

I worked closely with Public Safety Director Miller and Police Chief William O'Brien to put in place measures to address legitimate issues and concerns to improve the operations of the police department and to improve morale among our officers.

{County Goals: Crime Prevention, Infrastructure}

We have reorganized the top heavy police department, increased accountability, eliminated bureaucracy, and improved crime-fighting and community policing efforts. We now have more officers on the streets fighting crime and less in administrative or redundant managerial positions.

We have also developed programs geared to the men and women who put their lives on the line to keep our communities safe. One of our administration's key initiatives for retaining officers and protecting communities was the recently established "Officer Next Door" program, where we set aside more than \$2 million in stimulus funding to provide down payment assistance for officers seeking to buy a home in our County. With this program, we are able to provide officers and first responders an opportunity to live in DeKalb and to be a part of the communities they serve, while at the same time reducing the high number of vacant homes within our County.

I want you to know that while the re-organization of the police department and other initiatives have been launched, our officers have been doing their jobs... and have been tackling the crime rate in our County. We are pleased to share with you that recently released FBI reports reflect a strong decrease in crime in DeKalb during 2009. This is great news for our County. We will continue our efforts to reduce our crime numbers even more to make DeKalb a safer County.

In the area of fire safety services, Chief David Foster's team was successful in building and equipping the unified command center, which serves as our control center in the event of accidents, incidents, fires, and hazmat situations that may span across jurisdictional lines. I want everyone to know that the unified command center was paid for using 100% federal funding, at no additional cost to DeKalb citizens. Our fire rescue staff did all of the physical labor themselves.

{County Goals: Financial Strength, Organizational Effectiveness}

Another critical problem area that we have addressed during our first year and will continue to reform is DeKalb Records Court. In 2008, there were detailed news reports of systemic problems associated with the operational processes of Records Court including lost revenue, hundreds of warrants being written off, failure to comply with state reporting guidelines and inadequate accounting of monies. In 2009, we saw the indictments of former Records Court employees by our District Attorney with regard to a ticket fixing scheme that had gone on for years and we received a negative report regarding the operations and management of the court from the Grand Jury. It was crucial that our administration take immediate action to resolve these issues and re-establish the financial, administrative, and operational integrity of the court. I am proud to say, working in conjunction with the Board of Commissioners; we now have new leadership in place for Records Court.

CHIEF EXECUTIVE OFFICER W. BURRELL ELLIS'

2010 STATE OF THE COUNTY ADDRESS

JANUARY 7, 2010

**[EXCERPTED, EDITED AND LINKED TO DEKALB COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS]**

The changes we made to Recorders Court were important and necessary. I want to thank the Board of Commissioners for working with our administration to correct these problems so that during these burdensome economic times, and beyond, we are properly collecting all revenues due to the County, which ultimately relieves the financial burden that is placed upon our citizens.

{County Goals: Human Services, Organizational Effectiveness, Economic Development}

Development

Our administration has a strong commitment to protect our neighborhoods. In November, we launched an exciting initiative that fulfills a commitment I made to you...namely to create an "Office of Neighborhood Empowerment", which we refer to as O.N.E. or "ONE". "ONE" supports our goals and objectives of working together to create one DeKalb - a strong and unified community. This office will assist us by focusing on empowering people to make positive contributions to their communities.

The most exciting redevelopment opportunity before us currently is the closed Doraville General Motors Plant. In 2008, when the G.M. plant closed, 4,000 jobs were lost. The closure was a major economic blow to DeKalb and the 165-acre tract now sits as an idle brownfield. But our eye is on the future...because there is keen interest in the redevelopment of this site and various usage possibilities. DeKalb County's responsibility is to turn that brownfield into a greenfield and then into a sustainable community. Central to our economic development work is the restoration of lost jobs and rebuilding our tax base... so that in tough economic times, such as these, we are sustainable.

Administrative Departments

Recently, I announced the hiring of DeKalb's first Chief Information Officer, Darrell Black. With his background and expertise, Darrell is charged with providing leadership to address the numerous technological issues facing our County. As I have noted in the past, our County has made substantial investments in technology in recent years. We are looking to our information systems department to help us maximize the return on these investments. DeKalb must be a leader both in technological innovation and in the wise fiscal management of technology expenditures.

We are especially pleased with the strength of the performance of our purchasing and contracting department. Under the direction of newly appointed Chief Purchasing Director, Kelvin Walton's leadership, the department has won several honors, including the 2009 advocacy award from the Greater Atlanta Economic Alliance for its role in supporting local, small, and minority-owned businesses.

Stakeholders

All of the work we do in our administrative, infrastructure, development, and public safety departments is done with DeKalb stakeholders firmly in mind. Our administration is uncompromising in our commitment to engage and work with all who have a direct interest, involvement, or investment in DeKalb, because our collective efforts strengthen us as a County. Locally, we have held quarterly meetings with the mayors and managers of DeKalb's municipalities to ensure on-going cooperative relationships with these governments, knowing that we serve the same citizens. On the regional level, I am pleased to report that I have actively represented our County at the Atlanta Regional Commission and am now working on your behalf to solve regional problems. I am also proud of the relationship that DeKalb County has developed with the Obama administration. As a result of this partnership, our County has been awarded over \$175 million dollars in stimulus funding for infrastructure projects.

{County Goals: Financial Strength, Organizational Effectiveness}

2010 budget

We are in the midst of another hard, hard budget year. Falling revenues resulting from the downturn in the economy

CHIEF EXECUTIVE OFFICER W. BURRELL ELLIS'

2010 STATE OF THE COUNTY ADDRESS

JANUARY 7, 2010

**[EXCERPTED, EDITED AND LINKED TO DEKALB COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS]**

require that we take two major steps. We must cut our expenses and increase our revenues in order to balance our budget. I have proposed a modest 1.86 millage increase, which is primarily dedicated to preserving our advances in public safety. I know that a millage increase in any amount is never popular and should always be a last resort. The government should always tighten its belt first before asking more from its citizens. In this year's budget, we have cut \$52 million dollars from previous spending levels and are proposing a downsized workforce. To cut more would cause a serious decline in essential services – police, fire, sanitation, libraries, parks and infrastructure – essential services that sustain the quality of life we have come to know, here in DeKalb County.

We have offset the impact of taxes on our citizens by granting a larger HOST credit to homeowners and adjusting assessment values to reflect the downward trend in the economy. As your CEO, I have a responsibility, along with our Board of Commissioners, to be a good steward of taxpayers' dollars. This troublesome economy makes it imperative now more than ever that we stay true to that course... that we make wise investments, responsible decisions, and continue to look for cost-savings, and new revenue sources... so that we are well positioned to reduce costs, create jobs and enhance our neighborhoods when the economy bounces back.

Last year, I created a Board of Transparency and Accountability, which is charged with the mission of ferreting out waste, fraud, and abuse. In this year's budget, I am following the recommendations of that board by proposing the creation of an Inspector General, a manager who would report directly to the Board of Transparency and Accountability and who would have the necessary authority to investigate and address these issues. It has been proven time and again that counties that ensure proper oversight and stewardship of taxpayer dollars have a clear advantage over those which do not.

Our 2010 budget proposal provides us with a roadmap but it is important that we hear directly from you prior to its adoption. We have scheduled an unprecedented 12 neighborhood budget gatherings, hosted by neighborhood organizations in communities throughout DeKalb, so that we can have face-to-face conversations with you about the budget. Commissioner Stokes, the BOC's budget chair and other members of the commission will be joining me at those gatherings. We hope each of you will be able to attend at least one of these meetings.

{County Goals: Organizational Effectiveness, Human Services}

Executive Leadership

During these tough times, there is an even greater premium on strong effective executive leadership. In my first year as DeKalb CEO, I have addressed a vast array of pressing County issues, foreseen and unforeseen...as many issues as some executives encounter in an entire term.

To improve the state of DeKalb County and to guide it through these demanding times, I will continue to be a hands on executive, bringing my managerial and legal experience to bear to find constructive positive solutions to our problems. At all times I recognize that my bosses are you, the 730,000 people that call DeKalb County home. I will continue to listen to you to make your priorities the priority of DeKalb County. Accountability is one of my constant themes and I know that I am personally and ultimately accountable to you, our citizens.

I envision a bright and vibrant future for DeKalb and my faith is unshakable that working together we will achieve this future. If we believe in that brighter future today, there are no limits on DeKalb's future... I invite each and every one of you to join me...in a strong and active faith in our ability to achieve: a safer DeKalb, a more prosperous DeKalb, a DeKalb with stronger and healthier neighborhoods, a DeKalb that efficiently delivers first class services to its citizens, a DeKalb that nurtures its youth and sustains its seniors, a DeKalb that is a trusted partner in the region, a DeKalb that is recognized as a leading County throughout the state and the nation, and a DeKalb that is united, with all of its diverse people contributing to our brighter tomorrows.

CHIEF EXECUTIVE OFFICER W. BURRELL ELLIS'

2010 STATE OF THE COUNTY ADDRESS

JANUARY 7, 2010

**[EXCERPTED, EDITED AND LINKED TO DEKALB COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS]**

So, I call for strong convictions from you, the citizens of DeKalb. Let's be strong in our convictions to make responsible decisions now as we look to the future. Let us possess the perseverance, the fortitude and the resolve of a great people, knowing that our collective vision for a better DeKalb will endure even as tough times recede. Let our vision and our faith be abundant. Let us return to our core values for renewed strength, determination, and courage. Let our good works continue. With God's help we will rise above these difficult times and become an even greater County.

Thank you and God bless you, the United States of America, the State of Georgia, the Metropolitan Atlanta Region and God bless DeKalb County.



# DEKALB COUNTY

---

**W. Burrell Ellis, Jr.**  
**Chief Executive Officer**

February 21, 2010

**TO:** Members, Board of Commissioners

**FROM:** W. Burrell Ellis, Jr.  
Chief Executive Officer

**SUBJECT:** Amendment to the 2010 Recommended Budget

Attached please find summaries of the changes that I am making to the Recommended 2010 Budget that was delivered to the Board of Commissioners on December 15, 2009.

The DeKalb County fiscal year 2010 general funds budget presents enormous challenges of a historical nature to our county government. Specifically, our county is tasked with closing an \$84 million projected budget shortfall for fiscal year 2010. These challenges have required me, as Chief Executive Officer, and the Board of Commissioners to balance highly important matters to all County citizens and stakeholders. These matters include:

- (1) The reality that DeKalb County, like many other local governments throughout Georgia and the United States, is experiencing sharply declining general fund revenue.
- (2) The imperative to maintain high level quality of county government services to our citizens and stakeholders.
- (3) The need to maintain a high priority of enhanced and improved public safety in our county.
- (4) The wisdom of maintaining morale and continuing to invest in DeKalb's employees.
- (5) Holding firm to the conviction that government should tighten its belt before asking citizens to pay more in property taxes.
- (6) The commitment to be responsible stewards of taxpayer dollars at all times.

I submitted my initial 2010 Recommended Budget in December, 2009. At that time, I committed to a process that involved holding an unprecedented 12 neighborhood budget gatherings in order to facilitate face-to-face conversations with our citizens throughout DeKalb County. Commissioner Connie Stokes, Chair of the Commission's Budget & Finance Committee, co-hosted these gatherings with me, and several other



Members, Board of Commissioners  
Amendment Letter, Page 2  
February 21, 2010

commissioners attended the meetings as well. Overall, these meetings were well attended and in those meetings I sought and received valuable input from the public. In addition, I have worked diligently with the Board of Commissioners. The attached amendment reflects the spirit of consensus-building between the Office of the CEO and the Board of Commissioners, as each office works to provide the best outcome to our citizens and stakeholders during these difficult economic times.

### **CHANGES TO TAX FUNDS**

At the time I presented my 2010 Recommended Budget on December 15, 2009, the Tax Assessors Office advised the Finance Department that there would be limited digest changes in 2010, based upon significant changes made in 2009 pursuant to State regulations. Upon your request, you received subsequent correspondence from the Tax Assessors Office on January 14, 2010 indicating a possible greater reduction in our tax digest. However, no precise data has been provided to calculate the loss of property tax revenue. If you choose not to reduce the revenue estimates at this time, then adjustments at mid-year will be required and may be more difficult.

In addition to \$53 million in spending cuts that were proposed in my initial 2010 Recommended Budget, I proposed a 1.86 millage increase. This millage increase (which was significantly less than millage increases imposed by surrounding metropolitan Atlanta jurisdictions in the past year), would have generated approximately \$30 million. **I believe that a millage increase will be required as one means of increasing revenue as part of a balanced approach to budgeting that avoids relying solely on cuts in public services.** We must look at other methods for raising revenue as well, and in the 2010 Recommended Budget we have identified \$6.7 million in new revenue sources other than taxes.

A cuts-only approach to budgeting will not only add to the hardships that families are experiencing because of the recession, but will also undermine our ability to fund our parks, libraries, health-care system, infrastructure, judicial system, and public safety, which are important in order to maintain the quality of life of our citizens. However, a majority of the commissioners have signaled that they will not support a budget which anticipates a millage increase at this time, understanding that the actual millage rate will not be set until June. Therefore, in order to facilitate the budget adoption, while incorporating many good recommendations received from members of the Board of Commissioners and our citizens, I am making the following recommendations to further reduce the 2010 budget.

Based on continuing analysis of the overall revenue situation, and careful consideration of our appropriation options, I am recommending that the millage increase of 1.86 mill contained in my December 15, 2009 Recommended Budget be reduced by .78 mills to **1.08 mills, an approximate \$35.50 annual tax increase on an average value home in DeKalb County.**

As a result of the 2009 closing process, revenue available for the 2010 Tax Funds Budget increased by \$1,431,874, as reflected in the change in fund balance from the

Members, Board of Commissioners  
Amendment Letter, Page 3  
February 21, 2010

projected \$12, 818,477 to an actual fund balance of \$14,250,351. The increase in fund balance was enabled by changing the manner in which the Financial System handles encumbrances. As a consequence of this change, most prior year encumbrances will not be funded by additional appropriations unless specifically noted.

There are a number of additional revenue items that are being added to the budget: (1) the Development Authority has agreed to contribute an amount toward the staff support that they receive, (2) completion of the State Court Probation system will allow us to receive funds which are due to the General Fund, and (3) the transfer from the County Jail Fund will increase slightly. Also, (4) we are expecting that changes being made in the operations of the Recorder's Court will yield revenue dividends in 2010: implementation of a Warrant Program, increased collection of fines, and imposition of a fee for the Law Library are collectively expected to increase revenue from Recorder's Court by \$5,300,000.

Appropriations will change to reflect the new revenue numbers. On the expenditure side, I propose the following:

1. I am eliminating the proposed 1% Merit Increment for 2010. I am also eliminating the pension contribution increase of .5%. Both of these matters are better considered in 2011, once the 27<sup>th</sup> payday is behind us.
2. I am also amending the budget to change the utilization of H.O.S.T. proceeds to 99.9% for homestead exemption. This reduces the budget \$4,450,000. Unfortunately, it also reduces funding available for necessary and important infrastructure projects. However, there is still sufficient other funding in the pipeline to ameliorate a temporary pause in H.O.S.T. capital contributions to infrastructure projects.
3. We are also able to reduce the amount budgeted for Pensioners' Group Health and Life Insurance. Review of year-end numbers indicated that we had budgeted a higher than needed number. We also identified a more accurate method of allocation among funds that worked to the advantage of the Tax Funds.
4. There are a number of changes that are housekeeping in nature. First, I am restoring the funding for the Assistant Director of Purchasing and Contracting. Second, because of my strong commitment to addressing the serious public safety problem of domestic violence, I am increasing the contract amount for Men Stopping Violence. Third, I am including the amount budgeted for the Tax Allocation District contribution. Fourth, I am recommending that \$431,874 of prior year encumbrance funding be appropriated as indicated. Fifth, I am amending the vehicle maintenance budgets to reflect a change in the use of take home vehicles.
5. As a result of input from several of the Courts, members of the bar and judicial community, and other elected officials, I am amending the budget to restore funding for the State Court, Superior Court, Clerk of Superior Court, Juvenile Court,

Members, Board of Commissioners  
Amendment Letter, Page 4  
February 21, 2010

Magistrate Court, Probate Court, Public Defender, Child Advocate, and Solicitor General's offices. Furthermore, I am recommending that funding for the Sheriff and District Attorney's offices be maintained at the levels in my initial 2010 Recommended Budget.

6. I am recommending an increase in the budget for the Law Department of \$230,190, and for the Tax Commissioner of \$562,654. These amounts are required in anticipation of increases in litigation expenses and other costs.
7. Finally, in order to further my commitment to preserving our advances in public safety, I am amending the budget to **reduce** funding in the CEO's Office in the amount of \$320,354 (which continues reductions in the CEO's Office undertaken last year) and to **increase** funding in the Marshall's Office by the same amount.

The actual impact on positions within the departments will be determined by the final results of the Early Retirement Option being offered to County employees. Once we know which employees elect the Early Retirement Option (by the end of April 2010) we will have to rebalance positions within departments, relative to available resources, as we determine setting of millage rates in early June 2010. Consequently, I am not recommending changes to the Position Resolution based on these changes.

The total change as a result of the appropriation changes is a **decrease** of the Tax Funds Budget of \$4,454,223 from \$582,742,150 to \$578,287,927.

#### **CHANGES TO OTHER FUNDS**

The attached changes to the non-tax funds result primarily from (1) adjustments related to actual year-end fund balances; (2) the treatment of prior year encumbrances, which may increase the fund appropriation; (3) the impact of Board approved items, and (4) other minor changes to revenue or appropriation accounts. All of these changes are a normal annual occurrence and are mainly of an administrative nature.

Most of the Non-Tax Fund Budgets will only be changed by the fund balance calculation, and corresponding changes to anticipations, reserves, and/or appropriations to balance the fund. A few of the budgets, however, have notable changes as follows:

The **Victim Assistance Fund** will decrease by \$166,931 due to lower than anticipated fund balance. Consequently, the reimbursement to the General Fund will be lower.

The **Emergency Telephone Fund** had a higher year-end fund balance than anticipated. The budget anticipates a decrease in commissions of \$960,000 because of statutory limitations on fund balance growth. This will result in a fund total of \$18,015,560.

The **Grant Fund** operates primarily on a reimbursable basis. Consequently the negative fund balance experienced in 2009 will be offset by higher revenue anticipations

Members, Board of Commissioners  
Amendment Letter, Page 5  
February 21, 2010

reflecting the expected reimbursement of 2009 grant expenditures. Coupled with expected increases in grant funding, the budget will increase to \$101,443,478 in 2010.

The **Water and Sewer Operating Fund** is being amended to reflect a lower fund balance than anticipated. Consequently, the Transfer to R&E appropriation is being reduced by \$7,906,850, resulting in an amended fund total of \$188,114,259.

The **Sanitation Fund** will increase by \$6,447,629 to \$76,296,166. This results from a higher than estimated fund balance, due to estimated receipts being received and posted at a higher amount during the last quarter of the fiscal year. As a result, the Contribution to CIP will be increased by \$5,500,000 to begin funding the new landfill cell project.

The **Stormwater Utility Operating Fund** will have a net increase of \$2,631,641 to \$22,847,629. The Reserve for Appropriation will be increased to \$2,631,641.

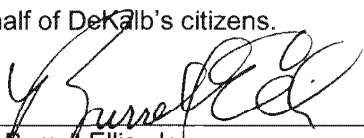
The **Risk Management Fund** ended the year with \$9,369,752 more in fund balance than originally anticipated due to higher than anticipated revenues and lower than projected expenditures. This was a consequence of switching health insurance providers. With a \$9,369,752 increase in reserves, the fund total will increase to \$106,503,424.

### **CONCLUSION**

In addition to these amendments to the 2010 Recommended Budget, I anticipate action from the Board of Commissioners to further reduce spending in order to avoid a millage increase *based upon current tax digest assumptions*. Such actions may include defunding holidays, reductions in the County's contribution to Grady and a larger downsizing in the County's workforce than estimated in my budget assumptions.

We must recognize that there remain considerable challenges ahead of us throughout 2010. The Board of Commissioners will be adopting the millage rate in June. As noted herein, there are indicators that our revenue will continue to decline based upon information we have received about our tax digest. Should that happen, there will be additional challenges ahead and adjustments required. Further reductions may significantly hamper our ability to deliver quality services to our citizens. For now, however, the proposed amendments reflect compromise, consensus-building, and the actions of a government committed to substantially tightening its belt, while providing a level of service delivery necessary to protect the quality of life of its citizens.

I look forward to continuing our work on behalf of DeKalb's citizens.

  
\_\_\_\_\_  
W. Burrell Ellis, Jr.  
Chief Executive Officer

**Attachments (2)**

**CEO Amendments - Tax Funds Recommended Budget 2010**

2/21/10

**REVENUES**

Type	Amount	Change	
Property Taxes	(\$12,837,212)	Reduce Proposed Millage from 1.86 to 1.08	
		Total Taxes Anticipated	(12,837,212)
Misc. Revenue	200,000	Development Authority Support Contribution	200,000
Charges for Services	1,200,000	Transfer from State Court Probation Fees	1,200,000
Transfers	251,115	Transfer from County Jail Fund	251,115
Fines & Forfeitures	300,000	Increased Fines - Recorder's Court Amnesty Program	
	1,000,000	Impose \$5 Law Library Fee	
	4,000,000	Increased Collections - Warrant Program	
			5,300,000
	1,431,874	Increased Fund Balance	1,431,874
	<b>(\$4,454,223)</b>	<b>TOTAL TAX FUNDS ANTICIPATION CHANGES</b>	<b>(\$4,454,223)</b>
		<b>CEO TAX FUNDS RECOMMENDED BUDGET 12/15/09</b>	<b>\$ 582,742,150</b>
		<b>CEO AMENDED TAX FUNDS RECOMMENDED BUDGET</b>	<b>\$ 578,287,927</b>

**APPROPRIATIONS**

Dept	Amount	Change	Pos
CEO	(\$320,354)	Reduce funding to 2009 level	
			(\$320,354)
Purchasing	69,072	Restore Funding - Assistant Director P & C	
		Total Purchasing	69,072
			1
State Court	320,354	Marshal - Add 4 positions & vehicles	
		Total State Court	320,354
			4
Human & Comm. Dev.	41,350	Increase contract for Men Stopping Violence	
		Total Human & Comm. Dev.	41,350
Non Departmental	(2,900,000)	Eliminate 1% Merit Increment	
	(1,988,000)	Adjust Pensioners Group Health & Life Insurance	
	344,028	Increase TAD contribution amount	
		Total Non Departmental	(4,543,972)
Contribution to CIP	(4,450,000)	Reduce HOST contribution (99.9% Usage)	
		Total Contribution to CIP	(4,450,000)
Various Departments	(1,200,000)	Decrease Pension Contribution by .5%	(1,200,000)
Various Departments		Appropriate Encumbrance amounts as follows:	
	11,500	Board of Commissioners (District 2)	
	180,000	Human Resources	
	11,538	State Court - Marshall	

**CEO Amendments - Tax Funds Recommended Budget 2010**

2/21/10

**APPROPRIATIONS**

<b>Dept</b>	<b>Amount</b>	<b>Change</b>	<b>Pos</b>
Various Departments	40,000	Appropriate Encumbrance amounts as follows:	
	188,836	Clerk of Superior Court	
		Geographic Information Systems	431,874
Various Departments	(60,165)	Reduce Take Home Vehicle Costs	
	(3,711)	State Court - Marshall	
	(11,350)	District Attorney	
	(33,701)	Medical Examiner	
	(540,790)	Police	
	(23,283)	Fire & Rescue	
	(1,933)	Public Works Director	
	(25,067)	Public Works - Roads & Drainage	(700,000)
Various Departments	230,190	Adjust funding as follows:	
	562,654	Law Department	
	290,058	Tax Commissioner	
	1,246,750	Juvenile Court	
	645,473	Superior Court	
	1,161,501	Clerk of Superior Court	
	618,931	State Court	
	86,676	Solicitor - General	
	255,032	Child Advocate's Office	
	436,870	Probate Court	
	363,318	Public Defender	
		Magistrate Court	5,897,453
	<b>(\$4,454,223)</b>	<b>TOTAL TAX FUND APPROPRIATION CHANGES</b>	<b>(\$4,454,223) 5</b>
		<b>CEO TAX FUNDS RECOMMENDED BUDGET 12/15/09</b>	<b>\$582,742,150</b>
		<b>CEO AMENDED TAX FUNDS RECOMMENDED BUDGET</b>	<b>\$578,287,927</b>

**SUMMARY - CEO AMENDMENTS NON-TAX FUNDS**

2/21/2010

FUND	Anticipations				Appropriations					
	Recommended Anticipation	Encumbrance Rollover	Fund Balance	Other Anticipation	Amended Anticipation	Recommended Appropriation	Encumbrance Rollover	Reserve for Appropriation	Other Appropriation	Amended Appropriation
DEVELOPMENT	\$2,275,641	\$0	\$70,512	0	\$2,346,153	\$2,275,641	\$0	\$70,512	0	\$2,346,153
P.E.G. FUND	1,677,293	0	30,839	(50,403)	1,657,729	1,677,293	0	0	(19,564)	1,657,729
COUNTY JAIL FUND	1,779,300	0	251,115	0	2,030,415	1,779,300	0	0	251,115	2,030,415
HOTEL/MOTEL	1,620,742	0	(34,730)	0	1,586,012	1,620,742	0	(34,730)	0	1,586,012
VICTIM ASSISTANCE	1,641,021	0	(166,931)	0	1,474,090	1,641,021	0	0	(166,931)	1,474,090
RECREATION FUND	607,554	0	118,037	0	725,591	607,554	0	0	118,037	725,591
L.E.C.M. FUND	5,676,850	0	(660,279)	0	5,016,571	5,676,850	0	(660,279)	0	5,016,571
JUVENILE SERVICES	316,424	0	6,050	0	322,474	316,424	0	0	6,050	322,474
D.A.T.E. FUND	102,208	0	27,853	0	130,061	102,208	0	27,853	0	130,061
STREET LIGHT FUND	4,994,248	0	441,803	0	5,436,051	4,994,248	0	441,803	0	5,436,051
E-911 FUND	17,121,087	0	1,854,473	(960,000)	18,015,560	17,121,087	444,012	450,461	0	18,015,560
SPEED HUMPS MAINT.	1,796,369	0	1,982	0	1,798,351	1,796,369	0	1,982	0	1,798,351
GRANT-IN-AID	80,877,507	0	(26,755,941)	47,321,910	101,443,476	80,877,507	0	0	20,565,969	101,443,476
W & S OPERATING	196,021,109	0	(7,906,850)	0	188,114,259	196,021,109	0	0	(7,906,850)	188,114,259
W & S SINKING	38,867,760	0	79,666	0	38,947,426	38,867,760	0	0	79,666	38,947,426
SANITATION	69,852,973	0	6,443,193	0	76,296,166	69,852,973	0	943,193	5,500,000	76,296,166
AIRPORT	11,620,517	0	(469,446)	0	11,151,071	11,620,517	0	(469,446)	0	11,151,071
STORMWATER UTIL.	20,215,988	0	6,447,629	(3,815,988)	22,847,629	20,215,988	0	2,631,641	0	22,847,629
FLEET MAINTENANCE	28,765,000	0	448,563	0	29,213,563	28,765,000	133,361	315,202	0	29,213,563
VEHICLE	31,395,153	0	270,786	0	31,665,939	31,395,153	70,180	200,606	0	31,665,939
RISK MANAGEMENT	97,133,752	0	9,369,672	0	106,503,424	97,133,752	0	0	9,369,672	106,503,424
WORKERS COMP.	12,707,597	0	202,091	0	12,909,688	12,707,597	0	202,091	0	12,909,688
BUILDING AUTHORITY	3,690,071	0	0	0	3,690,071	3,690,071	0	0	0	3,690,071
P.S.J.F. AUTHORITY	3,107,526	0	2,073	0	3,108,599	3,107,526	0	0	2,073	3,109,599
	\$633,863,690	\$0	(\$9,927,840)	\$42,495,519	\$666,431,369	\$633,863,690	\$647,553	\$4,120,889	\$27,799,237	\$666,431,369

February 23, 2010  
2010 Budget

MOTION TO AMEND BUDGET RESOLUTION:

“I move to amend the Budget Resolution dated 2/10/2010 that was deferred on Feb. 9, 2010, as follows:

1. Amend Attachment A by making all changes reflected in the document labeled “2/23/2010 10:10 a.m.,” which shall be made to the first portion of Attachment A above the line labeled “Total Recommended 2010 Tax Funds Budget” on page 4;
2. Further amend Attachment A by making only those changes outlined on pages 4 and 5 in the CEO’s letter dated February 21, 2010, that come under the heading “Changes to Others Funds,” which shall be made to the applicable non-tax portions of Attachment A beginning on page 4 and continuing through page 11; and
3. Omit Attachment B in its entirety and retain the county’s positions as they currently exist.”



		2/23/10 10:10 am
Eliminate Merit Increase	582,742,150	582,742,150
No Pension Contribution Change	(2,900,000)	(15,455,562)
Reduce Take Home Vehicle Costs	(1,200,000)	1,431,874
HOST @ 99.9%	(700,000)	1,200,000
Pensioners Group Health & Life Adjustment	(4,450,000)	251,115
Increase TAD Contribution	(1,988,000)	300,000
Increase Superior Court	344,028	1,000,000
Increase Clerk of Superior Court	1,246,750	200,000
Increase State Court	645,473	4,000,000
Increase Solicitor General	1,161,501	
Increase Public Defender	618,931	
Increase Child Advocate	436,870	
Increase Law Department	86,676	
Increase Juvenile Court	230,190	
Increase Tax Commissioner	290,058	
Appropriate Encumbrance Amount	562,654	
Increase Contract for Men Stopping Violence	431,874	
Restore Assistant Director Purchasing & Contracting	41,350	
	69,072	
Eliminate Holiday Pay	(7,868,000)	(14,944,438)
Future RIF/Retirements	(4,544,788)	2,000,000
Restore Probate Court	255,032	2,245,146
Restore Magistrate Court	363,318	
Reduce District Attorney	(250,000)	
Reduce Sheriff	(900,000)	
Reduce CEO Increase	(320,354)	
Increase State Court (Marshall)	320,354	
Reduce Customer Service Training in HR	(375,000)	
Restore Various Public Safety Unfunded Positions	375,000	
Increase Registrar	245,146	
	564,970,285	564,970,285

Attachment B: Position Changes as proposed is deferred for approval until the second meeting in April.



# DEKALB COUNTY EXECUTIVE SUMMARY

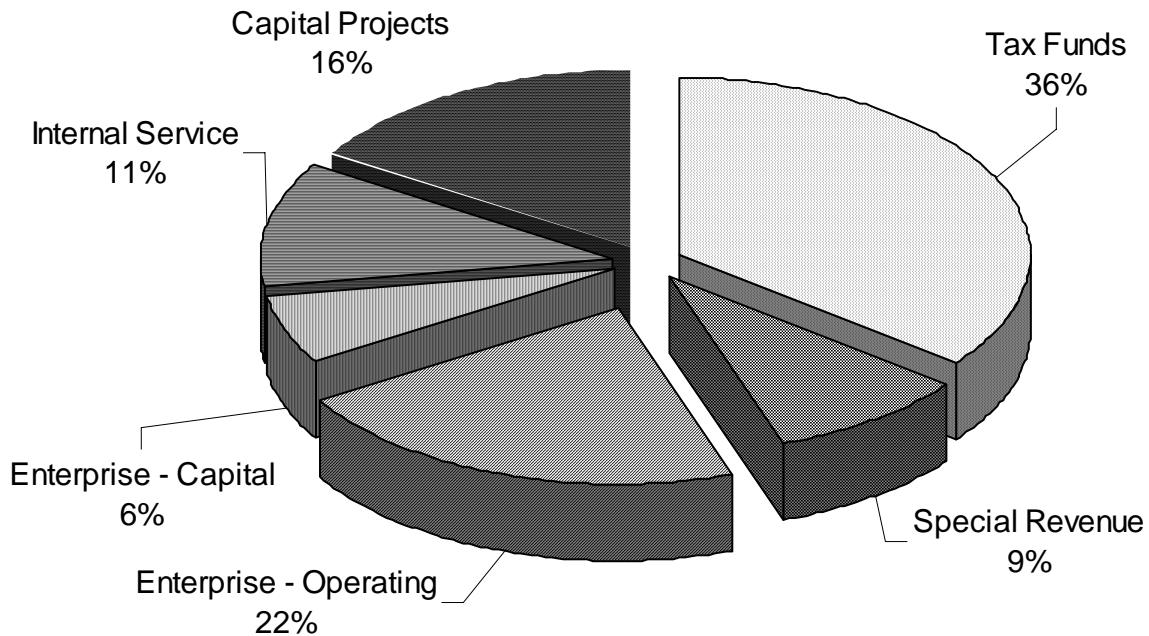
This Executive Summary provides a general overview of the entire budget.

## APPROPRIATIONS ALL FUNDS (Expenditures)

The 2010 Budget for all funds totals \$1.592 billion and includes budgets for 45 separate funds, which are summarized below:

Tax Funds	\$564,970,285
Special Revenue	148,782,204
Enterprise - Operating	337,356,551
Enterprise - Capital	102,963,502
Internal Service	180,292,614
Capital Projects	257,928,068
Total	<u>\$1,592,293,224</u>

## APPROPRIATIONS ALL FUNDS



# DEKALB COUNTY EXECUTIVE SUMMARY

## TAX FUNDS

The Tax Funds include budgets for most of the County's general operating services and programs such as:

Public Safety	Libraries
Roads and Drainage	Health and Hospital
Courts and Sheriff	Family and Children Services
Parks and Recreation	General Administrative Functions

### Appropriations

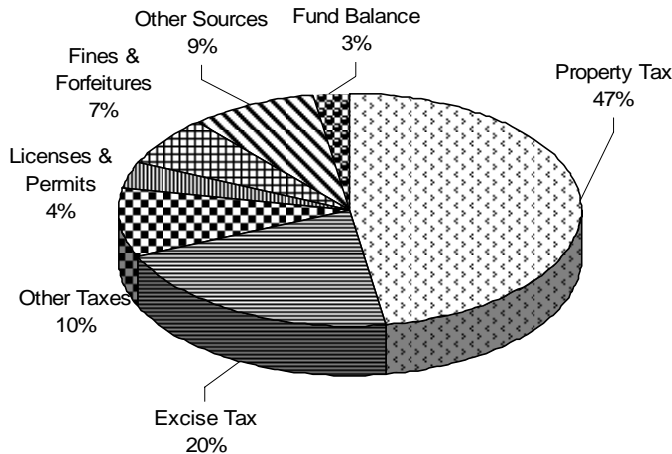
Notable items in the Tax Funds Budgets in 2010 include

- \* A net decrease of 474 full-time positions.
- \* A decrease of \$41.8 million in total appropriations.

### Revenues

The Tax Funds derive revenue from a variety of sources, shown in the graph below. A significant element of revenue is the 1% HOST sales tax, which was approved by referendum in 1997. This tax offsets property tax revenue by using at least 80% of sales tax receipts to provide a homestead exemption on eligible residences.

## TAX FUNDS REVENUE



### Tax Funds Revenue

Property Taxes	\$268,400,636
Excise Taxes	118,440,687
Other Taxes	54,910,943
Licenses And Permits	20,321,800
Use of Money & Property	429,381
Intergovernmental	4,452,907
Fines And Forfeitures	38,210,990
Charges For Services	16,606,158
Miscellaneous Revenue	5,011,236
Interfunds	23,935,196
Fund Balance Brought Forward	14,250,351
<b>Total</b>	<b>\$564,970,285</b>

# DEKALB COUNTY EXECUTIVE SUMMARY

## SPECIAL REVENUE FUNDS

The Special Revenue Funds include budgets for numerous funds operated for specific programs or activities. They are established as separate funds either by law or by Board of Commissioners' policy. The Grants-in-aid Fund constitutes almost 46% of the total of this fund group. In 2001, the General Fund elements of the Development Department were transferred to the Development Fund, which is supported by development related fees, permits, and licenses. In 2004, the Revenue Bonds Lease Payment Fund was established. In 2005, the Revenue Bond Public Safety & Judicial Facilities Authority Lease Payment Fund was established. Other funds are detailed in the Special Revenue Funds section of this book.

### Revenues

About 74.5% of the revenue is from other governments, primarily federal funds for various grant programs.

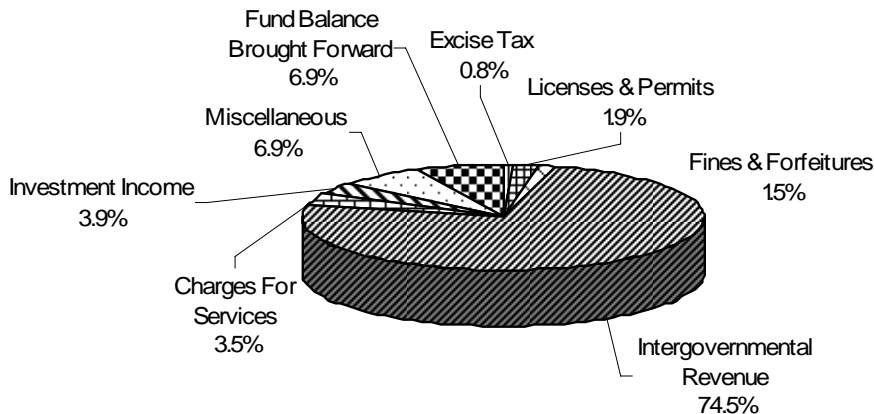
### Appropriations

See individual fund detail in the Special Revenue Funds section of this book.

### Special Revenue Funds Revenue

Excise Tax	\$1,450,000
Licenses & Permits	3,264,082
Fines & Forfeitures	2,601,300
Intergovernmental Revenue	128,593,553
Charges For Services	6,093,532
Investment Income	6,739,660
Miscellaneous	11,998,200
Fund Balance Brought Forward	(11,958,123)
	<u>\$148,782,204</u>

## SPECIAL REVENUE FUNDS REVENUES



# DEKALB COUNTY EXECUTIVE SUMMARY

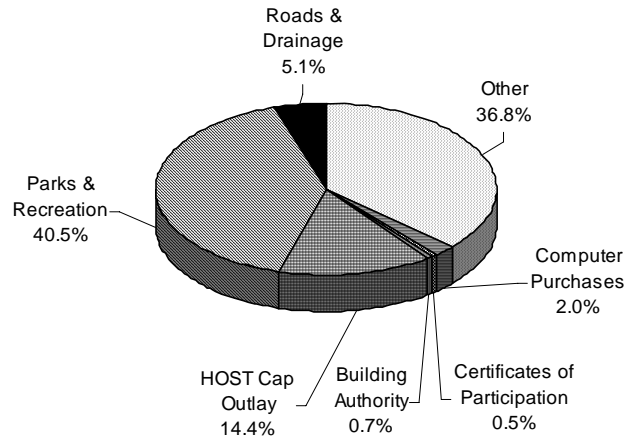
## GENERAL CAPITAL PROJECTS FUNDS

This group includes all funds for capital projects of a general nature. Enterprise capital projects are included in the Enterprise Funds section.

These developments have had a major impact on General Capital funds:

- 1) In 1997, the HOST sales tax was passed providing a windfall of 18 months revenue of approximately \$100 million to fund capital needs.
- 2) In 2001, voters approved a \$125 million bond issue to fund the acquisition of parks and greenspace.
- 3) In 2005, \$17,012,895 was appropriated for HOST Capital Outlay.
- 4) In 2006, voters approved a \$230 million bond issue for transportation, parks and greenspace, and libraries.
- 5) In 2006, \$11,425,110 was appropriated for HOST Capital Outlay.
- 6) In 2007, \$20,200,000 was appropriated for HOST Capital Outlay.
- 7) For 2008, \$20,126,552 was appropriated for HOST Capital Outlay.
- 8) For 2009, \$9,527,774 was appropriated for HOST Capital Outlay.
- 9) For 2010, \$89,000 was appropriated for HOST Capital Outlay.

## CAPITAL PROJECTS FUND



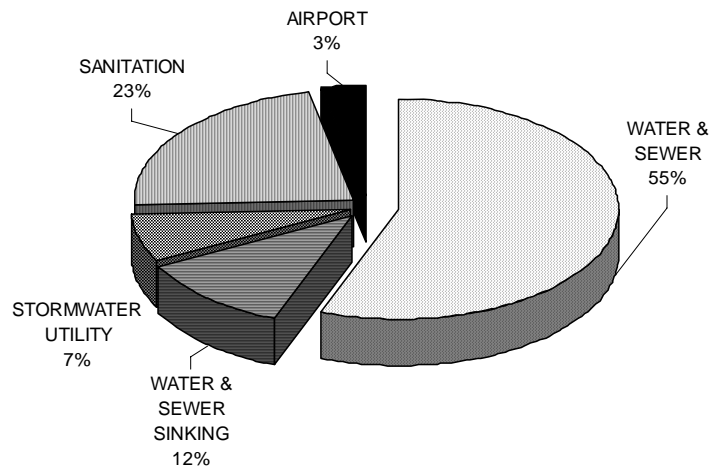
## ENTERPRISE OPERATING FUNDS

These funds are self-supporting "enterprises" and provide water treatment and distribution, sewerage treatment and disposal, garbage pick-up and disposal, a general; aviation airport, and stormwater system maintenance.

Notable items in the Enterprise Operating Funds include:

- 1) \$1,000,000 was approved for CIP projects for the Airport.
- 2) \$2,000,000 was loaned from the Sanitation Fund to the Tax Funds and \$9.7 million was approved for Sanitation capital projects.
- 3) \$10.9 million will be transferred from the Stormwater Fund to reimburse costs related to the Stormwater program.
- 4) 34 positions were added to Watershed Management to comply with environmental mandates. 8 positions were transferred from Roads and Drainage and 9 positions were transferred from Planning & Development to Watershed Management.

## ENTERPRISE OPERATING FUNDS



# DEKALB COUNTY EXECUTIVE SUMMARY

## ENTERPRISE CAPITAL FUNDS

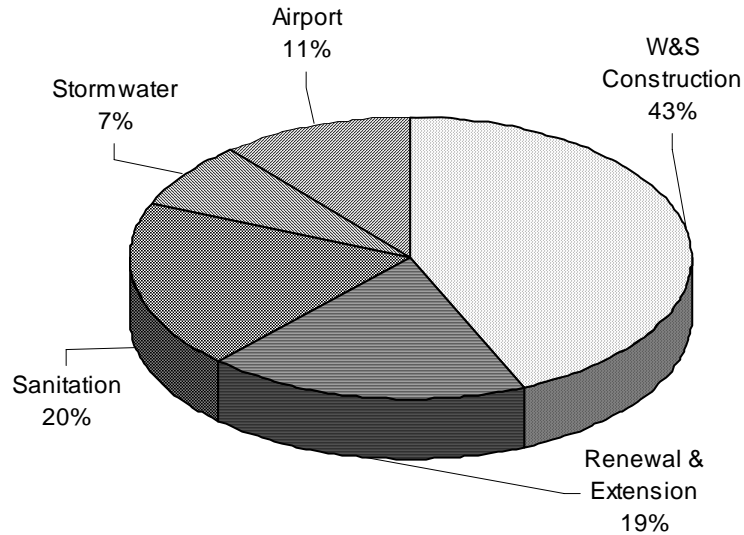
In 1998, state law required that capital projects be portrayed as project length rather than annual budgets.

Bonds were issued in 2000 to fund additional wastewater treatment capacity and raw water ground storage capacity.

The major items funded with Enterprise Capital Funds are:

- 1) Water & Sewer – Increased capacity and enhanced wastewater treatment.
- 2) Sanitation – Landfill expansion and closure costs.
- 3) Airport – Noise buyout program.

### ENTERPRISE CAPITAL FUNDS



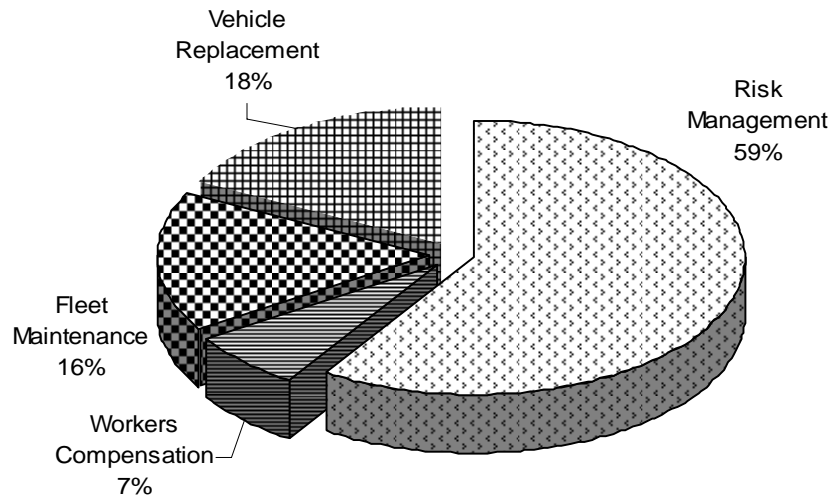
## INTERNAL SERVICE FUNDS

These funds are supported by charges to operating departments for services such as fleet maintenance, vehicle replacement and various insurance coverages.

Notable items in the 2010 budget include:

- 1) The vehicle replacement program is partially resumed, with Enterprise Fund and certain Public Safety replacements budgeted.
- 2) The Risk Management Fund increased in 2010 by \$10.6 million or 11.1% due primarily to increases in the reserves.
- 3) Workers Compensation Fund budget decreased in 2010 by 7% or \$1,035,006, due primarily to decreases in workers compensation costs.

### INTERNAL SERVICE FUNDS



## DEKALB COUNTY, GEORGIA – FUND STRUCTURE

<b>Tax Funds</b>	
These funds are used to account for activities of a general governmental service nature. The primary source of revenue for all of these funds is from ad valorem property taxes. The funds included are:	
<b>General</b>	Accounts for most of the "traditional" services and functions of a general operating nature except as noted in other funds.
<b>Special Tax District Designated Services</b>	Established by state law of local application to allocate proportional levels of taxation based on levels of service for specified activities to municipalities within the County and the unincorporated area of the County.
<b>Special Tax District Unincorporated</b>	Used to account for certain services and revenues related only to the unincorporated area of the County.
<b>Fire</b>	Accounts for the activities of the County Fire District.
<b>Debt Service</b>	Accounts for principal and interest payments on General Obligation bonded debt.
<b>Special Tax District Debt Service</b>	Accounts for principal and interest on General Obligation Bond issues approved by voters in unincorporated DeKalb.
<b>Hospital</b>	Accounts for transactions related to the County's contractual obligations to the Fulton-DeKalb Hospital Authority.
<b>Rental Motor Vehicle Excise Tax</b>	Accounts for a special three percent excise tax on the rental of motor vehicles. These funds are designated by law for use in the promoting industry, trade, commerce and tourism. Revenues would be dedicated to (1) making the lease payments to the Development Authority of DeKalb County to amortize the indebtedness for the new Arts Center, and (2) for other appropriate expenditures.

<b>Special Revenue Funds</b>	
These funds account for activities or programs operated and funded for specific purposes as required by law or Board of Commissioners' policy. The funds included are:	
<b>County Jail</b>	Accounts for monies received under 1989 Georgia law which imposes a 10% penalty on fines in certain cases to be used for constructing and operating jails.
<b>Development</b>	Accounts for funds received from development fees.
<b>Drug Abuse Treatment &amp; Education</b>	Accounts for funds received under 1990 Georgia law imposing additional fines in substance abuse cases, for use for drug abuse treatment and education programs.
<b>Emergency Telephone System Fund</b>	Accounts for monies collected through user telephone billings and used for certain Emergency 911 telephone system expenses.
<b>Grants-In-Aid</b>	Accounts for grant-funded programs separately and distinctly from county funds.
<b>Hotel / Motel Tax</b>	Accounts for a special two percent excise tax on hotel and motel rooms. These funds are designated by law for use in promoting conventions and tourism.
<b>Juvenile Services</b>	Accounts for funds received under 1990 Georgia law which allowed fees to be charged for certain probation services, to be used only for specified juvenile services



# DEKALB COUNTY, GEORGIA – FUND STRUCTURE

## Special Revenue Funds (cont.)

<b>Law Enforcement Confiscated Monies</b>	Accounts for monies confiscated in controlled substance cases and designated by law or by court order for limited uses in criminal justice.
<b>Public Education &amp; Government Access</b>	Accounts for funds received from cable franchises.
<b>Recreation</b>	Operated to provide recreation and cultural arts programs on a fee for service basis.
<b>Revenue Bonds Lease Payments</b>	Accounts for payments for the principal and interest on DeKalb Building Authority bond issues.
<b>Speed Hump Maintenance</b>	Accounts for funds collected for maintenance of speed humps. Revenue is collected from special assessments.
<b>Street Light</b>	Accounts for funds in street light districts. Revenue is from special assessments and is used to pay utilities for petitioned street lights.
<b>Victim Assistance</b>	Accounts for funds received under 1995 Georgia Law imposing a 5% penalty on criminal fines and designated for use in Victim Assistance Programs.

## Enterprise Funds

These funds are operated in somewhat the same manner as private enterprise, on a self-supporting basis with the vast majority of the funding coming from charges for services. The funds included are:

### WATER & SEWER:

<b>Operating</b>	Accounts for the normal operations and maintenance activities of the DeKalb Water and Sewerage System.
<b>Renewal and Extension</b>	Accounts for transactions related to capital replacements, additions, extensions and improvements and future development or expansion of the system
<b>Sinking</b>	Accounts for principal and interest payments on Water and Sewer Revenue Bonds.
<b>Construction</b>	Accounts for proceeds of the 1990 and 1993 Revenue Bond series and local government contributions associated with the construction projects. Payments are made in accordance with the bond resolution and local government agreements.

### SANITATION:

<b>Operating</b>	Accounts for the activities of collection, transportation and disposal of solid waste generated in unincorporated DeKalb County.
<b>Capital Projects</b>	Accounts for funds for capital projects funded by, and related to the Sanitation Fund.

### AIRPORT:

<b>Operating</b>	Accounts for the activities of the operation of the airport.
<b>Capital Projects</b>	Accounts for funds for capital projects funded by, and related to the Airport Fund.

### STORMWATER:

<b>Operating</b>	Accounts for funds received from the annual stormwater utility fee for maintenance of the stormwater infrastructure.
<b>Capital Projects</b>	Accounts for funds for capital projects funded by, and related to the Stormwater Utility Fund.

## DEKALB COUNTY, GEORGIA – FUND STRUCTURE

### Internal Service Funds

These funds account for services provided by one department to another and are supported by interdepartmental and interfund charges based on the level of service provided. The funds included are:

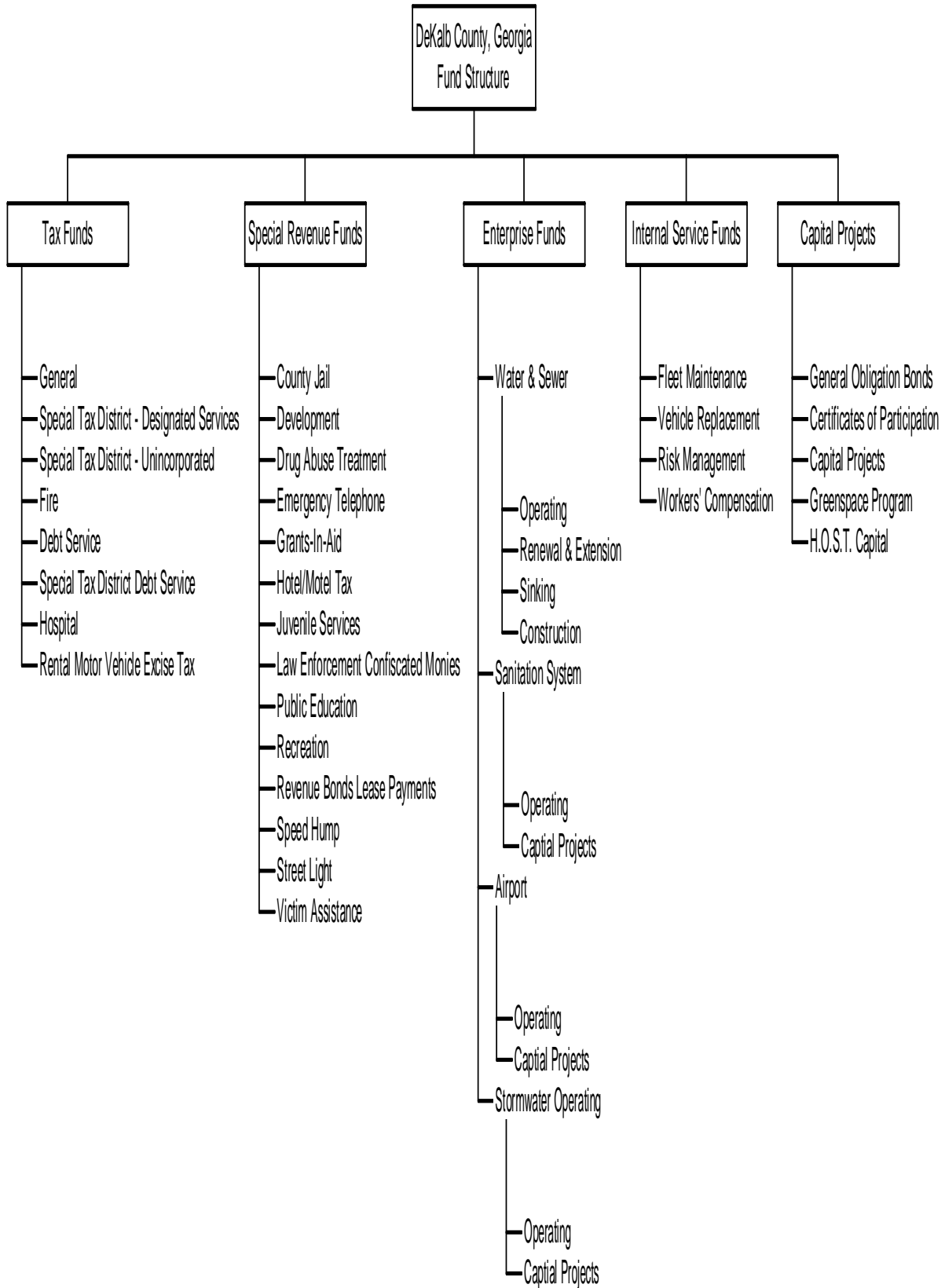
<b>Fleet Maintenance</b>	Accounts for activities related to the maintenance, repair and operation of County-owned vehicles.
<b>Vehicle Replacement</b>	Established to insure that sufficient funding is available to purchase vehicles when additions are authorized or when replacement is warranted under replacement criteria policy.
<b>Risk Management</b>	Accounts for all financial transactions related to the County's various risk management programs.
<b>Workers' Compensation</b>	Accounts for all financial transactions related to the County's Workers' Compensation Activity.

### Capital Projects Funds

These funds account for capital projects providing for new or improved public facilities.

<b>General Obligation Bonds</b>	Established by referendum for specific purposes. Included are issues dating from 1986 to 2001 for such purposes as libraries, parks and a new jail and health facilities.
<b>Certificates of Participation</b>	Established to account for certificates issued to fund the acquisition and renovation of the 330 Ponce de Leon Building and renovation of the 9-story Courthouse.
<b>Capital Projects</b>	Established to account for projects funded by contributions from other county funds or other agencies.
<b>Greenspace Program</b>	Established to account for projects undertaken pursuant to a grant award from the Community Greenspace Trust Fund.
<b>H.O.S.T. Capital Projects</b>	Established to account for projects funded by special Homestead Option Sales Tax revenues.

# DEKALB COUNTY, GEORGIA – FUND STRUCTURE



**DEKALB COUNTY, GEORGIA**  
**CONSOLIDATED OPERATING FUND BALANCES**

	TAX FUNDS	SPECIAL REVENUE	ENTERPRISE	INTERNAL SERVICE	TOTAL
Fund Balance, January 1, 2009	\$24,552,409	\$8,792,972	\$35,894,634	\$65,343,563	\$134,583,578
<u>ACTUAL REVENUES</u>					
Property Taxes	248,321,633	0	0	0	248,321,633
Excise Taxes	123,004,722	1,416,595	0	0	124,421,317
Other Taxes	53,751,838	0	0	0	53,751,838
Licenses And Permits	19,216,794	3,439,950	0	(2,444)	22,654,299
Use of Money & Property	365,583	5,579,268	250,870	205,519	6,401,240
Intergovernmental	23,640,057	24,272,214	0	128,348	48,040,619
Fines And Forfeitures	29,803,458	2,702,475	0	0	32,505,933
Charges For Services	9,655,928	6,228,881	242,795,397	41,248,461	299,928,666
Miscellaneous Revenue	11,794,968	14,163,793	4,698,943	76,897,796	107,555,500
Interfunds	22,757,982	6,126,728	38,803,358	0	67,688,068
Contributions And Donations	0	0	0	0	0
Payroll Deductions And Matches	0	0	0	940,975	940,975
Total Revenue	542,312,961	63,929,903	286,548,568	119,418,655	1,012,210,087
TOTAL FUNDS AVAILABLE	566,865,371	72,722,875	322,443,203	184,762,217	1,146,793,666
<u>EXPENDITURES</u>					
Operating	550,360,802	78,916,523	240,010,988	142,809,711	1,012,098,025
Transfer to Other Funds	16,396,884	8,845,364	53,201,596	300,000	78,743,844
Total Expenditures	566,757,686	87,761,888	293,212,584	143,109,711	1,090,841,869
Fund Balance, December 31, 2009	\$107,685	(\$15,039,012)	\$29,230,619	\$41,652,506	\$55,951,797
Prior-Year Encumbrance Balances Not Funded	14,142,666	3,080,889	15,730,671	840,638	33,794,864
Fund Balance Forward, January 1, 2010*	\$14,250,351	(\$11,958,123)	\$44,961,290	\$42,493,143	\$89,746,661
<u>ANTICIPATED REVENUES</u>					
Property Taxes	268,400,636	0	0	0	268,400,636
Excise Taxes	118,440,687	1,450,000	0	0	119,890,687
Other Taxes	54,910,943	0	0	0	54,910,943
Licenses And Permits	20,321,800	3,264,082	0	0	23,585,882
Use of Money & Property	429,381	6,739,660	415,640	200,000	7,784,681
Intergovernmental	4,452,907	128,593,553	0	100,000	133,146,460
Fines And Forfeitures	38,210,990	2,601,300	0	0	40,812,290
Charges For Services	16,606,158	6,093,532	260,862,717	50,588,805	334,151,212
Miscellaneous Revenue	5,011,236	11,998,200	5,152,537	84,611,253	106,773,226
Interfunds	23,935,196	0	25,964,367	2,050,271	51,949,834
Contributions And Donations	0	0	0	0	0
Payroll Deductions And Matches	0	0	0	249,142	249,142
Total Revenue	550,719,934	160,740,327	292,395,261	137,799,471	1,141,654,993
TOTAL FUNDS AVAILABLE	564,970,285	148,782,204	337,356,551	180,292,614	1,231,401,654
<u>PROJECTED EXPENDITURES</u>					
Operating	544,257,266	132,830,670	228,005,585	146,482,800	1,051,576,321
Transfer to Other Funds	3,488,543	3,497,451	91,400,676	2,245,146	100,631,816
Total Expenditures	547,745,809	136,328,121	319,406,261	148,727,946	1,152,208,137
Projected Fund Balance, December 31, 2010	\$17,224,476	\$12,454,083	\$17,950,290	\$31,564,668	\$79,193,517

The Fund Balance Forward, January 1, 2010, for the Tax Funds Group, the Special Revenue Fund Group, and the Internal Service Fund Group are anticipated to decrease by more than 10%. See the Funds Group sections for details.

The Fund Balances Forward, January 1, 2010, for the Enterprise Fund Group is not anticipated to increase or decrease by more than 10%.

**SUMMARY OF ANTICIPATIONS AND REVENUES -  
ALL OPERATING FUNDS  
2008-2010**

FUND GROUP / SOURCE	TAX FUNDS	SPECIAL REVENUE	ENTERPRISE	INTERNAL SERVICE	TOTAL
<b>2010 ANTICIPATED</b>					
PROPERTY TAXES	\$268,400,636	\$0	\$0	\$0	\$268,400,636
EXCISE TAXES	118,440,687	1,450,000	0	0	119,890,687
OTHER TAXES	54,910,943	0	0	0	54,910,943
LICENSES AND PERMITS	20,321,800	3,264,082	0	0	23,585,882
USE OF MONEY & PROPERTY	429,381	6,739,660	415,640	200,000	7,784,681
INTERGOVERNMENTAL	4,452,907	128,593,553	0	100,000	133,146,460
FINES AND FORFEITURES	38,210,990	2,601,300	0	0	40,812,290
CHARGES FOR SERVICES	16,606,158	6,093,532	260,862,717	50,588,805	334,151,212
MISCELLANEOUS REVENUE	5,011,236	11,998,200	5,152,537	84,611,253	106,773,226
INTERFUNDS	23,935,196	0	25,964,367	2,050,271	51,949,834
PAYROLL DEDUCTIONS AND MATCHES	0	0	0	249,142	249,142
FUND BALANCE BROUGHT FORWARD	14,250,351	(11,958,123)	44,961,290	42,493,143	89,746,661
<b>TOTAL ANTICIPATIONS</b>	<b>\$564,970,285</b>	<b>\$148,782,204</b>	<b>\$337,356,551</b>	<b>\$180,292,614</b>	<b>\$1,231,401,654</b>
<b>2009 ACTUAL</b>					
PROPERTY TAXES	\$248,321,633	\$0	\$0	\$0	\$248,321,633
EXCISE TAXES	123,004,722	1,416,595	0	0	124,421,317
OTHER TAXES	53,751,838	0	0	0	53,751,838
LICENSES AND PERMITS	19,216,794	3,439,950	0	(2,444)	22,654,299
USE OF MONEY & PROPERTY	\$365,583	\$5,579,268	\$250,870	\$205,519	\$6,401,240
INTERGOVERNMENTAL	23,640,057	24,272,214	0	128,348	48,040,619
FINES AND FORFEITURES	29,803,458	2,702,475	0	0	32,505,933
CHARGES FOR SERVICES	9,655,928	6,228,881	242,795,397	41,248,461	299,928,666
MISCELLANEOUS REVENUE	11,794,968	14,163,793	4,698,943	76,897,796	107,555,500
INTERFUNDS	22,757,982	6,126,728	38,803,358	0	67,688,068
PAYROLL DEDUCTIONS AND MATCHES	0	0	0	940,975	940,975
FUND BALANCE BROUGHT FORWARD	24,552,409	8,792,972	35,894,634	65,343,563	134,583,578
<b>TOTAL REVENUES</b>	<b>\$566,865,371</b>	<b>\$72,722,875</b>	<b>\$322,443,203</b>	<b>\$184,762,217</b>	<b>\$1,146,793,666</b>
<b>2008 ACTUAL</b>					
PROPERTY TAXES	\$251,249,909	\$0	\$0	\$0	\$251,249,909
EXCISE TAXES	133,414,697	2,641,019	0	0	136,055,716
OTHER TAXES	55,555,878	0	0	0	55,555,878
LICENSES AND PERMITS	22,526,039	8,235,777	0	(398)	30,761,418
USE OF MONEY & PROPERTY	1,009,079	7,077,506	1,262,572	1,021,763	10,370,920
INTERGOVERNMENTAL	5,553,017	26,880,054	0	168,029	32,601,101
FINES AND FORFEITURES	34,457,416	4,080,820	0	0	38,538,236
CHARGES FOR SERVICES	9,911,134	5,857,148	227,948,050	61,972,099	305,688,431
MISCELLANEOUS REVENUE	4,491,354	14,259,670	5,017,862	84,737,426	108,506,313
INTERFUNDS	34,019,691	4,045,441	42,143,897	326,400	80,535,429
PAYROLL DEDUCTIONS AND MATCHES	0	0	0	739,463	739,463
FUND BALANCE BROUGHT FORWARD	62,682,003	3,492,686	40,490,930	61,666,261	168,331,880
<b>TOTAL REVENUES</b>	<b>\$614,870,218</b>	<b>\$76,570,123</b>	<b>\$316,863,310</b>	<b>\$210,631,044</b>	<b>\$1,218,934,695</b>

**SUMMARY OF APPROPRIATIONS AND EXPENDITURES -  
ALL OPERATING FUNDS  
2008-2010**

FUND GROUP / SOURCE	TAX FUNDS	SPECIAL REVENUE	ENTERPRISE	INTERNAL SERVICE	TOTAL
<b>2010 BUDGET</b>					
PERSONAL SERVICES AND BENEFITS	\$339,799,555	\$10,928,841	\$79,494,050	\$9,197,955	\$439,420,401
PURCHASED / CONTRACTED SERVICES	73,022,545	8,478,296	20,040,710	8,479,572	110,021,123
SUPPLIES	30,494,343	4,399,761	23,316,256	15,368,326	73,578,686
CAPITAL OUTLAYS	1,041,819	1,122,865	259,602	20,204,379	22,628,665
INTERFUND / INTERDEPARTMENTAL	7,072,689	693,652	44,697,500	9,788,276	62,252,117
OTHER COSTS	65,515,131	14,533,791	39,279,997	32,131,082	151,460,001
DEBT SERVICE	44,503,660	3,684,071	38,867,760	0	87,055,491
OTHER FINANCING USES	3,488,543	3,497,451	91,400,676	2,245,146	100,631,816
RETIREMENT SERVICES	32,000	0	0	0	32,000
PAYROLL LIABILITIES	0	0	0	82,877,878	82,877,878
HOLDING ACCOUNTS	0	101,443,476	0	0	101,443,476
TOTAL APPROPRIATIONS	\$564,970,285	\$148,782,204	\$337,356,551	\$180,292,614	\$1,231,401,654
<b>2009 ACTUAL</b>					
PERSONAL SERVICES AND BENEFITS	\$343,057,370	\$16,179,954	\$71,865,829	\$8,846,036	\$439,949,189
PURCHASED / CONTRACTED SERVICES	72,907,882	32,028,698	22,834,780	8,046,611	135,817,971
SUPPLIES	32,177,102	10,228,841	32,932,827	15,894,070	91,232,840
CAPITAL OUTLAYS	2,233,264	3,462,289	(2,755,511)	23,611,932	26,551,973
INTERFUND / INTERDEPARTMENTAL	9,773,831	2,482,212	38,426,269	7,020,618	57,702,929
OTHER COSTS	45,033,636	10,812,277	37,916,462	885,855	94,648,229
DEBT SERVICE	45,062,238	3,717,500	38,790,333	0	87,570,071
OTHER FINANCING USES	16,396,884	8,845,364	53,201,596	300,000	78,743,844
RETIREMENT SERVICES	31,986	0	0	0	31,986
PAYROLL LIABILITIES	0	0	0	78,504,589	78,504,589
HOLDING ACCOUNTS	83,493	4,753	0	0	88,246
TOTAL EXPENDITURES	\$566,757,686	\$87,761,888	\$293,212,584	\$143,109,711	\$1,090,841,869
<b>2008 ACTUAL</b>					
PERSONAL SERVICES AND BENEFITS	\$347,124,849	\$13,478,001	\$71,415,310	\$8,604,337	\$440,622,497
PURCHASED / CONTRACTED SERVICES	80,960,663	22,442,971	27,022,184	9,949,712	140,375,530
SUPPLIES	33,328,875	7,768,631	28,605,137	22,249,366	91,952,010
CAPITAL OUTLAYS	1,193,165	3,232,487	3,227,711	42,542,701	50,196,064
INTERFUND / INTERDEPARTMENTAL	23,982,515	4,135,239	45,245,452	5,491,745	78,854,950
OTHER COSTS	42,010,184	8,979,057	5,291,332	1,041,078	57,321,650
DEBT SERVICE	45,390,168	3,718,045	38,666,883	0	87,775,095
OTHER FINANCING USES	31,868,847	11,690,377	77,860,266	3,500,000	124,919,490
RETIREMENT SERVICES	26,333	0	0	0	26,333
PAYROLL LIABILITIES	0	0	0	75,346,382	75,346,382
HOLDING ACCOUNTS	46,816	(306,633)	0	0	(259,817)
TOTAL EXPENDITURES	\$605,932,415	\$75,138,174	\$297,334,274	\$168,725,321	\$1,147,130,185

## DEPARTMENTAL OPERATING BUDGET / EXPENDITURE COMPARISON: 2008-2010

TAX FUNDS	2008		2009		2010	
	Budget	Actual Expenditures	Budget	Actual Expenditures	Recommended Budget	Approved Budget
CHIEF EXECUTIVE OFFICER	\$2,406,425	\$2,393,944	\$2,310,588	\$2,284,373	\$2,302,258	\$2,248,258
BOARD OF COMMISSIONERS	2,527,939	2,415,874	2,967,790	2,706,034	2,970,878	2,915,881
ETHICS BOARD	1,000	66	988	255	1,000	1,000
LAW DEPARTMENT	4,688,623	3,436,412	4,382,791	3,217,093	4,650,610	4,595,610
GEOGRAPHIC INFO SYSTEM	2,448,810	2,054,778	2,394,700	2,105,755	2,331,446	2,296,446
FACILITIES MANAGEMENT	18,704,257	18,257,291	18,816,280	17,957,941	16,261,039	16,167,039
PURCHASING	4,367,444	3,845,753	4,258,183	3,925,692	3,774,651	3,696,651
HUMAN RESOURCES	4,284,514	3,600,262	4,039,881	2,996,979	4,149,329	3,719,329
INFORMATION SYSTEMS	21,031,587	20,371,879	22,860,832	22,344,265	18,520,214	18,326,214
FINANCE	8,250,894	7,954,257	7,348,586	6,964,992	6,659,863	6,522,864
PROPERTY APPRAISAL	5,091,258	4,499,930	4,830,321	4,330,009	4,300,209	4,208,209
TAX COMMISSIONER	7,200,492	7,110,980	7,154,571	6,993,343	6,838,215	6,725,214
REGISTRAR & ELECTIONS	5,372,416	4,938,939	1,820,885	1,477,895	3,002,672	3,229,818
SHERIFF	73,220,539	74,219,733	74,780,796	74,071,054	77,344,780	75,267,779
JUVENILE COURT	10,082,234	9,726,997	8,492,388	8,268,673	9,936,233	9,818,233
SUPERIOR COURT	8,947,437	8,853,919	8,836,854	8,663,049	8,818,067	8,694,067
CLERK SUPERIOR COURT	5,324,006	5,245,627	5,284,967	5,136,831	5,311,231	5,220,231
STATE COURT	12,460,490	12,026,620	12,365,020	12,203,258	12,600,066	12,365,065
SOLICITOR STATE COURT	4,908,981	4,647,641	5,053,839	4,785,037	5,038,866	4,947,866
DISTRICT ATTORNEY	11,868,438	11,708,323	12,057,288	11,656,779	12,536,196	12,040,195
CHILD ADVOCATE	1,710,882	1,613,447	1,763,113	1,677,491	1,766,418	1,729,418
PROBATE COURT	1,768,064	1,709,171	1,723,183	1,681,303	1,718,154	1,685,154
MEDICAL EXAMINER	2,652,868	2,521,615	2,641,912	2,285,619	2,384,284	2,350,284
PUBLIC DEFENDER	6,703,990	6,528,511	6,774,156	6,602,198	6,718,297	6,572,297
POLICE SERVICES	115,909,538	114,074,731	114,352,558	109,783,913	108,543,166	106,862,165
RECORDERS COURT	5,053,819	4,949,289	3,956,592	3,719,816	4,041,451	3,975,451
MAGISTRATE COURT	2,605,718	2,490,487	2,505,627	2,476,281	2,498,164	2,475,164
FIRE and RESCUE	72,996,175	71,181,611	69,104,892	65,931,163	69,280,822	67,939,822
PLANNING	3,199,978	3,139,883	3,096,820	2,654,044	2,301,272	2,257,272
ECONOMIC DEVELOPMENT	1,161,685	1,113,580	1,200,125	1,099,611	1,106,092	1,086,092
PUB WORKS-DIRECTOR	516,356	505,355	511,156	483,043	353,700	343,700
PUB WORKS-TRANSPORTATION	4,180,272	4,114,793	4,696,390	3,176,082	3,900,094	3,830,095
PUB WORKS-ROADS & DRAIN	25,418,400	23,129,059	21,752,251	22,045,097	18,719,051	18,309,052
PARKS & RECREATION	22,535,938	20,780,537	20,314,657	18,578,439	17,790,778	17,564,777
LIBRARY	11,533,797	11,253,674	12,818,743	10,574,440	12,501,073	12,256,073
ARTS, CULTURE, & ENTERTAINMENT	1,096,386	1,034,570	52,239	44,586	0	0
COOPERATIVE EXTENSION	1,088,036	1,037,272	1,029,212	975,020	909,746	891,746
PUBLIC HEALTH	5,210,856	5,208,746	5,163,930	5,113,716	4,464,392	4,463,392
COMMUNITY SERVICE BOARD	2,284,313	2,284,308	2,256,029	2,256,029	1,946,953	1,946,953
FAMILY & CHILDREN SERVICES	1,905,000	1,904,997	1,905,000	1,905,000	1,644,000	1,644,000
CITIZENS HELP CENTER	4,441,748	3,889,608	612,889	597,110	0	0
CONTRIBUTION TO CAPITAL	21,632,092	21,632,272	9,868,515	9,868,515	2,269,556	2,269,556
NON-DEPARTMENTAL	6,383,391	22,430,810	12,962,571	20,171,128	12,964,325	8,419,537
RESERVES	24,182,089	0	17,748,894	0	17,224,476	17,224,476
SP. TAX DIST. DEBT SERVICE	34,179,787	27,753,261	33,813,419	27,709,493	33,466,833	33,466,833
HUMAN SERVICES	5,135,100	4,459,373	5,577,676	4,864,860	4,288,684	4,262,684
HOSPITAL FUND	22,861,063	22,836,063	23,613,931	23,570,952	23,487,504	23,487,504
DEBT SERVICE FUND	14,207,245	14,187,103	13,972,470	13,910,100	13,754,245	13,754,245
RENTAL MOTOR VEHICLE TAX FUND	712,143	706,225	855,438	709,337	896,574	896,574
MISCELLANEOUS ACTIVITY	1,124	153,019	46,816	203,994	0	0
<b>TOTAL TAX FUNDS</b>	<b>\$636,455,635</b>	<b>\$605,932,595</b>	<b>\$606,748,751</b>	<b>\$566,757,686</b>	<b>\$578,287,927</b>	<b>\$564,970,285</b>

## DEPARTMENTAL OPERATING BUDGET / EXPENDITURE COMPARISON: 2008-2010

NON-TAX FUNDS	2008		2009		2010	
	Budget	Actual Expenditures	Budget	Actual Expenditures	Recommended Budget	Approved Budget
<b>Enterprise Funds</b>						
PUB WORKS-WATER & SEWER:						
OPERATING	\$107,887,722	\$87,348,643	\$111,147,610	\$124,059,216	\$99,446,516	\$98,487,413
FINANCE-BILLING	5,561,428	5,538,116	5,388,803	5,184,144	5,760,078	5,653,438
TRANSFERS & RESERVE	52,878,260	59,144,991	52,490,309	39,920,196	82,907,665	83,973,408
SINKING FUNDS	47,873,313	38,666,883	38,927,555	38,790,333	38,947,426	38,947,426
TOTAL WATER & SEWER	214,200,723	190,698,632	207,954,277	207,953,889	227,061,685	227,061,685
PUB WORKS-SANITATION:						
-OPERATING	80,770,914	75,206,001	69,726,380	59,853,161	76,050,335	76,050,335
-FINANCE-BILLING	227,427	227,424	243,889	243,888	245,831	245,831
TOTAL SANITATION	80,998,341	75,433,425	69,970,269	60,097,049	76,296,166	76,296,166
AIRPORT:						
-OPERATING FUND	9,012,595	2,789,971	11,979,310	4,831,928	11,151,071	11,151,071
STORMWATER UTILITY:						
-OPERATING FUND	26,514,044	28,412,247	24,788,245	20,329,718	22,847,629	22,847,629
<b>TOTAL ENTERPRISE FUNDS</b>	<b>\$330,725,704</b>	<b>\$297,334,274</b>	<b>\$314,692,102</b>	<b>\$293,212,584</b>	<b>\$337,356,551</b>	<b>\$337,356,551</b>
<b>Internal Service Funds</b>						
PUB WORKS-FLEET MAINT	\$34,285,845	\$36,592,305	\$30,135,393	\$28,804,396	\$29,213,563	\$29,213,563
PUB WORKS-VEHICLE FUND:						
-EQUIPMENT	41,938,851	42,538,728	22,711,383	23,591,411	20,198,879	20,198,879
-OPERATING EXPENSES	1,406,245	809,325	545,513	520,073	739,716	739,716
-RESERVES & TRANSFERS	18,714,179	3,500,000	18,944,818	300,000	10,727,344	10,727,344
TOTAL VEHICLE FUND	62,059,275	46,848,052	42,201,714	24,411,484	31,665,939	31,665,939
RISK MANAGEMENT FUND	94,451,511	80,057,743	95,870,187	83,657,423	106,503,424	106,503,424
WORKERS COMPENSATION FUND	13,053,500	5,227,220	13,944,694	6,236,408	12,909,688	12,909,688
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>\$203,850,131</b>	<b>\$168,725,321</b>	<b>\$182,151,988</b>	<b>\$143,109,711</b>	<b>\$180,292,614</b>	<b>\$180,292,614</b>
<b>Special Revenue Funds</b>						
GRANTS	\$58,570,299	\$32,765,694	\$99,309,174	\$50,706,320	\$101,443,476	\$101,443,476
RECREATION FUND	1,802,402	1,706,648	573,221	654,387	725,591	725,591
CONFISCATED MONIES FD	5,386,754	2,248,559	6,596,554	2,859,350	5,016,571	5,016,571
HOTEL/MOTEL TAX FUND	3,067,521	2,657,308	2,525,232	1,531,815	1,586,012	1,586,012
COUNTY JAIL FUND	1,675,000	2,361,052	1,675,000	1,675,000	2,030,415	2,030,415
JUVENILE SERVICES FUND	467,312	19,742	299,060	17,696	322,474	322,474
EMERG TELEPHONE SYST	14,766,337	11,476,385	15,019,401	10,984,181	18,015,560	18,015,560
DRUG ABUSE/TREATMENT	149,773	61,757	274,366	66,846	130,061	130,061
STREET LIGHT FUND	4,342,009	4,485,571	4,996,355	3,750,533	5,436,051	5,436,051
VICTIM ASSISTANCE FUND	1,001,999	986,094	2,329,072	2,109,608	1,474,090	1,474,090
SPEED HUMP FUND	1,358,928	15,393	1,746,292	180,590	1,798,351	1,798,351
PEG FUND	1,725,652	263,641	1,746,850	200,488	1,657,729	1,657,729
CHILD SUPPORT INCENTIVE	0	0	0	0	0	0
DEVELOPMENT FUND	10,482,187	9,278,199	6,369,594	6,210,096	2,346,153	2,346,153
REVENUE BONDS LEASE PAYMENT FUND	3,755,866	3,719,045	3,731,721	3,717,500	3,690,071	3,690,071
PUBLIC SAFETY / JUDICIAL						
AUTHORITY DEBT SERVICE	3,105,376	3,093,085	3,109,476	3,097,476	3,109,599	3,109,599
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$111,657,416</b>	<b>\$75,138,174</b>	<b>\$150,301,368</b>	<b>\$87,761,888</b>	<b>\$148,782,204</b>	<b>\$148,782,204</b>
<b>TOTAL OPERATING FUNDS</b>	<b>\$1,282,688,887</b>	<b>\$1,147,130,365</b>	<b>\$1,253,894,208</b>	<b>\$1,090,841,869</b>	<b>\$1,244,719,296</b>	<b>\$1,231,401,654</b>



# DEKALB COUNTY DEPARTMENTS AND AGENCIES BY FUNCTION

DeKalb County Government's departments and agencies can be classified into seven major functional areas: Airport, Civil & Criminal Courts, General Government, Health & Human Services, Leisure Services, Planning & Public Works, and Public Safety. A brief explanation of each function and the departments and agencies assigned to each functional area is as follows:

**1. Airport**

This function provides a general aviation airport which is operated in a business-oriented fashion in accordance with applicable Federal, State, and local laws and regulations.  
DeKalb Peachtree Airport

**2. Civil and Criminal Courts**

This function includes all judicial activities for DeKalb County. The departments and agencies assigned in this function are:

Child Advocate's Office	Juvenile Court Solicitor	Sheriff's Office
Clerk of Superior Court	Magistrate Court	Solicitor General, State Court
Confiscated Funds	Medical Examiner	State Court
District Attorney	Probate Court	Superior Court
Drug Abuse	Public Defender	Victim Assistance
Juvenile Court	Recorders Court	

**3. General Government**

This function includes the traditional administrative services and general operations of County government which are not included in the other functions. General Government includes the following departments and agencies:

Board of Commissioner	GIS	Purchasing
Chief Executive Officer	Grants	Registrar & Elections
Debt Service	HR & Merit System	Risk Management
Ethics Board	Information Systems	Tax Commissioner
Facilities Management	Law Department	Vehicle Replacement
Finance	Non-Departmental	Workers Compensation
Fleet Maintenance	Property Appraisal	

**4. Health and Welfare Services**

This function includes all activities related to human services and public health, as well as all activities designed to provide public assistance and institutional care for individuals unable to provide for themselves. The following departments and agencies assigned to this function are:

Board of Health	Family & Children's Services	Workforce Development
Community Service Board	Hospital	
Cooperative Extension	Human Services	

**5. Leisure Services**

This function of government provides all cultural and recreational activities maintained for the benefit of DeKalb County residents and visitors. Included in this function are the following departments:

Library	Parks & Recreation
---------	--------------------

**6. Planning & Public Works**

This function includes activities related to planning, development, highways and streets, sanitation, water, sewer, and any other miscellaneous public works activities. Departments which are included in this function are:

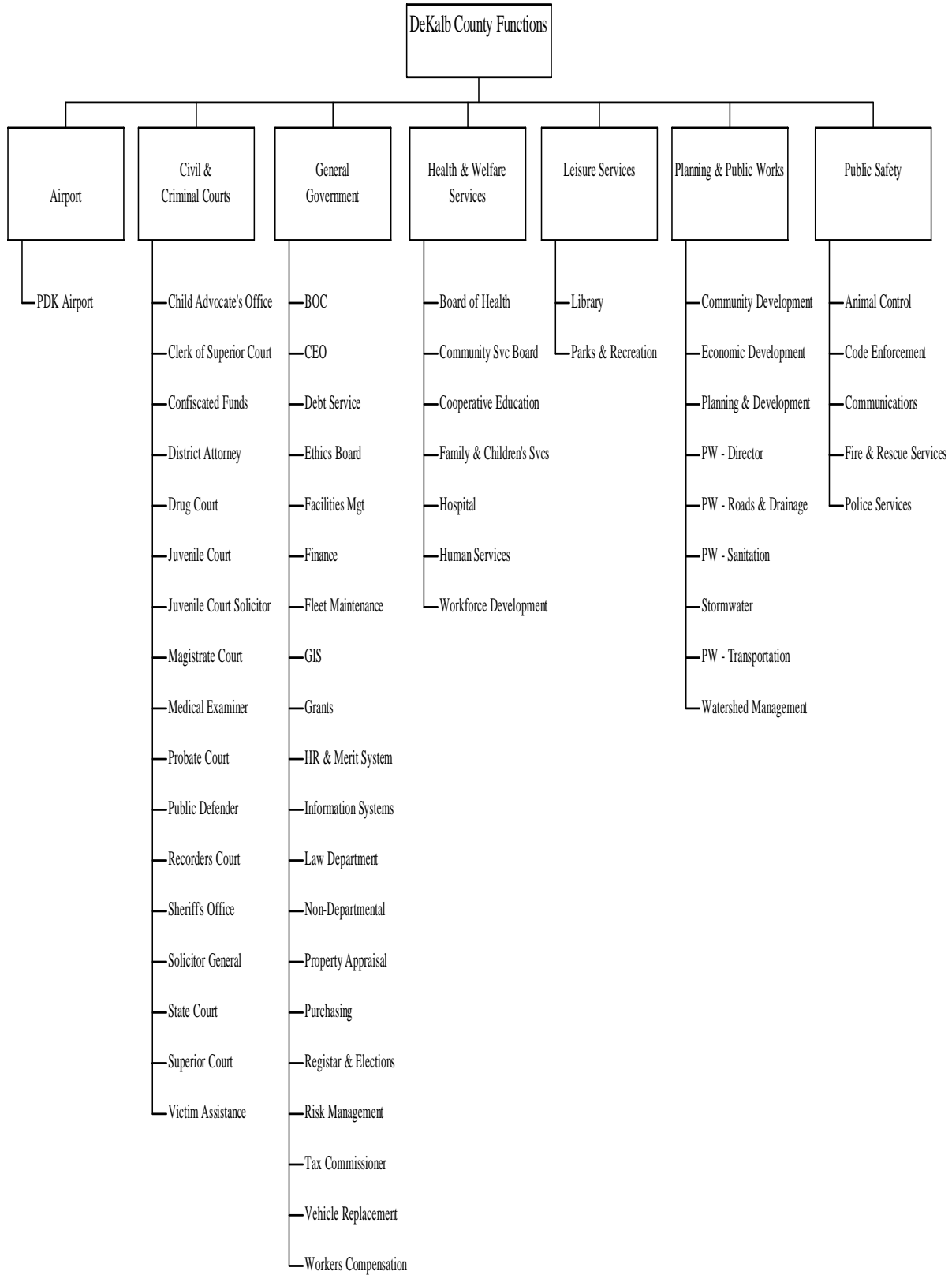
Community Development	PW – Director	PW – Transportation
Economic Development	PW – Roads & Drainage	Stormwater
Planning & Development	PW – Sanitation	Watershed Management

**7. Public Safety**

This function of government is responsible for the protection of persons and property. The agencies and departments included are:

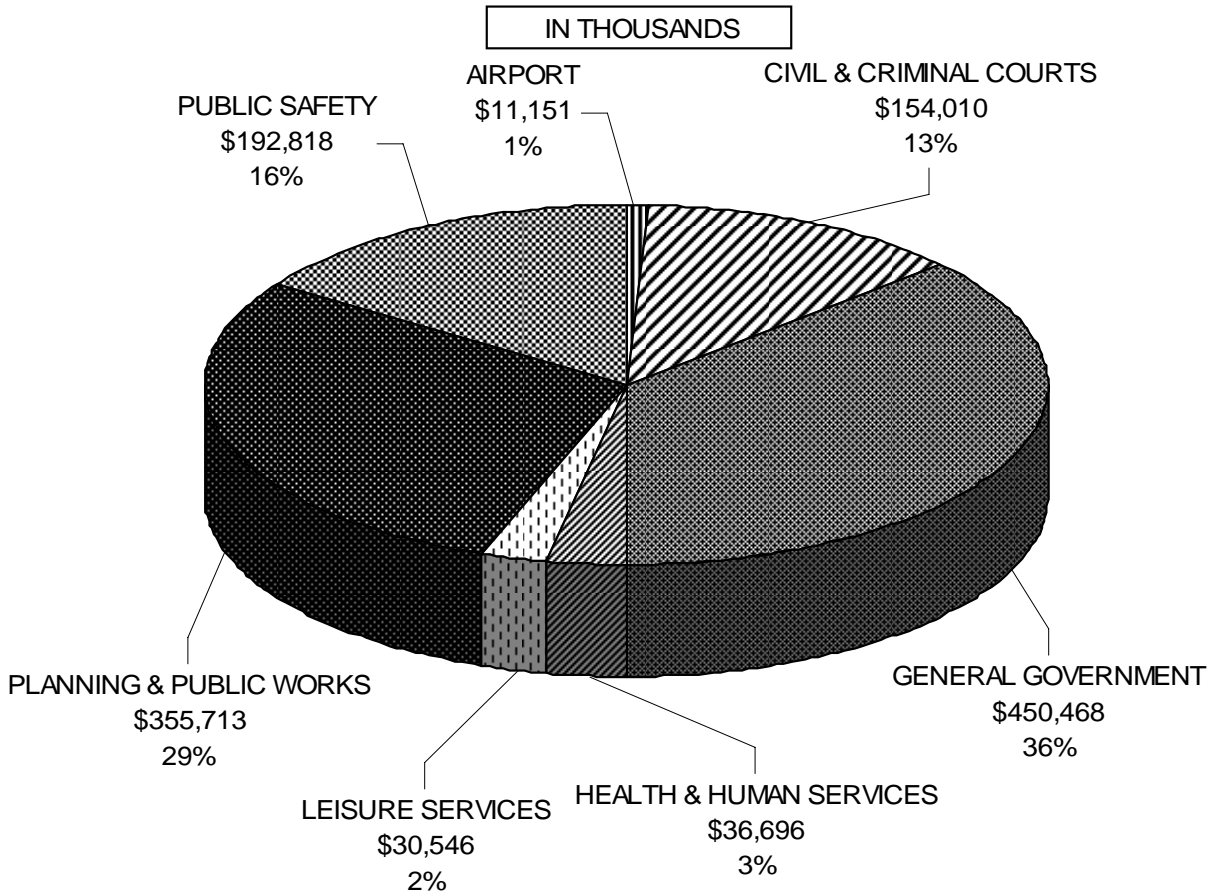
Animal Control	Communications	Police Services
Code Enforcement	Fire & Rescue Services	

# DEKALB COUNTY DEPARTMENTS AND AGENCIES BY FUNCTION



# 2010 OPERATING BUDGET

## BY MAJOR FUNCTION



	2010 Budget
AIRPORT	\$11,151,071
CIVIL & CRIMINAL COURTS	154,009,639
GENERAL GOVERNMENT	450,467,700
HEALTH & HUMAN SERVICES	36,696,279
LEISURE SERVICES	30,546,441
PLANNING & PUBLIC WORKS	355,712,977
PUBLIC SAFETY	192,817,547
<b>TOTAL</b>	<b>\$1,231,401,654</b>

## EXECUTIVE GROUPS BY DEPARTMENT / FUND

In 2009, the new administration organized the reporting hierarchy for departments under the direct authority of the Chief Executive Officer into groupings of similar departments and/or functions. To that end, the Administrative, Development, Infrastructure, Public Safety, Finance, and Law executive organization groups were established. Each group is directed by the Chief Operating Officer, the Chief Financial Officer, the Chief Legal Officer, the Director of Public Safety, or a Deputy Chief Operating Officer.

### 8. Administrative

This group includes the traditional administrative services and general operations of County government. The Chief Operating Officer is responsible for this group. The departments and functions assigned to this group are:

Board of Health	GIS	PEG Support Fund
Chief Executive Officer	Hospital	Property Appraisal
Community Service Board	Hotel/ Motel Tax Fund	Purchasing
Extension Service	Human Resources	Registration
Family and Children Services	Information Systems	Rental Motor Vehicle Tax

### 9. Development

This group includes activities related to planning, development, and human services. The Deputy Chief Operating Officer for Development is responsible for this group. Departments included in this group are:

Community Development	Economic Development	Human Services
Planning and Development	Workforce Development	

### 10. Infrastructure

This group includes activities related to the County's fixed assets including buildings and grounds, parks, vehicles, libraries, highways and streets, sanitation, water, sewer, any other miscellaneous public works activities, and the airport. The Deputy Chief Operating Officer for Infrastructure is responsible for this group. The departments and functions assigned to this group are:

DeKalb-Peachtree Airport	PW - Roads & Drainage	Speed Humps Fund
Facilities Management	PW - Transportation	Streetlight Fund
Fleet Management	Public Works Director	Stormwater
Library	Recreation	Vehicle Replacement
Parks	Sanitation	Watershed Management

### 11. Public Safety

This group is responsible for the protection of persons and property. The Director of Public Safety is responsible for this group. Departments and functions included in this group are:

Animal Control	Fire & Rescue Services	Recorders Court
Code Enforcement	Medical Examiner	
E-911	Police Services	

### 12. Finance

This group includes activities related to the County's fiscal affairs. The Chief Financial Officer is responsible for this group. Included in this group are the following departments and functions:

Confiscated Funds	Debt Service	Non-Departmental
Contribution Accounts	Finance	Risk Management

### 13. Law

This function includes activities related to the legal affairs of the county. The Chief Legal Officer is responsible for this group. Departments which are included in this group are:

Law	Child Advocates Office
-----	------------------------

## EXECUTIVE GROUPS BY DEPARTMENT / FUND

EXECUTIVE GROUP	2010 Budget	Authorized Positions
<b>ADMINISTRATIVE:</b>		
BOARD OF HEALTH	\$ 4,463,392	1
CHIEF EXECUTIVE OFFICER	2,248,258	22
COMMUNITY SERVICE BOARD	1,946,953	-
EXTENSION SERVICE	891,746	14
FAMILY AND CHILDREN SERVICES	1,644,000	-
G.I.S.	2,296,446	22
HOSPITAL	23,487,504	-
HOTEL / MOTEL TAX FUND	1,586,012	-
HUMAN RESOURCES & MERIT SYSTEM	3,719,329	29
OFFICE OF INFORMATION SYSTEMS	18,326,214	118
PEG SUPPORT FUND	1,657,729	1
PROPERTY APPRAISAL & ASSESSMENT	4,208,209	58
PURCHASING	3,696,651	61
REGISTRAR	3,229,818	72
RENTAL MOTOR VEHICLE EXCISE TAX FUND	896,574	-
<b>TOTAL ADMINISTRATIVE</b>	<b>\$ 74,298,835</b>	<b>398</b>
<b>DEVELOPMENT:</b>		
ECONOMIC DEVELOPMENT	\$ 1,086,092	9
HUMAN SERVICES	4,262,684	17
PLANNING & DEVELOPMENT	4,603,425	29
<b>TOTAL DEVELOPMENT</b>	<b>\$ 9,952,201</b>	<b>55</b>
<b>INFRASTRUCTURE:</b>		
DEKALB-PEACHTREE AIRPORT	\$ 11,151,071	27
DPT OF WATERSHED MANAGEMENT	221,408,247	820
FACILITIES MANAGEMENT	16,167,039	64
FLEET MANAGEMENT	29,213,563	165
LIBRARY	12,256,073	258
PARKS	17,564,777	492
PUBLIC WORKS - ROADS AND DRAINAGE	18,309,052	334
PUBLIC WORKS - TRANSPORTATION	3,830,095	38
PUBLIC WORKS DIRECTOR	343,700	3
RECREATION	725,591	-
SANITATION	76,050,335	742
SPEED HUMPS FUND	1,798,351	-
STORMWATER	22,847,629	-
STREETLIGHTS FUND	5,436,051	1
VEHICLE REPLACEMENT	31,665,939	-
<b>TOTAL INFRASTRUCTURE</b>	<b>\$ 468,767,513</b>	<b>2,944</b>
<b>PUBLIC SAFETY:</b>		
E-911	\$ 18,015,560	157
FIRE & RESCUE SERVICES	67,939,822	857
MEDICAL EXAMINER	2,350,284	17
POLICE	106,862,165	1,452
RECORDERS COURT	3,975,451	64
<b>TOTAL PUBLIC SAFETY</b>	<b>\$ 199,143,282</b>	<b>2,547</b>

## EXECUTIVE GROUPS BY DEPARTMENT / FUND

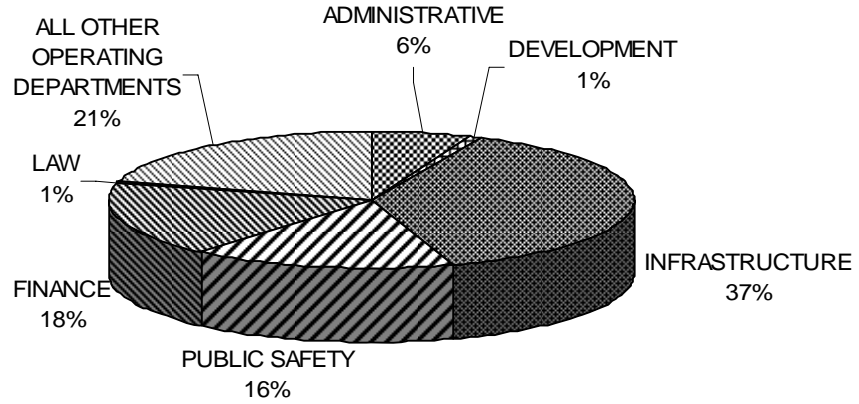
EXECUTIVE GROUP	2010 Budget	Authorized Positions
<b>FINANCE:</b>		
CONFISCATED FUNDS	\$ 5,016,571	-
CONTRIBUTION ACCOUNTS	5,379,155	-
DEBT SERVICE	50,911,149	-
FINANCE	12,422,133	176
NON-DEPARTMENTAL	25,644,013	2
RISK MANAGEMENT	119,413,112	-
<b>TOTAL FINANCE</b>	<b>\$ 218,786,133</b>	<b>178</b>
 <b>LAW:</b>		
CHILD ADVOCATES OFFICE	\$ 1,729,418	18
LAW DEPARTMENT	4,595,610	19
<b>TOTAL LAW</b>	<b>\$ 6,325,028</b>	<b>37</b>
 <b>TOTAL - EXECUTIVE GROUPS</b>	 <b>\$ 977,272,992</b>	 <b>6,159</b>
 <b>ALL OTHER OPERATING DEPARTMENTS *</b>	 <b>\$ 254,128,662</b>	 <b>1,693</b>
 <b>TOTAL OPERATING DEPARTMENTS **</b>	 <b>\$ 1,231,401,654</b>	 <b>7,852</b>

\* Departments reporting to other elected officials

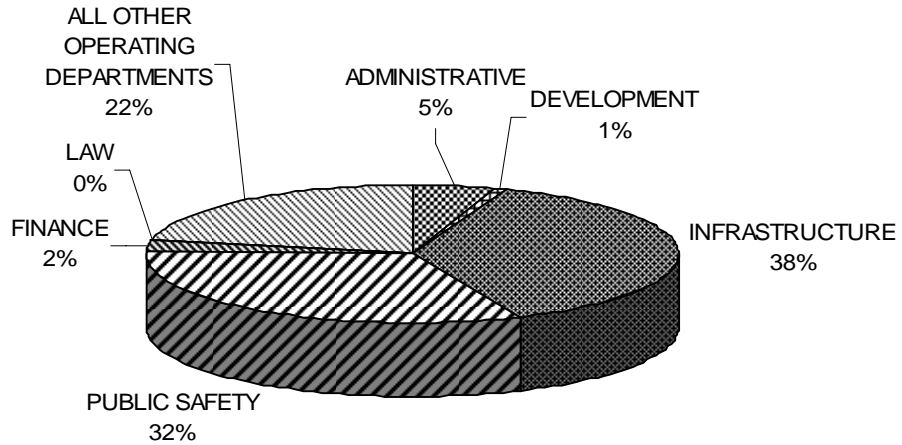
\*\* All departments except Grants and CIP

## EXECUTIVE GROUPS BY DEPARTMENT / FUND

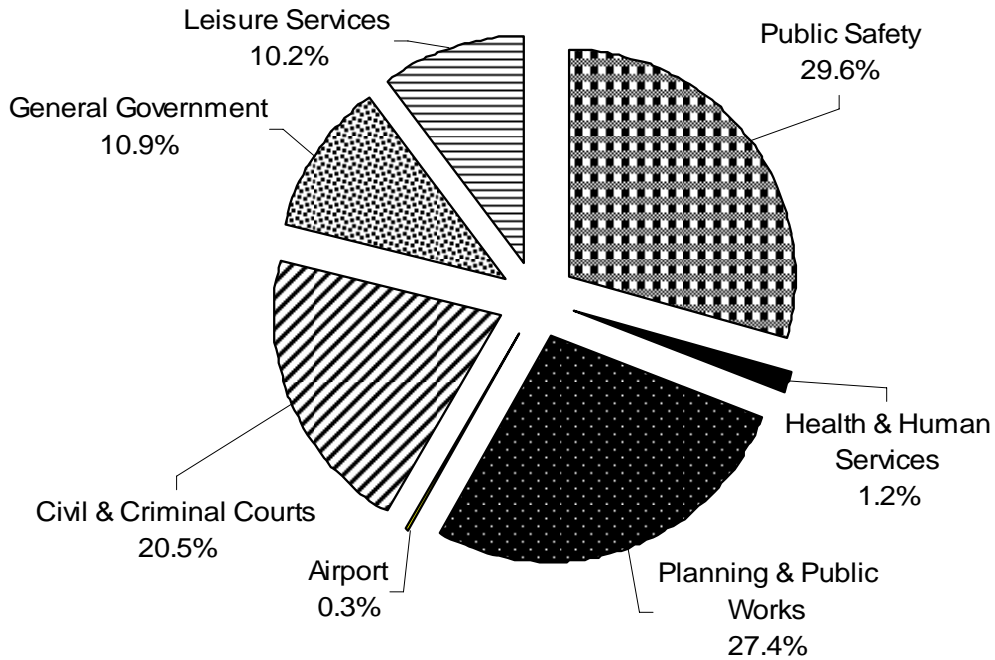
### 2010 OPERATING BUDGET - EXECUTIVE GROUPS



### 2010 AUTHORIZED POSITIONS - EXECUTIVE GROUPS

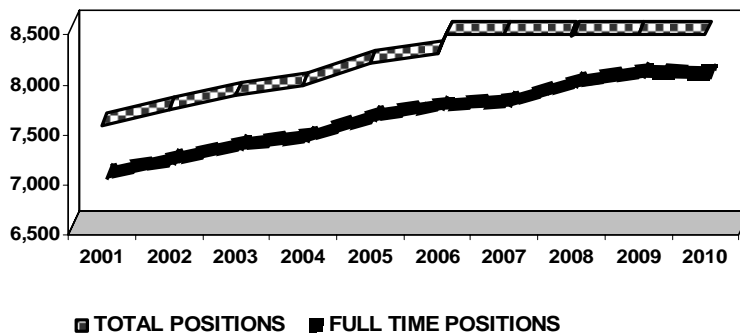


## 2010 TOTAL POSITIONS BY FUNCTION - ALL FUNDS

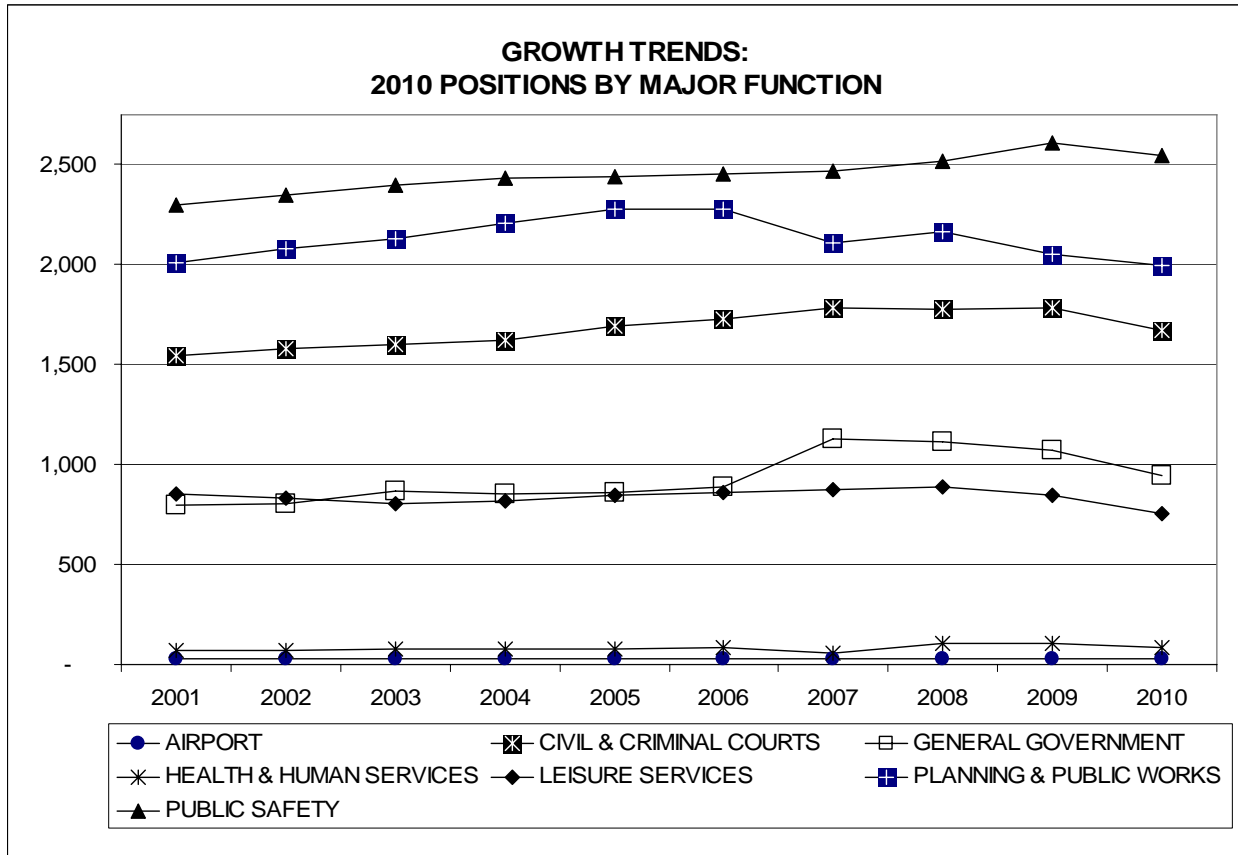


FUNCTION	2010
AIRPORT	27
CIVIL & CRIMINAL COURTS	1,673
GENERAL GOVERNMENT	948
HEALTH & HUMAN SERVICES	87
LEISURE SERVICES	757
PLANNING & PUBLIC WORKS	1,998
PUBLIC SAFETY	2,545
GRAND TOTAL POSITIONS	8,035

## TOTAL AUTHORIZED POSITIONS - ALL FUNDS End of year and 2010 Budget







The changes from 2001 to 2010 are primarily due to the following:

**Civil and Criminal Courts** – the addition of two judges in 2002 and related support staff, the creation of the Child Advocate’s Office, positions added to Sheriff’s Office primarily for the jail, and positions added to address the increase in the demand for Court Services, overall. The 2010 Budget abolishes 7 vacant positions, reduces the workforce by 111 positions and creates 4 positions.

**Public Safety** – the additional police and fire positions related to 5-year plans, the increased demand for direct service delivery of police and fire services, the implementation of the Interactive Community Policing program, staffing for 2 new fire stations, and staff added to support an emphasis on code enforcement. At Mid-Year 2009, 157 positions were transferred to the E-911 Fund. The 2010 Budget abolishes 32 vacant positions, and reduces the workforce by 31 positions.

**General Government** – additional positions for the Board of Commissioners per a legislative mandate, positions added to implement the automated purchasing system and financial management system, the creation of the Citizens Help Center in 2006, the downsizing of the Citizens Help Center in 2009, additional staff for the Registrar & Elections to address the demand for service due to population growth, and additional staff to address the increased demand for information services support. The 2010 Budget abolishes 45 vacant positions and reduces the workforce by 66 positions.

**Planning & Public Works** – positions added to Watershed Management, Sanitation, Roads & Drainage and Transportation to meet the increased demand for direct service delivery, positions added for support services, and the creation of the Planning and Development Department. The 2010 Budget creates 49 positions, transfers 8 positions, abolishes 27 vacant positions, and reduces the workforce by 24 positions.

**Health & Human Services** – the creation of the Human Services Department and additional positions to staff a new Senior Center, additional positions for Workforce Development to address the increase in the demand for services. The 2010 Budget abolishes 6 vacant positions and reduces the workforce by 10 positions.

**Leisure Services** – the creation of the Arts, Culture, & Entertainment Department in 2004, the integration of the Arts, Culture and Entertainment Department into the Parks Department in 2009, the reduction in the authorized positions in the Parks department due to the incorporation of the City of Dunwoody, and positions added to staff the new and expanded libraries. The 2010 Budget abolishes 50 vacant positions and reduces the workforce by 65 positions.

**DEKALB COUNTY  
AUTHORIZED POSITIONS BY FUNCTION**

<b>FUNCTION/DEPARTMENT</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>AIRPORT</b>	<b>28</b>	<b>27</b>	<b>27</b>
<b>CIVIL &amp; CRIMINAL COURTS</b>			
CHILD ADVOCATE'S OFFICE	21	21	18
CLERK OF SUPERIOR COURT	86	86	65
DISTRICT ATTORNEY	156	157	157
JUVENILE COURT	87	90	73
MAGISTRATE COURT	37	37	34
MEDICAL EXAMINER	21	21	17
PROBATE COURT	25	25	21
PUBLIC DEFENDER	72	72	59
RECORDERS COURT	64	64	64
SHERIFF	857	861	861
SOLICITOR GENERAL, STATE COURT	75	76	64
STATE COURT	177	177	156
SUPERIOR COURT	99	100	84
<b>TOTAL CIVIL &amp; CRIMINAL COURTS</b>	<b>1,777</b>	<b>1,787</b>	<b>1,673</b>
<b>GENERAL GOVERNMENT</b>			
BOARD OF COMMISSIONERS	29	34	34
CHIEF EXECUTIVE OFFICER	24	24	22
PEG	1	1	1
CITIZENS HELP CENTER	62	0	0
FACILITIES MANAGEMENT	84	84	64
FINANCE	197	194	176
FLEET MAINTENANCE	177	177	165
GEOGRAPHIC INFORMATION SYSTEM	27	27	22
HUMAN RESOURCES	38	38	29
INFORMATION SYSTEMS	120	131	118
LAW DEPARTMENT	27	27	19
NON-DEPARTMENTAL	2	2	2
PROPERTY APPRAISAL	76	76	58
PURCHASING	55	61	61
REGISTRAR & ELECTIONS	75	75	72
TAX COMMISSIONER	120	120	105
<b>TOTAL GENERAL GOVERNMENT</b>	<b>1,114</b>	<b>1,071</b>	<b>948</b>
<b>HEALTH &amp; HUMAN SERVICES</b>			
COOPERATIVE EXTENSION	20	20	14
HEALTH	2	2	1
HUMAN SERVICES	33	33	24
WORKFORCE DEVELOPMENT	48	48	48
<b>TOTAL HEALTH &amp; HUMAN SERVICES</b>	<b>103</b>	<b>103</b>	<b>87</b>

**DEKALB COUNTY  
AUTHORIZED POSITIONS BY FUNCTION**

<b>FUNCTION/DEPARTMENT</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>LEISURE SERVICES</b>			
ARTS, CULTURE, & ENTERTAINMENT	4	0	0
LIBRARIES	246	298	258
PARKS & RECREATION	636	550	499
<b>TOTAL LEISURE SERVICES</b>	<b>886</b>	<b>848</b>	<b>757</b>
<b>PLANNING &amp; PUBLIC WORKS</b>			
ECONOMIC DEVELOPMENT	10	11	9
COMMUNITY DEVELOPMENT	22	22	22
PLANNING & DEVELOPMENT	186	74	29
PUBLIC WORKS-DIRECTOR	4	4	3
PUBLIC WORKS-ROADS & DRAINAGE	378	377	334
PUBLIC WORKS-SANITATION	743	742	742
PUBLIC WORKS-TRANSPORTATION	52	52	39
WATERSHED MANAGEMENT	771	771	820
<b>TOTAL PLANNING &amp; PUBLIC WORKS</b>	<b>2,166</b>	<b>2,053</b>	<b>1,998</b>
<b>PUBLIC SAFETY</b>			
POLICE SERVICES	1,250	1,266	1,219
POLICE SUPPORT	373	225	216
CODE ENFORCEMENT	38	38	32
FIRE AND RESCUE SERVICES	859	921	921
E-911	0	157	157
<b>TOTAL PUBLIC SAFETY</b>	<b>2,520</b>	<b>2,607</b>	<b>2,545</b>
<b>GRAND TOTAL ALL POSITIONS</b>	<b>8,594</b>	<b>8,496</b>	<b>8,035</b>

INCLUDES ALL POSITIONS: FULL-TIME, PART-TIME, TEMPORARY AND TIME-LIMITED, FROM ALL FUNDING SOURCES (COUNTY, STATE AND FEDERAL).



## **FUNDS GROUP: Tax**

### **FUNDS GROUP DESCRIPTION**

The various budgetary entities are sub-divided into five major groupings: Tax Funds Group, Special Revenue Funds Group, Capital Projects Funds Group, Enterprise Funds Group, and Internal Service Funds Group. Each Group, and the funds and departments within each group, are discussed in the appropriate sections of this document.

The Tax Funds Group of funds are supported mainly by general tax revenues, as opposed to usage fees (such as in the case of the Sanitation Fund, for example). Other revenue sources include licenses and permits, fines and forfeitures, use of money and property, intergovernmental revenue, and charges for services. Some of the funds in this group exist to account separately for specific tax levies for specific purposes. The funds within the Tax Funds Group are:

#### **GENERAL FUND**

This fund deals with operations and transactions of a general operating nature which are not accounted for in other funds. Activities funded in this fund include Civil and Criminal Courts, Plans and Development, Health and Human Services, Public Services and General Government.

#### **SPECIAL TAX DISTRICT - DESIGNATED SERVICES FUND**

This fund deals with certain services not delivered uniformly throughout the county. This Fund was established in 1983 by state law to allocate proportional levels of taxation, based on service levels, to the municipalities within the county and the unincorporated area of the county. The services or activities included in this fund are: Police Services; Transportation; Roads and Drainage; Parks and Recreation; and Arts, Culture, and Entertainment.

#### **SPECIAL TAX DISTRICT - UNINCORPORATED FUND**

This fund deals with revenues generated from, and services to, only the unincorporated area of the county. The activities included in the fund are Business and Alcohol Licensing, Cable Television regulation, Zoning Analysis and Enforcement, and Recorder's Court.

#### **FIRE FUND**

This fund deals with the transactions of the DeKalb County Fire District, which includes all of DeKalb County except for that portion which lies in the cities of Atlanta and Decatur. The fund is supported primarily by a special Fire District tax levy.

#### **DEBT SERVICE FUND**

This fund exists specifically to account for principal and interest payments on various General Obligation Bond Issues. Revenue is derived principally from a county wide property tax levied for debt service.

#### **SPECIAL TAX DISTRICT - DEBT SERVICE FUND**

This fund is designated to pay principal and interest on General Obligation Bond issues for projects in unincorporated DeKalb County. Revenue is derived principally from a property tax levy on the unincorporated areas of the County designated to debt retirement.

#### **HOSPITAL FUND**

This fund deals with transactions related to DeKalb County's contractual obligations to the Fulton-DeKalb Hospital Authority. Revenue is derived principally from a county wide property tax levied for this fund.

#### **RENTAL MOTOR VEHICLE EXCISE TAX FUND**

This fund provides an accounting entity for recording transactions involving DeKalb County's 3% tax levy on the rental of motor vehicles in DeKalb County. The purpose of this levy is to promote industry, trade, commerce and tourism within DeKalb County. The revenues of this tax will be dedicated to making the lease payments to the Development Authority of DeKalb County to amortize the indebtedness for the new Arts Center and for other appropriate expenditures.

**The appropriation and anticipation amounts reported in this document for the "Approved Budget 2010" reflect the effect of prior year encumbrance balances carried forward only where specifically approved. These items were not automatically funded.**

**FUNDS GROUP: Tax**  
**SUMMARY OF EXPENDITURES AND APPROPRIATIONS**  
**BY MAJOR CATEGORY**

	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
PERSONAL SERVICES AND BENEFITS	\$347,124,849	\$343,057,370	\$352,621,104	\$339,799,555
PURCHASED / CONTRACTED SERVICES	80,960,663	72,907,882	73,519,163	73,022,545
SUPPLIES	33,328,875	32,177,102	30,472,507	30,494,343
CAPITAL OUTLAYS	1,193,165	2,233,264	1,063,130	1,041,819
INTERFUND / INTERDEPARTMENTAL	23,982,515	9,773,831	7,072,689	7,072,689
OTHER COSTS	42,010,184	45,033,636	48,474,404	48,474,404
DEBT SERVICE	45,390,168	45,062,238	44,503,660	44,503,660
OTHER FINANCING USES	31,868,847	16,396,884	3,488,543	3,488,543
MISCELLANEOUS	73,149	115,479	32,000	32,000
TOTAL EXPENDITURES	\$605,932,415	\$566,757,686	\$561,247,200	\$547,929,558
PROJECTED FUND BALANCE			17,040,727	17,040,727
TOTAL BUDGET			\$578,287,927	\$564,970,285

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS**  
**BY FUND**

	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
GENERAL FUND	\$308,199,004	\$286,562,185	\$283,837,473	\$276,140,767
SPECIAL TAX DISTRICT - DESIGNATED SERVICES	162,648,694	153,049,409	147,196,595	143,408,607
SPECIAL TAX DISTRICT - UNINCORPORATED	10,543,880	8,374,887	8,216,325	7,959,647
FIRE FUND	59,058,186	52,871,322	56,210,830	54,634,560
DEBT SERVICE FUND	14,187,103	13,910,100	13,754,245	13,754,245
SPECIAL TAX DISTRICT - DEBT SERVICE	27,753,261	27,709,493	27,647,654	27,647,654
HOSPITAL FUND	22,836,063	23,570,952	23,487,504	23,487,504
RENTAL MOTOR VEHICLE TAX FUND	706,225	709,337	896,574	896,574
TOTAL EXPENDITURES	\$605,932,415	\$566,757,686	\$561,247,200	\$547,929,558
PROJECTED FUND BALANCE			17,040,727	17,040,727
TOTAL BUDGET			\$578,287,927	\$564,970,285

**FUNDS GROUP: Tax**  
**SUMMARY OF REVENUES AND ANTICIPATIONS**  
**BY MAJOR CATEGORY**

	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
PROPERTY TAXES	\$251,249,909	\$248,321,633	\$285,706,746	\$268,400,636
EXCISE TAXES	133,414,697	123,004,722	118,428,942	118,440,687
OTHER TAXES	55,555,878	53,751,838	54,910,943	54,910,943
LICENSES AND PERMITS	22,526,039	19,216,794	20,321,800	20,321,800
USE OF MONEY & PROPERTY	1,009,079	365,583	429,381	429,381
INTERGOVERNMENTAL	5,553,017	23,640,057	4,452,907	4,452,907
FINES AND FORFEITURES	34,457,416	29,803,458	38,210,990	38,210,990
CHARGES FOR SERVICES	9,911,134	9,655,928	16,606,158	16,606,158
MISCELLANEOUS REVENUE	4,491,354	11,794,968	5,279,659	5,011,236
INTERFUNDS	34,019,691	22,757,982	19,690,050	23,935,196
FUND BALANCE BROUGHT FORWARD	62,682,003	24,552,409	14,250,351	14,250,351
<b>TOTAL</b>	<b>\$614,870,218</b>	<b>\$566,865,371</b>	<b>\$578,287,927</b>	<b>\$564,970,285</b>

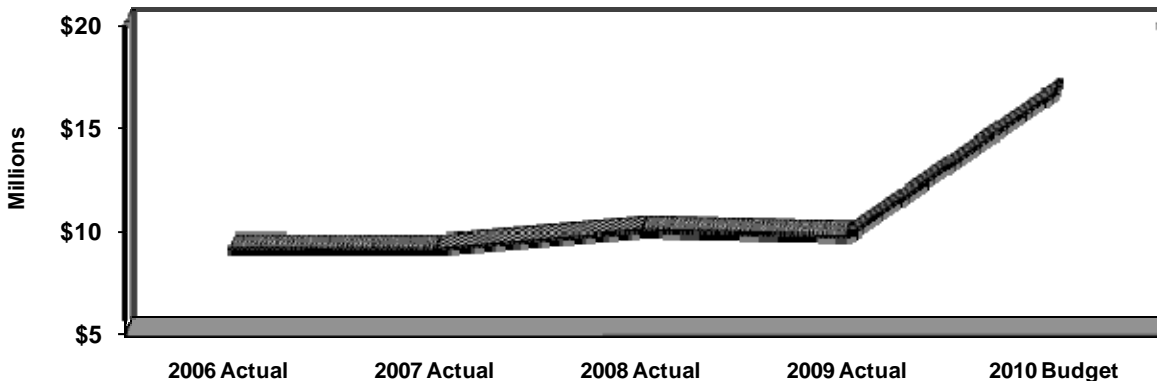
**SUMMARY OF REVENUES AND ANTICIPATIONS**  
**BY FUND**

	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
GENERAL FUND	\$308,598,478	\$280,834,911	\$295,059,021	\$287,362,315
SPECIAL TAX DISTRICT - DESIGNATED SERVICES	162,915,937	149,138,528	147,196,595	143,408,607
SPECIAL TAX DISTRICT - UNINCORPORATED	10,257,183	8,075,197	8,216,325	7,959,647
FIRE FUND	59,128,542	52,271,775	56,210,830	54,634,560
DEBT SERVICE FUND	14,197,103	14,188,783	13,754,245	13,754,245
SPECIAL TAX DISTRICT - DEBT SERVICE	36,025,249	37,728,877	33,466,833	33,466,833
HOSPITAL FUND	22,836,063	23,715,314	23,487,504	23,487,504
RENTAL MOTOR VEHICLE TAX FUND	911,663	911,985	896,574	896,574
<b>TOTAL BUDGET</b>	<b>\$614,870,218</b>	<b>\$566,865,371</b>	<b>\$578,287,927</b>	<b>\$564,970,285</b>

## TAX FUNDS REVENUE HISTORY

### CHARGES FOR SERVICES

**Defined:** Charges for Services include payments made by the public for various fee-for-use services provided by DeKalb County. Included in this category are ambulance charges, animal license and adoption fees, golf course greens fees, various Parks & Recreation charges such as swimming pool admission and summer camp fees, and fees collected for the use of the Porter Sanford Performing Arts Center. Charges for Services account for 2.94% of total tax funds revenue in 2010.



<b>History:</b>	<b>2006 Actual</b>	<b>\$9,060,102</b>
	<b>2007 Actual</b>	<b>\$9,021,048</b>
	<b>2008 Actual</b>	<b>\$9,911,134</b>
	<b>2009 Actual</b>	<b>\$9,655,928</b>
	<b>2010 Budget</b>	<b>\$16,606,158</b>

**Trends and History:**

In 2005 revenues decreased due to emergency medical services. Emergency Medical Services revenues had a shortfall because of contract changes with the customer billing providers.

In 2006 revenues increased 4% by \$1.2M as compared to 2005. The revenue increase was due to growth in administrative charges.

In 2007 revenues increased 13% by \$4.2M as compared to 2006. The revenue increase was due to continued growth in administrative charges as well as improvement in revenue collections.

In 2009, revenues for this category remained stable with slight growth, as compared with 2008, with the exception of possible decreases in the copying fees from the Clerk of Superior Court and Emergency Medical Service Ambulance.

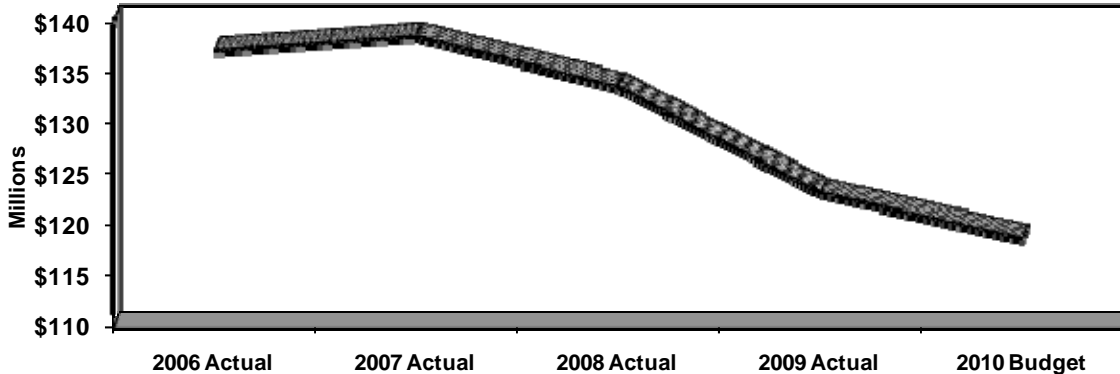
For 2010, revenues in this category are expected to increase due to the January 1, 2010 increase in ambulance fees and the increased usage of county ambulances due to a decreased reliance on third-party ambulances.



## TAX FUNDS REVENUE HISTORY

### EXCISE TAXES

**Defined:** Includes excise taxes in the form of hotel/motel taxes, beer, wine and liquor taxes, property and casualty insurance premium taxes and HOST sales taxes. Excise taxes account for 20.96% of total tax funds revenue in 2010.



<b>History:</b>	<b>2006 Actual</b>	<b>\$136,984,110</b>
	<b>2007 Actual</b>	<b>\$138,451,648</b>
	<b>2008 Actual</b>	<b>\$133,414,697</b>
	<b>2009 Actual</b>	<b>\$123,004,722</b>
	<b>2010 Budget</b>	<b>\$118,440,687</b>

#### Trends and History:

Prior to 1999, excise taxes represented approximately 7.5% of the annual revenue of the tax funds. Beginning in 1999, however, the County began incorporating general sales taxes into its traditional property tax based budget. With this fundamental change in the revenue structure of the County, excise taxes account for at least 20% of the annual revenue of the tax funds.

In 2005, Hotel-Motel taxes increased 12% as compared to 2004, alcoholic beverage taxes remained constant, and insurance premium taxes increased 6%. In 2006, these revenue elements increased slightly and sales taxes increased 11% by \$11.1M above 2005 collections. In addition the insurance premium taxes increased 5% as well as increased collections in Hotel-Motel taxes and alcoholic beverage taxes. In 2007, sales taxes decreased by \$410K as compared to 2006 collections. The insurance premium taxes increased 5% as well as increased collections of 6.2% by \$1.3M from alcoholic beverage taxes. In 2008, Sales Tax collections decreased 5.3% by \$5.3M due to the worsening economy.

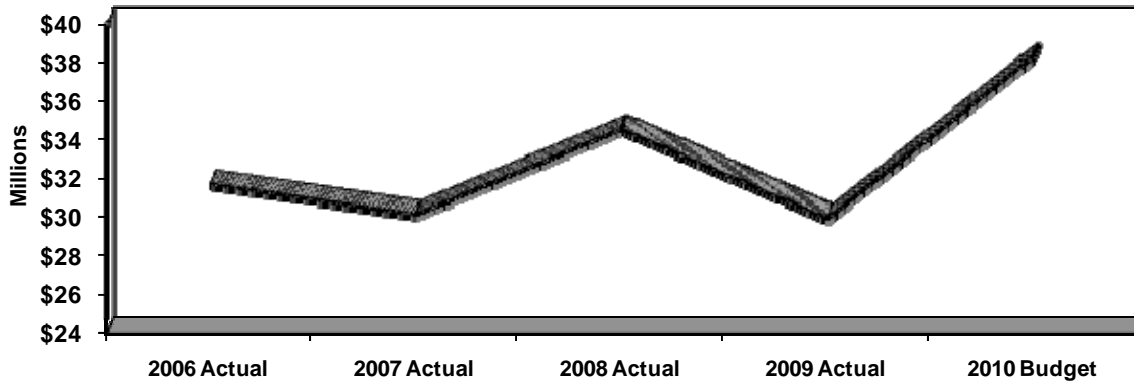
The revenue in this category saw a decrease in 2009 due primarily to the worsening collection of HOST sales taxes from \$95 million in 2008 to \$87 million in 2009. The Hotel-Motel tax collections decreased by \$2 million due to the state of the economy and the incorporation of the City of Dunwoody.

For 2010, HOST sales taxes are anticipated to remain at the decreased 2009 level as the economy is not expected to recover during this year. The economy will also have a negative impact on the Hotel-Motel tax collections.

## TAX FUNDS REVENUE HISTORY

### FINES AND FORFEITURES

**Defined:** Fines and forfeitures include collections from all of the courts, as well as some related services. The Recorders Court, which primarily hears traffic citations and County code violations, is the single largest contributor of revenue within this category. In 2010, these revenues represent 6.76% of all tax fund revenues.



<b>History:</b>	<b>2006 Actual</b>	<b>\$31,592,855</b>
	<b>2007 Actual</b>	<b>\$30,001,682</b>
	<b>2008 Actual</b>	<b>\$34,457,416</b>
	<b>2009 Actual</b>	<b>\$29,803,458</b>
	<b>2010 Budget</b>	<b>\$38,210,990</b>

**Trends and History:**

Revenues increased 5% in 2004 when compared to 2003. The increase was a result of an increased number of traffic citations issued and adjudicated in the Recorders Court, as well as a large increase in fines levied by the Sheriff's Office or State Court. Fines and Forfeiture revenues decreased slightly during 2005.

While not a fine or forfeiture, real estate transfer taxes are collected in the office of Clerk of the Superior Court at the time deeds are recorded. These tax collections have increased each year since 1996. In 2005, real estate transfer taxes increased \$500,000, an increase of 5.7%.

Revenues increased 9% in 2006 when compared to 2005. The increase was a result of an increased number of traffic citations issued and adjudicated in the Recorders Court, as well as a large increase in fines levied by the State Court.

Revenues decreased 5.0% in 2007 as compared to 2006. The decrease was a result of reduced collections from Clerk of Superior Court fees. State Court and Sheriff fees increased modestly.

Revenues increased 15.1% in 2008 as compared to 2007. This increase was a result of increased collections in Recorders Court in part due to an amnesty program.

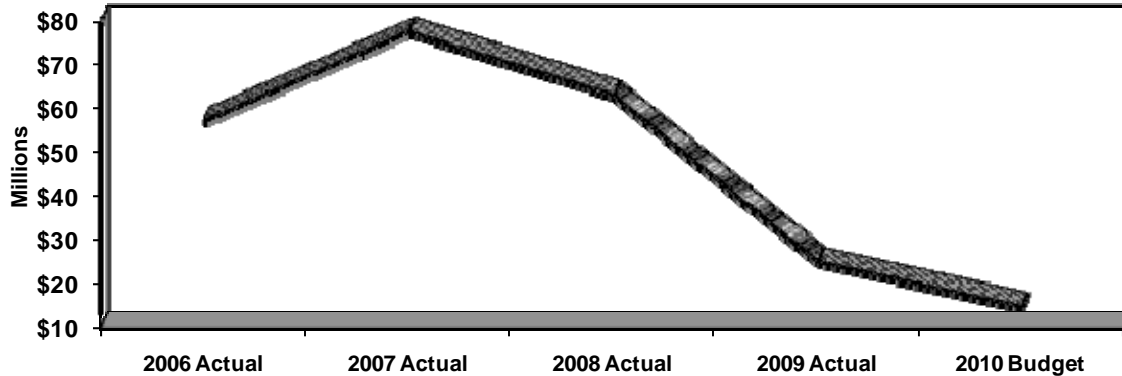
The revenue in this category decreased 17.6% in 2009 as compared to 2008. This decrease was a result of decreased collections in Recorders Court.

2010 is expected to see an increase in Recorders Court collections due to the projected implementation of new computer systems and improved operations, in areas such as the issuance of warrants for failure to show and reporting these failures to the Georgia Department of Driver Services, with the installation of a new head judge. In addition, revenues are expected to increase due to an amnesty program announced for March and April.

## TAX FUNDS REVENUE HISTORY

### FUND BALANCE FORWARD

**Defined:** The fund balance forward, represents 2.52% of total tax fund revenues in 2010. Fund balance is composed of appropriated but unexpended funds and collected revenues in excess of anticipations. This funding source is available for reallocation to the current year's budget.



<b>History:</b>	<b>2006 Actual</b>	<b>\$56,738,229</b>
	<b>2007 Actual</b>	<b>\$77,132,848</b>
	<b>2008 Actual</b>	<b>\$62,682,003</b>
	<b>2009 Actual</b>	<b>\$24,552,409</b>
	<b>2010 Budget</b>	<b>\$14,250,351</b>

**Trends and History:**

**Significant factors are highlighted for each year.**

2005: Due to the implementation of a new Financial Management Information System (FMIS), a new Automated Purchasing System (APS), and changes to County business processes, the 2004 books were not closed until February 10, 2005. However, since the Budget Resolution was adopted on January 25, 2005, the adopted budget was based on ending fund balances as of January 19, 2005. This fund balance resulted from a combination of less than expected revenues of \$11.6 million due to less than anticipated tax collections, a shortfall in state reimbursements, and a decline in several other reserve categories.

2006: With the change of the Chart of Accounts and the implementation of a new financial management system / automated purchasing (FMIS/APS) system, the method in which prior year encumbrance balances are carried forward changed. Prior to 2005, prior year encumbrance balances were carried forward to the Balance Sheet. Beginning in 2005, prior year encumbrance balances are carried forward to the originating expenditure account. To fund the encumbrance balance carry forward, the FMIS creates an appropriation in the same account equal to the encumbrance balance and this appropriation is offset by the Fund Balance Forward – Encumbrance account as the funding source. Beginning in 2006, the encumbrance balance carried forward is adopted by the Board of Commissioners as part of the Budget Resolution, whereas in 2005 it was treated as an accounting action.

The impact of this action in the 2006 Tax Funds Budget was a \$14.6 million increase due to prior year encumbrances carried forward.

2007: The 2007 fund balance increased due to better than expected anticipated revenues in sales tax collections, charges for services, fines and miscellaneous revenue. The 2007 Tax Funds Budget increased \$20.0M due to prior year encumbrances carried forward. The fund balance also increased due to controlling overtime and salary savings from vacant positions.

## TAX FUNDS REVENUE HISTORY

---

2008: The 2008 fund balance decreased due to less than expected anticipated revenues in sales tax collections, fines and miscellaneous revenue. The 2008 Tax Funds Budget increased \$15.8M due to prior year encumbrances carried forward. The fund balance was reduced by \$5.0M for a one-time payment in 2007 to Grady Hospital. The Board of Commissioners approved the transfer of these funds from the fund balance reserve to make this payment.

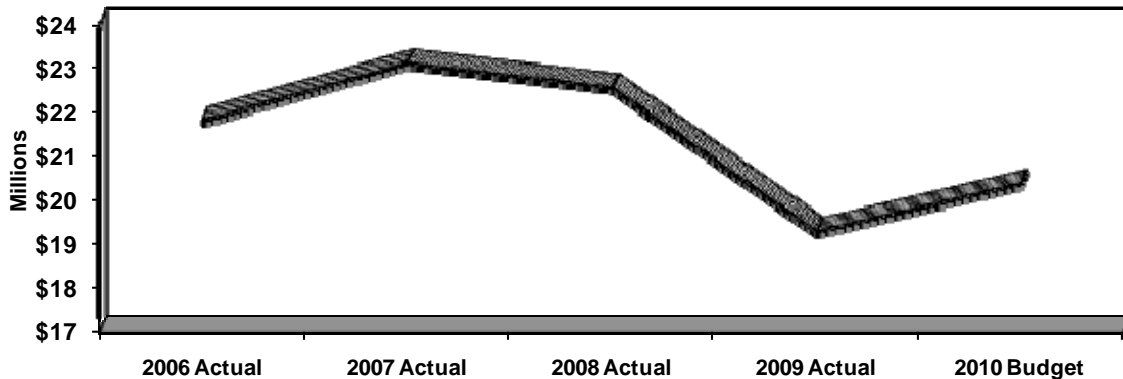
2009: The 2009 fund balance dramatically decreased in excess of \$38M from 2008 to 2009. This was partly due to the reduction of sales tax revenues and the State of Georgia withholding the payment of \$16.3M for the 2008 Homeowners Tax Relief Grant (HTRG). The 2008 HTRG payment was received in 2009. The 2009 Tax Budget increased \$15.6M due to prior year encumbrances carried forward.

2010: The 2010 fund balance decreased due to the way year-end encumbrances were processed. Since the implementation of the Oracle system, encumbrances were matched with an accompanying revenue entry to the Fund Balance Forward – Encumbrances. This year, with limited few exceptions, encumbrances were not offset by an accompanying revenue increase.

## TAX FUNDS REVENUE HISTORY

### LICENSES AND PERMITS

**Defined:** This category includes business and occupational taxes, and alcoholic beverage and cable franchise licenses. In 2010 these revenues represent 3.60% of all tax funds revenues.



<b>History:</b>	<b>2006 Actual</b>	<b>\$21,764,144</b>
	<b>2007 Actual</b>	<b>\$23,084,685</b>
	<b>2008 Actual</b>	<b>\$22,526,039</b>
	<b>2009 Actual</b>	<b>\$19,216,794</b>
	<b>2010 Budget</b>	<b>\$20,321,800</b>

**Trends and History:**

In 2005, the revenues collected and credited for these taxes and fees increased 6% from the preceding year. General business and occupation taxes, as well as beverage and franchise activities represented 3.86% of the total tax fund revenues in 2005.

In 2006, the revenues collected and credited for these taxes and fees increased 7% from the preceding year. General Business Licenses and Cable Franchise Fees represented the largest revenue increases.

In 2007, the revenues collected for these taxes and fees increased 6.2% as compared to 2006. General Business Licenses and Cable Franchise Fees represented the largest revenue increases.

In 2008, the revenues collected for these taxes and fees decreased 2.3% as compared to 2007. General Business Licenses, Cable Franchise Fees, and Beverage Licenses for Beer and Wine all showed decreases for the year.

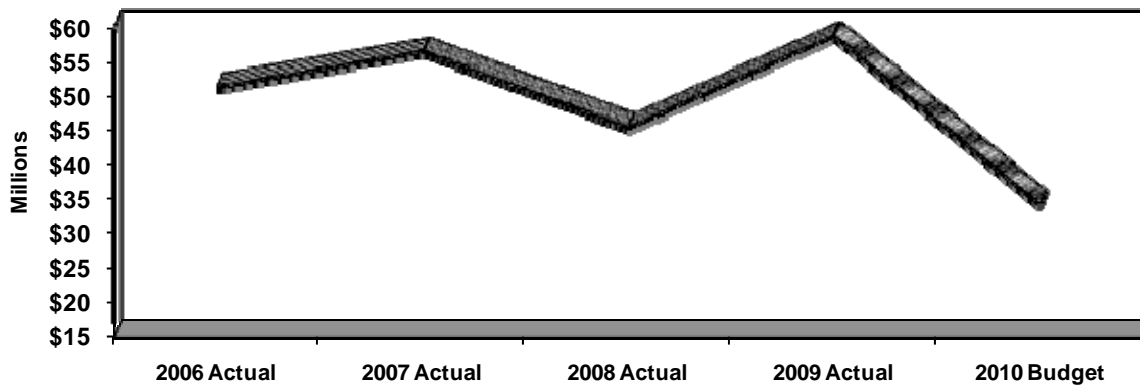
The revenue in this category decreased in 2009 due to the continued deterioration of the overall economy and migration of license fees away from the County due to the creation of the City of Dunwoody. The revenues for various Business License taxes decreased by approximately \$2 million.

For 2010, revenues in this category are expected to remain consistent with 2009 levels as the economy is not expected to rebound during this period.

## TAX FUNDS REVENUE HISTORY

### OTHER REVENUE SOURCES

**Defined:** Other revenue sources include interest/investment income, intergovernmental revenue, other financing sources, contributions and donations, and miscellaneous revenue. Other Revenue Sources also includes transfers from non-tax funds to the tax funds. Such transfers may occur for a variety of reasons including: 1) excess funds following the completion of capital projects; 2) payback of capital and other contributions made by the tax funds; 3) funds no longer deemed necessary for the original function for which they were budgeted; and 4) funds established by law for specific uses. Many of these transfers are one time in nature. In addition, this classification also includes interfund charges which are charges to non-tax funds for services provided to them by the tax funds departments. These sources account for 5.99% of total tax funds revenue in 2010.



<b>History:</b>	<b>2006 Actual</b>	<b>\$51,013,827</b>
	<b>2007 Actual</b>	<b>\$56,194,335</b>
	<b>2008 Actual</b>	<b>\$45,073,142</b>
	<b>2009 Actual</b>	<b>\$58,558,589</b>
	<b>2010 Budget</b>	<b>\$33,828,720</b>

#### Trends and History:

Funding for the Emergency Telephone System is generated through monthly service charges applied to telephone service subscribers. These revenues are first accumulated in the Emergency Telephone System Fund and transferred to the General Fund. 1999 was the first year Georgia counties which operate emergency telephone systems (E-911) could collect E-911 service charges on wireless telephone service. Revenues from wireless service charges exceeded anticipations from 1999 through 2004. The charges continued to increase in 2005 due to an increase in the fee from \$1.35 to \$1.50 effective June 2005. At mid-year 2009, these revenues were no longer transferred to the General Fund.

In 2005, interest revenues experienced an increase due to rising interest rates. However, the increase was offset by a decrease in intergovernmental revenue and a decrease in miscellaneous revenue.

In 2006, interest revenues continued to increase due to rising interest rates. Miscellaneous revenue increased due to a new Jail Inmate phone contract, and recovered revenue payments for the last four months of 2005 that booked during the first quarter of 2006. Intergovernmental revenues increased also, due to the County entering into a new agreement with Fulton County to provide housing in the county jail for Fulton detainees. This agreement provided six months of additional revenue in 2006.

In 2007, interest revenues decreased due to lower interest rates. Miscellaneous revenue

## TAX FUNDS REVENUE HISTORY

---

decreased due to Jail Inmate phone revenue payments being lower than expectations, and State prisoner reimbursements decreasing. Intergovernmental revenues increased due to the full year of collections for the agreement with Fulton County to provide housing in the county jail for Fulton detainees.

In 2008, the revenue in this category decreased 46.5% or \$15.2M. This decrease was attributable to not receiving the Homeowners Tax Relief Grant (HTRG) from the State of Georgia (a decrease of \$15.8M from 2007) and a weakness in returns from the investment markets (a decrease of \$3.0M from 2007). These decreases were partially offset by the one-time transfer of \$5M from the Hospital Fund and a \$1.4M transfer from the Enterprise Funds to reimburse the General Fund for Oracle implementation expenditures. In addition, there was a one-time \$5M transfer from the Hospital Fund as repayment of an advance from the General Fund to Grady Hospital in 2007.

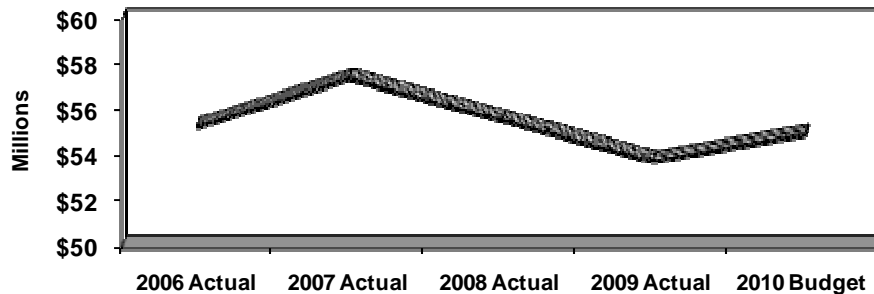
For 2009, payment of the 2008 HTRG was received. Further 2009 HTRG payment did not materialize as the State of Georgia implemented HB 143 which changed the manner and method of appropriating funds for Homeowner Tax Relief Grants.

In 2010, HTRG payments are not expected while interest and other miscellaneous revenues are expected to continue at the depressed 2009 levels.

## TAX FUNDS REVENUE HISTORY

### OTHER TAXES

**Defined:** This revenue category includes prior year real and personal property taxes, motor vehicle taxes, mobile home taxes, heavy equipment taxes, intangible recording taxes, bank share taxes and all commissions, penalties and interest received on these taxes. Other taxes are expected to constitute 9.72% of tax fund revenues in 2010.



<b>History:</b>	<b>2006 Actual</b>	<b>\$55,246,874</b>
	<b>2007 Actual</b>	<b>\$57,364,148</b>
	<b>2008 Actual</b>	<b>\$55,555,878</b>
	<b>2009 Actual</b>	<b>\$53,751,838</b>
	<b>2010 Budget</b>	<b>\$54,910,943</b>

**Trends and History:**

In 2005 revenues decreased because of changes in tax commissioner commissions. State legislation required a rate reduction relative to commissions paid to the County Tax Commissioner for collection services

In 2007 intangible recording taxes decreased \$1.4M or 15.5% due to the negative housing and refinancing markets. This revenue was anticipated to stay flat in 2008.

Collection of prior year taxes is typically very high in DeKalb County with approximately 5% of the most current year's receivables collected in the following year. Approximately 99.9% of all receivables are ultimately collected.

Motor vehicle taxes are collected on the value of all vehicles as of January 1 of the tax year. The prior year millage rate is applied to the January 1 motor vehicle values. During 2005, motor vehicle tax collections remained flat. In 2006 motor vehicle tax collections increased by \$1.1M. In 2007 motor vehicle tax collections increased by \$1.8M or 7.4%. In 2008, motor vehicle tax collections decreased by \$0.5M or 2%. In 2009, motor vehicle tax collections decreased by \$2.0M or -8.5%. A contributory factor to this decrease is that the average age, and therefore value, of vehicles is increasing due to the public driving their vehicles longer due to the worsening economy.

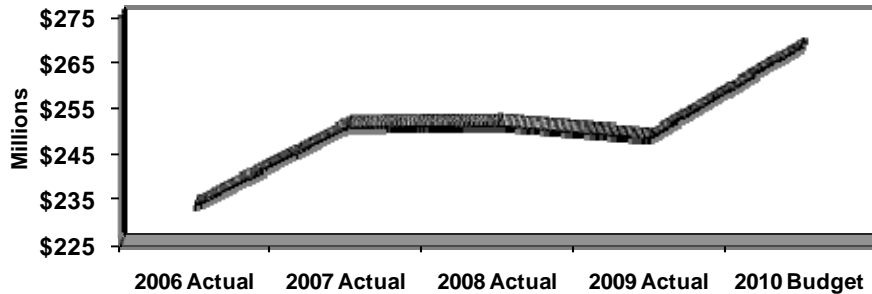
For 2010, it is anticipated that motor vehicle tax collections will be subject to the same economic conditions as were prevalent in 2009.



## TAX FUNDS REVENUE HISTORY

### PROPERTY TAXES

**Defined:** This revenue category includes current year real property taxes, current year personal property taxes and public utility taxes. Property taxes are expected to constitute 47.51% of tax fund revenues in 2010.



History:	2006 Actual	\$233,406,852
	2007 Actual	\$250,826,467
	2008 Actual	\$251,249,909
	2009 Actual	\$248,321,633
	2010 Budget	\$268,400,636

#### Trends and History:

In 1999, the County began incorporating general sales taxes (homestead option sales tax; HOST) in the tax supported budgets. The HOST state law provides that at least 80% of the prior year sales tax collections be applied to additional homestead exemptions. In 1999, 2000, and 2001, sales tax proceeds were sufficient to provide a 100% homestead exemption for homestead eligible property. The provision of additional homestead exemptions dramatically reduced the property tax levy in 1999, 2000, and 2001. In 2001, voters approved a GO bond issue for parks and greenspace which also impacted collections. In 2003, the taxes were increased because it was decided to use 20% of sales tax receipts for capital improvements, thus allowing only an 80% homestead exemption on eligible property. The 2006 budget included an 83% use of sales tax receipts for the homestead exemption, with the remainder of HOST proceeds to be used for capital improvements. In 2006, voters approved a GO bond issue in the amount \$230M for special transportation projects, parks and greenspace and libraries which impacted collections.

In 2007 public utilities tax collections were \$15.0M. This was due to \$7.5M for 2006 taxes not being invoiced until 12/15/06. By law the public utilities had 60 days to pay the invoices so the 2006 tax bills were actually paid in 2007 and recorded as 2007 revenue collections. This was a one time occurrence and was not repeated in 2008.

The 2007 budget authorized an 80% use of sales tax receipts for the homestead exemption, with the remainder of HOST proceeds to be used for capital improvements. In addition in 2006 the voters approved a homestead exemption that freezes the property value of a home at the 2006 level for the current property owner. This freeze on the home valuation stays in effect for five years or until the house is sold to a new property owner. The freeze exemption resulted in a negative impact on 2007 property tax collections of about \$6.0M.

The 2008 budget authorized an 80% use of sales tax receipts for the homestead exemption, with the remainder of HOST proceeds to be used for capital improvements. Actual Property Tax revenue was 99.4% of the anticipated amount.

The 2009 budget was based on a 90% use of sales tax receipts for the homestead exemption, with the remainder of HOST proceeds to be used for capital improvements. This change was

## TAX FUNDS REVENUE HISTORY

---

made to lessen the impact upon homeowners in the Special Tax District due to the incorporation of the City of Dunwoody. Given the current economic climate of decreased property values, 8,125 property tax returns were received, a four-fold increase. In addition, state legislation was adopted to include sales of foreclosed properties in assessing property values. There was a \$1 billion decrease in the value of the Property Tax digest due the inclusion of foreclosures and bank sales as required by law.

Once again, in 2009 the late certification of the Public Utility tax digest by the State of Georgia resulted in the Public Utility Tax bills not being sent out in a timely manner. Approximately \$5 million in Public Utility receipts are expected to be received in 2010.

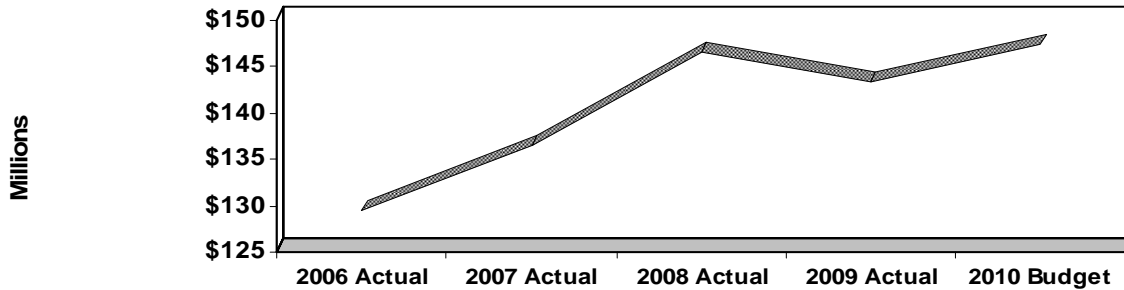
The 2010 budget is based on a 99.9% use of sales tax receipts for the homestead exemption, with the remainder of HOST proceeds to be used for capital improvements. This change was made to further lessen the impact of changes in how the tax digest is prepared, that is the inclusion of foreclosures and bank sales. It was also felt that the negative impact on the amount of funds available for capital improvements would be ameliorated by Federal Stimulus Funds. In 2010, the value of the tax digest is expected to continue to decrease which will result in a corresponding decrease in Property Tax receipts. Local legislation within the State Legislature has been passed which will create a referendum for DeKalb County voters to decide whether to extend the homestead exemption to freeze property valuations for current property owners.

## TAX FUNDS EXPENDITURE HISTORY

### CIVIL & CRIMINAL COURTS

**Defined:**

This category includes all of the courts, related functions, and the following departments: Superior Court, State Court, Probate Court, Magistrate Court, Recorders Court, Juvenile Court, District Attorney, Sheriff, Solicitor General of State Court, Clerk of Superior Court, Medical Examiner, Public Defender, and Child Advocate's Office.



History:	2006 Actual	\$129,335,675
	2007 Actual	\$136,354,099
	2008 Actual	\$146,241,381
	2009 Actual	\$143,227,389
	2010 Budget	\$147,141,204

**Trends and History:**

The increasing trend is due to the increased staffing in the court system. A total of 145 net new positions were added from 2004 to 2008 to address the demand for services in Recorder's Court, Magistrate Court, and State Court; to create a Gang Prosecution Unit in the District Attorney's Office; to create a Child Advocate's Office; to provide security at the new Juvenile Court Facility; and to provide additional staffing for the jail and the courtrooms.

The significant increase in 2008, when compared to previous years, was due to the method in which the encumbrance rollover is appropriated and the transfer of lease payments for the Juvenile Court Facility to Juvenile Court.

The 2009 Budget included funding for four new Deputy Sheriffs and four vehicles to serve fugitive warrants. Juvenile Court added one Probation Officer position. The District Attorney added one Investigator position and converted one part-time Community Prosecutor to full time.

The 2009 Budget was relatively flat when compared to 2008 and reflected decreased funding due to the suspension of merit increases, the suspension of the vehicle replacement program, expected reductions in fuel costs and department specific reductions.

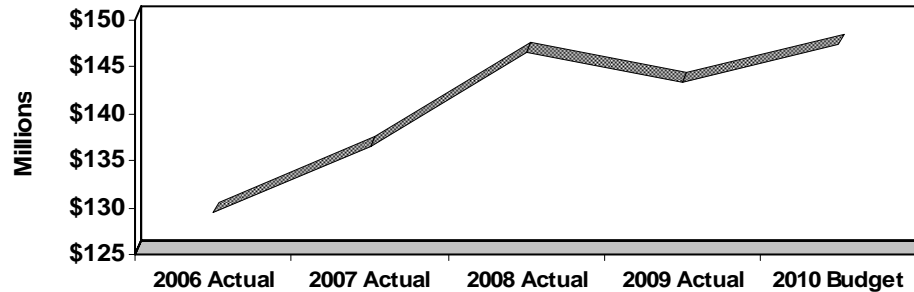
The 2010 Budget reflects BOC action to restore funding of \$1,246,750 to the Superior Court, \$645,473 to the Clerk of the Superior Court, \$1,161,501 to the State Court, \$618,931 to the Solicitor, \$436,870 to the Public Defender, \$86,676 to the Child Advocate, \$290,058 to the Juvenile Court, \$255,032 to the Probate Court, \$363,318 to the Magistrate Court as a part of the amendment process. Additionally, the BOC action reduces the District Attorney by \$250,000 and the Sheriff by \$900,000. The BOC also approved \$320,354 to fund four new Deputy Marshall vehicles and supplies.

The 2010 Budget also includes full year funding for four new Deputy Sheriffs, one Juvenile Court Probation Officer and one District Attorney Investigator; these positions were created in 2009.

## TAX FUNDS EXPENDITURE HISTORY

### CONTRIBUTIONS TO CAPITAL PROJECTS

**Defined:** This category includes funds contributed from the Tax Funds to various capital projects. While most major projects are funded by bond proceeds, grants and contributions from other agencies, the projects in this category tend to be of smaller magnitude and/or maintenance in nature.



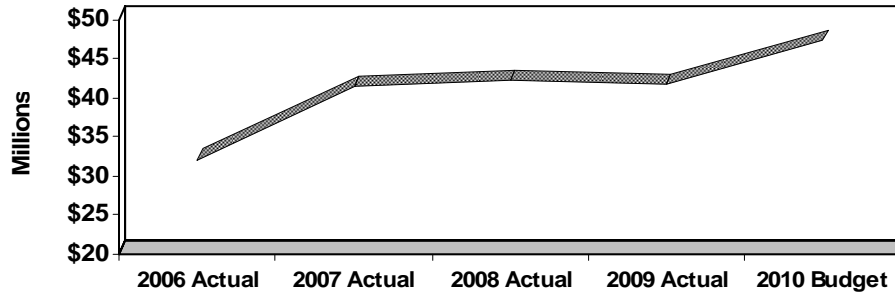
<b>History:</b>	<b>2006 Actual</b>	<b>\$15,677,932</b>
	<b>2007 Actual</b>	<b>\$26,329,135</b>
	<b>2008 Actual</b>	<b>\$21,632,272</b>
	<b>2009 Actual</b>	<b>\$9,868,515</b>
	<b>2010 Budget</b>	<b>\$2,269,556</b>

**Trends and History:** This category varies significantly due to need and funding availability from year-to-year. In 2006, the appropriation for HOST Capital Outlay was \$11,425,110. In 2007, the appropriation for HOST Capital Outlay was \$18,250,000. In 2008, the appropriation for HOST Capital Outlay was \$20,126,552. In 2009, the appropriation for Host Capital Outlay was \$9,527,774. In 2010, the appropriation for Host Capital Outlay is \$89,000, with \$2,180,566 coming from other Tax Funds sources.

## TAX FUNDS EXPENDITURE HISTORY

### DEBT SERVICE

**Defined:** This category includes principal and interest on general obligation bonds issued for various purposes, lease purchase payments made for certificates of participation (COPS), and paying agent fees. It does not include revenue bonds which are accounted for in the funds for which they are issued.



<b>History:</b>	<b>2006 Actual</b>	<b>\$31,923,580</b>
	<b>2007 Actual</b>	<b>\$41,251,808</b>
	<b>2008 Actual</b>	<b>\$41,940,183</b>
	<b>2009 Actual</b>	<b>\$41,619,593</b>
	<b>2010 Budget</b>	<b>\$47,221,078</b>

**Trends and History:**

In 2001, voters approved a \$125 million G.O. Bond issue to acquire land for parks and greenspace. The Series 2003A G.O. Refunding Bonds were sold in 2003; they refunded the refundable portion of the Series 1992 G.O. Refunding Bonds and the Series 1993 Health Facilities Bonds. The Series 2003B G.O. Refunding Bonds were sold in 2003; they refunded the Series 1993 G.O. Refunding Bonds.

In 2005, voters approved a \$230 million G.O. Bond Issue for special transportation projects — \$79 million, parks and greenspace — \$96 million, and libraries — \$55 million. The bonds were issued on January 24, 2006. The 2006 budget included the additional \$14.0 million debt service costs associated with this issue. In January 2006, the County was issued a AAA/Aaa rating from Standard & Poor's and Moody's.

The 2007 budget reflected the first full year of principal and interest payments for the Series 2006 \$230M bond issue.

In 2008, the County maintained ratings of AAA/Aaa from Standard & Poor's and Moody's.

In 2009, the County continued maintaining its debt rating of AAA from Standard & Poor's, but the Moody's rating dropped to Aa1.

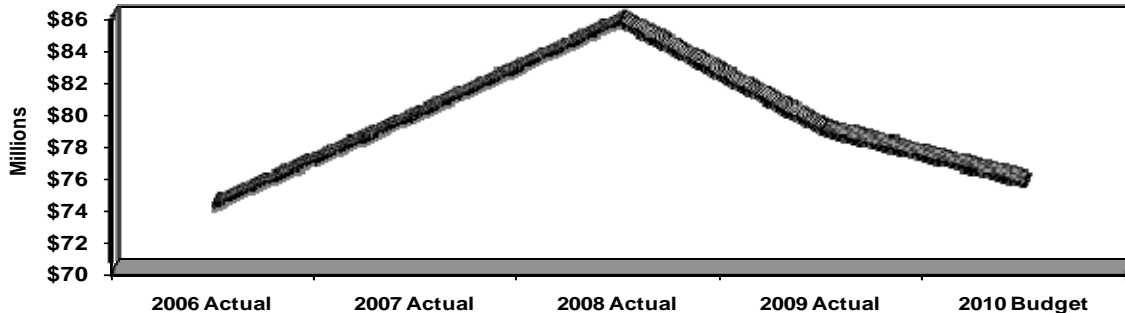
In 2010, the County continued maintaining its debt rating of AAA/Aa1 from Standard & Poor's and Moody's.

## TAX FUNDS EXPENDITURE HISTORY

### GENERAL GOVERNMENT

**Defined:**

This category includes the governing and general administrative functions of the county. Departments included are the Board of Commissioners, Chief Executive Officer, Ethics Board, Finance, Geographic Information System, Information Systems, Law Department, Human Resources, Facilities Management, Property Appraisal, Purchasing, Registrar and Elections, and Tax Commissioner.



History:	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Budget
	\$74,137,677	\$79,754,644	\$85,629,216	\$78,814,673	\$75,549,107

**Trends and History:**

The increasing trend in this category prior to 2009 was due primarily to significant software and development expenditures related to various departments; continued Information Systems upgrades, network expansion and Information Systems Master Plan development; increases in utility and security costs; additional staff to support the new FMIS/APS installation; and additional positions added in various departments to address increasing demand for service due to population growth.

The growth in General Government prior to 2009 resulted from the addition of 13 positions added to the Board of Commissioners to address the demand for service from 2002 to 2007; the creation of the Citizens Help Center in 2004 and the addition of 19 positions from 2002 to 2007; a total of 17 positions in Purchasing added from 2002 to 2007 to implement the new automated purchasing and financial management systems; and the 19 positions added to Information Systems from 2002 to 2007 to implement the new automated purchasing and financial management systems.

The significant increase in 2008 was due primarily to the method in which the encumbrance rollover was appropriated; the number of elections planned for 2008; the transfer of 8 positions and associated maintenance and supplies to the Information Systems budget; and full-year funding for 24 positions added in 2007.

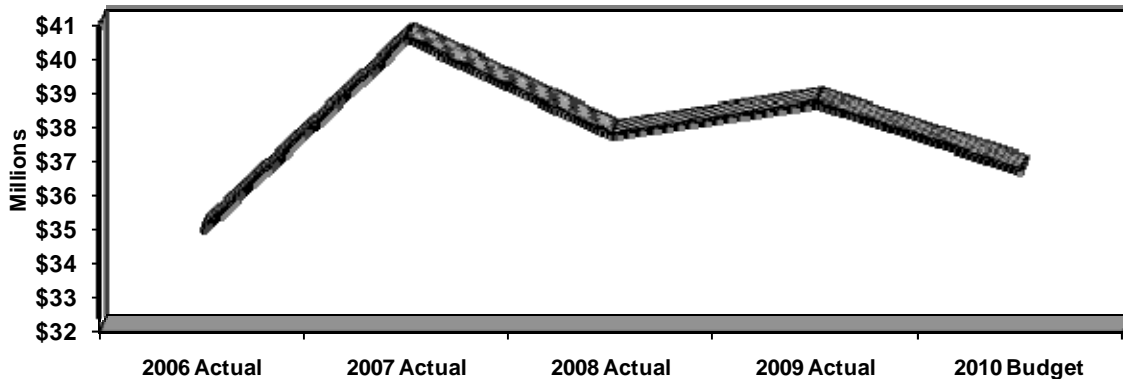
The 2009 decrease was due to the consolidation of Citizens Help Center into Information Systems, the transfer of two positions into Information Systems and a reflection that 2009 was not an election year, which decreased the Registrar's budget.

The 2010 Budget reflects a decrease in funding due to the suspension of merit increases, the elimination of holiday pay, the suspension of the vehicle replacement program, the suspension of take home vehicles, expected reductions in fuel costs, department specific reductions, and a reduction in the workforce.

## TAX FUNDS EXPENDITURE HISTORY

### HEALTH & HUMAN SERVICES

**Defined:** This category includes the Hospital Fund which reflects DeKalb County's contributions to the operating expenses and debt service of the Fulton-DeKalb Hospital Authority (Grady Memorial Hospital) to provide indigent health care, the Department of Family and Children Services (DFACS), the DeKalb County Board of Health, the Community Service Board, the Cooperative Extension Service and the Human Services Department.



History:	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Budget
	\$34,947,066	\$40,592,107	\$37,730,759	\$38,685,577	\$36,696,279

**Trends and History:**

Minor fluctuations are due almost exclusively to varying levels of funding provided to the Fulton-DeKalb Hospital Authority. Since 1997, when funding was reduced due to the availability to the Authority of federal funds, the county's support has remained at a somewhat constant level. The increase in the 2006 Budget is attributed to the opening of the Lou Walker Senior Center.

The growth trend in Health and Human Services is the result of creation of the Human Services Department in 2005, and the addition of 10 positions from 2005 to 2007.

During the fourth quarter 2007, the Board of Commissioners approved a one-time \$5,000,000 payment to the Fulton-DeKalb Hospital Authority to stabilize the financial operations at Grady Hospital. This one-time payment accounts for the increase in expenditures for 2007 and the decrease in 2008.

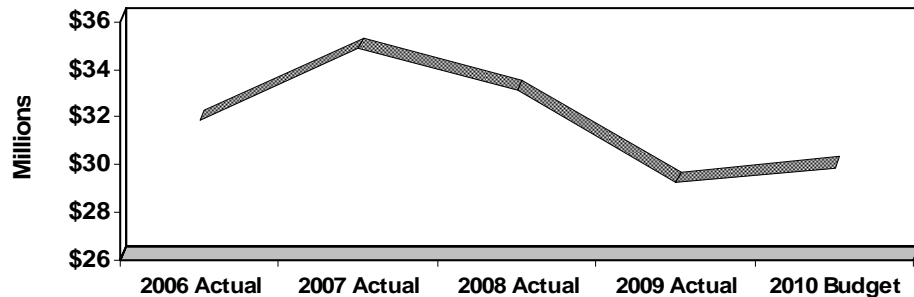
The 2009 Budget reflects the increased funding for debt service payments for the Fulton-DeKalb Hospital Authority and funding to address the increased demand for services provided by the Human Services Department.

Overall, the 2010 Budget is relatively flat when compared to 2009 and reflects a decrease in funding due to the suspension of merit increases, the elimination of holiday pay, department specific reductions, and a reduction in the workforce.

## TAX FUNDS EXPENDITURE HISTORY

### LEISURE SERVICES

**Defined:** This category includes Parks and Recreation, Libraries and Arts, Culture, and Entertainment.



History:	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Budget
	\$31,795,896	\$34,798,361	\$33,068,782	\$29,197,466	\$29,820,850

**Trends and History:**

In 2006, three positions were added to the Library: a Webmaster, a Library Construction Coordinator, and a Marketing Coordinator. In addition, the County allocation for library materials was increased by \$225,000.

In 2007, 4 positions were added to the Library to support grant generation and to begin staffing the first two branches resulting from the 2006 Bond Issue. The County allocation for library materials was increased by \$500,000. Parks and Recreation received 13 new positions to maintain the increased acreage acquired through Greenspace initiatives and to staff a ready response team to provide emergency repairs to the department's facilities.

In 2008, the slight decrease in this function was due to a lower prior year encumbrance carried forward, otherwise the budgets for these departments remained flat.

The 2009 Budget reflected the consolidation of Arts, Culture, and Entertainment Department into the Parks and Recreation Department, the elimination of 3 full time positions and 83 part time positions in Parks and Recreation due to the incorporation of the City of Dunwoody, and the addition of 47 full time positions and 5 part time positions to open one new library and expand four libraries. The slight increase was due to the additional funding provided for the new Performing Arts Center which opened in December 2008.

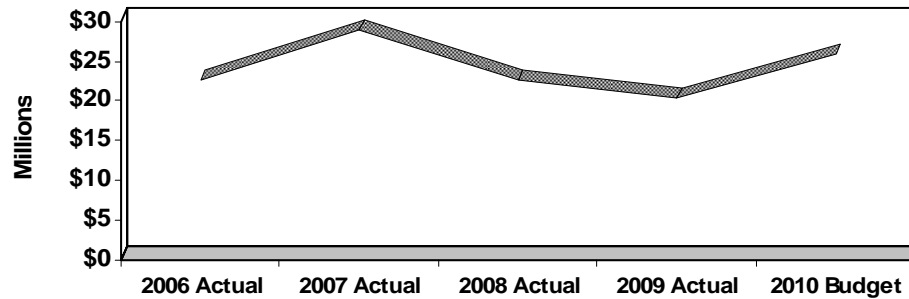
The 2010 Budget reflects the addition of 6 full time positions and 19 part-time positions in the Parks Department. It also includes the elimination of 50 vacant positions in the Parks Department. The budget also reflects the elimination of 25 positions in the Parks Department and 40 positions in Libraries due to a reduction in the workforce.



## TAX FUNDS EXPENDITURE HISTORY

### NON-DEPARTMENTAL

**Defined:** This category includes a variety of appropriations and expenditures not readily assignable to specific operating departments, such as contracts with community service agencies, county match for pensioners group health and life insurance, general contingency, budgetary reserves and payments to the Risk Management Fund.



<b>History:</b>	<b>2006 Actual</b>	<b>\$22,427,420</b>
	<b>2007 Actual</b>	<b>\$28,714,990</b>
	<b>2008 Actual</b>	<b>\$22,430,810</b>
	<b>2009 Actual</b>	<b>\$20,171,128</b>
	<b>2010 Budget</b>	<b>\$25,644,013</b>

**Trends and History:**

The increase in 2003 was primarily due to a \$18.4 million reserve, \$1,000,000 for economic development incentives, and \$880,000 for building authority debt service. The 2006 Budget included a \$16.9 million budgetary reserve, \$1,000,000 economic development incentives, \$1,000,000 for contingencies, and a reserve for appropriation of \$3.6 million.

In 2007, the budget included an \$18.5 million budgetary reserve and \$513,045 reserve for process improvements. During the fourth quarter in 2007, the Board of Commissioners approved the transfer of \$5,000,000 from the budgetary reserve to the hospital fund to stabilize the financial operations at Grady Hospital.

In 2008, the adopted budget set the budgetary reserve at \$17,721,548 and the reserve for process improvements at \$100,170. The Funds totaling, \$1,715,437, for nonprofit agency payments and responsibility for the Set Aside for Senior Services was transferred to the Human Services Department. Also funds totaling, \$3,738,771, for the Building Authority (Juvenile) Revenue Bonds Lease Purchase payments were transferred to Juvenile Court. The lease purchase payments, \$712,143, for the South DeKalb Arts Center were transferred to the Rental Motor Vehicle Excise Tax Fund.

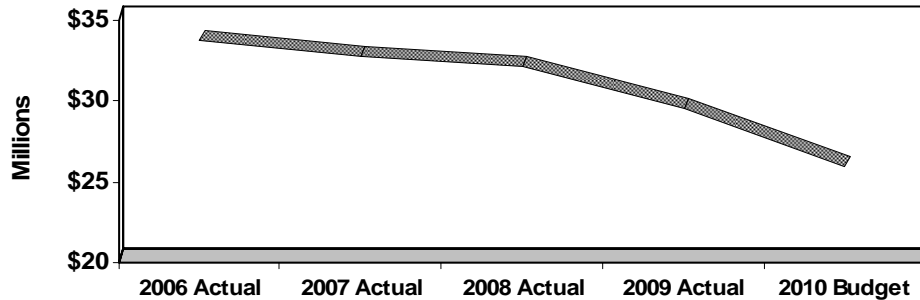
In 2009, the adopted budget set the budgetary reserve at \$12,721,548 and the reserve for contingencies at \$5,742,455. The lease purchase of equipment funds totaling, \$1,456,469, is appropriated for County Wide digital radio debt service payments.

In 2010, the adopted budget set the budgetary reserve at \$11,221,548 and the reserve for contingencies at \$1,000,000. The lease purchase of equipment funds totaling, \$1,456,469, is appropriated for County Wide digital radio debt service payments.

## TAX FUNDS EXPENDITURE HISTORY

### PLANNING & PUBLIC WORKS

**Defined:** This category includes planning, zoning enforcement, development and maintenance of the county's surface transportation system and stormwater drainage system, and economic development.



<b>History:</b>	<b>2006 Actual</b>	<b>\$33,641,466</b>
	<b>2007 Actual</b>	<b>\$32,651,614</b>
	<b>2008 Actual</b>	<b>\$32,002,670</b>
	<b>2009 Actual</b>	<b>\$29,458,271</b>
	<b>2010 Budget</b>	<b>\$25,826,211</b>

**Trends and History:**

The 2006 budget included full-year funding for the 18 Stormwater positions added in 2005. Funding was approved for the four positions in Code Enforcement and for a pilot project for litter control. The 2007 budget included two vehicles for the Transportation Division which aid in the oversight and completion of HOST projects.

The 2008 General Fund component of the Planning & Development Budget included \$250,000 in funding for the Phase 1 update of the DeKalb County Zoning Code. The 2008 Stormwater Utility Fund reimbursed Public Works - Roads and Drainage a total of \$9,040,920 for costs related to the Stormwater Program; this includes the equivalent of 124 positions. The Local Assistance Road Program (LARP) appropriation of \$5,000,000 dollars was funded in the following manner: \$1,000,000 from accrued interest earned from the 2006 G.O. Transportation Bonds, and \$4,000,000 from HOST proceeds.

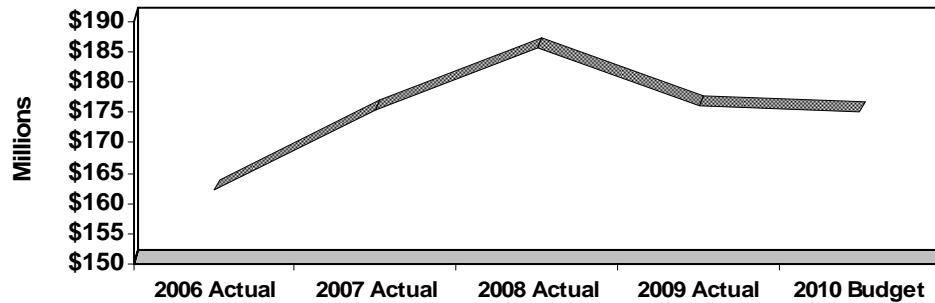
The 2009 The Local Assistance Road Program (LARP) appropriation of \$5,000,000 was funded in the following manner: \$1,000,000 from accrued interest earned from the 2006 G.O. Transportation Bonds, and \$4,000,000 from HOST proceeds. The 2009 Stormwater Utility Fund reimbursed Public Works - Roads and Drainage a total of \$9,942,671 for costs related to the Stormwater Program; this includes the equivalent of 124 positions, and \$500,000 was transferred from this Fund to the Development Fund to reimburse the costs related to the Stormwater Program.

The 2010 Stormwater Utility Fund is budgeted to reimburse Special Tax District - Roads and Drainage a total of \$10,381,031 for costs related to the Stormwater Program. The 2010 Budget reflects a decrease in funding due to the suspension of merit increases, the elimination of holiday pay, the suspension of the vehicle replacement program, expected reductions in fuel costs and department specific reductions and reductions in the workforce.

## TAX FUNDS EXPENDITURE HISTORY

### PUBLIC SAFETY

**Defined:** This category includes Police, Fire, Emergency Medical Service (EMS), Communications, Animal Control, and Code Enforcement functions.



History:	2006 Actual	\$161,955,295
	2007 Actual	\$175,042,184
	2008 Actual	\$185,256,343
	2009 Actual	\$175,715,075
	2010 Budget	\$174,801,987

**Trends and History:**

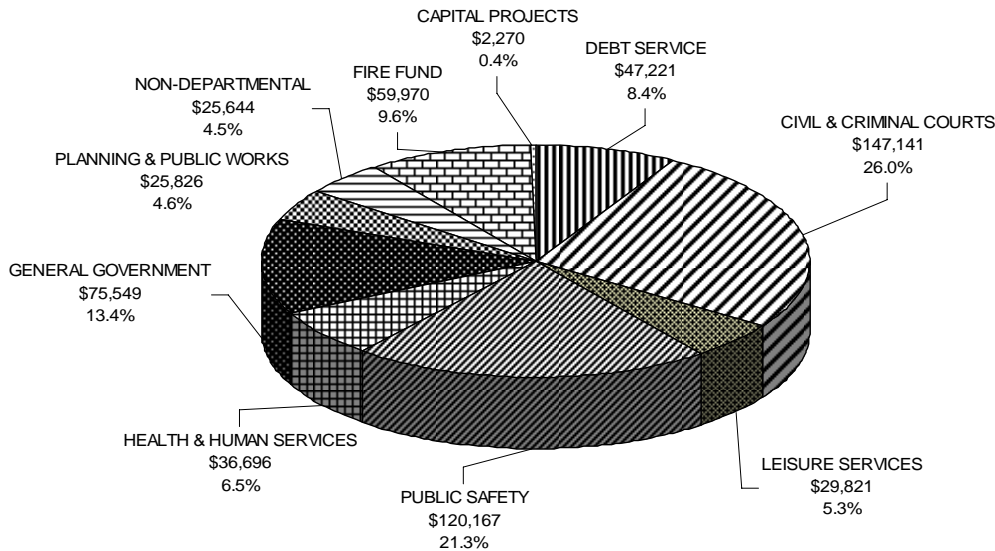
The 2006 Budget included the addition of 4 Code Enforcement Officers, \$100,000 for a litter control pilot project, 15 Firefighters and apparatus to open the new fire station. The 2007 budget included the addition of 31 Police Officers, 4 Code Enforcement Officers, 8 Investigative Aides, Sr., 1 Animal Control Manager, and the transfer of 9 positions to Information Systems and 2 positions to the Citizens Help Center. Additionally, a 2% increase in pay for sworn officers in Police and Fire was approved in 2007. The significant increases in 2006 and 2007, when compared to previous years, are due primarily to the method in which the encumbrance rollover is appropriated. The 2008 budget included the addition of 50 Police Officers, no reduction in funding for expected vacancies in Police Services, 9 information technology positions for E911, and \$740,160 for a longevity incentive for Master Police Officers.

The 2009 Budget was essentially flat compared to previous budgets, but included the addition of 2 Code Enforcement Officers. Also, this Budget reflected a decrease in funding due to the suspension of merit increases, the suspension of the vehicle replacement program, expected reductions in fuel costs, and department specific reductions.

The 2010 Budget is sharply reduced from prior years, due to reductions in force (31 non-sworn positions), abolished vacant positions (32), reductions in operating appropriations, and the discontinuation of automatic funding of encumbrances carried forward from prior years.

# 2010 TAX FUNDS BUDGET

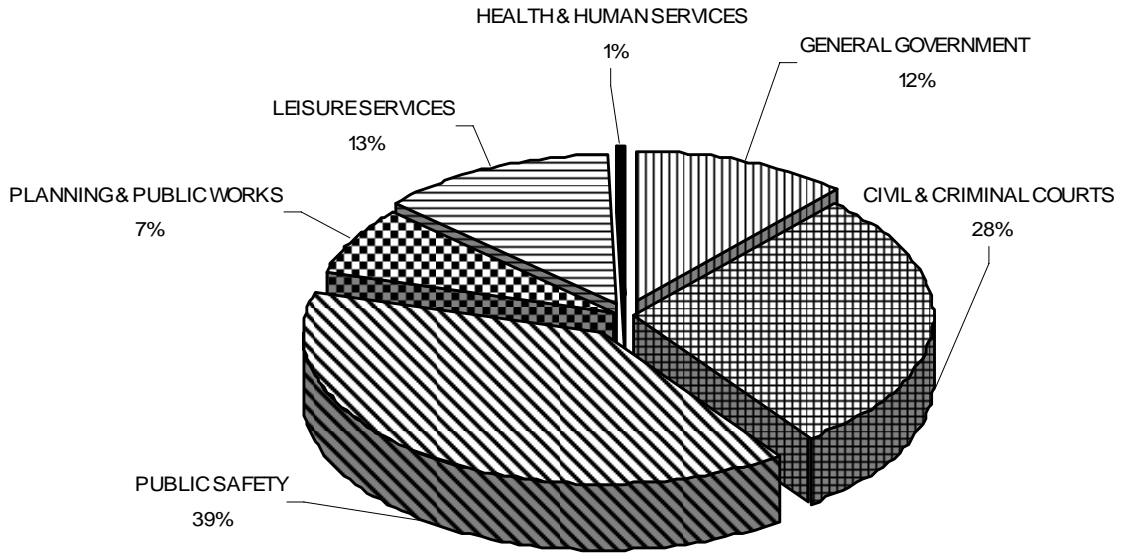
## BY MAJOR FUNCTION (IN THOUSANDS)



	2001 Budget	2002 Budget	2003 Budget	2004 Budget	2005 Budget	2006 Budget	2007 Budget	2008 Budget	2009 Budget	2010 Budget	Annualized % Change 2001-2010
DEBT SERVICE	\$16,679	\$30,781	\$31,454	\$28,518	\$28,447	\$42,956	\$47,980	\$48,387	\$47,786	\$47,221	20.3%
CIVIL & CRIMINAL COURTS	\$96,923	\$103,214	\$108,906	\$117,311	\$124,376	\$132,176	\$138,854	\$147,307	\$146,236	\$147,141	5.8%
LEISURE SERVICES	\$27,514	\$28,825	\$28,424	\$30,094	\$31,860	\$33,380	\$36,774	\$35,166	\$33,186	\$29,821	0.9%
PUBLIC SAFETY	\$124,059	\$88,826	\$92,968	\$101,969	\$109,097	\$116,737	\$124,661	\$128,594	\$128,337	\$120,167	-0.3%
HEALTH & HUMAN SERVICES	\$33,008	\$33,194	\$33,294	\$33,252	\$33,608	\$34,897	\$40,940	\$38,484	\$39,546	\$36,696	1.2%
GENERAL GOVERNMENT	\$48,092	\$52,260	\$55,585	\$59,106	\$60,716	\$75,593	\$83,893	\$91,531	\$84,702	\$75,549	6.3%
PLANNING & PUBLIC WORKS	\$29,704	\$33,307	\$33,410	\$32,315	\$32,373	\$35,346	\$34,140	\$34,477	\$31,257	\$25,826	-1.4%
NON-DEPARTMENTAL	\$18,412	\$27,972	\$33,530	\$32,104	\$32,014	\$39,032	\$37,034	\$30,565	\$30,711	\$25,644	4.4%
FIRE FUND	\$17,913	\$41,732	\$47,601	\$50,013	\$52,454	\$55,308	\$59,970	\$60,312	\$55,121	\$54,635	22.8%
CAPITAL PROJECTS	\$7,172	\$6,003	\$27,537	\$18,344	\$19,142	\$15,678	\$26,337	\$21,632	\$9,869	\$2,270	-7.6%
<b>TOTAL</b>	<b>\$419,476</b>	<b>\$446,113</b>	<b>\$492,709</b>	<b>\$503,026</b>	<b>\$524,086</b>	<b>\$581,104</b>	<b>\$630,582</b>	<b>\$636,456</b>	<b>\$606,749</b>	<b>\$564,970</b>	<b>3.9%</b>

Debt Service has been impacted by voter approval in 2001 of bonds for parks projects and by voter approval in 2005 of bonds for transportation projects, parks, and libraries. Increases in Civil and Criminal Courts are due to the increase in the jail inmate population and expansion of the court system. Increases in Public Safety are related to the implementation of 5-year plans in Fire and Police in 2001 and 2002, 31 Police Officers added in 2007, and 50 Police Officers added in 2008. Increases in General Government are due to continued Information Systems upgrades, staff added to support the FMIS/APS installation, increases in utility and security costs, positions added to address the increasing demand for service due to population growth and the number of elections conducted in 2006 and in 2008. Non-departmental includes a wide variety of expenses for insurance coverages, grant matching funds, etc. and also includes funds designated for specific projects or issues. Beginning in 2003, HOST funds have been used for allowable capital projects rather than exclusively for property tax exemption. Increases in Fire Fund are due to the Ten Year Fire Station Equipment Replacement Program started in 2002, the 20 positions added to address service level requirements, and the 35 positions and related equipment added for the 2 new fire stations that opened in 2003 and 2006. Capital Projects varies depending on the need, and more importantly on the funding availability. In 2000, process improvement projects were moved to Non-Departmental and a reserve was budgeted in Non-Departmental for future infrastructure projects. A major pay and classification study implemented in 2000 and in 2005 has impacted all departmental budgets. A 1% Cost of Living Allowance for all eligible employees was implemented in 2006. A 2% pay increase was appropriated in 2007 for all sworn officers in Public Safety and Civil & Criminal Courts. An overall decrease in funding for 2009 resulted from: suspension of merit increases and the sick-leave incentive program; an expected reduction in health insurance costs; suspension of the vehicle replacement program; an expected reduction in fuel costs; department-specific service reductions; and a \$6 million across-the-board funding reduction. All functions, with the exception of Debt Service and Civil & Criminal Courts, are reduced sharply in 2010. This is due to reductions in force (310 positions), abolished vacant positions (168), general reductions in operating appropriations, and the discontinuation of automatic funding of encumbrances carried forward from prior years.

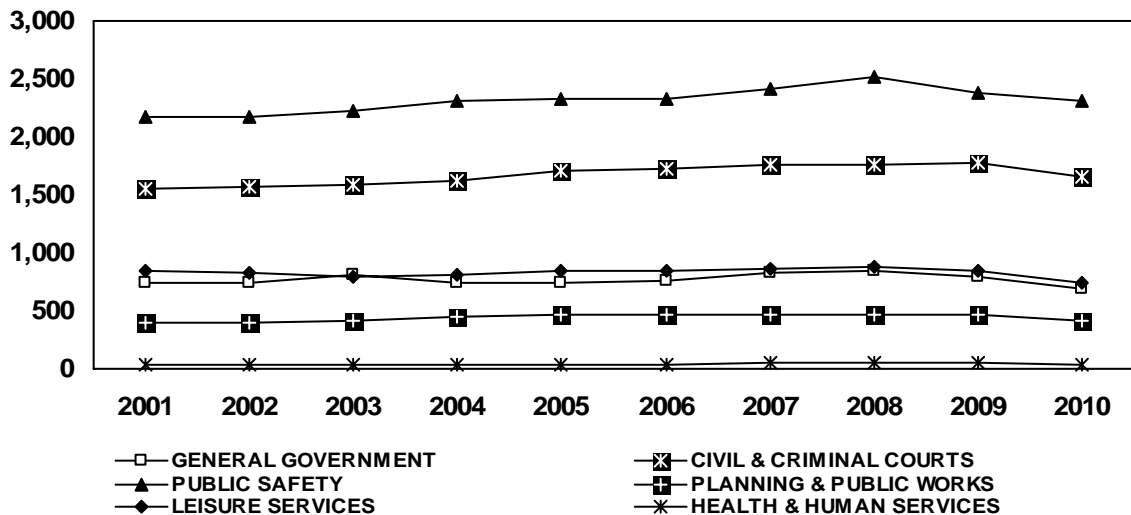
## GROWTH TRENDS: 2010 TAX FUND POSITIONS BY MAJOR FUNCTION



### TAX FUNDS POSITIONS BY FUNCTION: 2001 - 2010

	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
GENERAL GOVERNMENT	737	746	809	736	736	765	834	842	798	686
CIVIL & CRIMINAL COURTS	1,545	1,571	1,593	1,614	1,699	1,723	1,761	1,761	1,769	1,655
PUBLIC SAFETY	2,175	2,174	2,226	2,311	2,320	2,335	2,420	2,520	2,371	2,309
PLANNING & PUBLIC WORKS	403	402	408	443	472	471	473	474	472	413
LEISURE SERVICES	852	834	796	811	837	850	867	879	841	750
HEALTH & HUMAN SERVICES	36	36	33	34	40	41	44	48	48	32
<b>TOTAL</b>	<b>5,748</b>	<b>5,763</b>	<b>5,865</b>	<b>5,949</b>	<b>6,104</b>	<b>6,185</b>	<b>6,399</b>	<b>6,524</b>	<b>6,299</b>	<b>5,845</b>

## GROWTH TRENDS: 2010 TAX FUND POSITIONS BY MAJOR FUNCTION



Public Safety – police and fire positions added to implement the 5-year plans for Fire and Police in 2001 and 2002; to address the increased demand for direct service delivery of police and fire services; to implement the Interactive Community Policing program; to staff 2 new fire stations; and to support an emphasis on code enforcement. This is a net increase of 397 positions from 2000 to 2009 (Budget adoption). At Mid-Year 2009, 157 positions were transferred to the E-911 Fund. The 2010 Budget abolishes 32 vacant positions, and reduces the workforce by 31 positions.

Civil and Criminal Courts – the addition of two judges and related staff support in 1998 and 2002; positions added to create the Child Advocate’s Office in 2003; to address the demand for service in Recorders Court; to create a Gang Prosecution Unit; to implement the staffing study recommendations for the Sheriff; to secure the new Juvenile Court facility; and to address the increase in the demand for Court Services, overall. This is a net increase of 228 positions from 2000 to 2009. The 2010 Budget abolishes 7 vacant positions, reduces the workforce by 111 positions and creates 4 positions.

General Government - additional positions for the Board of Commissioners to address the demand for service and a legislative mandate; the creation of the Citizens Help Center in 2006; additional positions to implement the automated purchasing and financial management systems; positions added in Information Systems to address the demand for support service; and the downsizing of the Citizens Help Center in 2009. This is a net increase of 74 positions from 2000 to 2009. The 2010 Budget abolishes 45 vacant positions and reduces the workforce by 66 positions.

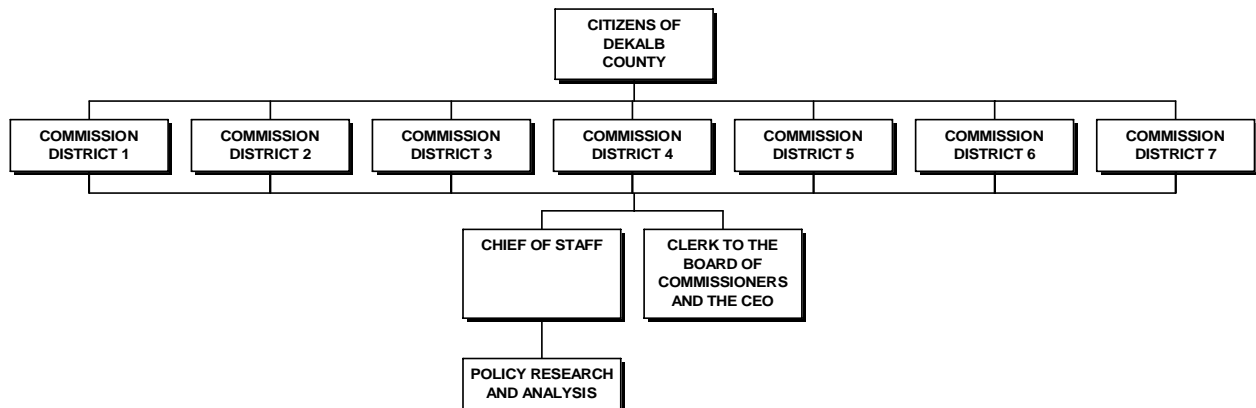
Leisure Services - positions added to Parks and Recreation to address the demand for services from 2004 to 2007; positions added to the Library to address the demand for service and to staff the new and expanded libraries; the reduction of positions in Parks due to the incorporation of the City of Dunwoody; and the consolidation of Arts, Culture & Entertainment department into Parks in 2009. This is a net increase of 0 positions from 2000 to 2009. The 2010 Budget abolishes 50 vacant positions and reduces the workforce by 65 positions.

The growth trend in Health and Human Services is the result of creation of the Human Services Department in 2005. This is a net increase of 9 positions from 2000 to 2009. The 2010 Budget abolishes 6 vacant positions and reduces the workforce by 10 positions.

The trend in Planning and Public Works is the result of the creation of the Planning and Development department; the separation of the transportation function from Roads & Drainage; and creation of the Transportation department. This is a net decrease of 60 positions. The 2010 Budget transfers 8 positions, abolishes 27 vacant positions, and reduces the workforce by 24 positions.

## BOARD OF COMMISSIONERS

FUNCTION: GENERAL GOVERNMENT



### MISSION STATEMENT

The mission of the Board of Commissioners is to improve the quality of life for the stakeholders of DeKalb County through governance, representation, and accountability.

### PROGRAM DESCRIPTION

The Board of Commissioners is the legislative branch of DeKalb County Government. The Board has the power to fix and establish, by appropriate resolution or ordinance entered on its minutes, policies, rules and regulations governing all matters reserved to its jurisdiction.

### MAJOR ACCOMPLISHMENTS IN 2009

Responded to approximately 230 citizen contacts daily, processed approximately 1167 Agenda Items and 45 Proclamations/Resolutions. Conducted approximately 191 regular meetings, special called meetings, work sessions, and executive sessions.

### MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS

#### Human Services and Economic Development

To further enhance citizens' involvement by implementing the official website of the Clerk's Office, allowing utilization of advanced technology for researching official records.

#### Infrastructure and Financial Strength

To meet as required by law and as necessary to conduct the business of the Board.

#### Organizational Effectiveness

To improve independent legislative oversight responsibility through utilization of professional staff review and analysis.

### MAJOR BUDGETARY IMPACTS

#### Previous

In 2007, \$2,166,592 was approved for the basic operating budget. Program modifications providing funding in the amount of \$142,706 were approved for the addition of one Director, Research and Analysis position to improve the Board's research and analysis capabilities in the areas of fiscal and statistical analysis, one Fiscal Analyst to provide technical, analytical, and preparatory support for the Board, one Legislative Analyst to provide legal and public policy analysis for the Board, and one part-time Commission Office Intern.

In 2008, \$2,527,939 was approved for the basic operating budget. This included full year funding for three full-time positions and one part-time position authorized in 2007.

**BOARD OF COMMISSIONERS**

**FUNCTION: GENERAL GOVERNMENT**

**MAJOR BUDGETARY IMPACTS (continued)**

**Previous (continued)**

In 2009, \$2,935,702 was approved for the basic operating budget. This included full year funding for the position of Clerk to the Board of Commissioners and the CEO, which was authorized by the Board in response to Senate Bill 52, which provided for the creation of the Clerk position and placed it under the authority of the Board. The creation of the Clerk's Office under the Board of Commissioners also necessitated the transfer of 3 positions to the Board from the Finance Director's Office: 1 Chief Deputy Clerk and 2 Assistant Deputy Clerks. An amendment by the Board added the position of Legislative Research Analyst, to monitor economic stimuli provided by the Federal Government, and funded \$69,718 for salary, benefits, and operating expenses.

**2010**

\$2,915,881 is approved for the basic operating budget. This included full year funding for the position of Legislative Research Analyst authorized in 2009.

Effective January 1, 2010, the base salary for each commissioner is \$38,375. The Commissioners representing Districts 1, 2, 5, 6, and 7 have met the qualifications for a "certified commissioner". The Commissioners representing Districts 1, 3, 5, and 6 have met the qualification for a longevity increase. Please see the Authorized Position List below for the specific compensation for each Commissioner.

**Future**

No significant budgetary impact is anticipated.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
BOC Administration	\$784,225	\$682,198	\$804,926	\$790,648
Clerk's Office	0	306,422	462,680	452,915
District 1	233,993	234,738	241,683	237,261
District 2	225,827	241,182	253,070	248,648
District 3	232,814	235,203	241,712	237,290
District 4	230,632	251,070	241,703	237,281
District 5	232,043	238,831	241,664	237,242
District 6	235,832	255,173	241,686	237,264
District 7	240,508	261,218	241,754	237,332
	<b>\$2,415,874</b>	<b>\$2,706,034</b>	<b>\$2,970,878</b>	<b>\$2,915,881</b>

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$1,634,042	\$1,988,763	\$2,451,290	\$2,396,293
Purchased / Contracted Services	723,077	652,204	481,988	481,988
Supplies	28,019	48,877	37,600	37,600
Capital Outlays	30,536	6,530	0	0
Other Costs	200	9,660	0	0
	<b>\$2,415,874</b>	<b>\$2,706,034</b>	<b>\$2,970,878</b>	<b>\$2,915,881</b>

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$2,415,874	\$2,706,034	\$2,915,881
	<b>\$2,415,874</b>	<b>\$2,706,034</b>	<b>\$2,915,881</b>



**BOARD OF COMMISSIONERS**

**FUNCTION: GENERAL GOVERNMENT**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>District 1</b>					
Comm Office Aide District 1	CA1		1	1	1
Comm Office Coord District 1	C1		1	1	1
Commissioner	\$ 40,769		1	1	1
FULL TIME Subtotal			3	3	3
<b>District 2</b>					
Comm Office Aide District 2	CA2		1	1	1
Comm Office Coord District 2	C2		1	1	1
Commissioner	\$ 38,375		1	1	1
FULL TIME Subtotal			3	3	3
<b>District 3</b>					
Comm Office Aide District 3	CA3		1	1	1
Comm Office Coord District 3	C3		1	1	1
Commissioner	\$ 39,334		1	1	1
FULL TIME Subtotal			3	3	3
<b>District 4</b>					
Comm Office Aide District 4	CA4		1	1	1
Comm Office Coord District 4	C4		1	1	1
Commissioner	\$ 38,375		1	1	1
FULL TIME Subtotal			3	3	3
<b>District 5</b>					
Comm Office Aide District 5	CA5		1	1	1
Comm Office Coord District 5	C5		1	1	1
Commissioner	\$ 39,334		1	1	1
FULL TIME Subtotal			3	3	3
<b>District 6</b>					
Comm Office Aide District 6	CA6		1	1	1
Comm Office Coord District 6	C6		1	1	1
Commissioner	\$ 40,769		1	1	1
FULL TIME Subtotal			3	3	3
<b>District 7</b>					
Comm Office Aide District 7	CA7		1	1	1
Comm Office Coord District 7	C7		1	1	1
Commissioner	\$ 39,775		1	1	1
FULL TIME Subtotal			3	3	3

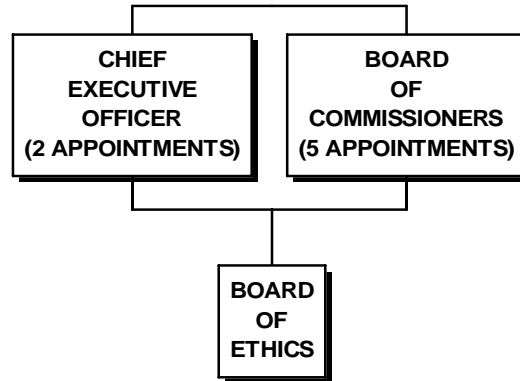
**BOARD OF COMMISSIONERS**

**FUNCTION: GENERAL GOVERNMENT**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>BOC Administration</b>					
Chief of Staff BOC	CS		1	1	1
BOC Office Coordinator	CO		1	1	1
Auditor Board Of Commission	AB		0	1	1
Dir Policy Research Analysis	33		1	1	1
Legislative Analyst	27		0	1	1
Policy Analyst	27		2	1	1
Special Projects Manager BOC	27		0	1	1
Administrative Assistant I	21	1 PT	2	1	1
Receptionist	16		1	1	1
FULL TIME Subtotal			7	8	8
PART TIME Subtotal			1	1	1
<b>Clerk's Office</b>					
Clerk to the BOC & CEO	AB		0	1	1
Deputy Clerk BOC	23		0	1	1
Senior Deputy Clerk BOC	23		0	1	1
Office Assistant	18		0	1	1
FULL TIME Subtotal			0	4	4
<b>FULL TIME Total</b>			28	33	33
<b>PART TIME Total</b>			1	1	1
<b>ALL POSITIONS Total</b>			29	34	34



**MISSION STATEMENT**

To increase citizen confidence in government by providing a mechanism to investigate questions involving the integrity of actions taken by public officials.

**PROGRAM DESCRIPTION**

Effective January 1, 1991, DeKalb County was required to create and fund a Board of Ethics as approved by County voters in November 1990. The Board is composed of seven citizens of DeKalb County: two members are appointed by the Chief Executive Officer and five members are appointed by the Board of Commissioners. The members of the Board of Ethics serve without compensation and provide for their own internal organization. Even though it is considered to be a department of County government and as such is authorized to employ its own staff and clerical personnel subject to budgetary requirements and merit system regulations, the Board is completely independent, and is not controlled or supervised by the Chief Executive Officer, the Board of Commissioners, or any other officer, department, or agency of County government. Duties of the Board include the establishment of procedures governing its organization, the rendering of opinions with respect to the interpretation of the Ethics Code to all persons seeking advice as to whether or not a particular action constitutes a violation of it, the prescribing of forms for disclosures required by the Ethics Code and making the information disclosed available to the public, the hearing of complaints of Ethics Code violations, and the conducting of investigations as necessary to determine whether or not violations have occurred.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Organizational Effectiveness**

To increase citizen confidence in government by providing a mechanism to investigate questions involving the ethics of actions taken by public officials.

**MAJOR BUDGETARY IMPACTS**

**Previous**

Startup funds for the Board of Ethics were approved in the 1991 budget and members were appointed in early 1991. There were no budget changes in 2006, in 2007, in 2008 and in 2009.

**2010**

There are no significant budgetary changes for 2010.

**Future**

No significant budgetary impact is anticipated.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Board of Ethics	\$66	\$255	\$1,000	\$1,000
	\$66	\$255	\$1,000	\$1,000

**BOARD OF ETHICS****FUNCTION: GENERAL GOVERNMENT****SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

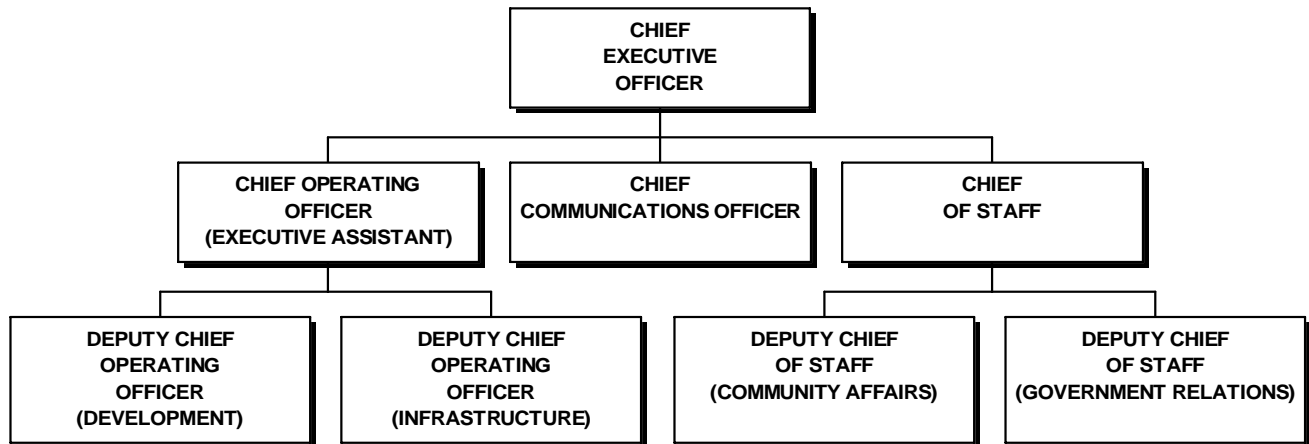
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Purchased / Contracted Services	\$66	\$255	\$1,000	\$1,000
	\$66	\$255	\$1,000	\$1,000

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$66	\$255	\$1,000
	\$66	\$255	\$1,000

**CHIEF EXECUTIVE OFFICER**

**FUNCTION: GENERAL GOVERNMENT**



**MISSION STATEMENT**

The mission of the Chief Executive Officer is to respond to the public in an effective and courteous manner. To provide overall direction, coordination and assistance to the departments of the county government which report to the CEO. To formulate programs that moves the county toward the vision, mission, goals and values established by the CEO, Board of Commissioners and Department Heads. To act as a catalyst in moving the CEO's annually established priorities and initiatives forward.

**PROGRAM DESCRIPTION**

The Office of the Chief Executive Officer provides comprehensive direction, supervision and guidance to the department heads reporting directly to the CEO as established under the Organizational Act of 1984. The Office of the CEO provides the assurance that DeKalb County government is functioning in a proper, effective and legal manner.

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Agenda Items Processed*	1,082	1,189	840	N/A
Ceremonial Documents Prepared	305	385	385	340
Press Releases Prepared	431	N/A	N/A	N/A
Audiovisual Projects for County				
Departments	630	700	800	800
Government TV Episodes Created	658	640	850	850

\* In Mid year 2009 this process was transferred to the BOC.

**MAJOR ACCOMPLISHMENTS IN 2009**

Presented periodic status reports to the BOC, Grand Jury, general public and citizens. Emphasized providing excellent public safety services by the establishment of the Office of Public Safety. Emphasized providing the highest level of protection for the safety of DeKalb County citizens and their property through support for the Police and Fire Rescue departments. Established the Board of Transparency and Accountability (BTA) and implemented Employees and Community feedback evenings with the CEO. Implemented functional department teams to improve interdepartmental cooperation, communication and customer service. Continued the Green Energy Facility, Scott Candler Water Filtration Plant projects, and construction of new and enhancement of existing Parks and Recreation facilities.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Organizational Effectiveness**

To ensure that the codes and ordinances of DeKalb County are properly enforced.

To establish the Board of Transparency and Accountability (BTA) and implement Employees and Community feedback evenings with the CEO.

To implement functional department teams to improve interdepartmental cooperation, communication and customer service.

**Economic Development**

To continue stressing the importance of economic development throughout the County.

To continue evaluating opportunities to utilize enterprise zones to restore and nurture economic vitality.

**Human Services**

To improve and maintain the quality of life in DeKalb County.

To continue emphasis on providing the highest level of protection for the safety of DeKalb County citizens and their property through support for the Police and Fire Rescue Departments.

**Financial Strength**

To recommend a balanced budget for the operation of county government.

To continue to build financial confidence in DeKalb County Government and engaged independent audits on a regular basis for the county financial operation.

**Infrastructure**

To develop comprehensive plans to reduce deferred maintenance of facilities, building parks and roadways.

To complete infrastructure projects underway to provide better service to the citizens of DeKalb County.

To maintain the emphasis on completing the transportation, parks and library projects authorized in the 2001 and 2006 Bond Issues.

**MAJOR BUDGETARY IMPACTS****Previous**

There were no significant budgetary changes in 2006 and 2007. The 2008, budget included the transfer of one Cable Television Assistant position from the Parks & Recreation Department to the CEO's Public Information Office. On October 21, 2008, the Board of Commissioners (BOC) approved the transfer of \$155,000 from the General Reserve for Appropriation for expenses related to the CEO Elect transition team. The transition team made recommendations to the CEO Elect on process improvement initiatives and budget priorities for the County's 2009 Budget. In November, 2008 DeKalb received a neighborhood stabilization grant allocation from the United States Department of Housing and Urban Development in the amount of \$18.5 million to provide financial assistance to address the negative impact of foreclosures.

**CHIEF EXECUTIVE OFFICER****FUNCTION: GENERAL GOVERNMENT****MAJOR BUDGETARY IMPACTS (CONTINUED)****Previous**

Effective January 1, 2009 a new CEO took office. The Office of the Chief Executive Officer has been reorganized to foster interdepartmental communication, coordination and planning. Six "Chief Officer" positions including, the Chief Operating Officer (COO)/Executive Assistant, the Chief Financial Officer (CFO), the Chief Legal Officer (CLO), the Chief Communications Officer (CCO), Chief of Staff (COS) and the Chief Public Safety Officer (CPSCO), make up the Chief Executive Officer's "Cabinet". All Cabinet members report directly to the CEO and three members of the Cabinet report to the COO. The CFO and the CLO also report directly to the Board of Commissioners.

Each Cabinet member is responsible for the management, supervision and coordination of a functional area e.g., finance, legal, infrastructure, development, public safety, government and community affairs, and administration. County departments are grouped by related functions and County department heads report directly to a cabinet member or through a Deputy Chief assigned to a specific function. The CFO, CLO and CPSCO are funded from the budgets of their respective departments.

**2010**

This budget reduces the workforce by 4 positions. This budget transfers 1 Special Projects Coordinator position from Facilities Management and transfers 1 Special Projects Coordinator position from Parks and Recreation to this department.

**Future**

No significant changes are anticipated in the near future.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Cable TV Support	\$201,033	\$315,472	\$294,448	\$294,448
Chief Executive Officer	407,721	598,929	128,655	120,502
Community Relations	0	6	0	0
Contract Compliance	57	73	0	0
Economic Development Office	154,230	69,233	0	0
Office Of Process Improvements	154,596	14,340	58,171	58,171
Operations	854,475	639,875	993,547	972,831
Public Information	224,051	46,025	288,330	275,518
Staff	397,781	600,420	539,107	526,788
	<b>\$2,393,944</b>	<b>\$2,284,373</b>	<b>\$2,302,258</b>	<b>\$2,248,258</b>

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$2,001,301	\$1,992,384	\$1,962,739	\$1,908,739
Purchased / Contracted Services	333,136	257,674	249,511	249,511
Supplies	19,358	16,922	15,967	15,967
Capital Outlays	6,054	8,023	0	0
Interfund / Interdepartmental	33,920	9,369	8,866	8,866
Other Costs	175	0	65,175	65,175
	<b>\$2,393,944</b>	<b>\$2,284,373</b>	<b>\$2,302,258</b>	<b>\$2,248,258</b>

**CHIEF EXECUTIVE OFFICER**

**FUNCTION: GENERAL GOVERNMENT**

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$2,192,911	\$1,968,901	\$1,953,810
Special Tax District - Unincorporated	201,033	315,472	294,448
	<u>\$2,393,944</u>	<u>\$2,284,373</u>	<u>\$2,248,258</u>

**AUTHORIZED POSITION LIST BY COST CENTER**  
(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>NUMBER OF POSITIONS</b>		
		<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Chief Executive Officer</b>				
Admin Project Mgr CEO	31	0	1	1
Chief Communications Officer	31	0	1	0
Communications Manager	30	0	1	0
Office Administrator CEO	27	1	0	0
Administrative Assistant II	23	1	1	1
Chief Executive Officer	\$153,498	1	1	1
FULL TIME Subtotal		3	5	3
<b>Operations</b>				
Asst County Administrator	AF	1	1	1
Executive Assistant	AA	1	1	1
Admin Project Mgr CEO	31	1	1	1
Special Projects Coordinator	28	0	1	1
Administrative Coordinator	25	1	1	1
Executive Secretary CEO	25	1	1	1
Administrative Assistant I	21	1	1	1
Executive Office Asst CEO	21	1	0	1
Receptionist	16	1	0	1
FULL TIME Subtotal		8	7	9
<b>Staff</b>				
Director Legislative Liaison	AI	1	1	1
Chief of Staff	AE	1	1	1
Deputy Chief of Staff	31	1	1	1
Dir Community Relations	31	1	0	0
Special Projects Coordinator	28	0	1	2
Administrative Assistant II	23	1	1	1
Executive Office Asst CEO	21	0	1	1
Receptionist	16	0	1	1
FULL TIME Subtotal		5	7	8
<b>Public Information</b>				
Chief Communications Officer	31	1	0	1
Cable TV Operations Director	28	1	1	1
Communications Manager	30	0	0	1
Public Information Officer	28	1	1	1
Audiovisual Production Coord.	25	1	1	1
Administrative Assistant II	23	1	1	1



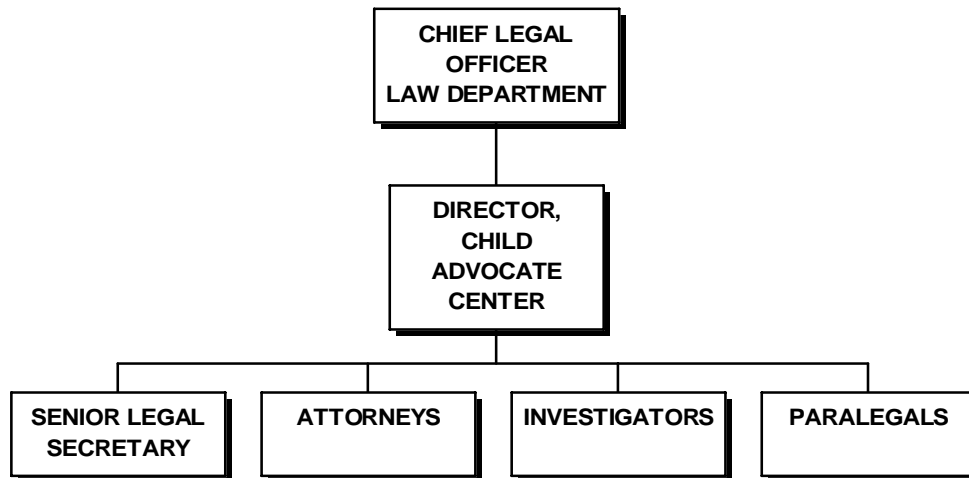
**CHIEF EXECUTIVE OFFICER**

**FUNCTION: GENERAL GOVERNMENT**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Public Information (cont)</b>				
Audiovisual Production Asst	21	1	1	1
Cable TV Office Assistant	18	1	0	0
FULL TIME Subtotal		7	5	6
<b>Office Of Process Improvements</b>				
Director, Process Improvement	31	1	0	0
FULL TIME Subtotal		1	0	0
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(4)
FULL TIME Subtotal		0	0	(4)
<b>FULL TIME Total</b>		24	24	22
<b>ALL POSITIONS Total</b>		24	24	22



**MISSION STATEMENT**

It is the mission of the Child Advocate's Office to represent the interests of every child brought into the foster care system through DeKalb County Juvenile Court; to ensure the protection of each child; to provide a voice for each child during deprivation hearings; to monitor each case for the purpose of facilitating reunification and permanency planning efforts for and by each family; and to maintain ongoing efforts to prevent prolonged or repeated involvement by a family with the foster care and Juvenile Court System.

**PROGRAM DESCRIPTION**

The Child Advocate's Office was established in 2003, in response to litigation alleging that the County was not providing sufficient resources in this area. Prior to 2003, matters related to Child Advocacy were the responsibility of the DeKalb County Juvenile Court Child Advocacy Division. The Child Advocate's Office represents the interests of abused and neglected children. These children are generally in the custody of the Department of Family and Children Services, and are placed in foster homes, group facilities, institutions, and with relatives. The Attorneys prepare cases for the court, and appear at all hearings for each child involved in the case. Effective 2009, the department is under the direction of the Chief Legal Officer.

<b>ACTIVITY MEASURES</b>				
	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Intern/Volunteer Hours	2,717	3,396	3,247	2,500
Professional Services Contract Hours	5,271	4,890	1,360	0
Staff Compensatory Hours	905	764	0	0
Conferences Participated by Staff	36	53	58	45
Mileage earned by Staff and Interns	35,756	33,954	32,825	32,800
Child-Client Interviews	3,696	3,309	3,769	3,250
Dept Sponsored Training	N/A	N/A	21	21
Hearings Attended	N/A	N/A	2,751	2,600

**MAJOR ACCOMPLISHMENTS IN 2009**

Successfully completed three (3) consecutive compliance terms of "Kenny A" federal lawsuit settlement agreement. Case was closed at first eligible term.

Expanded paralegal duties and responsibilities in support of attorneys and investigators, thereby further improving efficiency in case management.

Implementation of upgrade of Client Profiles case management system for more than 2,800 files, including integration of Outlook exchange application.

Represented more than 2,250 child-clients, while adhering to the heightened standards of the department.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Organizational Effectiveness**

To continue substantial compliance for 18 consecutive months with terms of "Kenny A" federal lawsuit settlement agreement, resulting in dismissal of action by federal court.

To enhance representation of specialized caseloads to further ensure heightened representation of child-clients within special need areas.

To increase competency for outside attorneys and advocates in child welfare law by hosting and presenting at an increased number of training and educational opportunities.

**MAJOR BUDGETARY IMPACTS****Previous**

During 2007, two attorneys, and two investigator positions, and two paralegals were added to the staff. In 2008, there were no significant budgetary changes. In 2009, there were no significant budgetary changes.

**2010**

This budget reduces the workforce by 3 positions. The BOC restored \$86,676 to this budget as part of the amendment process.

**Future**

No significant budgetary impact is anticipated.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Child Advocate's Office	\$1,613,447	\$1,677,491	\$1,766,418	\$1,729,418
	\$1,613,447	\$1,677,491	\$1,766,418	\$1,729,418

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$1,345,095	\$1,537,111	\$1,641,714	\$1,604,714
Purchased / Contracted Services	217,492	104,796	88,750	88,750
Supplies	40,330	30,125	30,600	30,600
Capital Outlays	10,530	84	0	0
Interfund / Interdepartmental	0	5,375	5,354	5,354
	\$1,613,447	\$1,677,491	\$1,766,418	\$1,729,418

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$1,613,447	\$1,677,491	\$1,729,418
	\$1,613,447	\$1,677,491	\$1,729,418

**CHILD ADVOCATE'S OFFICE**

**FUNCTION: CIVIL & CRIMINAL COURTS**

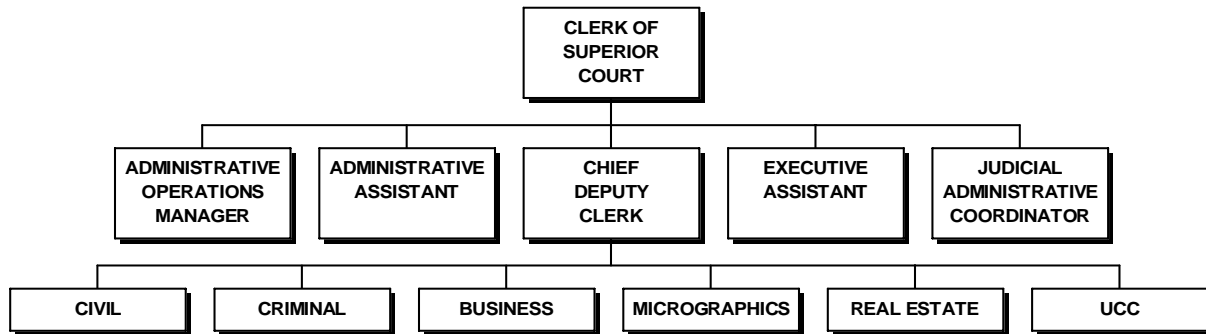
**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Child Advocate's Office</b>				
Director Child Advocate Ctr	AH	1	1	1
Attorney IV	33	2	2	2
Attorney III	31	5	7	7
Attorney II	30	3	2	2
Attorney I	29	1	0	0
Chief Investigator Child Advo	27	1	1	1
Administrative Coordinator	25	1	1	1
Investigator Principal	25	3	3	3
Paralegal	23	4	4	4
FULL TIME Subtotal		21	21	21
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(3)
FULL TIME Subtotal		0	0	(3)
<b>FULL TIME Total</b>		21	21	18
<b>ALL POSITIONS Total</b>		21	21	18

**CLERK OF SUPERIOR COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**



**MISSION STATEMENT**

The Clerk of the Superior Court is strongly committed to providing to the citizens of DeKalb County the most knowledgeable, efficient, professional, courteous, and up to date service available. The Clerk is committed to ensuring that both the Judicial and Real Estate records are accurately recorded, maintained and archived and available for public access. The Clerk is committed to providing the most current technology so as to protect these valuable documents and provide access to them by public and other County Offices.

**PROGRAM DESCRIPTION**

The Clerk of Superior Court is a constitutionally elected office charged with the responsibility of recording and maintaining for public inspection all records pertaining to civil and criminal cases as well as all real and personal property located in DeKalb County in accordance with the laws of the State of Georgia. The Judicial Division is responsible for the management and preservation of records relating to civil and criminal matters, adoptions, appeals, accounting, budget and general services. The Judicial Division issues notary commissions, liens, fifas, trade name documents and limited partnerships. Real Estate and UCC Divisions are responsible for filing, recording and scanning all documents relating to real and personal property located in DeKalb County. The Real Estate Division is responsible for the collection of Intangible Taxes and Transfer Taxes of any document passing title to real property. Micrographics is responsible for copying and microfilming of records.

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Real Estate Instruments Recorded	275,591	245,000	235,250	235,550
Pages Assigned	1,263,421	925,000	817,450	817,950
Documents Microfilmed	1,847,000	1,785,086	1,876,240	2,000,000
Criminal Indictments Processed	6,800	4,558	5,370	6,500
Civil Cases Disposed	19,230	14,742	23,112	24,000
Estimated Pages Intake (Judicial)	397,000	515,970	610,000	650,000
Criminal Cases Disposed	4,975	5,006	5,742	7,125

**MAJOR ACCOMPLISHMENTS IN 2009**

- Completed the move of Adoptions, Appeals, Passport and Court Registry to the newly renovated courthouse.
- Completed curriculum development and conducted training classes for the legal community "Getting Past the Clerk."
- Provided on-line Notary Commission applications.
- Provided the public with same day recording in the Real Estate Division.
- Repaired deteriorating Plat and Deed books, which is a crucial ongoing project.
- Provided individualized service to the Judges.
- Began fingerprint generated Adoption Applications.

**CLERK OF SUPERIOR COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Organizational Effectiveness**

To continue imaging and conversion of all files, including indexing and retrieval capabilities so that an emergency preparedness and recovery plan can be completed.

To complete Criminal Justice Information System Pilot program.

To utilize electronic sentencing in all courtrooms.

**MAJOR BUDGETARY IMPACTS**

**Previous**

During 2007, the new deed recording system was installed and in 2008, there were no significant budget changes.

**2009**

There were no significant budgetary changes for 2009.

**2010**

This budget reduces the workforce by 21 positions. The BOC restored \$645,473 to this budget as part of the amendment process.

**Future**

The planned imaging initiative will continue and is expected to address the deteriorating condition of the printed-paper records. The restoration of the Deed Indices will continue over the next three years.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Clerk of Superior Court	\$5,245,627	\$5,136,831	\$5,311,231	\$5,220,231
	\$5,245,627	\$5,136,831	\$5,311,231	\$5,220,231

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$4,140,815	\$4,329,297	\$4,557,933	\$4,466,933
Purchased / Contracted Services	929,663	659,071	614,334	614,334
Supplies	126,531	105,855	114,740	114,740
Capital Outlays	37,119	31,583	13,200	13,200
Other Costs	11,500	11,024	11,024	11,024
	\$5,245,627	\$5,136,831	\$5,311,231	\$5,220,231

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$5,245,627	\$5,136,831	\$5,220,231
	\$5,245,627	\$5,136,831	\$5,220,231

**CLERK OF SUPERIOR COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Clerk of Superior Court</b>				
Chief Dep Clerk Superior Ct	29	2	2	2
Judicial Administrative Coord	26	1	1	1
User Liaison Coordinator	26	1	1	1
Accountant	25	1	1	1
Court Records Supervisor	24	8	8	8
Administrative Assistant II	23	2	2	2
Court Records Tech III	21	40	43	43
Court Records Tech II	19	28	24	24
Court Records Tech I	18	2	3	3
Clerk Superior Court	\$127,472	1	1	1
FULL TIME Subtotal		86	86	86
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(21)
FULL TIME Subtotal		0	0	(21)
<b>FULL TIME Total</b>		86	86	65
<b>ALL POSITIONS Total</b>		86	86	65



**MISSION STATEMENT**

The mission of the Community Service Board is to be in partnership with consumers, their families, and other organizations to provide mental health, mental retardation and other developmental disabilities, and substance abuse services which result in the fullest participation of consumers in community life.

**PROGRAM DESCRIPTION**

The DeKalb Community Service Board was created by state law to provide mental health, developmental disabilities, and addictive diseases treatment and habitation services. These programs were operated by the DeKalb County Board of Health prior to July 1, 1994. An eleven member governing board, appointed by the local governing authority, took office on July 1, 1996. The DeKalb County Service Board provides services through six divisions: Office of Care Management, Medical Director, Behavioral Health Services, Child and Adolescent Services, Mental Retardation Services, and Administrative Services.

The Community Service Board utilizes a combination of state grant-in-aid funds, fee revenues, and county funds as major sources of revenues. All county funding is used for salaries, facility rental, supplies, educational materials, and repairs and maintenance. County funds represent a contribution to the Community Service Board for the operation and delivery of mental health, developmental disabilities, addictive diseases, and habitation services to the citizens of DeKalb County.

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Total Consumers	10,374	10,596	9,426	9,786
Consumers Enrolled in:				
Jail Services and DUI Program	320	331	540	545
Mental Health Services, Adult	8,447	7,953	6,960	7,347
Mental Health Services, Child & Adolescent Services	1,345	1,125	724	830
Developmental Disabilities	594	526	612	697
Addictive Services, Adult	1,860	1,823	1,262	1,433
Addictive Services, Child & Adolescent Services	7	0	81	82

**MAJOR ACCOMPLISHMENTS IN 2009**

Collaborated with the Department of Family and Children Services through the Therapeutic Foster Care program for seriously challenged youth. Continued to operate a Drug Court Program and a Criminal Justice Program at the DeKalb County Jail. Staffed a Mobile Crisis Unit with a DeKalb County Police Officer and a Psychiatric Nurse to



**MAJOR ACCOMPLISHMENTS IN 2009 (cont)**

provide services for psychiatric emergencies. Collaborated with the Veterans Administration to provide a psychosocial day rehabilitation program.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Human Services**

To involve consumers, their families, and the community in planning and public policy development.

To provide access for vulnerable populations to community-based, integrated systems of care, treatment, and habilitation.

To provide a safety net for individuals unable to access needed services elsewhere.

To improve the health status of consumers.

To promote innovation and best practices in services.

To define and evaluate performance, outcome, effectiveness, and costs of services.

**MAJOR BUDGETARY IMPACTS**

**Previous**

The 2006 Budget included funding in the amount of \$134,336 to restore the County's funding level to the calendar year 2003 level of \$2,284,313. There were no significant changes in 2007, in 2008, and in 2009 .

**2010**

There are no significant budgetary changes for 2010.

**Future**

The Community Service Board has been negatively affected by the reduction in State grant-in-aid funds, Medicaid reimbursements, and the accelerated recoupment of Medicaid Advances. The Community Service Board has developed a plan to reduce spending in 2009.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Community Service Board	\$2,284,308	\$2,256,029	\$1,946,953	\$1,946,953
	\$2,284,308	\$2,256,029	\$1,946,953	\$1,946,953

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Other Costs	\$2,284,308	\$2,256,029	\$1,946,953	\$1,946,953
	\$2,284,308	\$2,256,029	\$1,946,953	\$1,946,953

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$2,284,308	\$2,256,029	\$1,946,953
	\$2,284,308	\$2,256,029	\$1,946,953

**CONTRIBUTION TO CAPITAL PROJECTS****FUNCTION: CAPITAL PROJECTS****PROGRAM DESCRIPTION**

Funds appropriated from the Tax Funds Group for transfer to the Capital Projects Fund are individually highlighted within this Budget area. Each individual appropriation reflects only the Tax Funds contribution toward a capital project, with additional project funding possibly coming from other sources such as sale of bonds, State and Federal grants, or contributions from other agencies, individuals or funds. Contributions for projects in the areas of Police, Roads and Drainage, Transportation, and Parks and Recreation are funded from the Special Tax District - Designated Services Fund. Contributions for projects in the areas of Business License, Records Court, and Zoning Analysis and Enforcement are funded from the Special Tax District-Unincorporated Fund. Contributions for Fire Services projects are provided by the Fire Fund. Contributions for Public Works-Fleet Maintenance projects are provided by four funds in the Tax Funds Group (General Fund, Special Tax District -Designated Services Fund, Special Tax District - Unincorporated Fund and the Fire Fund) and by the three funds of the Enterprise Funds Group (Public Works - Water and Sewer, Sanitation and Airport). All other contributions provided by the Tax Funds Group are funded from the General Fund. (For additional information see the Capital Projects Funds Group).

**MAJOR BUDGETARY IMPACTS****Previous**

During 2009, there were contributions totaling \$8,368,515 from the Tax Funds Group to the Capital Projects Fund. These contributions were distributed as follows:

<b>DEPARTMENT</b>	<b>PROJECT</b>	<b>AMOUNT</b>
Information Systems	GE Capital Tax Assessor/Clerk Superior Court	\$1,440,741
Transportation	HOST Capital Outlay	6,927,774
<b>TOTAL</b>		<b>\$8,368,515</b>

**2010**

The requests from County departments totaled \$145,171,498 for 2010. The contribution to CIP projects was \$2,269,556.

<b>DEPARTMENT</b>	<b>PROJECT</b>	<b>AMOUNT</b>
Information Systems	GE Capital Tax Assessor/Clerk Superior Court	\$1,080,556
Transportation	HOST Capital Outlay	89,000
Recorders Court	Computer System	1,100,000
<b>TOTAL</b>		<b>\$2,269,556</b>

**Future**

House Bill 264, adopted by the Georgia General Assembly in 2008, requires payments from HOST proceeds set aside for capital outlay to be distributed to eligible cities.

**CONTRIBUTION TO CAPITAL PROJECTS**

**FUNCTION: CAPITAL PROJECTS**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Contribution To Capital	\$21,632,092	\$8,368,515	\$2,269,556	\$2,269,556
	\$21,632,092	\$8,368,515	\$2,269,556	\$2,269,556

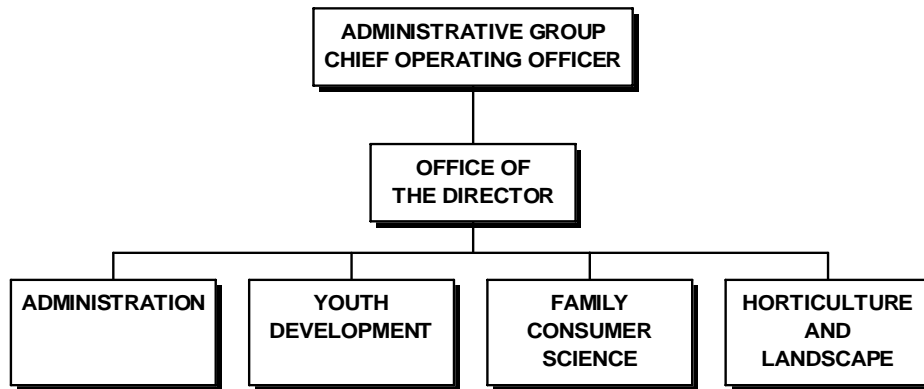
**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Other Financing Uses	\$21,632,092	\$8,368,515	\$2,269,556	\$2,269,556
	\$21,632,092	\$8,368,515	\$2,269,556	\$2,269,556

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$1,505,540	\$1,440,741	\$2,180,556
General Fund-HOST Capital Outlay*	20,126,552	6,927,774	89,000
	\$21,632,092	\$8,368,515	\$2,269,556

\*Includes LARP funding: \$4,000,000 in 2009



**MISSION STATEMENT**

The mission of the DeKalb County Cooperative Extension Service is to provide and respond to requests for research based information about horticulture, the environment, families, 4-H and youth. To help residents become healthier, more productive, financially independent, and environmentally responsible. To build coalitions which address issues and problems facing communities, families and youth. To assist youth in acquiring and developing life skills and forming attitudes which enable them to become self-directing, productive and contributing members of society.

**PROGRAM DESCRIPTION**

The DeKalb County Extension Service, a partnership between the County and the University of Georgia Cooperative Extension Service, responds to the people's needs and interest in horticulture, the environment, families, and 4-H and youth with unbiased research based information. The Extension Service is committed to excellence in helping residents become healthier, more productive, financially independent and environmentally responsible while providing timely, accurate, comprehensive information, and building coalitions to address issues and problems facing communities, families and youth. Effective 2009, this department is assigned to the Administrative Group, under the direction of the Chief Operating Officer.

**PERFORMANCE INDICATORS**

	<b>TARGET</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
Locate additional sources of funding to expand and/or enhance educational programs.	30% of County Budget	17% \$173,101	18% \$188,819	10% \$105,319
Value Received from Master Gardener volunteers as a % of the cost of training and volunteer administration return.	200% or >	800%	800%	800%
% of participants in the Teenage Mother Nutrition Education Program delivering a baby 5.5 pounds or greater.	80%	100%	96%	94%
% of participants in the bilingual outreach achieving a test score increase of 25% or greater.	75%	95%	96%	96%

**COOPERATIVE EXTENSION**

**FUNCTION: HEALTH & HUMAN SERVICES**

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Telephone & Email Requests	95,197	96,123	45,707	97,000
Publications Distributed	61,213	58,312	66,113	60,000
Number Of Workshops	3,918	3,623	3,124	3,500
Number Of Home Visits	1,432	1,243	1,463	1,000
Number Of Volunteers	1,594	1,325	1,393	1,300
Volunteer Hrs. Contributed	18,470	17,928	17,725	17,700
Youths Reached By Programs	26,722	24,362	17,008	17,000
Participants	92,356	86,749	99,209	86,000

**MAJOR ACCOMPLISHMENTS IN 2009**

In 2009, Cooperative Extension received a Southern Region Award Winner in Housing (Radon Awareness), State Award Winner for Young Professional 4-H and the Georgia Extension Association 4-H State Award for Excellence in Camping.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Organizational Effectiveness**

To continue to increase the general public's awareness and use of Cooperative Extension programs in the areas of 4-H and youth development.

To continue to increase the general public's awareness and use of Cooperative Extension programs in family and consumer sciences.

To increase volunteer participation in all programming and educational efforts to maximize organizational effectiveness.

**MAJOR BUDGETARY IMPACTS**

**Previous**

There were no significant budgetary changes in 2008 and in 2009.

**2010**

This budget abolishes 2 vacant positions and reduces the workforce by 4 additional positions.

**Future**

Continue to locate alternative sources of funding for expansion. To provide environmentally sound landscape information for homeowners as well as programs for homeowners. To provide quality educational programs for youth, helping them to learn leadership skills. To provide excellent educational programs for the citizens of DeKalb. To continue renovation of the greenhouse at the Environmental Education Center in South DeKalb.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Administration	\$463,730	\$455,258	\$431,306	\$422,810
Family & Consumer Sc	203,778	200,758	219,019	214,200
Horticulture & Lands	191,746	139,811	108,371	106,630
Youth Program	178,018	179,193	151,050	148,106
	<b>\$1,037,272</b>	<b>\$975,020</b>	<b>\$909,746</b>	<b>\$891,746</b>

**COOPERATIVE EXTENSION**

**FUNCTION: HEALTH & HUMAN SERVICES**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$883,475	\$849,805	\$781,949	\$763,949
Purchased / Contracted Services	100,812	85,396	82,362	82,362
Supplies	24,366	19,403	20,719	20,719
Capital Outlays	(365)	0	0	0
Interfund / Interdepartmental	16,018	7,829	12,841	12,841
Other Costs	12,966	12,587	11,875	11,875
	<b>\$1,037,272</b>	<b>\$975,020</b>	<b>\$909,746</b>	<b>\$891,746</b>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$1,037,272	\$975,020	\$891,746
	<b>\$1,037,272</b>	<b>\$975,020</b>	<b>\$891,746</b>

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>NUMBER OF POSITIONS</b>		
		<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Administration</b>				
Dir County Extension Service	OL	1	1	1
Departmental Microsystems Spec	28	1	1	1
Administrative Coordinator	25	1	1	1
Administrative Assistant I	21	3	3	3
Offset Equipment Operator	21	1	1	1
Office Assistant	18	1	1	1
FULL TIME Subtotal		8	8	8
<b>Youth Program</b>				
Extension Service Manager	OL2	1	1	1
Extension Program Assistant	EP	1	1	1
County Extension Agent	25	2	2	2
FULL TIME Subtotal		4	4	4
<b>Family &amp; Consumer Sc</b>				
County Extension Agent	OL3	1	1	1
Extension Service Manager	OL2	1	1	1
County Extension Agent	25	2	2	2
Family Consumer Scienc Prg Aid	19	1 PT	1	1
FULL TIME Subtotal		4	4	4
PART TIME Subtotal		1	1	1

**COOPERATIVE EXTENSION**

**FUNCTION: HEALTH & HUMAN SERVICES**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS			
		2008	2009	2010	
<b>Horticulture &amp; Lands</b>					
Extension Service Manager	OL2	1	1	1	
<b>Horticulture &amp; Lands (cont)</b>					
County Extension Agent	25	1	1	1	
Garden Instructor	21	1	1	1	
FULL TIME Subtotal		3	3	3	
<b>Departmental Vacancy Abolishments</b>					
Vacancy Abolishments	NA	-1 PT	0	0	(2)
FULL TIME Subtotal		0	0	(1)	
PART TIME Subtotal		0	0	(1)	
<b>Departmental Reductions in Force</b>					
Reductions in Force	NA	0	0	(4)	
FULL TIME Subtotal		0	0	(4)	
<b>FULL TIME Total</b>		19	19	14	
<b>PART TIME Total</b>		1	1	0	
<b>ALL POSITIONS Total</b>		20	20	14	

**DEBT SERVICE FUND****FUNCTION: GENERAL GOVERNMENT****PROGRAM DESCRIPTION**

The Debt Service Fund is a separate fund specifically designated to pay principal and interest on various General Obligation Bond issues. Revenue is derived principally from a county wide property tax levy designated for debt retirement. Payments are made from the fund for principal and interest requirements, tax anticipation borrowing expense, and paying agent fees. Currently, authorized General Obligation issues include: 1998, \$2,000,000; 2003A \$53,295,000 (Refunding Bonds); and 2003B \$74,620,000 (Refunding Bonds)

The soundness of DeKalb County's financial condition is demonstrated by the ratings of its bonds as of January, 2010:

	Moody's Investors Service	Standard & Poor's
General Obligation	Aa1	AAA
General Obligation Refunding	Aa1	AAA
Certificates of Participation *	Aa2	AA

\* For information only. The Certificates of Participation are rated obligations of the County. However, periodic payment of the Certificates is made through the Special Tax District-Unincorporated and General Fund and not the Debt Service Fund.

**MAJOR BUDGETARY IMPACTS****Previous**

The Series 2003A General Obligation Refunding Bonds were sold in July, 2003; they refunded the refundable portion of the Series 1992 GO Refunding Bonds and the Series 1993 Health Facilities Bonds. The Series 2003B General Obligation Refunding Bonds were sold in November, 2003; they refunded the Series 1993 General Obligation Refunding Bonds.

GO debt service payments are due on 01/01 and 07/01 each year.

<b>ACTIVITY MEASURES</b>				
	<b>1/1/07</b>	<b>1/1/08</b>	<b>1/1/09</b>	<b>1/1/10</b>
Principal Balance (000's)	\$117,150	\$108,780	\$99,330	\$89,595
Millage rate for Debt Service	0.53	0.51	0.53	0.57

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Purchased / Contracted Services	\$719	\$0	\$10,000	\$10,000
Debt Service	14,186,384	13,910,100	13,744,245	13,744,245
	\$14,187,103	\$13,910,100	\$13,754,245	\$13,754,245



**DEBT SERVICE FUND**

**FUNCTION: GENERAL GOVERNMENT**

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Debt Service	\$14,187,103	\$13,910,100	\$13,754,245
	\$14,187,103	\$13,910,100	\$13,754,245

**DIRECT AND OVERLAPPING DEBT  
DECEMBER 31, 2009 (000'S)**

	<b>Gross Debt less Debt Retirement Funds</b>	<b>% Applicable to DeKalb County</b>	<b>DeKalb County Share of Debt</b>
DeKalb County	\$351,409	100.00%	\$351,409
City of Atlanta (a)	\$277,190	2.60%	\$7,207
Fulton-DeKalb Hospital Authority (b)	\$200,881	27.11%	\$54,459
<b>Total Direct &amp; Overlapping Debt</b>	<b>\$829,480</b>		<b>\$413,075</b>
<b>Total Direct &amp; Overlapping Debt Per Capita</b>			<b>\$564.93</b>

Debt overlaps only that property outside of Atlanta and Decatur.

(a) Debt overlaps only property in the County which lies within the city limits of Atlanta.

(b) Debt overlaps county wide. These bonds are a closed lien on a limited tax contracted to be levied by Fulton and DeKalb Counties. The Authority has no power to levy taxes.

**COMPUTATION OF LEGAL DEBT LIMIT  
DECEMBER 31, 2009 (000'S)**

Assessed Value	\$26,611,000
Debt limit 10% of Assessed Value	\$2,661,100
Debt Applicable to Debt Limit	\$373,356
Unused Legal Debt Limit	\$2,287,744

Note: The constitutional debt limit for general obligation tax bonds which may be issued by DeKalb County Board of Commissioners is 10% of the assessed valuation of taxable property within the County.

**2010 BUDGET OBLIGATION  
GENERAL OBLIGATION BONDS BY SERIES  
AS OF 1/1/2010**

	<b>Principal</b>	<b>Interest</b>	<b>Total P &amp; I</b>
Series 1998	0	100,000	100,000
Series 2003A	5,860,000	1,006,270	6,866,270
Series 2003B	4,130,000	2,638,275	6,768,275
<b>Total</b>	<b>\$9,990,000</b>	<b>\$3,744,545</b>	<b>\$13,734,545</b>

**DEBT SERVICE FUND****FUNCTION: GENERAL GOVERNMENT**

<b>TOTAL BUDGET OBLIGATION GENERAL OBLIGATION BONDS BY SERIES AS OF 1/1/2010</b>
--

	<u>Principal</u>	<u>Interest</u>	<u>Total P &amp; I</u>
Series 1998	2,000,000	1,050,000	3,050,000
Series 2003A	27,880,000	5,884,624	33,764,624
Series 2003B	59,715,000	16,124,511	75,839,511
Total	\$89,595,000	\$23,059,135	\$112,654,135

<b>DEBT SERVICE FUND TOTAL BUDGET OBLIGATION GENERAL OBLIGATION BONDS, ALL SERIES AS OF 1/1/2010</b>
--

	<u>Principal</u>	<u>Interest</u>	<u>Total P &amp; I</u>
2010	9,990,000	3,744,245	13,734,245
2011	6,195,000	3,381,329	9,576,329
2012	6,545,000	3,086,957	9,631,957
2013	6,915,000	2,771,926	9,686,926
2014	7,315,000	2,462,501	9,777,501
2015	7,685,000	2,162,501	9,847,501
2016	8,085,000	1,847,101	9,932,101
2017	8,495,000	1,514,334	10,009,334
2018	8,925,000	1,138,907	10,063,907
2019	9,430,000	708,304	10,138,304
2020	10,015,000	241,030	10,256,030
Total	\$89,595,000	\$23,059,135	\$112,654,135

Note: The above represents the funds which must be budgeted to retire general obligation bonds. For those bonds whose principal and/or interest is due on January 1st of any year, funds must be budgeted in the immediate prior year. Consequently, the total budget requirement in any year may differ from the total bond obligation for that year.

**DEBT SERVICE FUND - SPECIAL TAX DISTRICT****FUNCTION: GENERAL GOVERNMENT****PROGRAM DESCRIPTION**

The Special Tax District Debt Service Fund is a separate fund specifically designated to pay principal and interest on General Obligation Bond issues approved by the voters in the unincorporated areas of the County. Revenue is derived principally from a property tax levy on the unincorporated areas of the County designated to debt retirement. As the cities did not participate in the vote they are exempted from payment for this debt service. Payments are made from the fund for principal and interest requirements, and paying agent fees.

In 2001 DeKalb County voters approved a Special Tax District-General Obligation Referendum for \$125,000,000 to provide funds for protecting and conserving greenspace in the unincorporated areas of the County.

DeKalb County voters approved a second Special Tax District-General Obligation Bond Referendum on November 08, 2005. This bonded indebtedness was approved by the voters in the unincorporated areas to provide funds for Special Transportation Projects (\$79,000,000), Parks and Greenspace Projects (\$96,460,000) and Library Projects (\$54,540,000) in the County. As the cities did not participate in the vote they are exempted from payment for this debt service.

The soundness of DeKalb County's financial condition is demonstrated by the ratings of its bonds as of January, 2010:

	Moody's Investors Service	Standard & Poor's
General Obligation	Aa1	AAA
General Obligation Refunding	Aa1	AAA
Certificates of Participation *	Aa2	AA

\* For information only. The Certificates of Participation are rated obligations of the County. However, periodic payment of the Certificates is made through the Special Tax District-Unincorporated and General Fund and not the Debt Service Fund.

**MAJOR BUDGETARY IMPACTS****Previous**

DeKalb County voters approved the Special Tax District-General Obligation Bonds on March 20, 2001. The bonds were sold in 2001 at a premium and the first expenditures against this Debt Service Fund were made in 2001. A second Special Tax District –General Obligation Bond Referendum was approved on November 08, 2005. The bonds were sold in February, 2006 at a premium and the first expenditures against this Debt Service were made in 2006.

**2010**

The budget for 2010 includes the principal interest payments for the 2001 and 2006 bond issues.

<b>ACTIVITY MEASURES</b>				
	<b>1/1/07</b>	<b>1/1/08</b>	<b>1/1/09</b>	<b>1/1/10</b>
Principal Balance (000's)	310,190	296,415	282,050	267,150
Millage Rate for Debt Service	1.63	1.47	1.27	1.37

**DEBT SERVICE FUND - SPECIAL TAX DISTRICT**

**FUNCTION: GENERAL GOVERNMENT**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Purchased / Contracted Services	\$0	\$2,000	\$10,000	\$10,000
Other Costs	0	0	5,819,179	5,819,179
Debt Service	27,753,261	27,707,493	27,637,654	27,637,654
	<u>\$27,753,261</u>	<u>\$27,709,493</u>	<u>\$33,466,833</u>	<u>\$33,466,833</u>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Special Tax District - Debt Service	\$27,753,261	\$27,709,493	\$33,466,833
	<u>\$27,753,261</u>	<u>\$27,709,493</u>	<u>\$33,466,833</u>

**DIRECT AND OVERLAPPING DEBT  
DECEMBER 31, 2009 (000'S)**

	<b>Gross Debt less Debt Retirement Funds</b>	<b>% Applicable to DeKalb County</b>	<b>DeKalb County Share of Debt</b>
DeKalb County	\$351,409	100.00%	\$351,409
City of Atlanta (a)	\$277,190	2.60%	\$7,207
Fulton-DeKalb Hospital Authority (b)	\$200,881	27.11%	\$54,459
Total Direct & Overlapping Debt	\$829,480		\$413,075
Total Direct & Overlapping Debt Per Capita			\$564.93

Debt overlaps only that property outside of Atlanta and Decatur.

(a) Debt overlaps only property in the County which lies within the city limits of Atlanta.

(b) Debt overlaps county wide. These bonds are a closed lien on a limited tax contracted to be levied by Fulton and DeKalb Counties. The Authority has no power to levy taxes.

**COMPUTATION OF LEGAL DEBT LIMIT  
DECEMBER 31, 2009 (000'S)**

Assessed Value	\$26,611,000
Debt limit 10% of Assessed Value	\$2,661,100
Debt Applicable to Debt Limit	\$373,356
Unused Legal Debt Limit	\$2,287,744

Note: The constitutional debt limit for general obligation tax bonds which may be issued by DeKalb County Board of Commissioners is 10% of the assessed valuation of taxable property within the County.

<b>2010 BUDGET OBLIGATION SPECIAL TAX DISTRICT - GENERAL OBLIGATION BONDS SERIES 2001 &amp; 2006 AS OF 1/1/2010</b>
---

	<b>Principal</b>	<b>Interest</b>	<b>Total P &amp; I</b>
Series 2001	\$9,060,000	\$2,796,925	\$11,856,925
Series 2006	\$6,390,000	\$9,380,729	\$15,770,729
Total	\$15,450,000	\$12,177,654	\$27,627,654

<b>TOTAL BUDGET OBLIGATION SPECIAL TAX DISTRICT - GENERAL OBLIGATION BONDS SERIES 2001 &amp; 2006 AS OF 1/1/2010</b>
--

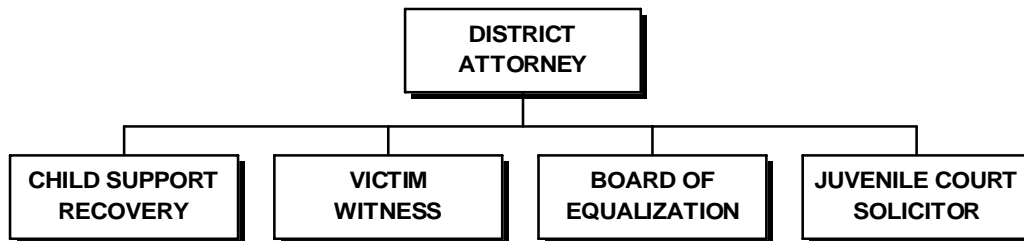
	<b>Principal</b>	<b>Interest</b>	<b>Total P &amp; I</b>
Series 2001	\$60,610,000	\$10,404,426	\$71,014,426
Series 2006	\$206,520,000	\$117,886,080	\$324,406,080
Total	\$267,130,000	\$128,290,506	\$395,420,506

## DEBT SERVICE FUND - SPECIAL TAX DISTRICT

## FUNCTION: GENERAL GOVERNMENT

<b>SPECIAL TAX DISTRICT - DEBT SERVICE FUND</b> <b>TOTAL BUDGET OBLIGATION</b> <b>GENERAL OBLIGATION BONDS, SERIES 2001 &amp; 2006</b> <b>AS OF 1/1/2010</b>
---

	<u>Principal</u>	<u>Interest</u>	<u>Total P &amp; I</u>
2010	15,450,000	12,177,654	27,627,654
2011	16,025,000	11,638,359	27,663,359
2012	16,765,000	10,948,969	27,713,969
2013	17,420,000	10,150,719	27,570,719
2014	18,240,000	9,309,719	27,549,719
2015	19,105,000	8,415,219	27,520,219
2016	8,165,000	7,482,469	15,647,469
2017	8,470,000	7,074,219	15,544,219
2018	8,790,000	6,650,719	15,440,719
2019	9,140,000	6,211,219	15,351,219
2020	9,505,000	5,845,619	15,350,619
2021	9,885,000	5,465,419	15,350,419
2022	10,275,000	5,070,019	15,345,019
2023	10,690,000	4,607,644	15,297,644
2024	11,150,000	4,126,594	15,276,594
2025	11,610,000	3,624,844	15,234,844
2026	12,115,000	3,102,394	15,217,394
2027	12,655,000	2,526,931	15,181,931
2028	13,200,000	1,925,819	15,125,819
2029	13,890,000	1,297,869	15,187,869
2030	14,585,000	638,094	15,223,094
Total	\$267,130,000	\$128,290,506	\$395,420,506



**MISSION STATEMENT**

The mission of the District Attorney's Office is to provide the best possible criminal prosecution and legal representation for the citizens of DeKalb County and for others who require the services of the District Attorney. It is the responsibility of the District Attorney to ensure that the most qualified individuals are employed, that the most efficient organization is established; and that the best resources are available to meet the stated objectives.

**PROGRAM DESCRIPTION**

The DeKalb County District Attorney's Office is charged with the prosecution of all state felonies committed within the County. Additionally, the DA's Office prosecutes any misdemeanor charges, which are indicted by the DeKalb County Grand Jury. The District Attorney serves as the legal advisor to each DeKalb County Grand Jury and must attend each session of that body. The District Attorney must also represent the State in the Appellate Courts of the State, and Federal Courts.

The Child Support Division of the DA's Office is responsible for the prosecution and administration of all interstate child support actions filed in the County pursuant to the Uniform Interstate Family Support Act (UIFSA), which provides for inter-state enforcement of child support obligations.

The Board of Equalization is the second step in the process of the appealing of property values between the property owner and the Tax Assessor. Board activities include conducting hearings of appealed properties that have been certified by the Board of Tax Assessors. The Board is required to hear the case between the appraisal staff member and the taxpayer or taxpayer representative. The Board is then required to make a decision of final value from the evidence presented. The Board is finally required to notify the taxpayer by certified mail of the decision reached and the procedures for continuing the appeal process.

The Juvenile Court Solicitor has the primary responsibility to prosecute juvenile offenders. The work consists of reviewing complaints for probable cause, preparing charge documents, processing summons, and subpoenas. The unit is also responsible for investigating charges, collecting evidence, attending detention and arraignment hearings, making sentencing recommendations, and prepares briefs, petitions and motions for appellate courts if necessary.

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Number of Cases Opened	7,222	6,683	7,453	7,600
Number of Defendants Arrested	7,799	7,151	7,559	7,708
True Bills returned by the Grand Jury and accusations filed	4,298	4,313	4,097	4,150
Defendants tried by a jury	112	113	101	105
New cases appealed	61	61	68	65
Number of trials	107	105	95	100

**MAJOR ACCOMPLISHMENTS IN 2009**

The District Attorney's Office has had many accomplishments in 2009 while maintaining a 92% conviction rate at trial. The highlights include: the Specialized Domestic Violence / Sexual Assault Unit has obtained 4 life sentences and 84 years of defendants under sentence with a 100% trial conviction rate, and opened 313 cases, the White Collar Crime Unit has obtained \$1.5 Million in restitution orders for victims, enhanced the case management system to improve efficiency, communication, and case integrity, hosted 28 crime prevention seminars and educational presentations for the community, prepared to host the 3<sup>rd</sup> annual "Just Us G.A.L.S. conference, spearheaded the county-wide Integrated Justice Information Sharing initiative to improve overall technology, and the Gang Unit has developed into one of the State's leading authorities on gangs by successfully arguing to uphold the Gang Act.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Human Services, Crime Prevention**

To focus on increasing special victims and community needs prosecution.

To work towards better efficiency in processing the increased workloads.

To improve technology.

**MAJOR BUDGETARY IMPACTS**

**Previous**

In 2007, funds totaling \$218,799 were approved for 5 positions: 1 Attorney, 1 Investigator and 1 Aide to create a Gang Prosecution Unit and 2 Secretaries to help with the department workload. There were no significant budgetary changes in 2008.

**2009**

The part time Community Prosecutor was reclassified to full time and one Investigator was added.

**2010**

The Board of Commissioners reduced this budget by \$250,000 as part of the amendment process.

**Future**

The increasing cost of empanelling grand juries for a lengthy period of time will become a major budgeting factor. The rising costs associated with the payment of witness fees will have a significant impact on the budget.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Board Of Equalization	\$176,308	\$274,584	\$268,396	\$265,982
Child Support Recovery	1,234,283	1,315,120	1,506,771	1,478,566
District Attorney	8,015,943	7,868,848	8,436,722	8,024,190
Solicitor Juvenile Court	1,672,705	1,629,703	1,731,812	1,692,138
Victim / Witness Assistance	609,084	568,524	592,495	579,319
	<b>\$11,708,323</b>	<b>\$11,656,779</b>	<b>\$12,536,196</b>	<b>\$12,040,195</b>



**DISTRICT ATTORNEY**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$9,628,811	\$9,743,732	\$10,478,198	\$10,232,197
Purchased / Contracted Services	962,048	1,043,413	1,040,982	889,364
Supplies	361,709	350,323	283,599	206,528
Capital Outlays	31,828	3,600	42,622	21,311
Interfund / Interdepartmental	172,007	159,696	145,966	145,966
Other Costs	0	0	544,829	544,829
Other Financing Uses	551,920	356,015	0	0
	<b>\$11,708,323</b>	<b>\$11,656,779</b>	<b>\$12,536,196</b>	<b>\$12,040,195</b>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$11,708,323	\$11,656,779	\$12,040,195
	<b>\$11,708,323</b>	<b>\$11,656,779</b>	<b>\$12,040,195</b>

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>INCLUDES PT or TEMP (T)</b>	<b>NUMBER OF POSITIONS</b>		
			<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>District Attorney</b>					
Investigator DA	OZ		1	1	1
Attorney DA	DA1		12	12	12
Chief Asst District Attorney	AH		2	2	2
Attorney IV	33		8	9	9
Attorney III	31		9	8	8
Chief Investigator DA	31		1	1	1
Attorney II	30		4	5	5
Attorney I	29		1	0	0
Deputy Chief Investigator DA	29		1	1	1
Administrative Operations Mgr	28		1	1	1
Departmental Microsystems Spc	28		1	1	1
Public Information Officer	28		1	1	1
Investigator DA III	27		3	4	4
User Liaison Coordinator	26		1	1	1
Administrative Coordinator	25		1	1	1
Paralegal Supervisor	25		1	1	1
Records Supv Dist Attorney	25		1	1	1
Victim Witness Program Coord	25		1	1	1
Investigator Senior DA	24	1 PT	15	15	15
Administrative Aide	23		13	13	13
Administrative Assistant II	23		1	1	1
Paralegal	23		2	2	2
Secretary Senior Legal	23		6	6	6
Victim Wines Asst Prog Coord	23		1	1	1
Investigative Intake Tech	21		3	3	3
Investigative Aide Dist Atty	19		1	1	1

**DISTRICT ATTORNEY**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**AUTHORIZED POSITION LIST BY COST CENTER**

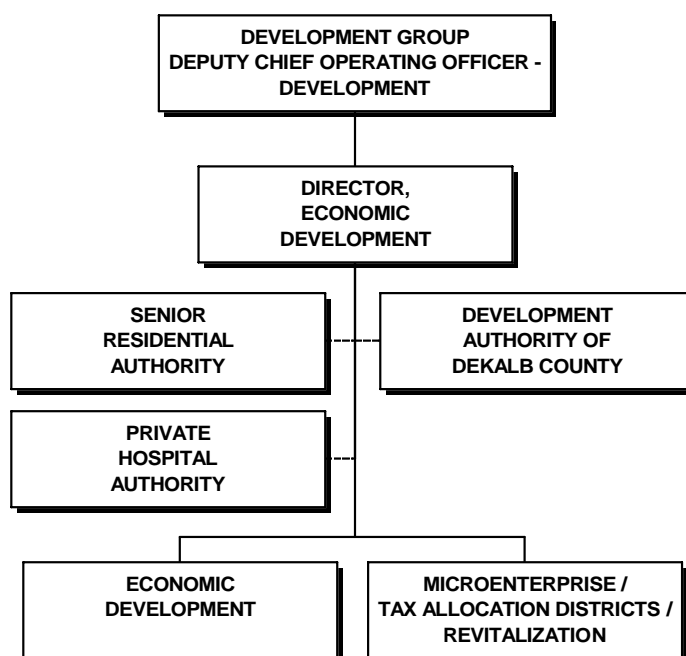
(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>District Attorney (cont)</b>					
Office Assistant Senior	19		1	2	2
Office Assistant	18		1	0	0
District Attorney	\$158,916		1	1	1
FULL TIME Subtotal			93	95	95
PART TIME Subtotal			2	1	1
<b>Child Support Recovery</b>					
Attorney IV	33		1	1	1
Attorney III	31		1	1	1
Administrative Coordinator	25		1	1	1
Administrative Aide	23		2	2	2
Paralegal	23		1	1	1
Secretary Senior Legal	23		1	0	0
Secretary Legal	21		1	2	2
URES A Coordinator	21		8	8	8
Office Assistant Senior	19		2	2	2
Accounting Technician	18		1	1	1
Office Assistant	18		1	1	1
Receptionist	16		1	1	1
FULL TIME Subtotal			21	21	21
<b>Board Of Equalization</b>					
Board of Equalization Coord	23		1	1	1
Office Assistant Senior	19		1	2	2
Office Assistant	18		1	0	0
FULL TIME Subtotal			2	3	3
TEMP Subtotal			1	0	0
<b>Victim / Witness Assistance</b>					
Attorney IV	33		1	1	1
Victim Witness Program Coord	25		3	3	3
Investigator Senior DA	24		3	3	3
FULL TIME Subtotal			7	7	7
<b>Solicitor Juvenile Court</b>					
Solicitor Juvenile Court	AH		1	1	1
Attorney IV	33		2	2	2
Attorney III	31		1	1	1
Attorney II	30		3	3	3
Asst Chief Investigator DA	28		1	1	1
Legal Office Coordinator	28		1	1	1
Paralegal Supervisor	25		1	1	1
Investigator Senior DA	24		4	4	4
Paralegal	23		3	3	3

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Solicitor Juvenile Court (cont)</b>					
Secretary Senior Legal	23		3	3	3
FULL TIME Subtotal			20	20	20
<b>FULL TIME Total</b>			143	146	146
<b>PART TIME Total</b>			2	1	1
<b>TEMPORARY Total</b>			1	0	0
<b>ALL POSITIONS Total</b>			146	147	147



**MISSION STATEMENT**

The Office of Economic Development (OED) aggressively markets DeKalb County. OED partners to create quality jobs and investments and to expand the tax base by supporting balanced growth. Its mission: Quality jobs, balanced growth, service to our community as One DeKalb with economic strategies for each potential growth area with a special focus on redevelopment County-wide.

**PROGRAM DESCRIPTION**

The Office of Economic Development completes detailed industry assessments, targets industry types, recruits new business, retains existing business, and builds coalitions to strengthen the economy of DeKalb County. The Department compiles detailed research studies, and conducts tours and presentations about the investment opportunities in the County. OED designs and implements tools and incentives while recommending policies to benefit business expansion and success in DeKalb County. The core of OED's recruitment and retention activity is based on international business trends. OED also serves as staff for the Development Authority of DeKalb County, the Private Hospital Authority of DeKalb County, and the Senior Residential Authority of DeKalb County.

Effective 2009, this department is assigned to the Development Group, under the direction of the Deputy Chief Operating Officer for Development.

<b>PERFORMANCE INDICATORS</b>				
	<b>TARGET</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
# OF NEW JOBS IN DEKALB COUNTY	1,500	1,438	1,320	3,034
NET CHANGE TO TOTAL JOBS IN THE COUNTY	0.40%	0.40%	0.35%	0.88%
ECONOMIC IMPACT OF BUSINESS RETAINED (OF THE BUSINESSES WORKED WITH)	\$ 150,000,000	\$ 2,435,000	\$ 9,488,000	\$ 650,000
ECONOMIC IMPACT OF NEW BUSINESS LOCATING IN THE COUNTY (OF THE BUSINESSES WORKED WITH)	\$ 150,000,000	\$204,407,260	\$ 375,700,000	\$ 312,200,000

**ECONOMIC DEVELOPMENT**

**FUNCTION: GENERAL GOVERNMENT**

ACTIVITY MEASURES								
	Goal	Actual 2007	%+/- Goal	Actual 2008	%+/- Goal	Actual 2009	%+/- Goal	Estimated 2010
Number of jobs created	1,500	1,438	-4%	1,320	-12%	3,034	102%	1,500
Number of jobs retained of The Businesses Worked with	500	275	-45%	576	15%	35	-93%	500
Amount of Investments	\$300 Mill.	\$206.8 Mill.	9%	\$385.1 Mill.	-31%	312.8 Mill.	28%	\$300
Increase in Commercial Tax Base	2%	2%	100%	2%	100%	2%	100%	2%

**MAJOR ACCOMPLISHMENTS IN 2009**

Landed and retained multiple businesses with a multi-million dollar impact including: Everest Institute, Panola Crossing, Project Cosmo, Expansion of CCE Data Center, Candler Point Mixed-Use Development, and Woodruff Arts Center. Drafted the General Motors Redevelopment Plans. Received \$90.8 Million in Recovery Zone Bonds for Economic Development. Drafted I-20 Corridor Community Improvement District Plans. Conducted five major market presentations (Urban Land Institute, NAACP, Leadership DeKalb, and neighborhood associations).

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Economic Development**

To partner and to create 1,500 new jobs, to retain 500 jobs, and to secure \$300 million in new private investments.

To develop and implement year four of the Destination Retail DeKalb Initiative as a strategic marketing plan to encourage new business attraction and development.

To plan and partner with regional economic development leaders in continuing the 2010 Bio / Life Science Initiative as a way to further market the metro region.

To continue development and implementation of the International Business Recruitment Initiative as a way to forge international relationships and increase foreign direct investment opportunities.

**MAJOR BUDGETARY IMPACTS**

**Previous**

In 2007, \$1,096,565 was approved for the operating budget with no new additions to personnel. The 2007 Budget administratively recognized an Economic Development Coordinator, Senior position previously funded by position double-filling. The 2007 Budget included an appropriation of \$30,000 for sponsorship of the 2007 CEO Roundtable Discussion and Awards Ceremony.

In 2008, \$1,161,685 was approved for the operating budget. The 2008 Budget included an appropriation of \$93,000 for DeKalb County's dues and memberships in a number of area chambers of commerce and trade associations.

In 2009, \$1,137,106 was approved for the operating budget. An amendment by the Board added 1 Economic Development Coordinator, Senior position with funding of \$65,976 for salary, benefits, and marketing expenditures.

**2010**

\$1,086,092 is approved for the operating budget.

This budget reduces the workforce by 2 positions.

**Future**

Future challenges: Recruit new business to DeKalb County; Work to develop new incentive design for new and expanding industries; Retain existing industries in DeKalb County; Develop Small Business and Entrepreneurship, thereby enhancing the tax base.

**ECONOMIC DEVELOPMENT**

**FUNCTION: GENERAL GOVERNMENT**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Economic Development	\$1,113,510	\$1,099,611	\$1,106,092	\$1,086,092
TAD District 1 Kensington 04	70	0	0	0
	<u>\$1,113,580</u>	<u>\$1,099,611</u>	<u>\$1,106,092</u>	<u>\$1,086,092</u>

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$810,525	\$835,626	\$862,332	\$842,332
Purchased / Contracted Services	285,880	251,881	236,260	236,260
Supplies	17,176	10,729	7,500	7,500
Capital Outlays	0	1,376	0	0
	<u>\$1,113,580</u>	<u>\$1,099,611</u>	<u>\$1,106,092</u>	<u>\$1,086,092</u>

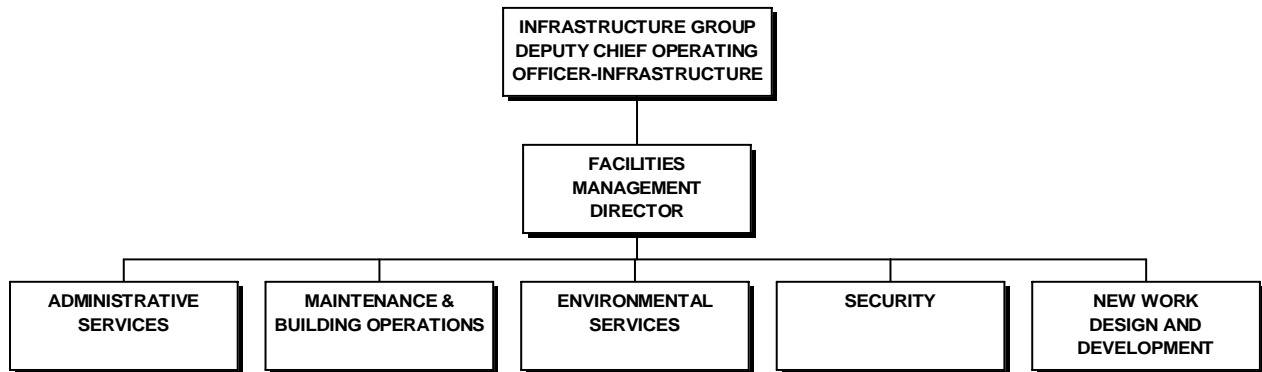
**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$1,113,580	\$1,099,611	\$1,086,092
	<u>\$1,113,580</u>	<u>\$1,099,611</u>	<u>\$1,086,092</u>

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>NUMBER OF POSITIONS</b>		
		<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Economic Development</b>				
Dir Economic Development	AI	1	1	1
Asst Dir Econ Dev-Bus Dev	31	1	1	1
Economic Develop Coord, Sr	29	6	7	7
Administrative Assistant II	23	1	1	1
Administrative Assistant I	21	1	1	1
FULL TIME Subtotal		<u>10</u>	<u>11</u>	<u>11</u>
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(2)
FULL TIME Subtotal		<u>0</u>	<u>0</u>	<u>(2)</u>
<b>FULL TIME Total</b>		<u>10</u>	<u>11</u>	<u>9</u>
<b>ALL POSITIONS Total</b>		<u>10</u>	<u>11</u>	<u>9</u>



**MISSION STATEMENT**

The mission of Facilities Management is to develop and maintain a customer-focused organization with attention to the safety, cleanliness, comfort, aesthetics, image, and functionality of county buildings through efficient and effective service delivery by skilled and responsive staff, vendors, contractors, and outstanding leadership.

**PROGRAM DESCRIPTION**

Facilities Management provides total maintenance on structural, electrical, plumbing and HVAC systems to the Hamilton Street Center, North DeKalb Cultural Center, Main Health Center, Decatur Complex, Masonic Temple, and Parks Facilities. Response, as needed, is provided by Facilities Management, via work requests to all other facilities, which includes fire stations, Water and Sewer sites, Recreation Centers, public works facilities and 200 other county facilities. Facilities Management also provides service to leased locations, which call for the tenant to provide maintenance. Effective 2009, this department is assigned to the Infrastructure Group under the direction of the Deputy Chief Operating Officer for Infrastructure.

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Square Footage Maintained	5,376,879	5,376,879	5,415,141	5,479,641
Maintenance Cost Per Square Foot	\$1.16	\$1.11	\$1.16	\$1.10
Number of Facilities	256	257	258	258
Construct. Renovation (Square Feet)	1,389,000	1,253,815	1,128,000	1,250,000
Custodial Sq. Footage	1,749,285	1,754,525	1,748,399	1,748,400
Security Sq. Footage	1,110,500	883,464	883,464	880,950
Work Order Requests Generated	52,784	53,420	60,775	66,320

**MAJOR ACCOMPLISHMENTS IN 2009**

Continued implementation of the Facilities Management Modernization Plan with collaborative efforts of other departments. Major projects implemented in 2009 were: the expansion of Juvenile Justice facility (additional courtroom), Fire Station renovations, continued design, development and renovation of the new Courthouse, continued renovation of the Maloof Building, continued structural renovations/repairs of the Maloof Parking Deck, various design, historical restoration and renovations of the Callanwolde Center, design and construction of Watershed/Roadhaven facility, office space and training center, design and conceptual plans for the South Precinct Police Station, design and conceptual plans for Drug Court renovations/move to Bobby Burgess Building, design and conceptual plans for Police Academy Trailers, Risk Management and Human Resources field office trailer relocation. Continued to provide Parks Department with management support of various construction and renovation projects for recreation centers and other facilities to include planning, design, and historical restoration and preservation.

**FACILITIES MANAGEMENT**

**FUNCTION: GENERAL GOVERNMENT**

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Infrastructure**

To continue the monitoring of Performance Contract initiatives.

To continue the major renovation and construction projects.

To continue upgrading the Trinity Parking deck.

To continue maintenance, repair or replacement of major HVAC equipment, roofs, elevators, swimming pools etc., as funds become available.

**MAJOR BUDGETARY IMPACTS**

**Previous**

In 2006, four positions, 1 Plumber, 1 Electrician, 1 Senior Crew Worker and 1 Crew Worker were transferred back to Parks and Recreation to form a Rapid Response Team.

In 2007, 2008 and 2009 there were no significant changes in this organization.

**2010**

This budget abolishes 8 vacant positions, and reduces the workforce by 11 additional positions. Also, 1 Special Projects Coordinator position has been transferred to the CEO's office.

**Future**

No significant budgetary impact is anticipated.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Administration	\$817,133	\$772,822	\$829,913	\$818,453
Architectural & Engineering	896,431	620,289	589,088	578,417
Environmental Services	3,270,724	3,055,740	1,992,501	1,979,982
General Maintenance & Construction	5,975,233	6,415,428	6,018,396	5,959,046
Security	932,146	911,162	337,360	337,360
Utilities And Insurance	6,365,623	6,182,499	6,493,781	6,493,781
	<b>\$18,257,291</b>	<b>\$17,957,941</b>	<b>\$16,261,039</b>	<b>\$16,167,039</b>

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$4,258,838	\$4,587,072	\$4,090,251	\$3,996,251
Purchased / Contracted Services	7,762,827	7,175,531	5,579,843	5,579,843
Supplies	4,233,899	4,135,809	4,950,920	4,950,920
Interfund / Interdepartmental	507,198	566,922	470,398	470,398
Debt Service	1,494,529	1,492,607	1,169,627	1,169,627
	<b>\$18,257,291</b>	<b>\$17,957,941</b>	<b>\$16,261,039</b>	<b>\$16,167,039</b>



**FACILITIES MANAGEMENT**

**FUNCTION: GENERAL GOVERNMENT**

FUNDING SOURCES			
	Actual 2008	Actual 2009	Budget 2010
General Fund	\$18,257,291	\$17,957,941	\$16,167,039
	\$18,257,291	\$17,957,941	\$16,167,039

**AUTHORIZED POSITION LIST BY COST CENTER**  
(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Administration</b>				
Director, Facilities Management	AF	1	1	1
Admin Operations Mgr	28	1	1	1
Administrative Assistant II	23	3	3	3
Office Assistant Senior	19	1	1	1
FULL TIME Subtotal		6	6	6
<b>General Maintenance &amp; Construction</b>				
DD PPM Bldg Operations & Maint	32	1	1	1
Facilities Maintenance Coord	26	2	2	2
General Foreman	25	3	3	3
HVAC Mechanic Senior	25	7	8	8
HVAC Mechanic	24	6	5	5
Electrician Senior	23	11	11	11
Plumber Senior	23	10	10	10
Carpenter Senior	21	8	8	8
Facility Engineer	21	2	2	2
Mason Senior	21	1	1	1
Plumber	21	1	1	1
Swimming Pool Maintenance Mech	21	1	1	1
Welder Senior	21	1	1	1
FULL TIME Subtotal		54	54	54
<b>Environmental Services</b>				
Custodial Services Manager	28	1	1	1
Facilities Maintenance Coord	26	1	1	1
Maint Svs&Material Foreman	25	1	1	1
Custodian Supervisor	21	1	1	1
Crew Worker Senior	18	5	5	5
Custodian Senior	18	4	4	4
Crew Worker	16	1	1	1
Custodian	16	2	2	2
FULL TIME Subtotal		16	16	16
<b>Security</b>				
Security Services Manager	28	1	0	0
Special Projects Coordinator	28	0	1	0
FULL TIME Subtotal		1	1	0

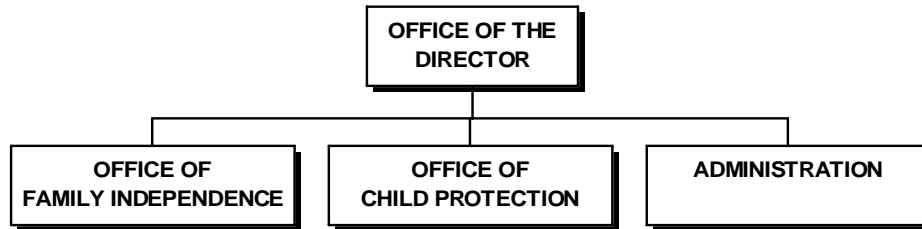
**FACILITIES MANAGEMENT**

**FUNCTION: GENERAL GOVERNMENT**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Architectural &amp; Engineering</b>				
Deputy Dir Architectural/Eng	31	1	1	1
Project Manager II	27	4	4	4
Project Manager I	26	2	2	2
FULL TIME Subtotal		7	7	7
<b>Departmental Vacancy Abolishments</b>				
Vacancy Abolishments	NA	0	0	(8)
FULL TIME Subtotal		0	0	(8)
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(11)
FULL TIME Subtotal		0	0	(11)
<b>FULL TIME Total</b>		84	84	64
<b>ALL POSITIONS Total</b>		84	84	64



**MISSION STATEMENT**

It is the mission of the DeKalb County Department of Family and Children Services to promote the social and economic wellbeing of the vulnerable adults and families of DeKalb County by providing exceptional services by highly trained and qualified staff. The agency is committed to providing service in a professional manner, and being accountable to the DeKalb County residents we serve. The target group consists of deprived, neglected, and abused children and their families.

**PROGRAM DESCRIPTION**

The Office of Child Protection (OCP) includes the following functions: Child Protective Services (CPS) which handles investigations of abuse and / or neglect of children and services to prevent the removal of children from the home; Diversion, which includes services to families when an investigation is not warranted; Foster Care; Adoptions; Services to unmarried parents; Institutional care; Custody Investigations; Supervision of children in aftercare; Services to unaccompanied refugee minors; Emancipation services for children leaving Foster Care; Development of resources for children; Maintenance of independent living homes for children 16 and older.

The Office of Family Independence (OFI) represents a composite of functions, including the provision of financial assistance and social services programs to eligible DeKalb County citizens, as required by law. Social workers and technical staff work within legal mandates to give assistance to eligible families, as well as recover fraudulent payments, and counsel families in problem areas. This program area includes the following departments: Temporary Assistance for Needy Families (TANF); Daycare for the working poor; Medicaid for TANF and / or SSI recipients, foster children, medically needy and indigent pregnant women; Food Stamps; Nursing Home Payments; Child Welfare Services; Nursing Home Payments; Family Planning, Information, and Referral; Employability Services; Food Stamps; General Assistance.

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
General Assistance Cases	4,326	6,147	7,397	7,600
Child Welfare Cases	5,460	5,729	5,785	6,000
Medicaid, TANF, Food Stamps	67,691	68,984	161,942	189,070

**MAJOR ACCOMPLISHMENTS IN 2009**

**Office of Child Protection:**

Successfully implemented the Youth Matters project, which returned children from residential facilities back to the community.

Reduced CPS caseloads to an average of 12 cases per worker.

**Office of Family Independence:**

Maintained 70% participation rate in TANF/Employment Services.

Met Standard of Promptness for Food Stamps, TANF, and Family Medicaid applications.

**FAMILY AND CHILDREN SERVICES**

**FUNCTION: HEALTH & HUMAN SERVICES**

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Human Services**

To increase contact standards with fathers by 20%.

To increase positive permanencies by 20%.

To approve 100 new foster homes.

**Organizational Effectiveness**

To improve case accuracy for Food Stamps, TANF, and Medicaid programs.

To meet the Standard of Promptness for Expedited Food Stamps applications of 100%.

To improve records management and caseload validations.

**MAJOR BUDGETARY IMPACTS**

**Previous**

In 2007 \$1,905,000 was approved for the basic operating budget.

In 2008 \$1,905,000 was approved for the basic operating budget.

In 2009 \$1,905,000 was approved for the basic operating budget.

**2010**

\$1,644,000 is approved for the basic operating budget.

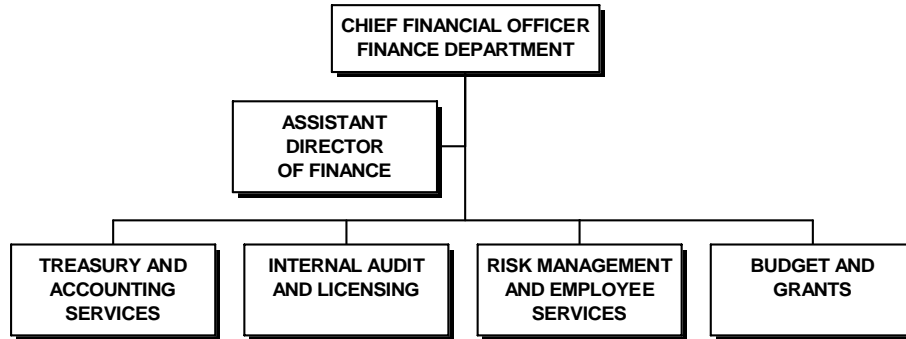
**Future**

No major changes are anticipated.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Administration	\$1,041,996	\$1,041,996	\$934,000	\$934,000
Child Welfare	528,000	528,000	406,000	406,000
General Assistance	335,001	335,004	304,000	304,000
	<u>\$1,904,997</u>	<u>\$1,905,000</u>	<u>\$1,644,000</u>	<u>\$1,644,000</u>

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Other Costs	\$1,904,997	\$1,905,000	\$1,644,000	\$1,644,000
	<u>\$1,904,997</u>	<u>\$1,905,000</u>	<u>\$1,644,000</u>	<u>\$1,644,000</u>

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$1,904,997	\$1,905,000	\$1,644,000
	<u>\$1,904,997</u>	<u>\$1,905,000</u>	<u>\$1,644,000</u>



**MISSION STATEMENT**

The Finance Department is committed to direct the financial affairs of DeKalb County by providing advice to the CEO and Board of Commissioners on fiscal affairs; provide financial and legislative information to elected officials, citizens, bondholders, customers, employees and other stakeholders; provide timely and accurate invoicing for Water & Sewer, Sanitation, Business License and Alcoholic Beverage License, and other customers, while maximizing the collection of revenues. To pay all vendors on the due dates while maximizing offered discounts; to maximize the return on the County's investments while adhering to the County's investment policies. To prepare, analyze, and administer the various County Budgets within legal restrictions and internal policies and procedures, including submission of proposed budgets to the governing authority and facilitating public review. To provide an independent appraisal of County operations to ensure compliance with laws, policies, and procedures. Minimize the adverse affects of risk exposure to the County and its employees. To administer the County's surety, liability, employee insurance, and benefits programs. To provide active and retired employees the pay and benefits to which they are entitled, in an efficient manner. To maintain effective records management, retention, and microfilming programs.

**PROGRAM DESCRIPTION**

The Finance Department, under the direction of the Finance Director, is responsible for the overall administration of the fiscal affairs of DeKalb County and directs the activities of the Budget and Grants Division, Treasury and Accounting Services Division, Division of Internal Audit and Licensing, and the Division of Risk Management and Employee Services.

The Office of the Director is responsible to the Chief Executive Officer regarding the fiscal status of County controlled funds, and serves in an administrative and advisory capacity on related matters. The Director serves as the Chief Financial Officer to the CEO and the Board of Commissioners.

The Division of Treasury and Accounting Services handles the central accounting, cash management, investments and disbursements, and accounts payable activity for the County. The Division is also responsible for fixed asset records, contract compliance audits, and financial reporting for the County. This Division controls associated revenue collections, as well as providing assessment billings and revenue collections for Water & Sewer usage, and other miscellaneous billings.

The Division of Internal Audit and Licensing provides an independent appraisal of County operations to ensure compliance with laws, policies, and procedures. It reviews and evaluates the effectiveness of internal controls to determine their ability to safeguard the County's assets, assesses the validity and reliability of fiscal operations, promotes operational efficiency, and encourages adherence to prescribed managerial policies. The Licensing section is responsible for the collection of all monies due the county relating to business license and alcoholic beverage license issuance.

The Division of Budget and Grants is responsible for the preparation, analysis, and administration of the County's budgets within legal restrictions and internal policies and procedures. This Division serves as the primary staff unit to the Director of Finance in responding to the needs of the CEO and Board of Commissioners.

**PROGRAM DESCRIPTION (CONTINUED)**

The Risk Management and Employee Services Division's function entails identification of pure risk exposure, consulting and training County departments in how to control those risks, processing insurance or self-funding to pay for losses, and administration of worker's compensation claims. Employee Services is responsible for payroll, pension system administration, and employee benefits.

<b>PERFORMANCE INDICATORS</b>				
-------------------------------	--	--	--	--

	<b>TARGET</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
% OF MINUTES PREPARED WITHIN 2 WEEKS OF THE MEETING *	98%	100%	100%	N/A
FUND BALANCE, AS A PERCENTAGE OF TAX FUND EXPENDITURES	8.50%	7.44%	9.59%	4.26%
COLLECTION RATE FOR WATER & SEWER BILLINGS	97%	93.77%	97.75%	95.88%
COLLECTION RATE FOR COMMERCIAL SANITATION BILLINGS (INCLUDES PRIOR BILLINGS)	97%	104.86%	98.00%	95.03%
BOND RATING: GENERAL OBLIGATION DEBT:				
STANDARD & POOR'S	AA+	AAA	AAA	AAA
MOODY'S	Aaa	Aaa	Aaa	Aa1
BOND RATING: WATER & SEWER DEBT	AA/Aa <sup>2</sup>	AA/Aa <sup>2</sup>	AA/Aa <sup>2</sup>	AA+/Aa <sup>2</sup>
EMPLOYEE DAYS LOST PER 100 WORKERS AS A RESULT OF WORK RELATED INJURIES	< 100 DAYS/100 WORKERS	106	152	145

**\*This function has moved to the BOC Clerk's Office as of 2009**

<b>ACTIVITY MEASURES</b>				
--------------------------	--	--	--	--

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
<b>Office of the Director:</b>				
(Man-Years Allocated)	8	8	5	5
General Administration	2	2	2	2
Financial Analysis	3	3	3	3
Clerk to Board of Commissioners	3	3	0	0
<b>Treasury &amp; Accounting Services:</b>				
Journals Processed	1,273	1,173	1230	1,350
Investment Transactions	44	45	48	50
Voucher Checks	56,927	57,705	58,125	59,000

**FINANCE**

**FUNCTION: GENERAL GOVERNMENT**

<b>ACTIVITY MEASURES</b>				
	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
<b>Treasury &amp; Accounting Services: (cont)</b>				
Amount of Voucher Checks Written	\$784,534,255	\$714,666,448	\$725,126,820	\$730,000,000
Invoices Entered	91,494	90,451	92,250	94,000
Number of Sanitation Accounts	9,107	9,424	9,680	9,816
Number of Sanitation Billings	117,009	126,598	136,125	140,000
Number of Water Customers Accounts	311,466	314,572	318,216	320,000
Number of Water Billings	1,559,234	1,274,467	1,576,963	1,599,040
Number of Other Billings	6,653	7,753	8,365	11,000
<b>Budget &amp; Grants:</b>				
Budget Amendments	451	364	468	400
Personnel Requisitions	1,650	754	1492	1,492
Budget Changes Reviewed	397	140	150	120
Amount of Operating Budgets (millions)	\$1,048	\$1,147	\$1,177	\$1,159
Grant Drawdowns	77	72	155	180
Federal Financial Reports	N/A	N/A	24	28
<b>Internal Audit &amp; Licensing:</b>				
Audits-General (Days)	2,294	2,234	2,140	1,500
Systems Administration (Days)	13	18	23	5
Administrative Research & Study (Days)	884	862	745	500
Projects-Audits (Quantity)	186	212	162	100
Business Licenses	27,743	22,496	22,430	23,500
Alcohol Licenses	1,064	1,044	1,123	1,250
<b>Risk Management:</b>				
Management Safety Training Days	107	10	10	50
Employees Trained	637	2,435	2,435	2,500
Workers Compensation Claims	898	859	859	850
New Pension Processes	208	214	225	230
Safety Audits	0	6	6	12
Vehicle Claims	814	637	640	600
Pension Refunds	565	572	585	600
Pension & Payroll Checks	73,793	66,891	72,000	85,000
Direct Deposit-Payroll & Pension	163,986	177,605	179,500	180,200
<b>Records and Microfilming:</b>				
Records Transferred (Cubic Feet)	1,976	2,697	2,442	3,000
File Requested/Refiles	45,480	56,480	54,167	56,000
Documents Microfilmed	191,500	615,453	874,775	975,000

**MAJOR ACCOMPLISHMENTS IN 2009**

Received the Distinguished Budget Presentation Award from the Government Finance Officers Association. Received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA). Presented information concerning the millage rates to the public and elected officials. Renewed over 20,000 General Business Occupational Tax Certificates and over 1,000 Alcoholic Beverage Licenses were registered. Conducted the first records managing symposium countywide; symposium objective is to educate stakeholders on established laws, procedures and regulations in order to ensure compliance. Converted 867,000 images into electronics format for the purpose of records maintenance. Arranged, for the Lease Purchase of critical equipment and computer systems to meet the County's needs. Reviewed and evaluated the Purchasing and Contracting Bid and RFP process and procedures. Conducted and completed a service delivery cost fee study for the

**MAJOR ACCOMPLISHMENTS IN 2009 (CONTINUED)**

Planning and Development department. Shortened the Oracle Financial Management month end close. Provided timely and accurate billing for Sanitation customers. Scheduled and billed Water & Sewer billing group by reducing large accounts with more than 90 days past due.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Financial Strength**

To continue to provide timely information and reporting to the CEO, Board of Commissioners, and public.

To maintain highly satisfactory bond ratings.

**Infrastructure**

To continue to refine the implementation of the Oracle FMIS and Hansen systems.

To reinstate and expand the County's Business License Inspection Program.

To finalize the conversion of the micrographics section to a fully operational imaging center.

**Organizational Effectiveness**

To provide timely information and reporting to the CEO, the Board of Commissioners, and the public.

To maintain the highly satisfactory bond ratings.

To maximize collection rates for all billings. To bill every water & sewer service account on time.

To identify and investigate fraudulent transactions in County operations.

To improve compliance and timeliness of collections relative to renewal fees due from commercially located businesses and mixed drink excise taxes due from business with consumption-on-premise (COP) operations.

To prepare an annual budget document and submit the document to the GFOA's Distinguished Budget Presentation Award Program for review.

**MAJOR BUDGETARY IMPACTS****Previous**

In 2006, the budget included funding for 3 additional positions: one Accounting Technician in Accounting Services to address increased workload in Accounts Payable and two Business License Auditors to perform business license audits and internal audits. The budget also reflected the deletion of 1 Senior Consultant position in the Director's Office, and the transfer of 1 Accounting Tech Senior position to the Water & Sewer Revenue Collection cost center from Accounting Services. In 2007, the budget included \$950,000 for a Meter Reading services contract; \$240,000 for the CPAK maintenance agreement and \$47,300 for computer equipment, software, Opex Letter Opener replacement and shelving. It also reflected the conversion of a part-time Cashier position to a full-time Cashier position in the Water and Sewer Revenue Collections cost center. The budget also reflected the transfer of seven (7) Customer Service Representative Positions to the Citizens Help Center.

In 2008, the budget included transfer of 21 Meter Reader positions, as well as the management of the meter reading function, from the Finance Department's Revenue Collections cost center to the Collection Services cost center in the Watershed Management Department. The 2009, the basic budget included the purchase and installation of Parking Deck Collection equipment for the entrance and exit areas of the Courthouse Parking Deck. On January 6, 2009, the Board of Commissioners created the position of Clerk to the Board of Commissioners and Chief Executive Officer in response to Senate Bill 52, which transferred the duties of the Clerk from the Finance Department to the Board of Commissioners. Three positions, 1 Chief Deputy Clerk and 2 Assistant Deputy Clerks, with salaries and benefits totaling \$200,944 was transferred from the Finance Director's Office to the Board of Commissioners in response to Senate Bill 52.



**FINANCE****FUNCTION: GENERAL GOVERNMENT****MAJOR BUDGETARY IMPACTS (CONTINUED)****2010**

This budget abolishes 6 vacant positions and reduces the workforce by 12 additional positions.

**Future**

There will be ongoing refinements and upgrades of the Oracle Financial Management System.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Accounting Services	\$969,759	\$928,116	\$855,861	\$837,973
Budget & Grants	1,154,417	1,128,841	1,158,200	1,131,800
Business License	1,605,123	875,538	813,015	799,015
Internal Audit	618,917	657,081	494,096	481,122
Office Of The Director	865,350	714,327	731,696	715,843
Records And Microfilming	376,554	348,738	339,895	333,206
Revenue Collections - Gen. Fund	274,236	294,204	298,689	298,689
Revenue Collections - Sanitation	227,424	243,888	245,831	245,831
Revenue Collections - W & S *	5,538,116	5,184,144	5,760,078	5,653,438
Risk Management	2,089,900	2,018,146	1,968,411	1,925,216
	<b>\$13,719,796</b>	<b>\$12,393,024</b>	<b>\$12,665,772</b>	<b>\$12,422,133</b>

\*Funding for this function provided from the Water and Sewer Fund. The funding and positions are shown here for information purposes since they are all within, and the responsibility of, the Finance Department.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$10,955,013	\$10,423,976	\$10,702,469	\$10,458,830
Purchased / Contracted Services	1,444,596	1,559,499	1,493,030	1,493,030
Supplies	238,071	207,935	222,260	222,260
Capital Outlays	63,337	27,443	54,500	54,500
Interfund / Interdepartmental	1,018,779	174,171	193,513	193,513
	<b>\$13,719,796</b>	<b>\$12,393,024</b>	<b>\$12,665,772</b>	<b>\$12,422,133</b>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$6,349,133	\$6,089,454	\$5,723,849
Special Tax District - Unincorporated	1,605,123	875,538	799,015
Water & Sewer Operating	5,538,116	5,184,144	5,653,438
Public Works - Sanitation Operating	227,424	243,888	245,831
	<b>\$13,719,796</b>	<b>\$12,393,024</b>	<b>\$12,422,133</b>

**FINANCE**

**FUNCTION: GENERAL GOVERNMENT**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Office Of The Director</b>				
Assistant Director Finance	AF	1	1	1
Director Finance	AC	1	1	1
Dept Information Systems Mgr	31	1	1	1
Financial Management Analyst	30	1	1	1
Chief Dep Clerk Bd of Comm	28	1	0	0
Administrative Assistant II	23	1	1	1
Assistant Deputy Clerk	23	2	0	0
Administrative Assistant I	21	1	0	0
FULL TIME Subtotal		9	5	5
<b>Accounting Services</b>				
Accounting Services Manager	31	2	2	2
Accountant Principal	28	1	1	1
Accountant Senior	26	1	1	1
Accountant	25	1	1	1
Accounts Payable Supervisor	25	1	1	1
Administrative Assistant I	21	1	1	1
Accounting Tech Senior	19	5	5	5
Accounting Tech	18	5	5	5
FULL TIME Subtotal		17	17	17
<b>Records And Microfilming</b>				
Records Manager	30	1	1	1
Records Center Supervisor	23	1	1	1
Microfilm Supervisor	21	1	1	1
Records Technician	19	2	2	2
Microfilm Technician	18	1	1	1
FULL TIME Subtotal		6	6	6
<b>Business License</b>				
Alcohol & Business License Mgr	28	1	1	1
Auditor Principal	28	1	1	1
Auditor Senior	26	1	1	1
Auditor	25	2	2	2
License Inspector Supervisor	25	1	1	1
Accounting Tech Senior	19	1	1	1
License Inspector	19	4	4	4
Office Assistant Senior	19	3	3	3
FULL TIME Subtotal		14	14	14
<b>Revenue Collections - W &amp; S</b>				
Dep Dir Fin/Treasury Acct Svc	AI	1	1	1
Revenue Collections Manager	31	3	3	3
Admin Operations Mgr	28	2	1	1

**FINANCE**

**FUNCTION: GENERAL GOVERNMENT**

**AUTHORIZED POSITION LIST BY COST CENTER**

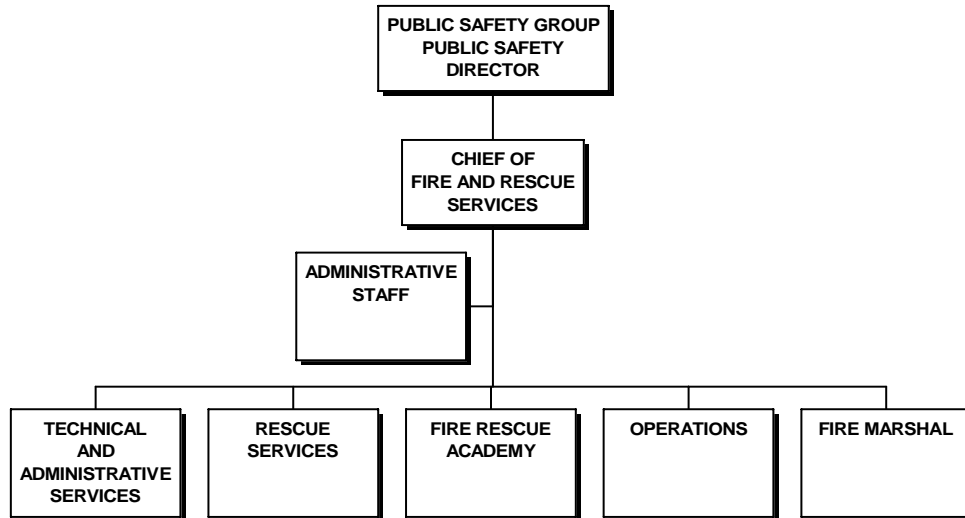
(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Revenue Collections - W &amp; S (cont)</b>				
Customer Support Administrator	28	0	1	1
Revenue Coll Supv Sr	25	6	6	6
Administrative Assistant II	23	1	1	1
Revenue Collections Supervisor	23	1	1	1
Accounting Tech Senior	19	17	18	18
Customer Service Rep Sr	19	21	27	27
Dispatcher	19	1	1	1
Field Service Representative	19	24	24	24
Office Assistant Senior	19	1	1	1
Accounting Tech	18	1	0	0
Customer Service Rep	18	12	6	6
Parking Attendant Lead	18	1	1	1
Courier	16	1	1	1
Parking Attendant	16	1	1	1
FULL TIME Subtotal		94	94	94
<b>Internal Audit</b>				
Dep Dir Fin Internal Audit Lic	AI	1	1	1
Internal Audit Manager	31	1	1	1
Auditor Principal	28	1	1	1
Auditor Senior	26	3	3	3
Auditor	25	3	3	3
Accounting Tech Senior	19	1	1	1
FULL TIME Subtotal		10	10	10
<b>Budget &amp; Grants</b>				
Dep Dir Finance-Budget&Grants	AI	1	1	1
Budget Manager	32	2	2	2
Financial Management Analyst	30	2	2	2
Budget Management Analyst Prin	28	2	2	2
Accountant Senior	26	1	1	1
Budget & Management Analyst Sr	26	6	6	6
Budget Technician	21	1	1	1
Accounting Tech Senior	19	2	2	2
FULL TIME Subtotal		17	17	17
<b>Risk Management</b>				
Dep Dir Fin Risk Mgmt&Emp Svcs	AI	1	1	1
Employee Services Manager	31	1	1	1
Risk Control Manager	31	1	1	1
Pension Administrator	29	1	1	1
Employee Benefits Manager	28	1	1	1
Loss Control Manager	28	1	1	1
Payroll Services Manager	28	1	1	1
Workers Compensation Manager	28	1	1	1
Accountant Senior	26	1	1	1
Risk Control Officer Senior	26	4	4	4

<b>AUTHORIZED POSITION LIST BY COST CENTER</b>
--

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Risk Management (cont)</b>				
Payroll Analyst	25	2	2	2
Workers' Compensation Adjuster	24	2	2	2
Administrative Assistant II	23	1	1	1
Benefits Specialist Senior	23	2	3	3
Risk Control Analyst	23	1	1	1
Administrative Assistant I	21	1	1	1
Benefits Specialist	21	4	4	4
Payroll Assistant Senior	21	3	3	3
Office Assistant Senior	19	1	1	1
FULL TIME Subtotal		30	31	31
<b>Departmental Vacancy Abolishments</b>				
Vacancy Abolishments	NA	0	0	(6)
FULL TIME Subtotal		0	0	(6)
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(12)
FULL TIME Subtotal		0	0	(12)
<b>FULL TIME Total</b>		197	194	176
<b>ALL POSITIONS Total</b>		197	194	176



**MISSION STATEMENT**

The mission of the DeKalb County Fire & Rescue Services is to protect life and property from fire and hazardous materials and to promulgate regulations related to fire and explosion hazards. To respond to all reported fires within DeKalb County in the designated fire service district. To enforce all fire codes, respond to all calls/complaints of fire hazards, and review all site plans for compliance with the fire code. To investigate the cause of reported fires and where criminal conduct is suspected, develop a case (arson). To conduct public education programs in fire prevention and safety; to serve as emergency response units and provide rescue and fire aid operations at the scene of fires, automobile accidents, and industrial incidents; to provide emergency medical treatment and if required transport the patient to a hospital; to operate and administer advanced life support systems and provide immediate life saving techniques; to maintain and update Standard Operating Procedures to enhance/improve patients' recovery.

**PROGRAM DESCRIPTION**

Fire and Rescue Services provides services directed toward the protection of life and property from fire and emergency medical responses within DeKalb County. Fire suppression field units operate from twenty-six (26) fire stations located in population areas throughout the County. Fire Rescue personnel provide rescue and first aid support at automobile accident sites, industrial incidents, and other emergency medical situations. Other programs provided by Fire and Rescue Services include the administration and enforcement of statutes, ordinances and regulations related to fire and explosion hazards, and public education programs in fire prevention, fire safety and injury prevention. Effective 2009, this department is assigned to the Public Safety Group, under the direction of the Public Safety Director.

Currently the Fire and Rescue Services budget is divided between two funds as follows:

**General Fund**

The Rescue Service Division provides emergency medical treatment and, if required, transportation to hospital facilities. Personnel are certified Advanced Emergency Medical Technicians and are qualified to operate advanced life support systems and provide immediate life saving techniques. All rescue personnel must meet qualification standards as established by the State Department of Human Resources and the State Board of Medical Examiners.

**Fire Fund**

The Fire Fund provides the full range of fire services including the rapid deployment to all reported fires, the Fire Prevention Division for fire inspections and investigations, and the support activities of administration, training and station maintenance.

The Fire Rescue Academy is responsible for all basic training of fire recruits, advanced in-service training of fire personnel and the continual development of course material. This section tests all new and existing equipment to insure proper functioning.

**FIRE & RESCUE SERVICES****FUNCTION: PUBLIC SAFETY****PROGRAM DESCRIPTION (continued)****Fire Fund**

Technical Services supports Fire & Rescue Services through the management of information, budget, maintenance, and vehicle/equipment assets. The Public Education Unit conducts demonstrations in fire safety and provides training in fire safety, upon request.

The Fire Marshal section is responsible for the enforcement of all fire codes. This section responds to all complaints of fire hazards and reviews all site plans for compliance with the fire code. Where criminal conduct is suspected, the arson unit is responsible for investigation and case development.

The Fire Operations section responds to all reported fires within DeKalb County in the designated fire service district. The section operates from twenty-six (26) fire stations geographically dispersed throughout the County. As emergency response units, the suppression section provides rescue and first aid operations at the scene of fires, automobile accidents, and industrial incidents.

PERFORMANCE INDICATORS				
	TARGET	2007	2008	2009
<b>RESCUE MEDICAL SERVICES</b>				
% OF ADVANCED LIFE SUPPORT CALLS ANSWERED IN FIVE MINUTES OR LESS	90%	40%	N/A	N/A
<b>FIRE SERVICES</b>				
% OF SMALL PLANS REVIEWED WITHIN 10 DAYS	100%	94%	100%	100%
% OF MEDIUM PLANS REVIEWED WITHIN 10 DAYS	100%	98%	100%	100%
% OF LARGE PLANS REVIEWED WITHIN 10 DAYS	70%	70%	98%	98%
% OF EMERGENCY RESPONSES WITHIN 5 MINUTES	90%	39%	37%	37%
% OF EMERGENCY RESPONSES WITHIN 12 MINUTES	N/A	80%	84%	84%

**RESCUE MEDICAL SERVICES**

% OF ADVANCED LIFE SUPPORT CALLS ANSWERED IN FIVE MINUTES OR LESS

TARGET

2007

2008

2009

90%

40%

N/A

N/A

**FIRE SERVICES**

% OF SMALL PLANS REVIEWED WITHIN 10 DAYS

100%

94%

100%

100%

% OF MEDIUM PLANS REVIEWED WITHIN 10 DAYS

100%

98%

100%

100%

% OF LARGE PLANS REVIEWED WITHIN 10 DAYS

70%

70%

98%

98%

% OF EMERGENCY RESPONSES WITHIN 5 MINUTES

90%

39%

37%

37%

% OF EMERGENCY RESPONSES WITHIN 12 MINUTES

N/A

80%

84%

84%

**FIRE & RESCUE SERVICES****FUNCTION: PUBLIC SAFETY****ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
<b>Fire &amp; Rescue Services:</b>				
Responses	152,602	201,300	212,442	223,064
Average response time per call	5:12 min	5:16 min	5:30 min	5:45 min
<b>Fire Prevention:</b>				
Building Inspections	10,422	12,642	15,426	15,550
Educational Presentations	358	1,623	651	750
Arson Investigations	175	317	253	275
<b>Fire Suppression:</b>				
Fire Dispatch Calls	65,399	42,675	15,925	16,721
Rescue Medical Calls	87,203	158,526	66,453	69,775

**MAJOR ACCOMPLISHMENTS IN 2009**

Recertified all personnel in state firefighting and medical requirements. Completed over 202,300 responses; this ranks DeKalb County Fire Rescue (DCFR) the 9<sup>th</sup> busiest fire service in the United States. Deployed an average of 38 Advanced Life Support Units per day, which increases survivability of all DeKalb County citizens and visitors. Inspected and tested all (SCBA) self-contained breathing apparatus and components. Implemented the department's strategic plan for 2009-2010 phases of the Department Strategic Plan. Increased EMS collection to approximately \$7 million in annual gross revenue. Received the 2008 Staffing for Adequate Fire and Emergency Response (SAFER) manpower Grant (\$6.9M). Successfully managed \$4M+ in Grant funding from (GEMA/USAI) for self contained breathing apparatus (SCBA) and a second set of turnout gear for all sworn personnel. Received an award of Merit as a finalist for the International Award for Excellence (IAFC) which recognized a successful Fire/ EMS merger.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Organizational Effectiveness**

To improve operational effectiveness through practical application of basic fire and medical skills.

To continue community involvement and participation through our Community Education Unit.

To increase EMS collections by 10% through educating and tracking employees on patient documentations.

To reduce on the job injuries and overall Worker's Compensation costs by 10%.

To reduce the time from recruitment to hire for new applications.

To implement the grant purchases process from GEMA/USAI 2006 and 2007 funding.

**Infrastructure**

To complete planning, secure bids, and begin the construction of Fire Station #27 near the Stonecrest area.

To complete the planning process for Engineering Services and Land Purchases for two additional stations in high growth areas.

To enhance the system status monitors by equipping all responding equipment with a global positioning system.

**MAJOR BUDGETARY IMPACTS**

**Previous**

**General Fund**

In 2006, there were no significant changes. The department's 2007 Budget request included the transfer of one Network Administrator position to the Information Systems Department. In 2008, there were no significant changes. In 2009, there were no significant changes.

**Fire Fund**

In 2006, funding in the amount of \$194,401 was approved for 15 Fire Fighter positions and equipment to operate a new Fire Station 26, which opened in October, 2006. This increased the number of Fire Rescue Stations from 25 to 26.

The 2007 budget included full-year funding for 15 positions added in 2006 to staff Fire Station 26. Three Network Administrator positions were transferred to the Information Systems Department. Also reflected in the Fire Operations cost center is funding of \$273,159 for a five year lease/ purchase of 65 Zoll E Series cardiac monitor/defibrillators.

The 2008 budget included funding of \$258,055 for the 5 year lease/purchase for 65 Zoll E Series cardiac monitor/defibrillators.

The 2009 budget included funding of \$38,253 for the conversion of 4 temporary Fire Protection Engineers positions to one full-time Supply Specialist position and one full-time Administrative Assistant I position. The budget also reflected a grant match amount of \$272,449 for the first year of a five year Federal SAFER Grant award to hire 64 front-line Firefighter 1 positions. The positions are funded in the Grant Fund.

**2010**

**General Fund**

There are no significant budgetary changes for 2010.

**Fire Fund**

The 2010 budget does not include a reduction in the workforce. This budget also reflects a grant match amount of \$587,029 for the second year of a five year Federal SAFER Grant award to hire 64 front-line Firefighter 1 positions.

**Future**

One new station near Klondike Road and Haden Quarry to be equipped and staffed and the renovation of two Fire Stations #3 and #7 are still pending.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$53,898,192	\$53,960,957	\$58,206,097	\$56,865,097
Purchased / Contracted Services	1,230,524	1,044,989	1,377,705	1,377,705
Supplies	3,424,871	2,718,039	2,273,719	2,273,719
Capital Outlays	154,171	33,864	12,000	12,000
Interfund / Interdepartmental	12,384,037	7,882,524	6,824,272	6,824,272
Other Costs	89,817	18,340	587,029	587,029
Other Financing Uses	0	272,449	0	0
	<b>\$71,181,611</b>	<b>\$65,931,163</b>	<b>\$69,280,822</b>	<b>\$67,939,822</b>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$15,668,243	\$15,242,145	\$16,085,276
Fire	55,513,368	50,689,017	51,854,546
	<b>\$71,181,611</b>	<b>\$65,931,163</b>	<b>\$67,939,822</b>



**FIRE & RESCUE SERVICES**

**FUNCTION: PUBLIC SAFETY**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Fire Marshal</b>				
Fire Protection Engineer	28	4	0	0
TEMP Subtotal		4	0	0
<b>Operations</b>				
Fire&Rescue Bat Chf(28d/cyl)	F31	13	13	13
Fire Captain (28 d/cyl)	F29	97	96	96
Fire Rescue Captain (28 d/cyl)	F29	12	12	12
Fire Medic III (28day)	F27	12	10	10
Fire Medic II (28day)	F26	4	4	4
Fire Medic I (28day)	F25	3	1	1
Firefighter III (28 d/cyl)	F25	212	208	208
Firefighter II (28 d/cyl)	F24	121	141	141
Firefighter I (28 d/cyl)	F23	90	58	58
Firefighter I/EMT-I (28d/cyl)	F23	1	1	1
FireandRescueAsstChf(28d/cyl)	AJF	3	3	3
Fire & Rescue Deputy Chief	AI	3	3	3
Dir. Fire & Rescue Services	AC	1	1	1
Assistant Fire Marshal	31	1	1	1
Fire & Rescue Battalion Chief	31	1	1	1
Fire Services Specialist	31	1	1	1
Fire Captain	29	1	3	3
Fire Inspections Supervisor	29	1	1	1
Fire Investigations Supervisor	29	1	1	1
Fire Protection Engineer-Lead	29	1	1	1
Fiscal Officer	29	1	1	1
Rescue Captain	29	1	0	0
Fire Inspector III	28	5	4	4
Fire Investigator III	28	3	4	4
Fire Protection Engineer	28	4	4	4
Fire Medic III	27	0	2	2
Fire Medic II	26	0	1	1
Fire Inspector II	25	1	2	2
Fire Investigator II	25	1	1	1
Firefighter III	25	11	9	9
Fire Inspector I	24	1	1	1
Firefighter II	24	0	3	3
Payroll Personnel Supervisor	24	1	1	1
Supply Supervisor	24	1	1	1
Administrative Assistant II	23	7	7	7
Fire Equipment Repair Tech	23	2	2	2
Firefighter I	23	12	30	30
Public Education Specialist	23	6	6	6
Administrative Assistant I	21	5	6	6
Fire Rescue Maintenance Coord	21	1	1	1
Payroll Personnel Tech Sr	21	3	3	3
Supply Coordinator	21	0	1	1
Office Assistant Senior	19	2	2	2
Fire Rescue Recruit	18	2	0	0
FULL TIME Subtotal		649	652	652

**FIRE & RESCUE SERVICES**

**FUNCTION: PUBLIC SAFETY**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Rescue Services</b>				
Firefighter II/EMT-I (28d/cyl)	NA	0	10	10
Fire&Rescue Bat Chf(28d/cyl)	F31	2	2	2
Fire Captain (28 d/cyl)	F29	2	2	2
Rescue Captain (28 d/cyl)	F29	17	16	16
Fire Medic III (28day)	F27	23	29	29
Fire Medic II (28day)	F26	44	53	53
Fire Medic III Interim(28dCyl)	F26	11	0	0
Fire Medic I (28day)	F25	35	31	31
Firefighter III (28 d/cyl)	F25	2	2	2
Firefighter II (28 d/cyl)	F24	1	1	1
Firefighter I (28 d/cyl)	F23	1	0	0
Firefighter I/EMT-I (28d/cyl)	F23	15	15	15
Fire and Rescue Asst Chief	AJ	1	1	1
Fire & Rescue Deputy Chief	AI	1	1	1
Fire & Rescue Battalion Chief	31	2	2	2
Rescue Captain	29	10	11	11
Fire Investigator III	28	1	0	0
Fire Medic III	27	4	1	1
Fire Medic II	26	7	9	9
Paramedic Senior	26	9	6	6
Fire Medic I	25	1	10	10
Firefighter I/EMT-I	23	16	2	2
Supply Coordinator	21	1	1	1
FULL TIME Subtotal		206	205	205
<b>FULL TIME Total</b>		855	857	857
<b>TEMPORARY Total</b>		4	0	0
<b>ALL POSITIONS Total</b>		859	857	857

Note: 64 Firefighter I positions funded by a Federal SAFER Grant are reflected in the Grant Fund.



**MISSION STATEMENT**

The mission of the DeKalb County GIS Department is to develop an Enterprise GIS, extending geospatial capabilities throughout the entire county through desktop, web-based and mobile applications. Our goal is to incorporate a large number of users, allowing broad access to our geographic data by integrating with numerous business processes/work flows and IT systems that the county uses.

**PROGRAM DESCRIPTION**

The Geographic Information System (GIS) Department is responsible for the development of an integrated GIS, which will link computer maps to information about the sites and facilities that the maps depict. The Department is responsible for managing multi-departmental GIS projects such as Imagery libraries, Base Map, Standardized Street Name and Situs Address databases, and Property Ownership database and Boundaries. The Department is responsible for definition of mapping and database standards, and ensuring compliance with standards and schedules. The Department provides technical guidance to departments developing spatial data in the definition of GIS project scopes, preparation of Requests for Proposals (RFPs) GIS specifications, and quality assurance on data. Assistance is provided to departments with writing mapping specifications, purchasing hardware and software, training staff, customizing software, and production of special projects. Effective 2009, this department is assigned to the Administrative Group, under the direction of the Chief Operating Officer.

**PERFORMANCE INDICATORS**

	<b>TARGET</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
SYSTEM TIME AVAILABILITY EXCLUDING PLANNED DOWNTIME	100%	100%	100%	100%
% OF USERS RECEIVING PRODUCTION ON TIME	100%	100%	100%	100%
% OF COUNTY OWNED SURPLUS PROPERTY (NOT REQUIRED FOR COUNTY USE PROCESSED FOR DISPOSAL WITHIN 60 DAYS	100%	96%	96%	100%

**GEOGRAPHIC INFORMATION SYSTEMS****FUNCTION: GENERAL GOVERNMENT****ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Workstations with GIS/CAD software	190	400	400	400
Plotters connected to GIS	18	18	18	18
Mapping /Data Requests	152	159	129	100
Parcels Conveyed	40,399	27,468	29,092	20,000
Deeds Entered	36,772	25,946	31,123	20,000
Property Sales Revenue	\$364,361	\$181,000	\$0	\$0
Map Sales Revenue	\$9,209	\$5,143	\$3,253	\$2,000
GIS Database Features	311	340	340	340

**MAJOR ACCOMPLISHMENTS IN 2009**

Transitioned to the new Computer-aided-Mass Appraisal system (CAMA,CCI), integration and reconciliation of situs address, ownership and sales databases have been the major focus in the last year. Deployed the Street Address Maintenance System (SAMSII) as the County's enterprise customer maintenance system. SAMSII is the standardized source of location information for county systems including permitting, Code Enforcement, Business Licenses, Zoning, Fire Marshall Inspections, 311, Watershed Management work orders, Roads and Drainage work orders, crime analysis, tax assessment and tax collection. Integrated the SAMSII address system with the GIS system; this brings efficiency to the operation. Re-engineered the department's workflows to incorporate the new SAMS functionality with the new imaging system deployed by the Clerk of Superior Court (plats and deeds). Posted Phase III of the Base Map Update to the GIS database. Completed the fourth phase of the annual base map project and renewed additional photographic imagery (Pictometry) license. Initiated a survey reconnaissance project to densify the county survey control point network.

Provided assistance to departments involving the following projects: emergency dispatch 911, sanitation routing, sidewalk inventory mapping, traffic calming inventory project, stormwater impervious surface mapping, and sewer inventory mapping.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Organizational Effectiveness**

To complete the parcel conversion project.

To deploy Countywide GIS interface.

To make users more efficient and facilitate the use of GIS data in all departments with mapping function.

**MAJOR BUDGETARY IMPACTS****Previous**

One GIS Specialist was added in 2007, to address the increase in the number of County users actively using GIS data to perform job functions. There were no significant budgetary changes in 2008 and in 2009.

**2010**

This budget abolishes 1 vacant position and reduces the workforce by 4 additional positions.

**Future**

Internal quality control will be a priority. Training of departmental staff in maintenance procedures will be critical to the continued update of the county's database and its efficient utilization.

**GEOGRAPHIC INFORMATION SYSTEMS**

**FUNCTION: GENERAL GOVERNMENT**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
G.I.S.	\$1,035,235	\$1,109,959	\$1,308,875	\$1,296,868
G.I.S. - Property Mapping	1,019,544	995,795	1,022,571	999,578
	<u>\$2,054,778</u>	<u>\$2,105,755</u>	<u>\$2,331,446</u>	<u>\$2,296,446</u>

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Personal Services and Benefits	\$1,490,748	\$1,446,326	\$1,479,826	\$1,444,826
Purchased / Contracted Services	203,356	416,262	599,621	599,621
Supplies	44,521	54,974	56,999	56,999
Capital Outlays	181,604	188,193	195,000	195,000
Other Financing Uses	134,549	0	0	0
	<u>\$2,054,778</u>	<u>\$2,105,755</u>	<u>\$2,331,446</u>	<u>\$2,296,446</u>

**FUNDING SOURCES**

	Actual 2008	Actual 2009	Budget 2010
General Fund	\$2,054,778	\$2,105,755	\$2,296,446
	<u>\$2,054,778</u>	<u>\$2,105,755</u>	<u>\$2,296,446</u>

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>G.I.S.</b>				
Assistant Director GIS	AJ	1	1	1
Director GIS	AH	1	1	1
GIS Technical Coordinator	29	2	2	2
Project Coordinator GIS	29	1	1	1
Administrative Assistant II	23	1	1	1
GIS Specialist	23	1	1	1
FULL TIME Subtotal		<u>7</u>	<u>7</u>	<u>7</u>
<b>G.I.S. - Property Mapping</b>				
Property Mapping Manager	31	1	1	1
Property Mapping Supervisor	28	1	1	1
GIS Specialist Senior	24	1	1	1
GIS Specialist	23	5	5	5
Addressing Coordinator	22	2	2	2
Administrative Assistant I	21	1	1	1
Property Mapping Technician Sr	21	5	6	6

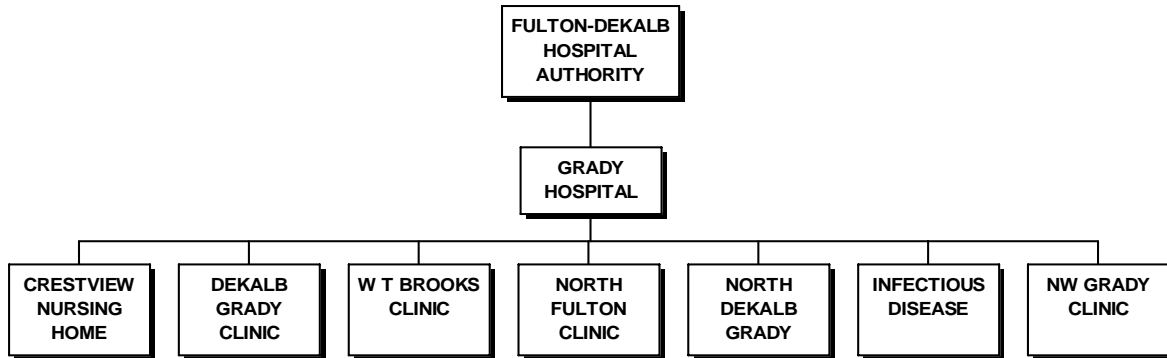
**GEOGRAPHIC INFORMATION SYSTEMS**

**FUNCTION: GENERAL GOVERNMENT**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>G.I.S. - Property Mapping (cont)</b>				
Property Mapping Technician	19	4	3	3
FULL TIME Subtotal		20	20	20
<b>Departmental Vacancy Abolishments</b>				
Vacancy Abolishments	NA	0	0	(1)
FULL TIME Subtotal		0	0	(1)
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(4)
FULL TIME Subtotal		0	0	(4)
	<b>FULL TIME Total</b>	<b>27</b>	<b>27</b>	<b>22</b>
	<b>ALL POSITIONS Total</b>	<b>27</b>	<b>27</b>	<b>22</b>



**PROGRAM DESCRIPTION**

The Hospital Fund accounts for the County's obligation to the Fulton-DeKalb Hospital Authority to provide care to its indigent citizens. Through the Authority, the County pays, in a contractual arrangement, its proportionate share of the operating deficit of Grady Memorial Hospital, based on the percentage of patient days of DeKalb County citizens. Under a separate agreement the County helps to underwrite the costs of operating the DeKalb Grady Clinic, a primary care facility with direct referral capability to Grady Hospital itself.

In addition, the Hospital Fund provides funding for emergency medical treatment of pregnant women who are residents of the County, as required by Georgia law. Also, the Hospital Fund pays a pro-rata share of debt service on any outstanding bonds.

**ACTIVITY MEASURES**

	Actual 2007	Actual 2008	Actual 2009	Estimated 2010
Millage Rate	0.89	0.84	0.96	0.96
DeKalb % Deficit Share	29.47%	25.29%	25.29	25.29%

**MAJOR BUDGETARY IMPACTS**

**Previous**

In late 2003, the Fulton-DeKalb Hospital Authority refunded bonds. The portion of the 2004 budget allocated to debt service changed based on the final debt service agreement. There were no significant budgetary changes in 2005 and in 2006. During the fourth quarter 2007, the Board of Commissioners approved a one-time \$5,000,000 payment to the Fulton-DeKalb Hospital Authority to stabilize the operations at Grady Hospital. To execute this action, the Board of Commissioners authorized the finance director to decrease the Budgetary Reserve in the General Fund by \$5,000,000 and to transfer the same amount to the Hospital Fund. In November 2007, the Fulton-DeKalb Hospital Authority approved the transfer of control of Grady Hospital to a private nonprofit Grady Memorial Hospital Corporation to address the ten year financial crisis at Grady Hospital. The 2008 adopted budget included a one-time \$5,000,000 transfer from the Hospital Fund to reimburse the Budgetary Reserve in the General Fund for the payment to the Fulton-DeKalb Hospital Authority made in 2007. In March 2008, the Board of Commissioners approved the transfer of control of Grady Hospital to the nonprofit corporation. There were no significant budgetary changes in 2009.

**2010**

There are no significant budgetary changes in 2010.

**Future**

The Grady Memorial Hospital Corporation will continue to implement strategies to reverse the financial crisis.

**HOSPITAL FUND****FUNCTION: HEALTH & HUMAN SERVICES****SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Hospital Fund	\$22,836,063	\$23,570,952	\$23,487,504	\$23,487,504
	\$22,836,063	\$23,570,952	\$23,487,504	\$23,487,504

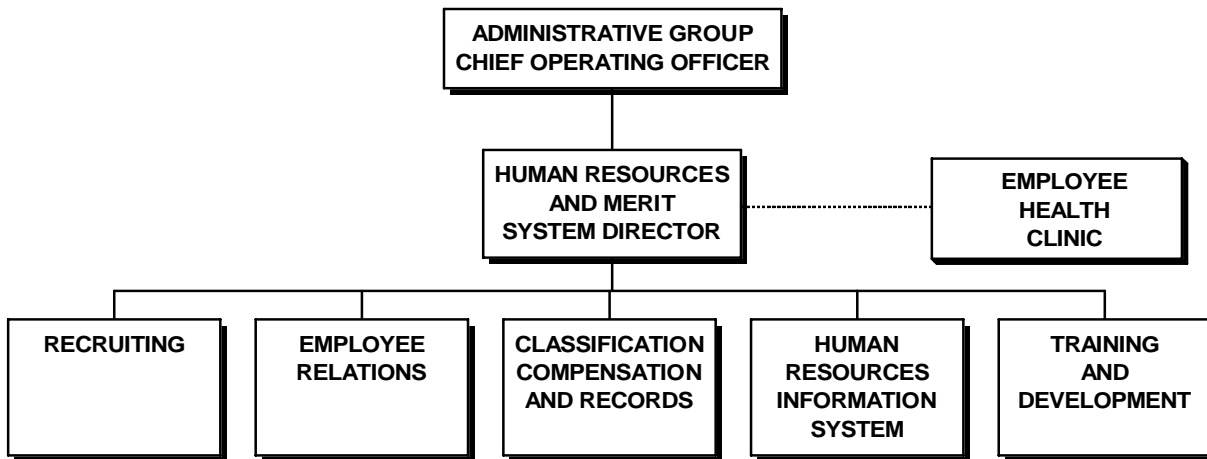
**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Purchased / Contracted Services	\$0	\$0	\$5,000	\$5,000
Interfund / Interdepartmental Charges	106,764	106,764	106,764	106,764
Other Costs	17,729,299	23,464,188	23,375,740	23,375,740
Other Financing Uses	5,000,000	0	0	0
	\$22,836,063	\$23,570,952	\$23,487,504	\$23,487,504

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Hospital	\$22,836,063	\$23,570,952	\$23,487,504
	\$22,836,063	\$23,570,952	\$23,487,504





**“\L”MISSION STATEMENT**

The mission of Human Resources and Merit System is to provide support services to all departments in recruiting qualified applicants and retaining qualified employees for county positions; to promote and provide the necessary assistance to achieve an effective relationship between management and employees; to provide support to countywide training programs; and to administer the countywide comprehensive personnel management programs, e.g. Drug and Alcohol Testing, Donations of Leave, Acting Status Pay, and Family Medical Leave.

**PROGRAM DESCRIPTION**

The Human Resources & Merit System Department is a staff organization responsible for developing and maintaining a comprehensive personnel program. For budgetary purposes, the department consists of two activities: Human Resources & Merit System and Training. The six sections within the Human Resources & Merit System activity perform distinct functions with specific responsibilities.

The Office of the Director is responsible for overseeing the County’s human resources functions including the design, administration and implementation of personnel policies and procedures. This office provides general management and administrative support for the entire department. Human Resources and the Board of Health coordinate the operation of the County ‘s Employee Health Clinic. The Office of the Director manages the overall activities of the Employee Health Clinic. The Board of Health is responsible for day-to-day operations.

The Recruiting Division advertises vacancies and performs specialized recruitment activities; receives and screens applications; advises applicants concerning openings for which they may qualify; develops and administers tests and other evaluation measures.

The Employee Relations Division is responsible for the review and handling of employee disciplinary actions, appeals of disciplinary actions, preparing minutes and maintaining official records of Merit Council actions, coordinating the Employee Assistance Program, EEO complaints, the County’s Drug & Alcohol Testing Program, and Open Records requests received by the Human Resources Department.

The Classification, Compensation and Records Division conducts desk audits and makes recommendations regarding the reclassification, reallocation, and title changing of existing positions; recommends classifications for new positions; conducts salary surveys; maintains the official personnel records of county employees.

The Human Resource Information Systems Division is responsible for planning, managing, designing, delivery, and coordination of Human Resource reports; training, security, testing, and updates of the PeopleSoft Human Resource Management System application; coordinates and oversees electronic records management; serves as the liaison between user departments on all matters related to the PeopleSoft Human Resource Management System application.

The Training and Development Division provides internal and outsourced training for 7,000 employees. The primary objective is to improve service delivery through instructor-led classes, workshops, computer-based training, and self-study programs.

Effective 2009, this department is assigned to the Administrative Group, under the direction of the Chief Operating Officer.

**HUMAN RESOURCES & MERIT SYSTEM**

**FUNCTION: GENERAL GOVERNMENT**

<b>PERFORMANCE INDICATORS</b>				
	<b>TARGET</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
% OF NEW POSITIONS CLASSIFIED WITHIN 10 DAYS FROM RECEIPT OF COMPREHENSIVE POSITION QUESTIONNAIRE FROM DEPARTMENT	85.00%	100.00%	100.00%	100.00%
% OF VACANCIES ADVERTISED WITHIN 5 WORK DAYS OF RECEIPT OF APPROVED PERSONNEL REQUISITION AND JOB SPECIFICATION	80.00%	100.00%	100.00%	100.00%
% OF REFERRALS FROM EXISTING REGISTER (FORWARDED TO REQUESTING DEPARTMENTS ) WITHIN 5 WORK DAYS OF RECEIPT OF APPROVED PERSONNEL REQUISITION AND JOB SPECIFICATION	90.00%	100.00%	100.00%	100.00%
% OF DRUG AND ALCOHOL VIOLATIONS PER 100 FULL TIME EQUIVALENT EMPLOYEES, AMONG EMPLOYEES SUBJECT TO ADMINISTRATIVE CONTROL OF THE CEO	< 3%	0.13%	0.05%	0.20%
% OF PROMOTIONS AND NEW HIRES SUCCESSFULLY COMPLETING THE PROBATIONARY PERIOD	85.00%	94.00%	90.00%	92.50%
% OF TERMINATIONS, SUSPENSIONS, AND OTHER DISCIPLINARY ACTIONS UPHELD UPON APPEAL	85.00%	97.00%	93.00%	100.00%

**HUMAN RESOURCES & MERIT SYSTEM**

**FUNCTION: GENERAL GOVERNMENT**

<b>ACTIVITY MEASURES</b>				
	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Applications Received	21,608	20,676	18,981	15,000
Applications Referred for Job				
Vacancies	12,053	10,655	9,047	6,000
Vacancies Filled	1,005	805	666	500
Employment Registers	418	327	302	125
Individuals Counseled	1,518	1,780	1,780	1,500
Employee Assistance Program Cases	1,608	1,500	1,859	1,500
Termination Appeals Processed	32	61	75	200
Termination Appeals Conducted	17	37	55	150
Classifications:				
Number Maintained	891	878	859	860
Number of Specifications Reviewed	605	230	250	300
Number Established	29	13	9	10
Number Abolished	25	21	64	75
Number of Reclassifications	50	4	19	40
Number of Title Changes	9	27	9	15
Number of Training Classes Held	284	233	269	300
Number of Employees Trained	5,482	4,062	3,179	3,500
Number of Employment Verifications				
Processed	4,042	4,062	2,886	3,700
Number of Personnel Actions				
Processed	13,525	12,301	6,581	1,300

**MAJOR ACCOMPLISHMENTS IN 2009**

Developed and implemented a compensatory time usage tracking for exempt employees. Completed the Request for Proposal process for Fire Rescue and Police Services promotional examinations. Awarded more than 4,000 training certificates for course completions.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Organizational Effectiveness**

To develop and implement mandatory training for management and non-management employees to promote a reduction in the number of disciplinary actions.

To complete the series of promotional examinations for Fire Rescue and Police Services.

To use the job evaluation process to maximize job functionality and reduce the number of job classifications maintained.

**MAJOR BUDGETARY IMPACTS**

**Previous**

Three positions, 1 Nurse Practitioner, 1 Laboratory Technician Sr., and 1 Administrative Assistant were added to administer the program, and funds for Occupational Health tracking software and contractual Medical Review Officer were also approved, in 2006. Also, the 2006 Budget included \$500,000 to fund the development, validation, and administration of promotional examinations for the Police Services and Fire & Rescue Services. The 2007 budget included full-year funding for the three positions assigned to the Employee Occupational Health Clinic and the transfer of 1 Nurse Manager position from the Board of Health to the Employee Occupational Health Clinic. The 2008 budget included the deletion of one full-time time limited Oracle Technical Training Consultant position. There were no significant budgetary changes in 2009.

**HUMAN RESOURCES & MERIT SYSTEM**

**FUNCTION: GENERAL GOVERNMENT**

**MAJOR BUDGETARY IMPACTS (CONT'D)  
2010**

This budget abolishes 8 vacant positions and reduces the workforce by 1 additional position.

**Future**

No significant budgetary impact is anticipated.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Employee Health Clinic	\$316,517	\$251,794	\$274,258	\$268,995
Human Resources & Merit System	3,035,928	2,573,522	3,288,388	3,241,717
Training & Development	247,818	171,663	586,683	208,617
	<b>\$3,600,262</b>	<b>\$2,996,979</b>	<b>\$4,149,329</b>	<b>\$3,719,329</b>

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$2,218,809	\$2,078,568	\$2,318,292	\$2,263,292
Purchased / Contracted Services	1,104,500	679,097	1,584,726	1,209,726
Supplies	74,468	38,723	62,500	62,500
Capital Outlays	194,618	197,692	180,000	180,000
Interfund / Interdepartmental	7,868	2,900	3,811	3,811
	<b>\$3,600,262</b>	<b>\$2,996,979</b>	<b>\$4,149,329</b>	<b>\$3,719,329</b>

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$3,600,262	\$2,996,979	\$3,719,329
	<b>\$3,600,262</b>	<b>\$2,996,979</b>	<b>\$3,719,329</b>

**AUTHORIZED POSITION LIST BY COST CENTER**  
(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>NUMBER OF POSITIONS</b>		
		<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Human Resources &amp; Merit System</b>				
Asst Dir HR & Merit System	AH	1	1	1
Dir HR & Merit System	AC	1	1	1
HRIS Manager	31	1	1	1
Human Resources Manager	31	3	3	3
Human Resources Supv. Fld.Off.	29	1	1	1
HR Information Technologist	28	1	1	1
Human Resources Generalist I	27	3	4	4

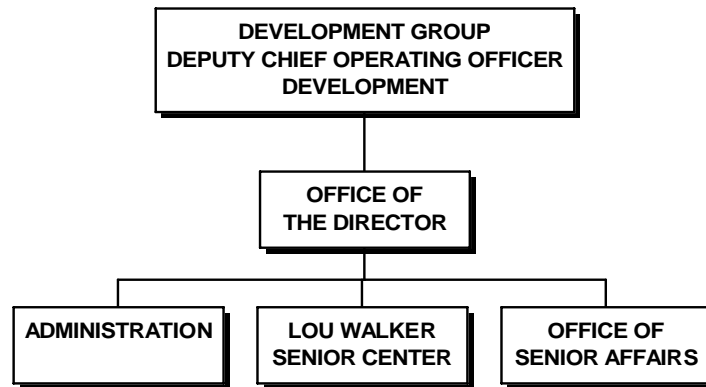
**HUMAN RESOURCES & MERIT SYSTEM**

**FUNCTION: GENERAL GOVERNMENT**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Human Resources &amp; Merit System (cont)</b>				
Employee Relations Coord Sr	26	1	1	1
HRIS Coordinator	26	0	1	1
Human Resources Generalist III	26	5	4	4
Human Resources Records Supv.	26	1	1	1
HRIS Specialist	25	1	0	0
Human Resources Generalist II	25	1	1	1
Administrative Assistant II	23	1	1	1
HR Operations Specialist	23	1	1	1
Human Resources Specialist	23	2	2	2
Human Resources Assistant Sr.	21	1	2	2
Human Resources Records Tech	21	2	2	2
Human Resources Assistant	19	2	1	1
Office Assistant Senior	19	2	2	2
FULL TIME Subtotal		31	31	31
<b>Employee Health Clinic</b>				
Nurse Practitioner	32	1	1	1
Nurse Manager	29	1	1	1
Medical Laboratory Technician	22	1	1	1
Administrative Assistant I	21	1	1	1
FULL TIME Subtotal		4	4	4
<b>Training &amp; Development</b>				
County Training Officer, Sr	26	2	2	2
Human Resources Assistant	19	1	1	1
FULL TIME Subtotal		3	3	3
<b>Departmental Vacancy</b>				
Vacancy Abolishments	NA	0	0	(8)
FULL TIME Subtotal		0	0	(8)
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(1)
FULL TIME Subtotal		0	0	(1)
<b>FULL TIME Total</b>		<b>38</b>	<b>38</b>	<b>29</b>
<b>ALL POSITIONS Total</b>		<b>38</b>	<b>38</b>	<b>29</b>



**MISSION STATEMENT**

The mission of the Human Services Department is to strengthen families and individuals, including youth and senior adults, to achieve self-sufficiency and attain the highest quality of life to the maximum extent feasible and to develop viable urban communities principally benefiting low-to-moderate income persons. We will work collaboratively with nonprofit agencies, governmental entities at all levels, the business community, the faith community, residents and schools.

**PROGRAM DESCRIPTION**

The Human Services Department manages the Office of Senior Affairs, and contributes to the County's policy decision-making process by performing research, analyzing and commenting on issues, collecting and disseminating information, and by preparing reports related to human services. The Department coordinates the County's Human / Community Services Grant process (General Fund), reviews various grant proposals from nonprofit and community organizations requiring County approval, coordinates or participates in various planning initiatives, provides general information to the public, provides technical assistance to nonprofit agencies, and represents the County at public and community meetings. The Department also manages the County's network of eight human services centers and the Lou Walker Multi-Purpose Center. This draws the Department into close working relationships with the communities surrounding the centers, which gives the County a strong community presence and opens up a two-way information channel. In 2005, the Human and Community Development Department was divided into two separate departments, Human Services and Community Development.

During 2005, the Teen Pregnancy Task Force was incorporated into the Administration Division. It provides a coordinated collaborative approach to advocate issues concerning youth, to provide direction to relevant initiatives, to identify needs and gaps in services, to initiate projects and programs, and to promote collaborative efforts.

The Office of Senior Affairs, established in January 1999, exists to enhance the quality of life for older adults and their families/caregivers by promoting a coordinated and comprehensive approach to the delivery of senior services. Effective July 1, 2003, the Office became the designated County-Based Agency for DeKalb County, responsible for planning and coordinating senior services. In this role, the Office will serve as the "Gateway" and primary agency responsible for dissemination of information and referrals to increase access to available services, plan and coordinate with existing service providers and facilitate, monitor and promote community education and advocacy.

The Lou Walker Senior Center Division operates the multipurpose center which is a facility for active senior adults age 55 and older. Programs are offered in various "Corridors of Life" which incorporate the unique architectural design of the building with the following subjects: Food, Nutrition, Healthy Cooking, and Culinary Arts; Healthy Living; Exercise and Sports; Lifelong Learning; Technology; Safety and Self-Defense; Arts, Culture, and Entertainment; Community and Family; and Personal Empowerment. The multipurpose center opened in 2005.

Effective 2009, this department is assigned to the Development Group, under the direction of the Deputy Chief Operating Officer for Development.

**HUMAN SERVICES DEPARTMENT**

**FUNCTION: HEALTH & HUMAN SERVICES**

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
<b>Lou Walker Senior Center</b>				
Number of Registered Members	1,851	2,600	3,300	2,679
Number of Classes Offered	111	154	160	170
Citizen visits to Human Service Ctrs	606,678	432,000	530,000	525,000
Grant applications reviewed	55	60	61	52
Monitoring visits for nonprofit organiza	30	10	12	33
<b>Office of Senior Affairs:</b>				
Contacts for DeKalb Senior Link Line	12,041	11,400	9,072	7,300
Unduplicated Senior Clients Served	1,080	1,080	2,079	2,010
Units Delivered to DeKalb Senior				
Population	N/A	222,643	192,456	130,000
Number of Meals provided to Seniors	120,784	123,900	105,830	70,000
Number of Homemaker Hours to Seniors	30,457	32,933	19,492	14,000
Number of Case Management Hours to Seniors	6,595	7,681	5,815	4,600
Number of Transportation Trips to Seniors	43,875	45,737	43,068	30,000

**MAJOR ACCOMPLISHMENTS IN 2009**

Selected by Atlanta Regional Commission (ARC) to be the only County Based Aging (CBA) in the ten county regions to participate in the Nursing Home Diversion Program receiving \$361,106 in Federal and State dollars. Sponsored a Senior Voter Awareness Program that registered over 75 new voters and provided 26 caregivers with adult day care in-home respite vouchers. Used the Civic Engagement Model to launch the Retired Senior Volunteer Program through Life Enrichment Services, Inc; delivering 14 presentations covering consumer fraud, disaster preparedness, and access to services, health and preventive services and environmental issues to over 176 participants with 14 volunteers. United States Attorney David Naihmas spoke to Lou Walker Senior Center participants on the issue of fraud against the elderly. Provided 1500 hours of class instruction on Life Enrichment, Recreation, Nutrition, Fitness, Health & Wellness; Education/Lifelong Learning and Safety. Sponsored program in partnership with CDC on H1N1 influenza prevention. Hosted event on Shingles and the Elderly "How to live with the Pain" in collaboration with the National Pain Foundation. Established a computer lab at the Hamilton Community Center and refurbished the lobby area at the DeKalb-Atlanta Senior Center. Prepared statement of services for 45 contract Community Center providers. Obtained approval for 4 lease renewal for nonprofit organizations occupying space in the human services buildings. Submitted 6 grant applications for federal funding.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Human Services**

To continue (My Senior Center) online registration for classes and use a new information system that meets the needs of the facility and members.

To continue collaborations with universities and other community partners that will assist in determining measurable outcomes of innovative programs offered at the facility.

To continue Adult Daycare/In-Home Respite and Transportation vouchers to caregivers of DeKalb seniors no longer able to attend neighborhood senior center but not "ready" for nursing home care.

**Organizational Effectiveness**

To continue securing grant funding and to provide financial support for technical assistance through the Faith Organization & County Uplifting Seniors (F.O.C.U.S) Coalition.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS (CONTINUED)**

To continue improving the information systems infrastructure through digital signage, scalable database (myseniorcenter.org), the web, and maintain national accreditation standards on the physical activity, impacts and improvement on the health status of seniors.

To provide minor home repair or renovation vouchers to DeKalb seniors who wish to stay in their homes and communities.

To replace two of the 11 DeKalb State owned vehicles in the support of the 20 vehicle senior transportation fleet.

**MAJOR BUDGETARY IMPACTS**

**Previous**

In 2006, a 46% increase in the 2006 budget vis-à-vis the 2005 budget was the result of the restructuring of the Human and Community Development Department into two separate organizations. With the addition of the Lou Walker Senior Center, the Human Services Department's focus shifted towards providing additional services to the senior citizen community via a state-of-the-art facility. The 2006 budget included full-year funding for the six positions created by the organizational restructuring and the opening of the Lou Walker Senior Center.

In 2007, funding in the amount of \$1,321,068 was approved for the operation of the Lou Walker Senior Center, the New Multi-purpose Facility for seniors. The budget included four new positions; Director of Prevention Services, Fiscal Coordinator, Equipment Operator and a Contract Assistant. The Teenage Pregnancy Cost Center has been retitled to Multipurpose Center. One position was transferred to the Citizens Help Center. The Director formally assumed responsibility to coordinate all levels of children and family services within DeKalb County, and other activities with a focus on prevention.

In 2008, the budget reflected transfer of the monitoring of the not-for-profit agency Grant funds of \$1,715,437 from the Budget and Grants Division to Human Services. A videoconferencing system for the interactive delivery of instructional programs originating from the Lou Walker Senior Citizen Center was installed in the other neighborhood senior centers. The 2008 adopted Budget included \$212,000 for the non-profit agencies that administer victim assistance programs. The 2008 budget also included full-year funding for three full time positions, an Equipment Operator, a Special Project Coordinator and a Fiscal Coordinator, which were approved in 2007.

In 2009, the budget reflected full-year funding for three full time positions, a Deputy Senior Service Administrator, Office Software Specialist, Administrative Assistant 1 and one part-time Informal Referral Specialist position transferred from the Grant fund to the General Fund in June 2008.

The budget also included \$195,662 to restore State/Federal funding cuts for congregate meals and similar programs, with County funding, \$45,781 for Lou Walker Center operations, \$140,000 for home delivered meals, congregate meals, transportation and in-home services, \$40,000 to establish a crime prevention program to teach youth about green energy, \$35,000 to restore transportation voucher funding, and \$31,000 dedicated to the development and implementation of a Youth Commission program.

**2010**

It is the intent of the Administration to combine the Human Services Department with the Community Development Department in 2010. This budget abolishes 3 positions and reduces the workforce by 6 additional positions. The BOC increased the contract for Men Stopping Violence by \$41,350 as part of the amendment process.

**Future**

There will be ongoing operating costs for the Lou Walker Multi-Purpose Facility for seniors.

<b>EXPENDITURE HISTORY – COMMUNITY SERVICE AGENCIES</b>				
	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
	<b>Contract</b>	<b>Contract</b>	<b>Contract</b>	<b>Contract</b>
<b>In Dollars</b>				
<b>Crisis Intervention Services:</b>				
Caminar Latino, Inc.*	\$0	\$20,000	\$20,000	\$20,000
Center for Pan Asian Services*	0	15,899	16,000	5,000
DeKalb Rape Crisis Center*	0	41,336	41,336	41,336



**HUMAN SERVICES DEPARTMENT**

**FUNCTION: HEALTH & HUMAN SERVICES**

**EXPENDITURE HISTORY – COMMUNITY SERVICE AGENCIES**

	<b>2007 Contract</b>	<b>2008 Contract</b>	<b>2009 Contract</b>	<b>2010 Contract</b>
<b>Crisis Intervention Services (cont.):</b>				
International Women's House*	0	38,155	38,000	43,000
Men Stopping Violence	95,000	85,000	85,000	85,000
Raksha, Inc.*	0	0	5,000	5,000
Metro Atlanta Task Force/Homeless	0	12,800	5,000	0
Partnership for Community Action	66,500	65,000	65,000	55,000
Safe Haven Transitional*	0	4,770	0	12,575
Sheltering Arms	0	0	0	9,000
Women Moving On, Inc.*	30,000	57,233	150,000	150,000
<b>Child Welfare and Family Serv.:</b>				
Africa's Children's Fund, Inc.	8,000	12,000	8,000	8,000
Auditory Verbal Center	0	0	0	5,000
Big Brothers/Big Sisters, Inc.	8,000	14,000	8,000	0
Boys & Girls Club of Metro Atlanta	8,000	16,000	16,000	16,000
Center for the Visually Impaired	0	20,000	20,000	25,000
CHRIS Kids, Inc.	15,000	0	0	0
Cool Girls, Inc.	0	20,000	20,000	25,000
Decatur Cooperative Ministry	24,000	22,200	27,500	12,000
DeKalb Initiative for Children & Family	0	0	0	
Elaine Clark Center	18,000	20,000	20,000	20,000
Family First	0	0	0	30,000
Georgia Center for Children, Inc.*	0	54,607	55,000	0
Georgia Radio Services	0	0	30,000	0
Girls Incorporated of Greater Atlanta	4,000	5,000	0	0
Inspring Kids Academy	0	0	0	4,750
Latin America Association, Inc.	15,000	12,000	6,000	10,000
Lisa Lopes Foundation, Inc.	25,000	0	0	0
Hosea Feed the Hungry	0	5,000	0	0
Meridian Educational Resource Gp	18,000	20,000	25,000	19,000
Metro Atl YMCA-Decatur/DeKalb, Inc.	0	0	10,000	0
Metro Fair Housing Services, Inc.	15,000	8,000	8,000	12,000
Nicholas House, Inc	14,000	0	0	0
Our House, Inc	0	0	10,000	14,000
Pathways Community Network	0	0	9,600	
Quality Care for Children, Inc.	0	15,000	15,000	14,000
Scottsdale Child Devel & Family Resource	0	0	6,000	11,400
The Adaptive Learning Center, Inc.	0	12,000	12,000	0
The Frazer Center, Inc.	15,000	0	11,200	0
The Odyssey Family Counseling Center	0	8,000	0	0
Traveler's Aid of Metropolitan Atl	41,307	0	0	0
YMCA of Metro Atl.	8,000	8,000	20,000	0
YWCA of Greater Atl	8,000	8,000	8,000	0
Youth Media Minds of America	0	0	0	8,000
VOX Teen Communications	0	0	0	8,000
<b>Elderly Services:</b>				
Ga. State University/RSVP	4,000	0	0	0
Green Forest Commty Development	10,000	0	0	0
I CARE, Inc.	32,000	0	27,000	28,800
Jewish Family & Career Services, Inc.	0	12,000	12,000	0
Marcus Jewish Comm Ctr of Atl., Inc.	0	0	5,000	9,000
Senior Connections	13,000	6,000	6,000	14,000
<b>Health/Human Services:</b>				
Atlanta Legal Aid Society, Inc.*	31,500	28,000	28,000	28,000
African Community Food Bank	0	0	0	15,000

**HUMAN SERVICES DEPARTMENT**

**FUNCTION: HEALTH & HUMAN SERVICES**

**EXPENDITURE HISTORY – COMMUNITY SERVICE AGENCIES**

	<b>2007 Contract</b>	<b>2008 Contract</b>	<b>2009 Contract</b>	<b>2010 Contract</b>
<b>Health/Human Services (cont.)</b>				
Clarkston Comm Center	49,000	50,000	50,000	50,000
Friends of Disabled Adults	20,000	26,000	26,000	25,000
Georgia Lions Lighthouse Fndn, Inc.	0	16,000	16,000	15,000
George West Mental Health Fndn	2,500	12,000	0	0
Prevent Child Abuse Georgia	12,000	0	20,000	19,000
Project Open Hand/Atlanta	25,000	24,000	24,000	23,750
Refugee Family Services, Inc.	0	12,000	12,000	10,000
Set Aside Human Svc Voucher Prog	\$25,000	\$0	\$0	\$0
Side by Side Brain Injury	\$0	\$0	\$0	\$28,500
Side By Side Clubhouse, Inc.	15,000	20,000	30,000	0
Human Servcies Program Allocation	0	0	0	40,000
<b>Advocacy, Planning, &amp; Educ. Serv.</b>				
Child Advocate Network, Inc.*	0	8,000	10,000	0
Citizen Advocacy of Atla & DeKalb, Inc.	0	8,000	0	8,000
Developmental Disabilities Council	20,000	18,000	0	23,500
Georgia Center for Chid Advocacy*	0	0	0	60,000
Literacy Volunteers of America	8,000	0	7,207	7,200
<b>Total Contract Amounts</b>	<b>702,807</b>	<b>860,000</b>	<b>1,043,843</b>	<b>1,072,811</b>
New Life Community Ministries, Inc.	0	8,000	0	0
Set Aside for Senior Services	968,260	968,260	1,295,662	1,200,000
Less Victim Assistance Funds*	(\$333,371)	\$0	(\$363,336)	(\$364,911)
<b>Tax Fund Contribution</b>	<b>\$1,337,696</b>	<b>\$1,836,260</b>	<b>\$1,976,169</b>	<b>\$1,907,900</b>

\* A portion of these contracts is funded by the Victim Assistance Fund.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Administration	\$1,108,215	\$1,765,250	\$1,405,098	\$1,393,363
Lou Walker Senior Center	1,683,476	1,236,634	1,162,850	1,154,103
Senior Citizens	1,667,681	1,862,976	1,720,736	1,715,218
	<b>\$4,459,373</b>	<b>\$4,864,860</b>	<b>\$4,288,684</b>	<b>\$4,262,684</b>

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$1,468,865	\$1,494,410	\$1,138,841	\$1,112,841
Purchased / Contracted Services	1,568,691	1,179,251	1,705,656	1,705,656
Supplies	122,166	140,002	80,900	80,900
Capital Outlays	45,417	24,768	0	0
Interfund / Interdepartmental	6,518	10,099	3,287	3,287
Other Costs	40,610	110	160,000	160,000
Other Financing Uses	1,207,106	2,016,221	1,200,000	1,200,000
	<b>\$4,459,373</b>	<b>\$4,864,860</b>	<b>\$4,288,684</b>	<b>\$4,262,684</b>

**HUMAN SERVICES DEPARTMENT**

**FUNCTION: HEALTH & HUMAN SERVICES**

**FUNDING SOURCES**

	Actual 2008	Actual 2009	Budget 2010
General Fund	\$4,459,373	\$4,864,860	\$4,262,684
	\$4,459,373	\$4,864,860	\$4,262,684

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Administration</b>					
Director Human Services	AG		1	1	1
Planning Manager	31		1	1	1
Fiscal Officer	29		1	1	1
Human Services Facility Coord	28		2	2	2
Prevention Administrator	28		1	1	1
Grants Coordinator	26		1	1	1
Project Monitor	26		2	2	2
Administrative Assistant II	23		1	1	1
FULL TIME Subtotal			10	10	10
<b>Lou Walker Senior Center</b>					
Asst Director Human Services	AJ		1	1	1
Deputy Director Sr Facility	31		1	1	1
Human Services Facility Coord	28		1	1	1
Project Monitor	26		1	1	1
Program Coord Sr Facility	25		1	1	1
Administrative Assistant I	21		1	1	1
Senior Center Event Coordntr	21		1	1	1
Bus Operator	18		1	1	1
FULL TIME Subtotal			8	8	8
<b>Senior Citizens</b>					
Deputy Sr Services Admin	31		1	1	1
Human Services Manager	29		1	1	1
Human Services Manager	29		1	1	1
Project Monitor	26		1	1	1
Information&Referral Spec Lead	24		1	1	1
Information & Referral Spec	23	1 PT	1	1	1
Office Software Specialist	23		1	1	1
Administrative Assistant I	21		1	1	1
FULL TIME Subtotal			7	7	7
PART TIME Subtotal			1	1	1
<b>Departmental Vacancy Abolishments</b>					
Vacancy Abolishments	NA		0	0	(3)
FULL TIME Subtotal			0	0	(3)

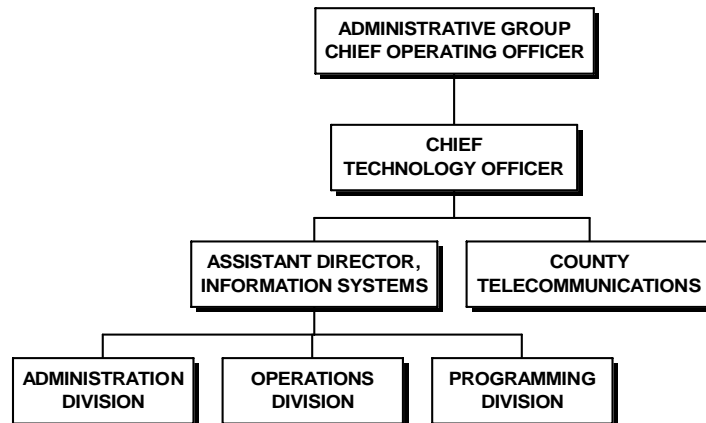
**HUMAN SERVICES DEPARTMENT**

**FUNCTION: HEALTH & HUMAN SERVICES**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Departmental Reductions in Force</b>					
Reductions in Force	NA		0	0	(6)
FULL TIME Subtotal			0	0	(6)
<b>FULL TIME Total</b>			25	25	16
<b>PART TIME Total</b>			1	1	1
<b>ALL POSITIONS Total</b>			26	26	17



**MISSION STATEMENT**

The mission of DeKalb County's Information Systems Department (IS) is to provide reliable, cost effective, and innovative services to the departments and agencies of the County, thereby improving the quality and timeliness of services delivered to employees and citizens.

**PROGRAM DESCRIPTION**

The Information Systems Department provides technology support 24 hours a day, 7 days a week, and 365 days a year to approximately 60 departments and agencies. The Department has a robust and secure technology infrastructure. A comprehensive suite of software applications are maintained and supported including: PeopleSoft, Hansen, and Oracle E-Business Suite. Information technology support and services are provided to the critical facets of County services, including: Police, Judicial, Fire & Rescue, and Watershed Management. The Department also manages the County's telecommunications network which includes over 200 sites and all telecommunication needs for DeKalb County.

Effective 2009, this department is assigned to the Administrative Group, under the direction of the Chief Operating Officer.

**PERFORMANCE INDICATORS**

	TARGET	2007	2008	2009
% OF ALL PROBLEMS (TROUBLE) REQUESTS REPORTED TO THE HELP DESK RESOLVED TO THE CUSTOMERS SATISFACTION WITHIN 2 WORKING DAYS	85%	89%	NA	75%

**ACTIVITY MEASURES**

	Actual 2007	Actual 2008	Actual 2009	Estimated 2010
<b>IS Operations and Programming:</b>				
Systems & Program Requests				
Received	20,166	23,637	25,039	28,000
Help Desk Calls	20,987	18,941	28,964	31,000
<b>Citizen Calls:</b>				
Yearly Call Volumes	456,313	501,958	200,056	200,000
% Answer of all calls	75%	95%	96%	95%
E-Mails Processed	2,500	4,899	3,849	3,800
Create/Process Service Requests	250,000	345,806	102,333	102,000
Number of Employees Trained	300	192	8	6
Average Speed of Answer(Sec)	60	26	14	14

**MAJOR ACCOMPLISHMENTS IN 2009**

Revised County Wireless Device Policy. Implemented LSBE module for certification and compliance. Redesigned County website. Consolidated and virtualized data storage environment. Identified and established best practice standards and methodologies for support, development, and database management. Migrated County Libraries and traffic signals to the county network.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Organizational Effectiveness**

To identify and establish Best Practice standards and methodologies for technical support, application development and support, database management, and change management to standardize support efforts and lower the total cost of ownership.

**Infrastructure / Financial Strength**

To enhance network infrastructure to support the implementation of Electronic Citations.

To implement the partition of a single physical server into multiple virtual servers to better utilize hardware resources while reducing hardware and maintenance costs.

Conduct full IT Assessment and identify any cost optimization opportunities.

**MAJOR BUDGETARY IMPACTS****Previous**

In 2007, \$16,536,376 was approved for the basic operating budget. Additionally, program modifications totaling \$219,678 were approved including the addition of 3 Program Analyst III positions and 2 Information Systems Technical Support Analysts. The 2007 Budget also approved the transfer of 16 departmental information systems positions: 10 Department Microsystems Specialists, 2 Network Administrators, 1 Department Information Systems Manager, 1 Network Coordinator, 1 Office Assistant Senior, and 1 Administrative Assistant II to Information Systems from other departments as part of an effort to more efficiently utilize information technology skills and manpower.

Also included in the 2007 Budget was funding in the amount of \$400,000 for 6 new servers, 4 Windows, 2 AIX and funding in the amount of \$383,000 for replacement of obsolete network switches.

In 2008, \$21,031,587 was approved for the basic operating budget. The 2008 Budget recognized the implementation of Executive Order 7-4, which moved management responsibility for County telecommunications functions from Police Support (in the General Fund) to the Information Systems Department. This increased the base budget of IS by \$2,338,424 and moved 8 full-time positions from Police Support to IS.

In 2009, \$23,092,544 was approved for the basic operating budget. The 2009 Budget recognized the implementation of Executive Order 8-1, which transferred 1 position from the Public Works - Roads & Drainage Department (IS Field Service Specialist, Senior) and 1 position from the Sanitation Department (Departmental Microsystems Specialist) to the Information Systems Department. This increased the base budget by \$137,500.

Beginning in 2009, responsibility for the County's Citizens Help Center was placed under the Information Systems Department as part of a reorganization. This increased Information Systems' authorized position count by 9 (8 Call Center Operators and 1 Call Center Manager).

**2010**

\$18,326,214 is approved for the basic operating budget. The 2010 Budget transfers 2 positions (Network Coordinator and User Liaison Coordinator) from the Property Appraisal and Assessment Department to the Information Systems Department. This increased the base budget by \$106,318.

This budget abolishes 15 vacant positions.

**Future**

As the information infrastructure continues to expand, the demands on this department for service and support will increase.

**INFORMATION SYSTEMS**

**FUNCTION: GENERAL GOVERNMENT**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Administration	\$18,250,022	\$19,888,765	\$16,517,367	\$16,343,724
Communications	2,121,858	2,455,478	2,002,847	1,982,490
Operations	0	22	0	0
	<u>\$20,371,879</u>	<u>\$22,344,265</u>	<u>\$18,520,214</u>	<u>\$18,326,214</u>

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$7,107,764	\$7,494,762	\$8,109,041	\$7,915,041
Purchased / Contracted Services	11,117,585	11,476,182	9,852,512	9,852,512
Supplies	270,425	286,708	207,648	207,648
Capital Outlays	542,071	1,080,551	325,000	325,000
Interfund / Interdepartmental	31,757	24,476	26,013	26,013
Other Costs	102,279	(18,413)	0	0
Other Financing Uses	1,200,000	2,000,000	0	0
	<u>\$20,371,879</u>	<u>\$22,344,265</u>	<u>\$18,520,214</u>	<u>\$18,326,214</u>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$20,371,879	\$22,344,265	\$18,326,214
	<u>\$20,371,879</u>	<u>\$22,344,265</u>	<u>\$18,326,214</u>

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER / POSITION</b>	<b>SALARY RANGE</b>	<b>NUMBER OF POSITIONS</b>		
		<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Administration</b>				
Deputy Director AdvTecSecDaCtr	AJ	1	1	1
Deputy Director Infrastructure	AJ	1	1	1
Deputy Director IS Application	AJ	1	1	1
Assist Chief Information Offic	AG	1	1	1
Chief Information Officer	AD	1	1	1
Communications Manager	31	1	1	1
CPU Manager	31	1	1	1
Dept Information Systems Mgr	31	1	1	1
IS Applications Manager	31	6	6	6
IS Database Manager	31	1	1	1
IS Network Manager	31	1	1	1
IS Database Administrator	30	8	8	8
IS Security Administrator	30	2	2	2
IS Systems Support Manager	30	1	1	1
IS Microsystems Specialist Sr	29	2	3	3

**INFORMATION SYSTEMS**

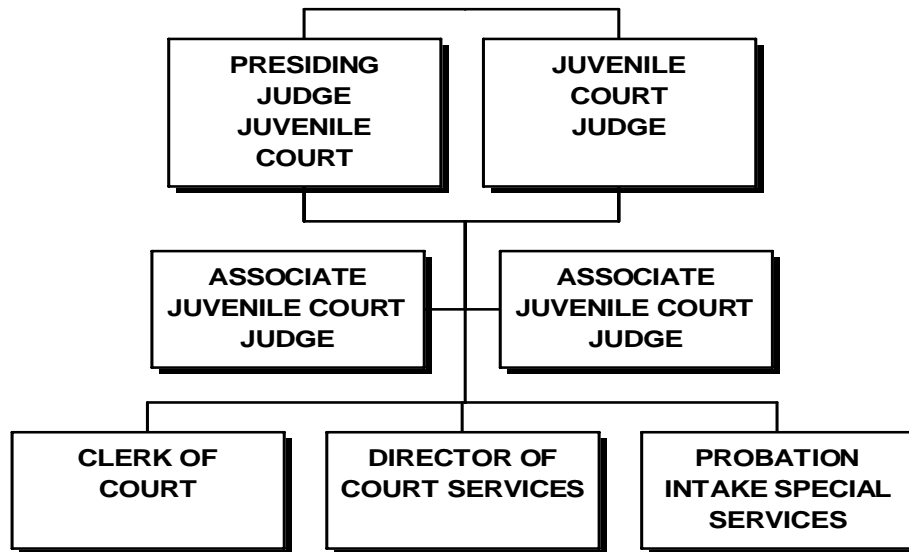
**FUNCTION: GENERAL GOVERNMENT**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Administration (cont)</b>				
Network Administrator	29	2	1	1
Network Engineer Lead	29	1	1	1
Program Analyst III	29	21	22	22
CPU Operator Supervisor	28	3	3	3
Departmental Microsystems Spec	28	10	11	11
IS Help Desk Supervisor	28	1	1	1
IS Microsystems Specialist	28	5	5	5
IS Program Manager Senior	28	1	1	1
Network Engineer	28	4	4	4
Program Analyst II	28	7	7	7
IS Field Service Specialist	26	4	4	4
IS Help Desk Analyst	26	4	4	4
Network Coordinator	26	0	0	1
User Liaison Coordinator	26	0	0	1
Administrative Coordinator	25	1	1	1
IS Production Control Supv	25	1	1	1
Program Analyst I	25	3	2	2
Administrative Assistant II	23	2	1	1
CPU Operator	23	6	6	6
Data Control Technician Sr	23	1	1	1
Administrative Assistant I	21	1	1	1
Data Control Technician	21	1	1	1
Accounting Tech Senior	19	1	0	0
Office Assistant Senior	19	2	3	3
Accounting Tech	18	0	1	1
IS Field Service Specialist Sr	14	1	2	2
<b>FULL TIME Subtotal</b>		<b>112</b>	<b>114</b>	<b>116</b>
<b>Communications</b>				
Call Center Manager	28	0	1	1
Telecommunications Admr	28	1	1	1
Telecommunications Specialist	26	2	2	2
Telephone Systems Tech	25	2	2	2
Cellular Communications Spec.	21	1	1	1
Call Center Operator	19	0	7	7
Constituent Services Specialis	19	0	1	1
Office Assistant Senior	19	1	1	1
Telecommunications Operator	19	1	0	0
Receptionist	16	0	1	1
<b>FULL TIME Subtotal</b>		<b>8</b>	<b>17</b>	<b>17</b>
<b>Departmental Vacancy Abolishments</b>				
Vacancy Abolishments	NA	0	0	(15)
<b>FULL TIME Subtotal</b>		<b>0</b>	<b>0</b>	<b>(15)</b>
<b>FULL TIME Total</b>		<b>120</b>	<b>131</b>	<b>118</b>
<b>ALL POSITIONS Total</b>		<b>120</b>	<b>131</b>	<b>118</b>





**MISSION STATEMENT**

To restore and redirect, as law-abiding citizens, children who have admitted to or been found in violation of the law, while protecting the best interests of each child and the community, leaving the children in their homes when possible.

**PROGRAM DESCRIPTION**

Two Judges and two Associate Judges conduct the hearings. The Probation Division screens all children referred to the Court regarding further detention 24 hours a day. This division investigates charges and prepares histories for children who are handled by the Court. Supervision of children in the community is provided by Probation Counselors.

The Clerk's Division is responsible for maintaining all original records for the Court, including legal, financial, and electronic images.

The Administrative Division provides support for the Court, including grants management and computer services.

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Delinquent Charges	8,715	7,998	6,851	7,536
Unruly Charges	1,676	1,553	2,902	3,076
Deprived Charges	2,007	1,916	1,563	1,379
Traffic Charges	620	560	590	621
Number of Hearings Held	20,433	21,279	19,174	20,207
Special Proceedings	509	513	306	343
Points II Program	897	437	319	307
Truancy Citations	1,253	1,138	1,639	1,713
Status Offenses	679	1,465	1,422	1,438
Warrants Issued	1,503	1,347	1,209	1,246

**MAJOR ACCOMPLISHMENTS IN 2009**

Successfully obtained and managed approximately \$500,000 dollars of federal, state and local grant funds that have been used to implement therapeutic Juvenile Court Programming for children sentenced to probation. This grant funding and the therapeutic programs also addresses the counseling needs for offending children to successfully

**JUVENILE COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**MAJOR ACCOMPLISHMENTS IN 2009 (CON'T)**

rehabilitate those children in the community. In addition, the Juvenile Court received \$389,000 dollars in grant funding to fully implement a mediation program and Mental Health Court for youthful offenders. The Juvenile Court continued to operate the Rebound Drug Court and Truancy Court to address the underlying substance and truancy issues of youthful offenders and further expanded the Youth Achievement Program to include actual work site experiences, job training and college tours. The Judges continued to serve in advisory roles for several community organizations and the Chief Judge participated in the "Crime Prevention Tour".

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Organizational Effectiveness**

To increase grant funding by 15% through effective research and submission of grant applications.

To fully upgrade ACS Banner program application to 5.1, and implement ACS Banner Risk and Needs Assessment.

To review overall Juvenile Court program management issues, and continue to streamline based on research of trends.

**MAJOR BUDGETARY IMPACTS**

**Previous**

In 2007, there were no significant changes in the organization. In 2008, funding for the Building Authority (Juvenile) Revenue Bonds Lease Purchase payments of \$3,730,071 was transferred from the General Fund, Non-Departmental Budget to the Juvenile Court Budget.

**2009**

In the 2009 budget, one Probation Officer was added to assist with the heavy caseload.

**2010**

This budget abolishes 4 vacant positions and reduces the workforce by 13 additional positions. The BOC restored \$290,058 to this budget as part of the amendment process.

**Future**

No significant budgetary impact is anticipated.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Administration	\$7,050,274	\$5,751,368	\$7,496,472	\$7,433,209
Probation Services	2,676,722	2,517,305	2,439,761	2,385,024
	<b>\$9,726,997</b>	<b>\$8,268,673</b>	<b>\$9,936,233</b>	<b>\$9,818,233</b>

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$5,024,381	\$5,010,924	\$5,439,638	\$5,321,638
Purchased / Contracted Services	4,390,830	3,050,770	4,313,270	4,313,270
Supplies	142,221	123,266	134,412	134,412
Capital Outlays	90,339	42,706	0	0
Interfund / Interdepartmental	6,730	6,039	4,588	4,588
Other Costs	0	0	44,325	44,325
Other Financing Uses	72,496	34,968	0	0
	<b>\$9,726,997</b>	<b>\$8,268,673</b>	<b>\$9,936,233</b>	<b>\$9,818,233</b>

**JUVENILE COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$9,726,997	\$8,268,673	\$9,818,233
	\$9,726,997	\$8,268,673	\$9,818,233

**AUTHORIZED POSITION LIST BY COST CENTER**  
(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>NUMBER OF POSITIONS</b>		
		<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Administration</b>				
Judge Associate Juv Court	OK1	2	2	2
Dir Court Services Juvenile Ct	32	1	1	1
Network Administrator	29	1	1	1
Grants & Administrative Mgr	28	1	1	1
Cit Panel Rev Prg Adm Juv Ct	26	1	1	1
Clerk Juvenile Court	26	1	1	1
Juvenile Program Administrator	26	3	3	3
Juv Probation Officer Prin	25	0	2	2
Chief Deputy Clerk Juv Court	24	1	1	1
Court Records Supervisor	24	1	1	1
Juvenile Probation Officer Sr	24	1	1	1
Probation Admn Supv Juv Court	24	1	1	1
Administrative Assistant II	23	3	3	3
Calendar Clerk Senior	23	0	4	4
Juvenile Probation Officer	23	2	0	0
Secretary Senior Legal	23	3	3	3
Calendar Clerk	21	4	0	0
Accounting Tech Senior	19	1	1	1
Office Assistant Senior	19	1	1	1
Records Tech Sr Juvenile Ct	19	6	6	6
Tribunal Technician Senior	19	4	4	4
Juvenile Court Judge	\$152,967	2	2	2
<b>FULL TIME Subtotal</b>		<b>40</b>	<b>40</b>	<b>40</b>
<b>Probation Services</b>				
Chief Juv Probation Officer	29	1	1	1
Juvenile Probation Supervisor	26	4	4	4
Juv Probation Officer Prin	25	8	8	8
Juvenile Probation Officer Sr	24	15	14	14
Administrative Assistant II	23	1	1	1
Juvenile Probation Officer	23	17	19	19
Office Assistant Senior	19	1	1	1
<b>FULL TIME Subtotal</b>		<b>47</b>	<b>48</b>	<b>48</b>
<b>Departmental Vacancy Abolishments</b>				
Vacancy Abolishments	NA	0	0	(4)
<b>FULL TIME Subtotal</b>		<b>0</b>	<b>0</b>	<b>(4)</b>

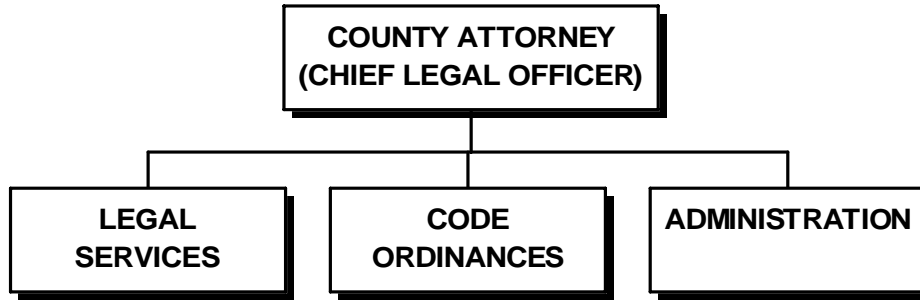
**JUVENILE COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(13)
FULL TIME Subtotal		0	0	(13)
<b>FULL TIME Total</b>		<b>87</b>	<b>88</b>	<b>71</b>
<b>ALL POSITIONS Total</b>		<b>87</b>	<b>88</b>	<b>71</b>



**MISSION STATEMENT**

The mission of the Law Department is to deliver high quality, cost beneficial legal services to the Chief Executive Officer, Board of Commissioners, DeKalb County departments, elected officials and staff, and related organizations as needed. The Law Department's representation in litigated matters reduces the need for retained counsel. Our goal is to take a proactive professional approach with the governing authority and county staff in order to create an environment, which anticipates issues and establishes an enabling approach, which allows the organization to implement a "best practices" method in problem solving.

**PROGRAM DESCRIPTION**

The Law Department is responsible for the legal affairs of the County Government under the direction of the County Attorney, who serves as the Chief Legal Officer of DeKalb County. As the primary legal advisor to the Chief Executive Officer, Board of Commissioners, county elected officials, Board of Health, and the county departments, the County Attorney is responsible for administering all legal services, managing and coordinating all litigation matters, providing legal advice/opinions on matters of county business and the creation and interpretation of ordinances, representing the County's legal position with other jurisdictions and entities, reviewing all contracts to which the county is party, reviewing all legislation pertinent to the affairs of county government, representing the county in all court cases including responsibility for associated trial research and preparation, and prosecuting development code violations.

**PERFORMANCE INDICATORS**

	<b>TARGET</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
% Of closed litigation files won or settled	90%	96%	100%	100%
% Of legal opinions responded to within 30 days	90%	100%	96%	99%
% Of standard form contracts reviewed and returned within 20 days	80%	98%	100%	99%

**LAW DEPARTMENT**

**FUNCTION: GENERAL GOVERNMENT**

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Total files Pending	2,037	1,717	1,652	1,720
Total files Opened	1,542	1,647	983	1,100
Total files Closed	1,462	1,587	759	800
Legal Opinions Requested	201	187	208	200
Litigation files opened	286	219	184	200
Litigation files closed	279	238	161	180
Tax appeal files opened	91	140	139	200
Tax appeal files closed	97	58	112	150
Demands (claims recvd.)	81	100	125	130
Contracts & agenda items reviewed	766	669	823	815

**MAJOR ACCOMPLISHMENTS IN 2009**

The Law Department surpassed all performance measurement goals. Due to proactive and aggressive litigation tactics, the Law Department was successful in reducing the number of jury trials and the amount of monetary judgments.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Organizational Effectiveness**

To win or settle the majority of litigation filed.

To promptly respond to written requests for legal opinions and requests to draft ordinances.

To promptly review and return standard form contracts.

**MAJOR BUDGETARY IMPACTS**

**Previous**

In 2005, one Assistant County Attorney position was transferred to Records Court to create the position of Deputy Court Administrator. The 2007 budget included an increase in the Other Professional Services account for the services of external legal counsel. There were no significant budgetary changes for 2008. There were no significant budgetary changes for 2009.

**2010**

This budget abolishes 2 vacant positions and reduces the workforce by 5 additional positions.

The BOC restored \$230,190 to this budget as part of the amendment process. An additional time limited position also expired.

**Future**

Additional appropriation for outside counsel will be needed in the future to handle lawsuits.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Law Department	\$3,436,412	\$3,217,093	\$4,650,610	\$4,595,610
	\$3,436,412	\$3,217,093	\$4,650,610	\$4,595,610

**LAW DEPARTMENT**

**FUNCTION: GENERAL GOVERNMENT**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$2,431,006	\$2,539,236	\$2,492,852	\$2,437,852
Purchased / Contracted Services	916,619	603,581	2,099,785	2,099,785
Supplies	82,853	74,212	57,973	57,973
Capital Outlays	5,934	64	0	0
	<b>\$3,436,412</b>	<b>\$3,217,093</b>	<b>\$4,650,610</b>	<b>\$4,595,610</b>

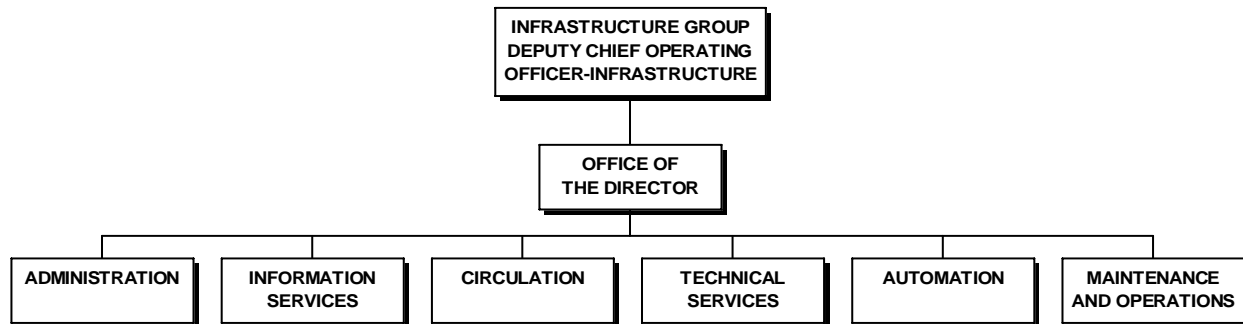
**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$3,436,412	\$3,217,093	\$4,595,610
	<b>\$3,436,412</b>	<b>\$3,217,093</b>	<b>\$4,595,610</b>

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>NUMBER OF POSITIONS</b>		
		<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Law Department</b>				
County Attorney	CA	1	1	1
Asst County Attorney Senior	AI	14	14	13
Chief Asst County Attorney	AE	3	3	3
Secretary Senior Legal	23	4	4	4
Secretary Legal	21	4	4	4
Office Assistant Senior	19	1	1	1
FULL TIME Subtotal		27	27	26
<b>Departmental Vacancy Abolishments</b>				
Vacancy Abolishments	NA	0	0	(2)
FULL TIME Subtotal		0	0	(2)
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(5)
FULL TIME Subtotal		0	0	(5)
<b>FULL TIME Total</b>		<b>27</b>	<b>27</b>	<b>19</b>
<b>ALL POSITIONS Total</b>		<b>27</b>	<b>27</b>	<b>19</b>



### MISSION STATEMENT

The DeKalb County Public Library is a place to grow. The Library enlightens and enriches the people of DeKalb County by providing responsive, dynamic services that meet the changing informational needs of a diverse population. Through a trained service-oriented staff, partnerships and ready access to both print and electronic resources, the library is committed to superior service that promotes a strong, literate DeKalb community and enhances the quality of life.

### PROGRAM DESCRIPTION

The Library Administration interprets, develops and monitors library policies and procedures. Administration is responsible for developing and implementing the visions and goals of the library system. It is responsible for selecting, training and retaining staff who are dedicated to providing the highest quality public library services to DeKalb County citizens. The Administration ensures that all resources are allocated and used in an effective and cost efficient manner.

The Information Services division is the link between the information-seeking public and library resources, providing access to the library's collections. Responsibilities include selecting materials, planning and implementing programs, supervising special services and overseeing facilities designed to meet the informational and recreational needs of DeKalb citizens. The staff locates materials, answers requests in person and via telephone, searches electronic resources for unique sources of information, and implements programs to meet the specialized needs of users.

Circulation staff functions include: checking out and checking in library materials so that patrons can access them quickly and easily; screening and computer registration of applicants for library cards; helping patrons locate and obtain materials online; shelving books and keeping them in order for easy retrieval; advising patrons of borrowed books that are overdue and collecting for overdue fines; and keeping an accurate patron file.

The Technical Services division continues to respond to increased demands made by 23 branches by streamlining workflow and operating at peak efficiency with existing staff. This division is responsible for ordering and processing new library materials and for maintaining the existing library collections.

The Automation division plans, develops, implements and supports the library system's electronic information resources. Currently the division supports 708 PC workstations and 31 file servers in 23 library facilities. The division also supports the library web site.

The Maintenance and Operations division provides support for library facilities and materials delivery functions, ensuring that library buildings are well maintained and facilities-related needs are met. This division provides for the movement of equipment and library materials between libraries as required by the service program.

Effective 2009, this department is assigned to the Infrastructure Group, under the direction of the Deputy Chief Operating Officer for Infrastructure.



## LIBRARY

## FUNCTION: LEISURE SERVICES

	PERFORMANCE INDICATORS			
	TARGET	2007	2008	2009
Material Circulation Per Capita	5.70	5.15	5.37	5.69
Library Visits Per Capita	4.50	4.68	4.50	4.48
Reference Transactions Per Capita	1.33	1.56	1.38	1.33
Percent of Population Registered	29%	27%	28%	28%

	ACTIVITY MEASURES			
	Actual 2007	Actual 2008	Actual 2009	Estimated 2010
*Patron Visits	3,292,187	3,273,489	3,232,631	3,400,000
Collection				
Books Collection	826,639	811,672	826,340	850,000
Books Purchased	78,378	85,794	77,758	50,000
Audiovisuals Collection	105,048	97,358	95,875	96,500
Audiovisuals Purchased	17,915	24,572	20,915	15,000
Periodical				
Subscriptions	1,700	1,697	1,882	1,600
On-line/CD ROM Databases	27	30	27	25
Materials Checked Out	3,491,216	3,781,006	3,998,770	4,200,000
Books	2,334,119	2,394,398	2,449,539	2,600,000
Audiovisuals	1,157,097	1,386,608	1,549,539	1,600,000
Registered Users	191,672	194,813	200,160	200,000
New Users Registered	40,799	38,808	38,534	39,000
Materials Transactions				
(internal)	5,092,581	5,888,327	6,388,513	6,500,000
Library Programs	2,981	3,035	3,610	3,600
Attendance	74,176	85,025	81,622	84,000
Community Meetings in Library	2,250	1,916	1,590	1,600
Attendance	44,022	40,105	34,938	30,000
Remote Hits to Library Homepage	926,648	1,028,149	1,111,810	1,200,000

\* Note for 2008: Decreases estimated due to Bond Construction Program. Some branches may be closed or negatively impacted during the year.

**MAJOR ACCOMPLISHMENTS IN 2009**

Library circulation increased 6.0% over 2008 despite the closing of several branches for construction. The library website was accessed remotely 1,111,810 times while the on-line research databases were accessed 95,495 times. The library website was redesigned to add new features and increase functionality in order to function as an electronic virtual library, i.e., as another branch. 2009 saw construction activities on eight bond projects. Self-checkout equipment was installed in five library branches. To better serve the multicultural patron base of DeKalb County, the Spanish language material collections were expanded to include all library branches. Three Library Bond Projects (Northlake, Toco Hills, and Tucker) were completed and opened to the public. Construction was continued on 2 Library Bond Projects (Embry Hills and Stonecrest) and 3 other projects were started (Hairston Crossing, Salem Panola and Scott Candler).

**LIBRARY****FUNCTION: LEISURE SERVICES****MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Organizational Effectiveness**

To increase availability of library materials to the public through collection growth.  
To improve public and staff security in library facilities.

**Infrastructure**

To continue design and construction of libraries in the 2006 Bond Program.

**MAJOR BUDGETARY IMPACTS****Previous**

In 2005, the County allocation for library materials was increased by \$150,000. \$11,757,172 was approved for operating expenses. In addition, a bond referendum was approved by the voters. The library portion of the referendum has 13 proposed projects - three new libraries to address populations currently unserved, expansion of four existing libraries, the replacement of five library facilities, and the upgrade of one library to improve visibility and vehicular access. The complete list of projects, in the order they are proposed to be constructed, is as follows:

Facility	Status	Current	Future	Start / End	Cost
Library Processing Center	Replacement	9,920 sq. ft.	22,000 sq. ft.	2009/2010	\$4,000,000
Stonecrest Area Branch	New	N/A	25,000 sq. ft.	2008/2010	\$9,765,000
Ellenwood/River Road Area Branch	New	N/A	12,000 sq. ft.	2008/2011	\$4,500,000
Tucker-Reid Cofer Branch	Replacement	12,140 sq. ft.	25,000 sq. ft.	2008/2009	\$7,000,000
Toco Hill-Avis Williams Branch	Replacement	9,335 sq. ft.	18,000 sq. ft.	2006/2009	\$5,000,000
Hairston Crossing Branch	Expansion	4,000 sq. ft.	18,000 sq. ft.	2006/2010	\$4,100,000
Brookhaven Branch	Replacement	6,800 sq. ft.	15,000 sq. ft.	2007/TBD	\$3,750,000
Salem-Panola Branch	Expansion	4,000 sq. ft.	18,000 sq. ft.	2007/2010	\$4,100,000
Northeast Plaza Area Branch	New	N/A	18,000 sq. ft.	2008/TBD	\$3,750,000
Northlake-Barbara Loar Branch	Expansion	10,000 sq. ft.	15,000 sq. ft.	2008/2009	\$2,750,000
Embry Hills Branch	Expansion	4,000 sq. ft.	8,000 sq. ft.	2008/2010	\$1,850,000
Scott Candler Branch	Replacement	8,700 sq. ft.	12,000 sq. ft.	2008/2011	\$3,600,000
Redan-Trotti Branch	Access upgrade	N/A	N/A	2010/2010	\$375,000
				<b>Total</b>	<b>\$54,540,000</b>

In 2006, the County allocation for library materials was increased by \$225,000. Three state-funded positions were approved: 2 Librarians, Administrative (Marketing Coordinator function and Library Construction Coordinator function), and a Webmaster. The Library Construction Coordinator will serve as the department's construction representative.

In 2007, the County allocation for library materials was increased by \$500,000. Three positions, 2 Library Specialists and 1 Librarian, were approved to replace staff transferred to the Library Processing Center for the creation of the opening day collections for Bond Program Branch Libraries. Also, one Development Coordinator, Library position was approved to provide executive guidance to the DeKalb County Library Foundation (DCLF) and to prepare grant proposals. As part of the 2007 CIP budget, \$250,000 was budgeted to replace computers for use by patrons and staff.

In 2008, the County allocation for library materials, \$2,525,000, was funded using the 2006 bond issue interest as a CIP Project. \$52,962 was deducted as salary savings; this is the equivalent of 1 full-time Librarian position. The following 13 positions were added by the Board of Commissioners on September 23, 2008 which were originally requested as part of the 2009 Budget Request: 2 Librarians Principal, 1 Librarian Senior, 1 Library Specialist, 3 Library Technicians, 1 Library Accounts Payable Assistant, 2 Security Guards, 2 Department Microsystems Specialists, and 1 part-time Custodian.

In 2009, due to pressures on the 2009 County Budget, the allocation for library materials was reduced to \$500,000. To staff the 2006 Bond libraries opening in 2009, the following 52 new positions were approved: 5 Librarians Principal, 7 Librarians Senior, 6 Librarians, 3 Library Specialists, 17 Librarian Technicians, 3 part-time Librarian Technicians, 1 Library System Analyst, 1 Payroll Personnel Technician, 4 Custodians, 2 part-time Custodians,

**LIBRARY**

**FUNCTION: LEISURE SERVICES**

**MAJOR BUDGETARY IMPACTS (CONT.)**

2 Couriers, and 1 General Maintenance Worker. 3 enlarged library branches, Toco Hill, Northlake, and Tucker, were opened in 2009.

**2010**

Due to pressures on the 2010 County Budget, the allocation for library materials was reduced to \$100,000. This budget also reduces the workforce by 40 positions.

**Future**

As each of the referendum's 13 proposed projects is completed, the Library's Operating Budget will increase due to additional Personal Services requirements and associated operating expenses. Also, there is a continuing need to increase the library's collection and for staff training. The DeKalb County Public Library has one of the smallest books per capita levels in the State of Georgia.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Administration	\$2,825,351	\$2,180,200	\$3,359,213	\$3,305,307
Automation	337,710	278,108	431,260	421,253
Circulation	2,990,288	2,915,434	2,982,971	2,928,161
Information Services	3,806,214	3,459,781	3,931,645	3,841,240
Maintenance & Operations	652,236	668,120	946,904	929,761
Technical Services	641,875	1,072,797	849,080	830,351
	<b>\$11,253,674</b>	<b>\$10,574,440</b>	<b>\$12,501,073</b>	<b>\$12,256,073</b>

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$10,327,146	\$9,079,960	\$11,143,650	\$10,898,650
Purchased / Contracted Services	610	480	58,600	58,600
Supplies	188	500,125	100,000	100,000
Interfund / Interdepartmental	19,735	13,538	17,975	17,975
Other Costs	905,995	980,337	1,180,848	1,180,848
	<b>\$11,253,674</b>	<b>\$10,574,440</b>	<b>\$12,501,073</b>	<b>\$12,256,073</b>

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$11,253,674	\$10,574,440	\$12,256,073
	<b>\$11,253,674</b>	<b>\$10,574,440</b>	<b>\$12,256,073</b>

## LIBRARY

## FUNCTION: LEISURE SERVICES

## AUTHORIZED POSITION LIST BY COST CENTER

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Administration</b>					
Assistant Director, Library	AI		1	1	1
Director, Library	AE		1	1	1
Librarian Administrative	32		8	7	7
Admin Services Mgr Library	31		1	1	1
Librarian, Principal	30		1	2	2
Marketing/Programming Coord	30		1	1	1
Development Coord Library	29		1	1	1
Librarian Senior	28		1	0	0
Library Web Designer	28		1	1	1
Accountant	25		1	1	1
Facilities Admin Coord Library	25		1	1	1
Program Promotion Spec Sr	25		1	1	1
Administrative Assistant II	23		1	1	1
Graphic Design Technician	23		1	1	1
Administrative Assistant I	21		1	1	1
Payroll Personnel Tech Sr	21		1	1	1
Library Accounts Payable Asst	20		2	2	2
Library Technician, Senior	19		1	1	1
Office Assistant Senior	19		3	3	3
Payroll Personnel Technician	19		0	1	1
FULL TIME Subtotal			29	29	29
<b>Information Services</b>					
Librarian, Principal	30		8	12	12
Librarian Senior	28	1 PT	18	24	24
Librarian	26		16	21	21
Library Branch Supervisor	25		5	5	5
Library Specialist Senior	23	4 PT	24	30	30
FULL TIME Subtotal			66	87	87
PART TIME Subtotal			5	5	5
<b>Circulation</b>					
Library Specialist	21		22	29	29
Library Technician, Senior	19	25 PT	53	55	55
Library Technician	17	12 PT	20	34	34
FULL TIME Subtotal			62	81	81
PART TIME Subtotal			33	37	37
<b>Technical Services</b>					
Librarian Administrative	32		1	1	1
Librarian, Principal	30		2	2	2
Librarian Senior	28		1	1	1
Librarian	26		1	1	1
Library Specialist Senior	23		2	2	2
Library Specialist	21		2	2	2
Library Technician, Senior	19		4	3	3

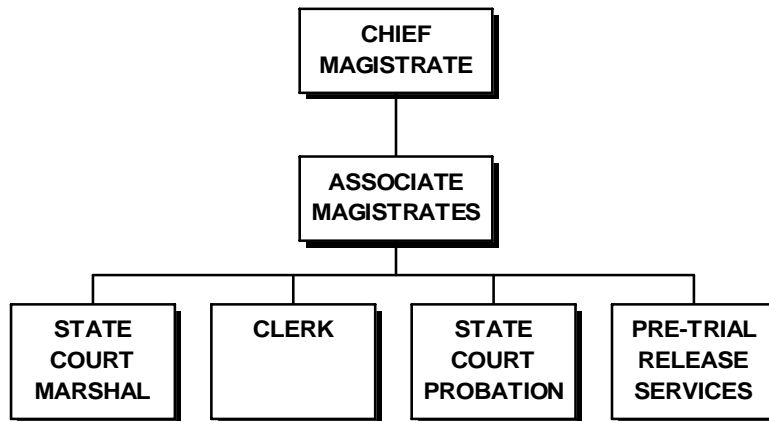
## LIBRARY

## FUNCTION: LEISURE SERVICES

<b>AUTHORIZED POSITION LIST BY COST CENTER</b>
--

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Technical Services (cont)</b>					
Library Technician	17	1 PT	3	3	3
FULL TIME Subtotal			15	14	14
PART TIME Subtotal			1	1	1
<b>Automation</b>					
Library System Analyst	29		1	2	2
Network Administrator	29		1	1	1
Departmental Microsystems Spec	28		4	4	4
Office Assistant Senior	19		1	1	1
FULL TIME Subtotal			7	8	8
<b>Maintenance &amp; Operations</b>					
Custodian Senior	18	11 PT	16	19	19
Security Guard	18		7	7	7
Courier	16		3	5	5
Custodian	16	1 PT	2	4	4
General Maintenance Worker	16		0	1	1
FULL TIME Subtotal			18	24	24
PART TIME Subtotal			10	12	12
<b>Departmental Reductions in Force</b>					
Reductions in Force	NA		0	0	(40)
FULL TIME Subtotal			0	0	(40)
<b>FULL TIME Total</b>			197	243	203
<b>PART TIME Total</b>			49	55	55
<b>ALL POSITIONS Total</b>			246	298	258



### MISSION STATEMENT

The mission of the Magistrate Court is to provide for the hearing of criminal warrant applications and the issuance of the same. To provide for the trial of civil claims in which the amount in controversy does not exceed \$15,000 and to provide for other such matters as may be committed to its jurisdiction by other general laws.

### PROGRAM DESCRIPTION

The Magistrate Court, created by the Acts of the Legislature of 1983 when the new State Constitution was adopted, provides for a user friendly tribunal which is free from legal technicalities: the issuance of warrants and related proceedings as provided in Article 4 of Chapter 6 of Title of the Georgia Code, Annotated (GCA), relating to bonds for good behavior and bonds to keep the peace; the holding of courts of inquiry; the trial of charges of violations of county ordinances and penal ordinances of state authorities; the trial of civil claims including garnishment and attachment in which exclusive jurisdiction is not vested in the Superior Court and the amount demanded or the value of the property claimed does not exceed \$15,000, provided that no prejudgment attachment may be granted.

The issuance of summons, trial of issues, and issuance of writs and judgments in dispossessory proceedings and distress warrant proceedings as provided in Articles 3 and 4 of Chapter 7 of Title 44 of the GCA; the punishment of contempts by fine not exceeding \$200 or by imprisonment not exceeding ten days or both; the administration of any oath, which is not required by law to be administered by some other officer; the granting of bail in all cases where the granting of bail is not exclusively committed to some other court or officer.

The issuing of subpoenas to compel attendance of witnesses in the Magistrate Court and subpoenas for the production of documentary evidence before the Magistrate Court; such other matters as are committed to their jurisdiction by other general laws; the trial and sentencing of misdemeanor violation of Code Section 16-9-20, relating to criminal issuance of bad checks.

The execution of subscribing and the acceptance of written waivers of extradition in the same manner provided for in Code Section 17-13-46 and the trial and sentencing of misdemeanor violations of other Code sections as provided by Article 13 of this chapter.

**MAGISTRATE COURT****FUNCTION: CIVIL & CRIMINAL COURTS****ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
<b>Criminal Division:</b>				
Arrest & Search Warrants and Citations Issued	24,210	24,450	24,735	24,800
Warrant Applications	5,978	5,790	5,105	5,500
Bond Hearings	6,678	6,681	6,480	6,475
Committal Hearings	25,898	26,023	24,644	24,146
Ordinance Cases	409	93	48	33
<b>Civil Division:</b>				
Civil Actions	15,325	15,430	12,571	14,000
<b>Total Activity All Divisions</b>	<b>78,498</b>	<b>78,467</b>	<b>73,583</b>	<b>74,954</b>

**MAJOR ACCOMPLISHMENTS IN 2009**

Expanded the Jail Diversion Program for the criminal justice agencies/courts for DeKalb County to reduce non-violent misdemeanor population, who suffer with severe mental illness and presently being detained in the DeKalb County Jail. Processed family violence and stalking protection order cases for Superior Court. Expanded The Electronic Warrant Interchange (EWI) to include operations from offsite locations during the hours that the Magistrate Court is closed.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Organizational Effectiveness**

To provide expanded service through Jail Diversion Program insuring legal representation for the defendant and any necessary counseling.

To expand electronic warrant interchange (EWI) 24 hours to include operations from Judge's home during hours that the Magistrate Office is closed.

To continue to provide an expanded and structured approach to family violence and stalking protection order cases.

**MAJOR BUDGETARY IMPACTS****Previous**

In 2006, \$2,279,013 was approved for basic operating expenses. A Jail Diversion Program was established for the criminal justice agencies/courts for DeKalb County to reduce non-violent misdemeanor population who suffer with severe mental illness presently being detained in the DeKalb County Jail. A Protection Order Calendar was created to process family violence and stalking protection order cases for Superior Court. In July, one Record Tech Senior position was added to assist in the monitoring of all criminal defendants scheduled for Bond and/or Committal Hearings.

In 2007, \$2,532,607 was approved for basic operating expenses and included full-year funding for a Record Tech, Sr. position approved by the Board of Commissioner on July 25, 2006. In 2008, \$2,605,718 was approved for basic operating expenses. There were no significant budgetary changes for 2009.

**2010**

In 2010, \$2,475,164 was approved for basic operating expenses. This budget reduces the workforce by 3 additional positions. The BOC restored \$363,318 to this budget as part of the amendment process.

**Future**

No significant budgetary impact is anticipated.

**MAGISTRATE COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Magistrate Court	\$2,490,487	\$2,476,281	\$2,142,309	\$2,475,164
	\$2,490,487	\$2,476,281	\$2,142,309	\$2,475,164

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$2,308,869	\$2,327,602	\$2,036,769	\$2,369,624
Purchased / Contracted Services	122,340	93,555	77,940	77,940
Supplies	56,429	52,098	22,500	22,500
Other Costs	2,850	3,025	5,100	5,100
	\$2,490,487	\$2,476,281	\$2,142,309	\$2,475,164

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$2,490,487	\$2,476,281	\$2,475,164
	\$2,490,487	\$2,476,281	\$2,475,164

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>INCLUDES or TEMP (T)</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Magistrate Court</b>					
Pre-Trial Release Coordinator	26		1	1	1
Administrative Assistant II	23		1	1	1
Calendar Clerk Senior	23		2	2	2
Investigator Senior	23		1	1	1
Secretary Exec Magistrate Ct	23		1	1	1
Investigator	21		2	2	2
Office Assistant Senior	19		2	2	2
Records Technician Sr St Ct	19		1	1	1
Part-time Assoc Magistrate	\$55.16/hr	22 PT	22	22	22
Sr Assoc Magistrate	\$55.16/hr	1 PT	1	1	1
Chief Magistrate	\$127,472		1	1	1
Associate Magistrate	\$114,725		2	2	2
FULL TIME Subtotal			14	14	14
PART TIME Subtotal			23	23	23



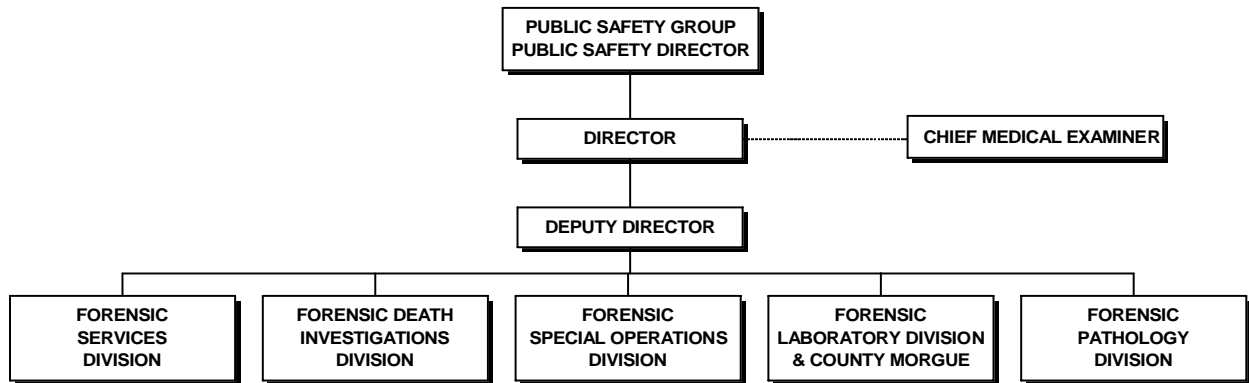
**MAGISTRATE COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>INCLUDES or TEMP (T)</b>	<b>NUMBER OF POSITIONS</b>		
			<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Departmental Reductions in Force</b>					
Reductions in Force	NA		0	0	(3)
<b>FULL TIME Subtotal</b>			0	0	(3)
<b>FULL TIME Total</b>			14	14	11
<b>PART TIME Total</b>			23	23	23
<b>ALL POSITIONS Total</b>			37	37	34



**“L MISSION STATEMENT**

The mission of the Medical Examiner is to provide comprehensive and exhaustive forensic death investigation and post-mortem examination into all manners of death for all people within our jurisdiction, as we are advocates for the dead. It is not justice that we seek, but the truth in death so that justice may be served.

**PROGRAM DESCRIPTION**

The Medical Examiner performs investigations into deaths that are required by law to be reported to the DeKalb County Medical Examiner and which fall under the jurisdiction of the Georgia Death Investigation Act. The reporting of death cases as required by law is done seven days a week, 24 hours a day, weekends and all holidays. A Medical Examiner's inquiry is required in all deaths that come within the purview of the law, and this investigation must start immediately.

The following circumstances require that the Medical Examiner be notified:

1. Death as a result of violence
2. By suicide or casualty
3. Suddenly, when in apparent good health
4. When unattended by a physician
5. Any suspicious or unusual manner
6. In any suspicious or unusual manner, with particular attention to those persons 16 years of age and under
7. After birth, but before 7 years of age if the death is unexpected or unexplained
8. As a result of an execution carried out pursuant to imposition of the death penalty under Article 2 of Chapter 10 of Title 17 of the O.C.G.A.
9. When an inmate of a State hospital or a State or County penal institute.
10. After having been admitted to a hospital in an unconscious state and without regaining consciousness within 24 hours of admission

Effective 2009, this department is assigned to the Public Safety Group, under the direction of the Public Safety Director.

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Deaths Investigated	1,702	1,595	1,651	1,700

**MAJOR ACCOMPLISHMENTS IN 2009**

The Medical Examiner's office conducted thorough and comprehensive investigation of 1,651 reported deaths, resulting in the proper determination of cause and manner of death and the dissemination of accurate information to the appropriate parties. This office also performed numerous post mortem examinations and autopsy procedures, with collection/submission of evidence and specimens, in a quality controlled laboratory, with no identifiable, significant errors. The Technical Body Recovery Team (TBRT) was deployed to over 115 death scenes this past year, resulting in the safe and successful recovery of the dead body from difficult and precarious environments without injury to team members or loss/damage of equipment. The Medical Examiner's office generated \$37,300 in revenue for the County through the use of the sterile autopsy/operating room.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Human Services**

To continue to serve those who have lost a loved one with a professional staff of knowledgeable, caring and compassionate individuals.

To continue to participate in the Georgia Anatomical Gift Act to not only generate revenue for DeKalb County, but also, more importantly, because the unfortunate and untimely death of one individual may mean a better quality of life, or even life itself, for another.

**Organizational Effectiveness**

Continue to train and educate employees in the area of forensic medicine so that the needs of the bereaved loved ones, outside agencies, and the general public can be served by employees who possess adequate job knowledge and decision making skills.

**MAJOR BUDGETARY IMPACTS**

**Previous**

The 2008 budget included \$660,000 for the annual medical examiner contract. The major components of the contract included salaries and medical malpractice insurance for doctors, body transport service, photo film and photo processing. This increase recognized the escalating cost of medical services.

**2010**

This budget abolishes 1 vacant position and reduces the workforce by 3 additional positions.

**Future**

There will be an increased need for thorough, comprehensive and professional death investigation as the population grows in DeKalb County.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Medical Examiner	\$2,521,615	\$2,285,619	\$2,384,284	\$2,350,284
	\$2,521,615	\$2,285,619	\$2,384,284	\$2,350,284

**MEDICAL EXAMINER**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$1,462,165	\$1,258,564	\$1,504,650	\$1,470,650
Purchased / Contracted Services	729,927	780,306	728,631	728,631
Supplies	204,906	186,784	102,000	102,000
Capital Outlays	7,568	0	0	0
Interfund / Interdepartmental	117,049	59,964	49,003	49,003
	<b>\$2,521,615</b>	<b>\$2,285,619</b>	<b>\$2,384,284</b>	<b>\$2,350,284</b>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$2,521,615	\$2,285,619	\$2,350,284
	<b>\$2,521,615</b>	<b>\$2,285,619</b>	<b>\$2,350,284</b>

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>NUMBER OF POSITIONS</b>		
		<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Medical Examiner</b>				
Deputy Dir Medical Examiner	AI	1	1	1
Director Medical Examiner	AH	1	1	1
Chief Investigator ME	30	1	1	1
Dep Chief Investigator, M.E.	29	1	1	1
Forensic Investigator	28	8	8	8
Forensic Laboratory Manager	28	1	1	1
Forensic Services Manager	28	1	1	1
Forensic Technician Senior	23	2	1	1
Forensic Technician	22	0	1	1
Office Assistant Senior	19	4	4	4
Custodian Senior	18	1	1	1
FULL TIME Subtotal		21	21	21
<b>Departmental Vacancy Abolishments</b>				
Vacancy Abolishments	NA	0	0	(1)
FULL TIME Subtotal		0	0	(1)
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(3)
FULL TIME Subtotal		0	0	(3)
<b>FULL TIME Total</b>		<b>21</b>	<b>21</b>	<b>17</b>
<b>ALL POSITIONS Total</b>		<b>21</b>	<b>21</b>	<b>17</b>

**MISSION STATEMENT**

To account for appropriations and expenditures which are not applicable to any specific department, but are applicable to either the General Fund, the Fire Fund, the Special Tax District - Designated Services Fund, or the Special Tax District - Unincorporated Fund.

**PROGRAM DESCRIPTION**

Cost categories contained in the Non-Departmental budget include the following: employee attendance incentive program, unemployment compensation, various insurance programs, interest on loans (if applicable), contingency, budgetary reserve account, DeKalb's share of joint participation in the Atlanta Regional Commission, auditing fees, construction management, special reserve accounts in which funds are held for specific purposes to be allocated at a later date, and special accounts for studies and projects that are applicable to the County as a whole.

**MAJOR ACCOMPLISHMENTS IN 2009**

The Budgetary Reserve Account was \$12,721,548.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Financial Strength**

To continue progress toward providing funding for a one-month budgetary reserve.

To maintain a source of funding for contingencies.

**MAJOR BUDGETARY IMPACTS****Previous**

The 2006 Budget included the following: a budgetary reserve of \$16,900,000 towards establishing a one-month reserve, (\$7,500,000) for additional salary savings not allocated to specific departments, \$1,000,000 for economic development incentives, \$1,000,000 for contingency, \$600,000 reserve for process improvements, \$3,001,631 for building authority debt service, and \$3,096,626 for Judicial Bond debt service.

The 2007 Budget included the following: a budgetary reserve of \$18,521,431 towards establishing a one-month reserve, (\$7,500,000) for additional salary savings not allocated to specific departments, \$1,000,000 for economic development incentives, \$1,000,000 for contingency, \$600,000 reserve for process improvements, and \$6,534,463 for lease purchase of real estate.

The Administration created a project within Nondepartmental to purchase digital radios for the following departments: District Attorney, Fire & Rescue, State Court - Marshal, Medical Examiner, Parks & Recreation, Police Services, Sheriff, and Public Works – Roads & Drainage and Public Works – Transportation. The Finance Department, Budget & Grants Division, is responsible for coordinating this project. It was financed via the G.E. Master Lease program.

The 2008 Budget included the following: a budgetary reserve of \$17,721,548 towards establishing a one-month reserve, (\$9,300,000) for additional salary savings not allocated to specific departments, and \$100,000 reserve for process improvements. The funding, \$3,738,771, for the Building Authority (Juvenile) Revenue Bonds Lease Purchase payments was transferred to Juvenile Court. Also, the funding, \$712,143, for the Lease Purchase payments for the South DeKalb Arts Center was transferred to the Rental Motor Vehicle Excise Tax Fund. The funding, \$1,715,437, for nonprofit agencies and the responsibility for the Set Aside for Senior Services was transferred to the Human Services Department.

The 2009 Budget included the following: a budgetary reserve of \$12,721,548 towards establishing a one-month reserve, (\$5,993,505) for additional salary savings not allocated to specific departments, and \$24,670 reserve for process improvements. The funds for the Office of the Chief Public Safety Officer, \$284,814, were placed in the Reserve for Appropriation account pending further action by the BOC. The 2009 contribution to the 27<sup>th</sup> payday, \$4,742,455, was placed in the Reserve for Contingency account. In order to fund normal County operations, the Attendance Incentive or sick leave payout, was suspended.

**2010**

The 2010 Budget includes a budgetary reserve of \$11,221,548 towards establishing a one month reserve. There is also a reserve for contingencies of \$1,000,000. No appropriation has been made for additional salary savings, all salary savings have been deducted from specific departments. As part of the amendment process, the Board of Commissioners reduced the budget by \$4,544,780 to cover future RIF's and/or an expanded early retirement option. This is reflected in the Personal Services budget along with a credit for the annual leave payout for the RIF positions anticipated to be saved by the Early Retirement Option.

**NON-DEPARTMENTAL**

**FUNCTION: GENERAL GOVERNMENT**

**Future**

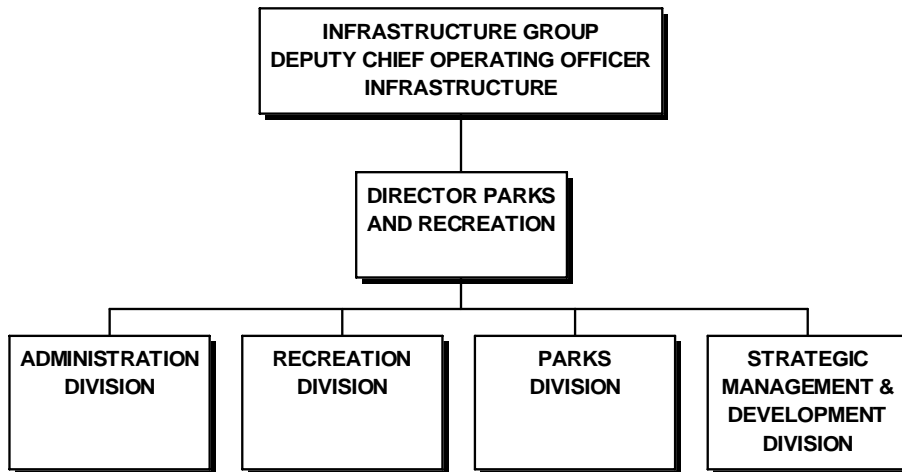
No significant changes are anticipated in the near future.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Designated Services	\$5,167,838	\$4,576,776	\$3,789,450	\$2,256,462
Fire	3,544,859	2,180,634	3,344,284	2,780,014
General	13,494,994	13,260,961	22,901,514	20,569,662
Parks Bonds Administration	6,722	5	0	0
Unincorporated	216,398	152,752	153,553	37,875
	<u>\$22,430,810</u>	<u>\$20,171,128</u>	<u>\$30,188,801</u>	<u>\$25,644,013</u>

The variation between Actual Expenditures for previous years and the current year Budget is primarily due to the fact that the latter amount includes an appropriation for the Budgetary Reserve. In 2010, this reserve is \$11,221,548.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$1,467,281	\$219,804	(\$2,857,068)	(\$7,401,856)
Purchased / Contracted Services	5,837,478	5,213,400	5,102,994	5,102,994
Supplies	(37,430)	57,692	56,000	56,000
Capital Outlays	(1,844,011)	0	0	0
Interfund / Interdepartmental	1,626,821	379,164	1,334,885	1,334,885
Other Costs	13,421,350	10,849,043	24,599,856	24,599,856
Debt Service	1,955,995	1,952,038	1,952,134	1,952,134
Other Financing Uses	3,327	1,500,000	0	0
Retirement Services	0	(14)	0	0
	<u>\$22,430,810</u>	<u>\$20,171,128</u>	<u>\$30,188,801</u>	<u>\$25,644,013</u>

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$13,501,716	\$13,260,966	\$20,569,662
Fire	3,544,859	2,180,634	2,780,014
Special Tax District - Designated Services	5,167,838	4,576,776	2,256,462
Special Tax District - Unincorporated	216,398	152,752	37,875
	<u>\$22,430,810</u>	<u>\$20,171,128</u>	<u>\$25,644,013</u>



**MISSION STATEMENT**

The mission of the Parks and Recreation Department is to create and connect communities through people, parks, and programs, to provide a variety of leisure time services/activities and promote a strong sense of community, foster pride and affirm individual self-renewal, to provide recreation opportunities for all ages, from pre-school through senior adult, and for the disabled at parks and recreation centers, to manage and maintain the parks system and infrastructure, the golf courses, other departmental facilities, and all public grounds excluding right-of-way, and to expand teen camp programs to train "endangered" youth to be leaders and counselors for children with disabilities.

**PROGRAM DESCRIPTION**

The Parks and Recreation Department provides a variety of leisure time services/activities by planning, developing, managing, operating and maintaining, parks, open spaces and recreational facilities, and other designated County properties through its three operating divisions.

The Administration Division provides general management and administrative support, promotions and marketing, volunteer coordination, private and public funding assistance, management information and special projects for the entire department. This division is responsible for the operation, through contractual arrangement, of the County's golf and tennis centers and for the administration of the youth sports program.

The Recreation Division provides recreation opportunities at parks and recreation centers located throughout the County. Programs are available for all ages from pre-school through senior adults and for the disabled. Activities include instructional classes, athletics, swimming, day camps, playgrounds, and other special events and programs.

The Parks Division is responsible for the maintenance of the parks system, other department facilities, and all public grounds excluding rights-of-way.

The Park Planning and Development Division is responsible for administration of all bond funded and capital improvement projects, marketing and promotion, and private and public funding assistance.

Effective 2009, this department is assigned to the Infrastructure Group, under the direction of the Deputy Chief Operating Officer for Infrastructure.

**PARKS & RECREATION**

**FUNCTION: LEISURE SERVICES**

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Recreation Centers - (Number)	11	11	11	12
Average Operating Cost/Center	\$234,184	\$225,000	\$232,000	\$230,000
Total Number Participants Served	143,000	145,000	153,000	153,000
Swimming Pools Operated	12	13	13	13
Average Operating Cost/Pool	\$65,000	\$78,000	\$95,000	\$98,000
Average Revenue Collected/Pool	\$14,500	\$18,000	\$28,123	\$35,000
Average Attendance/Pool	5,300	5,700	8,625	11,395
Total Number Participants Served	97,000	130,000	156,000	162,000
Day Camps - Number Operated	12	12	12	13
Average Daily Attendance	245	250	210	220
Average Operating Cost Per Site	\$44,500	\$45,000	\$45,000	\$45,000
Sum.Food Service Program-(Num)	41	50	52	52
Summer Food Service Program	4,870	5,087	4,950	5,167
Total Number Meals Served	219,183	228,932	219,340	242,234
Special Populations Day Camp-ADA				
Inclusion Campers	75	75	60	70
Special Populations - Disabled Pat.	525	600	630	700
Special Populations - Senior Pat.	4,250	4,300	4,100	4,000
Sports and Athletics				
Total Number Youth Served	62,000	98,000	101,200	105,000
Total Number Adults Served	18,500	27,000	30,000	33,500
Volunteer Coaches Certified	475	720	853	910
Park Facilities				
Total Acreage	6,469	6,479	6,642	6,700
Acres Maintained	4,593	4,603	4,603	4,661
Maint. Costs Per Acre Annually	\$1,896	\$1,896	\$1,740	\$1,719
Non-Park Sites Maintained	82	85	87	87
Non-Park Acreage Maintained	256	267	275	275
Average Maintenance Cost/Acre	\$1,437	\$1,498	\$985	\$1,182
Golf Courses	2	2	2	2
Golf Course Acreage Maintained	496	496	496	496
Total Avg.County Cost/Golf Course	\$1,055,793	\$1,152,975	\$1,071,269	\$1,050,000
Total Average County Revenue/ Golf Course	\$900,000	\$1,200,000	\$836,341	\$900,000
Total Num.of Rounds/Golf Course	41,000	43,000	41,000	41,000
Shelter Reservation Revenue	\$101,934	\$116,904	\$113,571	\$118,113
Shelter Reservations	324	374	324	350

**MAJOR ACCOMPLISHMENTS IN 2009**

Completed renovation of Baker Bryant Park at Buena Vista Lake as a joint effort with Public Works Department. The lake was dredged, the earthen dam repaired, a trail was installed around the lake, a fishing pier extended into the lake and stocked the lake with fish. Completed renovation of the bathhouse and gardens at the Callanwolde Fine Arts Center. Completed master plan designs for Mason Mill Park and Delano Line Park. Over twenty Parks Services staff received training and certification in water conservation best practices, which was sponsored by the Extension Service and the Georgia Water Wise Water conservation Program. Several parks received major clean-ups of invasive plants as part of our STRIP program (Strategically Tracking & Removing Invasive Plants).



**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Organizational Effectiveness**

To ensure the highest level of maintenance, safety, and security throughout the park system.

To provide diverse programs and services at an optimal level for citizens of all ages.

To maximize resources by fostering collaborations and strategic alliances and partnerships.

**MAJOR BUDGETARY IMPACTS****Previous**

The 2006 budget included the addition of eight positions. Four were transferred from Facilities Management: 1 Plumber, 1 Electrician, 1 Senior Crew Worker and 1 Crew Worker. Also, four positions were added to manage the Horse Farm: 1 Stable Manager and 3 Stable Workers. Also during the 2006 budget year, the Board of Commissioners approved the addition of 3 Project Managers to work on the Bond Program. The 2007 budget included the addition of thirteen positions: three positions, 2 Carpenters and 1 Senior Plumber will be assigned to the Rapid Response Team. Ten Ground Service Technicians positions were assigned to the Parks maintenance function. In 2008, there were no significant changes. In 2009, the department's budget includes the deletion of 3 full time positions and 83 part time positions, which reflects the impact of the incorporation of the City of Dunwoody.

**2010**

This budget abolishes 50 vacant positions and reduces the workforce by 25 additional positions. This budget also adds three positions for the management of the Performing Arts Center, three full time positions and nineteen part time positions required for the opening of the Redan Recreation Center, and transfers 1 Special Projects Coordinator to the CEO's office.

**Future**

In 2009, the construction began on the new Aquatics Center and Recreation Center at Wade Walker Park, a Recreation Center at Exchange Park and a new Recreation Center at Redan. The construction on all of these facilities will be completed in the next two years and the facilities will be opened. The department budget is expected to increase significantly as additional staff and equipment will be required to operate the facilities.

**PARKS & RECREATION**

**FUNCTION: LEISURE SERVICES**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Administration	\$2,378,931	\$1,034,416	\$975,983	\$955,741
Aquatics	841,593	840,312	629,275	627,176
Athletics	7	0	0	0
Blackburn Tennis Center	1	1	0	0
Brook Run	121,125	70,137	0	0
Cultural Affairs	265	285,242	562,638	557,008
District I Service Center	2,820,202	2,730,477	2,524,394	2,489,329
District II Service Center	2,616,244	2,473,528	2,392,512	2,359,472
District III Service Center	2,530,037	2,493,299	2,381,300	2,346,792
Division Administration	597,944	293,764	488,851	479,707
Horticulture & Forestry	817,814	127,840	0	0
Little Creek Horse Farm	257,265	220,648	287,749	283,987
Marketing And Promotions	48,409	46,904	46,273	45,133
Mystery Valley Golf Course	1,162,924	1,201,244	1,025,755	1,025,755
Natural Resource Management	317,976	999,065	678,372	670,629
Planning & Development	1,073,808	387,433	1,099,499	1,076,472
Recreation Centers	2,210,186	2,612,416	1,936,468	1,904,064
Recreation Division Administration	35,691	61,479	107,450	105,479
Special Populations	16,969	27,888	15,904	15,904
Sugar Creek Golf Course	1,249,768	1,111,061	930,750	930,750
Sugar Creek Maintenance	0	93	0	0
Sugar Creek Tennis	162,389	119,301	110,598	110,598
Summer Programs	660,053	657,942	564,370	564,370
Support Service	696,182	669,146	660,616	647,202
Youth Athletics	164,755	114,807	372,021	369,209
	<b>\$20,780,537</b>	<b>\$18,578,439</b>	<b>\$17,790,778</b>	<b>\$17,564,777</b>

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$10,993,112	\$10,718,682	\$11,966,102	\$11,740,101
Purchased / Contracted Services	3,772,514	3,789,819	3,113,642	3,113,642
Supplies	2,474,541	2,431,790	1,174,954	1,174,954
Capital Outlays	24,617	16,796	0	0
Interfund / Interdepartmental	3,141,813	1,141,490	1,166,493	1,166,493
Other Costs	373,941	460,875	350,600	350,600
Other Financing Uses	0	18,987	18,987	18,987
	<b>\$20,780,537</b>	<b>\$18,578,439</b>	<b>\$17,790,778</b>	<b>\$17,564,777</b>

**PARKS & RECREATION**

**FUNCTION: LEISURE SERVICES**

**FUNDING SOURCES**

	Actual 2008	Actual 2009	Budget 2010
Special Tax District - Designated Services	\$20,780,537	\$18,578,439	\$17,564,777
	\$20,780,537	\$18,578,439	\$17,564,777

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Administration</b>					
Dep Dir P&R Admin Services	AJ		1	0	0
Director, Parks & Recreation	AE		1	1	1
Deputy COO Development	AC		0	1	1
Administrative ServicesMgr P&R	31		1	0	0
Admin Operations Mgr	28		1	1	1
Special Projects Coordinator	28		0	1	0
Departmental Safety Coord	26		1	1	1
User Liaison Coordinator	26		1	1	1
Accountant	25		1	1	1
Parks Security Coordinator	25		1	1	1
Payroll Personnel Supervisor	24		1	1	1
Administrative Assistant II	23		2	2	2
Requisition Coordinator	22		1	0	0
Departmental Liaison	21		1	0	0
Payroll Personnel Tech Sr	21		2	2	2
Requisition Technician	21		0	1	1
Accounting Tech Senior	19		1	1	1
Office Assistant Senior	19		1	2	2
Courier	16		1	1	1
FULL TIME Subtotal			18	18	17
<b>Special Populations</b>					
Recreation Assistant	QD	4 T	4	4	4
Recreation Program Coord	19		1	1	1
FULL TIME Subtotal			1	1	1
TEMP Subtotal			4	4	4
<b>Summer Programs</b>					
Recreation Instructor	QH	2 T	0	2	2
Day Camp Director	QF	10 T	10	10	10
Day Camp Assistant Director	QE	20 T	20	20	20
Recreation Assistant	QD	26 T	120	26	26
Bus Driver	QB	17 T	17	17	17
Recreation Intern	QA	8 T	25	8	8
TEMP Subtotal			192	83	83

**PARKS & RECREATION**

**FUNCTION: LEISURE SERVICES**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Recreation Division Administration</b>					
Dep Dir, P & R-Revenue Spt Svc	AJ		1	1	1
FULL TIME Subtotal			1	1	1
<b>Recreation Centers</b>					
Skate Park Supervisor Interim	TD	2 T	2	2	2
Recreation Instructor	QH	1 T	0	1	1
Recreation Assistant	QD	89 T	41	74	89
Recreation Intern	QA	27 T	21	23	27
Recreation Program Manager	28		3	2	2
Recreation Center Director	23		13	13	14
General Maintenance Worker Spv	19		1	1	1
Office Assistant Senior	19		1	1	1
Recreation Center Leader	19		14	14	15
Recreation Program Coord	19		1	1	1
Custodian Senior	18		1	0	1
General Maintenance Worker, Sr	18		6	7	7
Office Assistant	18		1	1	1
Custodian	16		0	1	1
General Maintenance Worker	16		1	0	0
FULL TIME Subtotal			42	41	44
TEMP Subtotal			64	100	119
<b>Planning &amp; Development</b>					
Dep Dir P&R Recreation	AJ		1	1	1
Financial Project Administrat	31		0	1	1
Greenspace Environment Manager	31		0	1	1
Comprehensive Planning Manager	29		0	1	1
P&R Project Manager	28		3	7	7
Grants Coordinator	26		1	1	1
Greenspace Planner	26		0	1	1
Parks Program Coordinator	25		0	1	1
Sports Program Coord Manager	25		1	0	0
GIS Specialist	23		0	1	1
Administrative Assistant I	21		1	2	2
Office Assistant Senior	19		1	1	1
FULL TIME Subtotal			8	18	18
<b>Aquatics</b>					
Aquatic District Manager	QI	5 T	5	5	5
Water Safety Instructor	QH	1 T	0	1	1
Pool Manager	QG	13 T	13	13	13
Senior Lifeguard	QE	17 T	17	17	17
Recreation Assistant	QD	3 T	14	3	3
Lifeguard	QC	36 T	36	36	36
Recreation Program Manager	28		1	1	1

**PARKS & RECREATION**

**FUNCTION: LEISURE SERVICES**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Aquatics (cont)</b>					
Sports Program Coordinator	21		1	1	1
Office Assistant Senior	19		1	1	1
FULL TIME Subtotal			3	3	3
TEMP Subtotal			85	75	75
<b>Division Administration</b>					
Dep Dir Parks&Recreation-Parks	AJ		1	1	1
Parks Operations General Mgr	31		1	1	1
Administrative Assistant II	23		1	1	1
Work Order Technician	21		1	1	1
Office Assistant Senior	19		1	1	1
FULL TIME Subtotal			5	5	5
<b>District I Service Center</b>					
Clerk	TC "	1 T	1	1	1
Parks Maintenance Supt	28		1	1	1
Maintenance Coordinator	26		2	2	2
Parks Maint Construction Supv	24		6	6	6
Equipment Operator Principal	21		1	1	1
Supply Specialist	21		1	1	1
San Driver Crew Leader	20		1	1	1
Equipment Operator Senior	19		3	2	2
Office Assistant Senior	19		1	1	1
Crew Worker Senior	18		6	5	5
Equipment Operator	18		3	3	3
Grounds Service Technician	18	6 T	24	22	22
Crew Worker	16		3	4	4
FULL TIME Subtotal			46	43	43
TEMP Subtotal			7	7	7
<b>District II Service Center</b>					
Clerk	TC "	1 T	1	1	1
Parks Maintenance Supt	28		1	1	1
Maintenance Coordinator	26		2	2	2
Parks Maint Construction Supv	24		5	5	5
Crew Supervisor	23		1	1	1
Equipment Operator Principal	21		1	1	1
Supply Specialist	21		1	1	1
Maintenance Mechanic	20		1	1	1
Equipment Operator Senior	19		3	3	3
Office Assistant Senior	19		1	1	1
San Driver Crew Leader Trainee	19		1	1	1
Crew Worker Senior	18		7	7	7
Equipment Operator	18		4	4	4

**PARKS & RECREATION**

**FUNCTION: LEISURE SERVICES**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>District II Service Center (cont)</b>					
Grounds Service Technician	18	6 T	23	23	23
Crew Worker	16		1	1	1
FULL TIME Subtotal			46	46	46
TEMP Subtotal			7	7	7
<b>District III Service Center</b>					
Clerk	TC "	1 T	1	1	1
Parks Maintenance Supt	28		1	1	1
Maintenance Coordinator	26		1	2	2
Construction Supervisor	24		1	1	1
Grounds Maintenance Chem Coord	24		1	1	1
Parks Maint Construction Supv	24		5	5	5
Equipment Operator Principal	21		1	1	1
Maintenance Mechanic	20		1	1	1
San Driver Crew Leader	20		1	1	1
Equipment Operator Senior	19		2	2	2
Office Assistant Senior	19		1	1	1
Crew Worker Senior	18		7	7	7
Equipment Operator	18		2	2	2
Grounds Service Technician	18	6 T	25	25	25
Small Engine Mechanic	18		1	1	1
Crew Worker	16		3	3	3
FULL TIME Subtotal			47	48	48
TEMP Subtotal			7	7	7
<b>Support Service</b>					
Parks Maintenance Supt	28		1	1	1
Playground Equip Safety Supv	26		1	1	1
Electrician Senior	23		2	2	2
Plumber Senior	23		3	3	3
Carpenter Senior	21		2	2	2
FULL TIME Subtotal			9	9	9
<b>Horticulture &amp; Forestry</b>					
Landscape Management Supv	28		1	0	0
Maintenance Coordinator	26		1	0	0
Grounds Nursery Supervisor	23		1	0	0
Grounds Service Technician	18		2	0	0
Grounds Nursery Technician	14		2	0	0
FULL TIME Subtotal			6	0	0
PART TIME Subtotal			1	0	0

**PARKS & RECREATION**

**FUNCTION: LEISURE SERVICES**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Planning &amp; Development</b>					
Financial Project Administrat	31		1	0	0
Greenspace Environment Manager	31		1	0	0
Comprehensive Planning Manager	29		1	0	0
P&R Project Manager	28		4	0	0
Greenspace Planner	26		1	0	0
GIS Specialist	23		1	0	0
Administrative Assistant I	21		1	0	0
FULL TIME Subtotal			10	0	0
<b>Sugar Creek Tennis</b>					
Recreation Assistant	QD	3 T	3	3	3
TEMP Subtotal			3	3	3
<b>Natural Resource Management</b>					
Natural Resource Manager	29		1	1	1
Landscape Management Supv	28		0	1	1
P&R Project Manager	28		0	1	1
Nature Preserve Supervisor	26		1	1	1
Park Ranger Interp Naturalist	25		1	1	1
Grounds Nursery Supervisor	23		0	1	1
Nature Center Ranger	19	2 PT	3	3	3
Office Assistant Senior	19		1	1	1
Grounds Service Technician	18		0	2	2
Grounds Nursery Technician	14	1 PT	0	2	2
FULL TIME Subtotal			5	11	11
PART TIME Subtotal			2	3	3
<b>Marketing And Promotions</b>					
Program Promotion Spec	23		1	1	1
FULL TIME Subtotal			1	1	1
<b>Cultural Affairs</b>					
Master Scheduler	TBD		0	0	1
Arts Culture Entertain Admin	31		0	0	1
Public Outreach Coordinator	25		0	0	1
FULL TIME Subtotal			0	0	3
<b>Youth Athletics</b>					
Sports Program Coordinator	21		4	4	4
Office Assistant Senior	19		1	1	1
FULL TIME Subtotal			5	5	5

**PARKS & RECREATION**

**FUNCTION: LEISURE SERVICES**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Little Creek Horse Farm</b>					
Horse Farm Supervisor	23		1	1	1
Horse Farm Worker	18		3	3	3
FULL TIME Subtotal			4	4	4
<b>Departmental Vacancy Abolishments</b>					
Vacancy Abolishments	NA		0	0	(50)
FULL TIME Subtotal			0	0	(50)
<b>Departmental Reductions in Force</b>					
Reductions in Force	NA		0	0	(25)
FULL TIME Subtotal			0	0	(25)
<b>FULL TIME Total</b>			257	254	184
<b>PART TIME Total</b>			3	3	3
<b>TEMPORARY Total</b>			369	286	305
<b>ALL POSITIONS Total</b>			629	543	492



**PLANNING & DEVELOPMENT****FUNCTION: PLANNING & PUBLIC WORKS****PROGRAM DESCRIPTION**

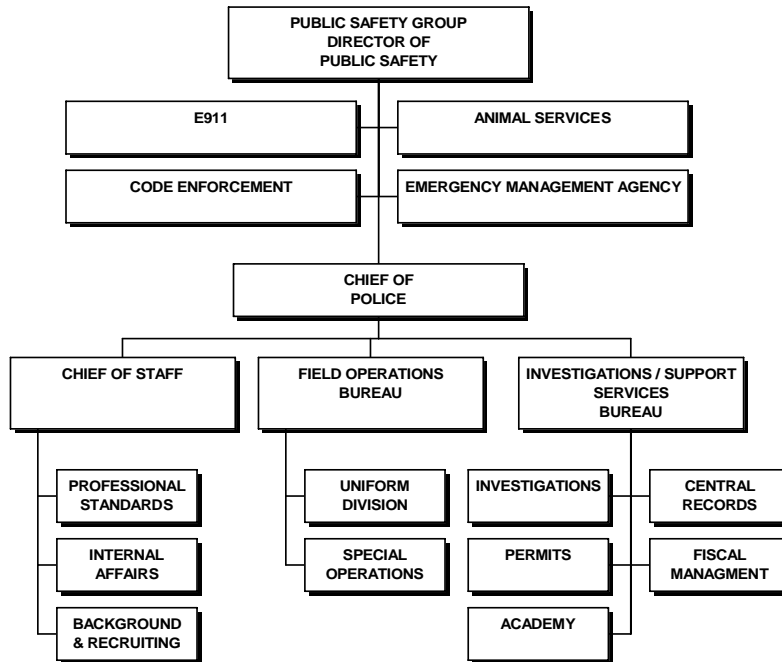
Currently the Planning and Development Department's budget is divided among three funds: the General Fund, the Special Tax District-Unincorporated Fund, and the Development Fund.

The Planning and Development Department was established in 2006 via the merger of the Planning Department and the Development Department. The Planning and Development Department is the organizational entity charged with the responsibility of managing the Development Fund.

The Tax funded elements of The Planning and Development Department are comprised of three main divisions: Administration, Planning Services and Current Planning. The Administrative Division supports overall department programs and services, and advises the CEO, Board of Commissioners, and other departments in response to inquiries, and special project assignments. The Planning Services Division is comprised of two sections: Strategic Planning and Current Planning. The Strategic Planning Section is responsible for policy recommendations and programs to guide the County's growth. The Current Planning Section has four areas of responsibility: Zoning, Subdivisions, Historic Preservation, and Overlay Districts and Design Standards.

The majority of the Planning and Development Department is funded in the Development Fund. Detail information regarding the Planning and Development Department, including authorized positions can be found in the Special Revenue section of the Budget. The following summary is presented here to show the tax funded portion of the Planning and Development Department. Effective 2009, this department is assigned to the Development Group, under the direction of the Deputy Chief Operating Officer for Development.

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$1,373,798	\$1,303,830	\$1,275,764
Development	9,278,199	6,210,096	2,346,153
Special Tax District - Unincorporated	1,766,085	1,350,214	981,508
	<b>\$12,418,082</b>	<b>\$8,864,141</b>	<b>\$4,603,425</b>



**MISSION STATEMENT**

The Mission of the DeKalb County Police Department is to provide crime prevention and the best services possible to protect citizens and their quality of life.

**PROGRAM DESCRIPTION**

The Police Department consists of the Office of the Chief of Police, which is comprised of the Chief of Staff, the Field Operations Bureau, and the Investigations / Support Services Bureau.

The Department's budget is divided among four funds as follows (the funding hierarchy does not necessarily have a direct relationship to the organizational hierarchy):

Effective 2009, this department is assigned to the Public Safety Group, under the direction of the Director of Public Safety. These divisions now report directly to the Director of Public Safety: E911 Communications, Animal Services, Emergency Management Agency (formerly Homeland Security), and Code Enforcement.

**General Fund**

The General Fund provides for the administrative support function of the Police Chief's Office and Management Services. Police Support includes the following sections:

The office of the Director of Public Safety.

Animal Services and Enforcement - The Animal Services and Enforcement section (reporting to the Director of Public Safety) is responsible for the enforcement of Animal Control Ordinances in DeKalb County and for the administration and operation of the Animal Control Shelter facility. The shelter unit is responsible for the administration and maintenance of the rabies vaccination records and tag system. As an adjunct to these primary responsibilities, the shelter conducts an animal adoption program and a public education program. The field units respond to citizen complaints on stray, unwanted, or injured animals. Fiscal Management - This division has primary responsibility for: the development and administration of the department's financial plan in conjunction with the implementation of fiscal controls, including accounting, purchasing, and ordering supplies.

**Special Tax District – Designated Services Fund**

The Special Tax District – Designated Services Fund provides for the Uniform Patrol function of Police Services; the criminal and special investigative functions, and support functions of evidence collection, records, and crime prevention / citizen education.

**POLICE SERVICES**

**FUNCTION: PUBLIC SAFETY**

**PROGRAM DESCRIPTION (cont.)**

**Special Tax District – Designated Services Fund (cont.)**

The primary activities of Police Services include programs for the prevention, detection, and suppression of crime, identification and apprehension of offenders, and the enforcement of state criminal laws, traffic laws, and applicable County ordinances. Police Services includes the following sections:

The Uniform Patrol section (under the Field Operations Bureau) - The Uniform Patrol section accounts for the greatest allocation of police resources and is the primary delivery system of police services for the citizens and businesses in DeKalb County. Through strategic patrol car allocation, the Patrol section deploys field units in the various areas of the County and during the hours of the day that enable a rapid response to citizens' requests for police services as well as provide for optimum patrol coverage for the prevention and suppression of crime and disorder.

The Special Operations section (under the Field Operations Bureau) – Among this section’s functions are: traffic functions, the Bomb Squad, Aerial Support, and Park Patrol.

The Central Records section (under the Investigations / Support Services Bureau) - The Central Records section processes and maintains all official records applicable to the police, fire, and emergency medical incident reporting systems. The Book-In Unit of this section processes prisoners for fingerprinting, photographing, and DUI / drug testing, as appropriate. The Criminal History Unit processes inked and latent fingerprints, including classification, search, comparison, and identification, and monitors dissemination of criminal and driver histories to authorized agencies.

The Permits section (under the Investigations / Support Services Bureau) – This unit is responsible for issuance of permits and licenses for certain business activities and the enforcement of liquor laws.

The Internal Affairs section (reporting to the Chief of Staff) - The section conducts impartial investigations of incidents involving Department of Police Services personnel and other County agencies where violations of laws and / or rules and regulations are alleged. This section also conducts pre-employment investigations and performs polygraph examinations for the Department and other County agencies.

The Criminal Investigation section (under the Investigations / Support Services Bureau) - The Criminal Investigation section performs the investigative function of the department, and is divided into two major areas: Crime against Persons and Crime against Property. The section is responsible for the documentation and compilation of facts on reported incidents of crime with the objective of identification and apprehension of the criminal offender.

**Special Tax District – Unincorporated Fund**

The Code Enforcement section (reporting to the Director of Public Safety) is responsible for the law enforcement function related to the enforcement of property maintenance codes, building codes, zoning ordinances, sign ordinances, and other related ordinances.

**Emergency Telephone Fund (E911)**

The activities and funding of E911 can be found in “Emergency Telephone System Fund” in the “Special Revenue Funds” section.

	PERFORMANCE INDICATORS			
	TARGET	2007	2008	2009
<b>POLICE SERVICES</b>				
FBI PART 1 CRIME INDEX				
% OF CASES CLEARED COMPARED TO NATIONAL AVERAGE	ABOVE 31%	37% vs 31%	43% vs 31%	42% vs 31%
SVC CALLS PER PATROL OFFICER	NOT > 315	1,011	954	1,056
CASES INVESTIGATED / DETECTIVE	NOT > 105	392	398	381
TOTAL CITATIONS ISSUED	NA	172,408	208,278	201,121
VACANCY RATE OF SWORN POLICE PERSONNEL	NOT > 5%	4.00%	4.00%	4.00%

## POLICE SERVICES

## FUNCTION: PUBLIC SAFETY

ACTIVITY MEASURES				
	2007	2008	2009	2010
	Actual	Actual	Actual	Estimated
<b>Animal Control:</b>				
Calls Answered	28,569	31,322	30,009	30,937
Animals Handled	7,196	8,296	8,817	8,996
Bite Cases Investigated	467	510	490	500
Animals Reclaimed	569	630	599	611
Animals Adopted	910	996	775	815
Animals Euthanized	4,028	5,285	5,462	5,352
Citations Issued	1,280	1,342	1,296	1,309
Animal Cruelty Complaints	115	633	555	584
<b>Records:</b>				
Case Reports Processed	122,503	128,210	159,832	161,502
GCIC - Data Entry	41,102	43,002	45,297	46,270
GCIC - Messages/Inquiries	55,669	59,022	61,873	62,001
Fingerprint Classification	143	523	605	685
Fingerprint Identification	65	22	31	40
Revenue, Sale of Records	\$368,636	\$395,742	\$325,596	\$300,495
<b>Criminal Investigations:</b>				
Crimes Against Persons:				
Number of Incidents	12,185	13,774	12,403	13,000
Number of Cases Cleared	9,038	10,606	8,082	8
Number of Persons Arrested	2,640	1,390	1,634	882
Drug Investigations:				
Number of Cases Cleared	657	687	480	431
Drug Arrests	612	650	483	453
Burglaries:				
Number of Incidents	9,758	10,322	8,822	9,000
Number of Cases Cleared	1,945	1,908	1,717	1,800
Number of Persons Arrested	775	948	826	850
General Investigations:				
Number of Incidents	34,309	37,759	33,288	34,018
Number of Cases Cleared	17,156	14,364	12,584	10,129
Number of Persons Arrested	3,146	3,535	3,546	3,809
Citations Issued	764	406	698	557
<b>Uniform:</b>				
General Calls	449,995	471,235	467,132	469,000
Citations Issued	156,243	184,235	201,121	209,000
Number of Persons Arrested	45,284	49,608	50,657	52,000
<b>Special Investigations:</b>				
Liquor Permits Issued	8,833	9,452	7,838	8,800
Pistol Permits Issued	2,583	4,912	4,892	5,600
Solicitor Permits Issued	6	5	2	5
Taxi Permits Issued	1,566	1,497	1,488	1,550
Wrecker Permits Issued	20	20	58	60
<b>Evidence Collection:</b>				
Field Responses	5,449	5,339	3,723	3,131

**POLICE SERVICES**

**FUNCTION: PUBLIC SAFETY**

<b>ACTIVITY MEASURES</b>				
	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>
<b>Homeland Security:</b>				
Terrorist Threats:				
Incidents Reported	11	15	12	14
Incidents Cleared	9	13	2	1
Adults Arrested	8	10	2	1
Telephone Bomb Threats:				
Incidents Reported	23	25	11	8
Incidents Cleared	19	20	4	1
Adults Arrested	17	11	0	8
Bomb (True Device):				
Incidents Reported	2	2	2	2
Incidents Cleared	2	2	2	2
Adults Arrested	2	1	0	1
<b>Gang Task Force:</b>				
Robberies				
Incidents Reported	68	74	19	5
Incidents Cleared	61	67	19	7
Adults Arrested	55	45	19	4
Aggravated Assault:				
Incidents Reported	51	61	32	29
Incidents Cleared	45	55	32	31
Adults Arrested	40	45	32	31
Criminal Damage:				
Incidents Reported	38	41	6	4
Incidents Cleared	20	30	6	5
Adults Arrested	19	12	6	1
Criminal Trespass:				
Incidents Reported	39	42	3	8
Incidents Cleared	21	29	3	0
Adults Arrested	20	10	3	6
<b>Training Division:</b>				
Firearms Training - Veteran Officers	3,599	2,057	2,159	22,858
Firearms Training - Recruits (hrs.)	810	964	17,472	3,136
Number of Training Academies	3	4	5	2
Number Entering Academy	173	297	156	28
<b>Special Operations Division:</b>				
<i>AERIAL SUPPORT UNIT:</i>				
Total Calls responded to	9,853	7,671	4,370	4,400
Total Arrest assists	351	237	164	200
Surveillance flights	12	5	3	6
Photo Missions	19	16	7	10
EMS Transport	1	0	0	1
Other	411	279	0	200
Total Value of Property Recovered	\$739,300	\$537,154	\$233,000	\$250,000
<i>BOMB SQUAD</i>				
Total Call outs	53	82	78	71
Total Call out hours	385	596	515	500
Special Details/Dignitary Events	488	495	498	494

**POLICE SERVICES**

**FUNCTION: PUBLIC SAFETY**

<b>ACTIVITY MEASURES</b>				
	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>
<i>PARK PATROL:</i>				
Calls Handled	5,937	1,060	2,051	3,016
Citations Issued	3,776	3,425	5,357	4,200
Traffic Calls	205	21	70	95
Traffic Stops	2,643	2,946	3,686	3,425
Arrests	353	131	315	366
Park Checks	1,853	1,603	972	1,500
<i>TRAFFIC SPECIALISTS:</i>				
Hit & Run Accidents	6,547	6,708	6,851	6,702
Hit & Run Investigations	2,637	2,575	2,441	2,551
Traffic Deaths Investigated	72	61	62	65
Citations Issued	278	428	409	372
Arrests	97	140	128	122
<i>SWAT TEAM:</i>				
Felony Arrests	170	213	56	32
Misdemeanor Arrests	94	148	5	7
Arrest Citation (Release)	460	216	23	204
Arrest Citation (Jail)	316	261	14	105
Calls Handled	201	908	19	194
<b>Code Enforcement Unit:</b>				
New Requests Received	12,965	11,924	13,575	13,431
Warning Notice Issued	7,886	8,849	9,802	10,762
Court Summons	4,606	6,147	6,608	7,789
Fines Collected	\$256,996	\$278,306	\$267,087	\$277,554
Properties Brought Into Compliance	15,350	16,790	19,595	21,490
Service Requests Worked	17,686	20,439	22,774	25,388

**MAJOR ACCOMPLISHMENTS IN 2009**

Created the Public Safety Group. Appointed an Acting Chief of Police. Implemented the Violent Crime Impact Team. Reduced the homicide rate by 50%. Implemented the Parents Reducing Injuries and Driver Error program. Reissued Tasers. Purchased new firearms for all officers.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Crime Prevention**

To add an additional fifty sworn positions.

To build a training facility and improve the current facilities.

**Organizational Effectiveness**

To improve the E911 Communications Center and Animal Services.

**MAJOR BUDGETARY IMPACTS****Previous****2007****General Fund:**

\$4,031,689 was approved for the basic operating budget. This included \$1 million for lease payments for the upgraded County Microwave Loop, \$4.8 million for lease payments for the upgraded digital radio communications system, and credits from interfunds to other departments of \$21.5 million for County-wide communications services and administrative services. A program modification in the amount of \$42,304 was approved adding 1 Animal Control Manager position. The 2007 Budget also recognized the transfer of 1 Administrative Assistant position to Police Services in the Special Tax District – Designated Services and 1 position (to be determined) to the Citizens Help Center.

**Special Tax District – Designated Services Fund:**

\$103,437,039 was approved for the basic operating budget. A program modification in the amount of \$1,098,500 was approved adding 25 Police Officers and 9 vehicles in the Uniform Division. A program modification in the amount of \$275,030 was approved adding 6 Police Officers and 2 vehicles in the Gang Task Force of the Homeland Security Division. A program modification in the amount of \$174,282 was approved adding 7 Investigative Aides Senior in the Criminal Investigation Unit. A program modification in the amount of \$29,824 was approved adding 1 Investigative Aide Senior in the Criminal Investigation Unit for the Domestic Violence section. A program modification in the amount of \$125,000 was approved adding 3 positions, 1 Legal Advisor and 2 Administrative Assistants, in the Assistant Director's cost center. The 2007 Budget also recognized the transfer of 1 Administrative Assistant position from Police Support in the General Fund and the transfer of 1 Administrative Assistant II to the Citizens Help Center in the General Fund.

A total of \$5,462,248 in Grant Match funds was approved for the following: \$2,731,124 was approved to fund 50 Police Officer positions to meet the requirements of Universal Hiring Grant #95CCWX0087 (4648). Funding was required through 2007 to meet the grant requirements. \$2,731,124 was approved to fund 50 Police Officer positions to meet the requirements of Universal Hiring Grant #2002ULWX0029 (4751). Funding was required through August, 2008 to meet the grant requirements. \$50,000 was approved for matching funds for miscellaneous grants.

**Special Tax District – Unincorporated Fund:**

\$1,663,987 was approved for the basic operating budget. A program modification was approved in the amount of \$182,666 adding 4 Code Enforcement Officers and 2 vehicles.

**2008****General Fund:**

\$5,018,588 was approved for the basic operating budget. This included \$4.8 million for lease payments for the upgraded digital radio communications system and credits from interfunds to other departments of \$18.5 million for County-wide communications services and administrative services. A program modification in the amount of \$389,426 was approved adding 1 Departmental Information Systems Manager position and 8 Departmental Microsystems Specialists positions to the Communications costs center to be funded by E911 user fees. The 2008 Budget recognized the implementation of Executive Order 7-4, which moved management responsibility for County telecommunications functions from Police Support (in the General Fund) to the Information Systems Department (IS). This decreased the base budget of Police Support by \$2,338,424 and moved 8 full-time positions from Police Support to IS.

**Special Tax District – Designated Services Fund:**

\$106,742,256 was approved for the basic operating budget. A program modification in the amount of \$1,269,931 was approved adding 50 Police Officers in the Uniform Division, which included funding for 5 months salary and benefits plus uniforms / equipment. (No additional vehicles were approved for these positions.) A program modification in the amount of \$740,160 (salary plus benefits) was approved to fund a Longevity Incentive, to be paid to Master Police Officers upon completing 5 years of service. The incentive was funded for payout in monthly payments over 18 months, with 12 payments funded in 2008.

\$2,876,512 in Grant Match funds was approved to fund 50 Police Officer positions to meet the requirements of Universal Hiring Grant #95CCWX0087 (4648). Funding was required through August, 2008 to meet the grant requirements. \$75,000 was approved for matching funds for miscellaneous grants.

**Special Tax District – Unincorporated Fund:**

\$1,749,177 was approved for the basic operating budget.

**MAJOR BUDGETARY IMPACTS****Previous (cont.)****2009****General Fund:**

\$5,560,869 was approved for the basic operating budget. This included \$4.8 million for the third of five lease payments for the upgraded digital radio communications system and included credits from interfunds to other departments of \$17.9 million for County-wide communications services and administrative services. A program modification was approved which added 7 Animal Control Officers to reduce dependence on overtime and temporary labor. Reductions in requested overtime and temporary labor offset the cost of adding the positions. The 2009 Budget also included authorization for two positions, Chief Public Safety Officer and Administrative Assistant II.

At Mid-Year, 157 positions, including emergency operators, managers, and technical staff, were transferred from Police Support in the General Fund to the E911 Fund in order to make the E911 Fund the origination point for all E911-related expenditures.

**Special Tax District – Designated Services Fund:**

\$109,771,281 was approved for the basic operating budget. This included full year funding of 50 Police Officers added in August, 2008. Also included was funding for the remaining months of the 18-month Master Police Officer Incentive began in 2008. \$108,851 was funded for matching funds for miscellaneous grants.

The City of Dunwoody was incorporated in 2008, to begin the first full year of operations in 2009. Among the DeKalb County operations affected by the incorporation was Police Services' North Precinct. The new city began providing its own police services during 2009. DeKalb Police personnel involved in patrol and investigative functions in the North Precinct were redeployed elsewhere in the County, rather than reducing Police personnel.

**Special Tax District – Unincorporated Fund:**

\$2,090,456 is approved for the basic operating budget. An amendment by the Board of Commissioners added 2 Code Enforcement Officer positions with funding of \$134,232 for 10 months of salary and benefits, vehicles, and equipment.

**2010****General Fund:**

\$3,5542,594 is approved for the basic operating budget. This includes \$4.8 million for the fourth of five lease payments for the upgraded digital radio communications system and includes credits from interfunds to other departments of \$11.5 million for County-wide communications services and administrative services. Full year funding is budgeted for the Director of Public Safety and one staff, and the 7 Animal Control Officers added in 2009. The 2010 Budget transfers 2 positions (1 Major, 1 Police Officer Master) from Police Support in the General Fund to Police Services in the Special Tax District – Designated Services Fund, and 2 positions (1 Lieutenant, 1 Major) to Police Support from Police Services in the Special Tax District – Designated Services Fund.

**Special Tax District – Designated Services Fund:**

\$101,448,221 is approved for the basic operating budget. \$371,000 is funded for matching funds for miscellaneous grants. The resumption of the County's vehicle replacement program for 2010 is only partial and will continue to present a challenge to Police Services in managing available vehicle resources. The 2010 Budget transfers 2 positions (1 Major, 1 Police Officer Master) from Police Support in the General Fund to Police Services in the Special Tax District – Designated Services Fund, 2 positions (1 Lieutenant, 1 Major) to Police Support from Police Services in the Special Tax District – Designated Services Fund, and 1 Police Captain position from the E911 Fund to Police Services in the Special Tax District – Designated Services Fund.

**Special Tax District – Unincorporated Fund:**

\$1,871,350 is approved for the basic operating budget.

**All Funds:**

This budget abolishes 32 vacant positions and reduces the workforce by 31 additional positions.

**Future**

For the foreseeable future the County will be challenged to provide an expected level of Public Safety services given the pressures on revenues exerted by generally poor economic conditions and by evolving municipal boundaries. Debt service for financing communications upgrades will continue to have an approximately \$4.8 million annual impact though fiscal year 2011.



## POLICE SERVICES

## FUNCTION: PUBLIC SAFETY

## SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER

	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Administrative Services	\$2,381,338	\$2,009,917	\$1,830,432	\$1,798,535
Animal Control	2,764,022	2,725,582	3,049,330	3,000,165
Assistant Director	2,465,737	612,279	613,073	599,445
Code Enforcement	1,805,956	1,961,096	1,911,350	1,871,350
Communications	14,928,490	11,665,836	9,244,924	9,242,680
Crime Scene	1,216,026	1,161,866	1,095,571	1,072,094
Criminal Investigation Division	14,224,560	15,776,802	16,130,315	15,788,354
Crossing Guards	793,235	821,462	793,532	793,532
Directors Office	1,492	123,012	351,466	342,772
Firing Range	58,823	39,913	334,988	334,988
Homeland Security	2,639,416	1,890,475	2,297,147	2,250,954
Intelligence / Permits	416,863	311,924	307,085	300,908
Interfund Support - General	(18,184,440)	(14,487,314)	(11,970,078)	(11,970,078)
Interfund Support - Special	15,713,300	11,114,835	9,390,670	9,390,670
Internal Affairs	623,506	842,774	803,416	785,761
Precincts	195,169	159,487	332,755	332,755
Public Safety - Fire Marshal	0	1,710	0	0
Records	2,275,597	2,074,468	1,766,517	1,725,081
Recruiting & Background	838,867	749,647	750,953	734,239
Service Support	540,651	825,415	779,129	779,129
Special Investigations Unit	8,122,582	8,847,725	8,951,963	8,803,851
Technology Unit	3,887	1,921	0	0
Telecommunications	1,102,358	293,761	0	0
Training	1,443,024	1,593,838	1,905,498	1,870,904
Uniform Division	57,704,273	58,665,480	57,873,130	57,014,076
	\$114,074,731	\$109,783,913	\$108,543,166	\$106,862,165

## SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY

	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Personal Services and Benefits	\$91,262,068	\$92,989,985	\$90,141,720	\$88,460,719
Purchased / Contracted Services	10,849,890	10,415,523	11,460,664	11,460,664
Supplies	3,079,022	1,905,866	2,694,929	2,694,929
Capital Outlays	1,232,066	329,952	156,390	156,390
Interfund / Interdepartmental	5,684,608	3,935,421	3,718,463	3,718,463
Other Costs	0	0	371,000	371,000
Other Financing Uses	1,967,077	207,166	0	0
	\$114,074,731	\$109,783,913	\$108,543,166	\$106,862,165

**POLICE SERVICES**

**FUNCTION: PUBLIC SAFETY**

FUNDING SOURCES			
	Actual 2008	Actual 2009	Budget 2010
General Fund	\$3,845,316	\$3,192,170	\$3,542,594
Special Tax District - Designated Services	108,423,459	104,630,647	101,448,221
Special Tax District - Unincorporated	1,805,956	1,961,096	1,871,350
	<u>\$114,074,731</u>	<u>\$109,783,913</u>	<u>\$106,862,165</u>

**AUTHORIZED POSITION LIST BY COST CENTER**  
(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Directors Office</b>					
Director Public Safety	AM		0	1	1
Police Lieutenant	30		0	0	1
Administrative Assistant II	23		0	1	1
FULL TIME Subtotal			0	2	3
<b>Administrative Services</b>					
Dep Dir ComtyMediaAdminAff	AI		1	1	1
Assistant Police Chief	AE		2	0	0
Police Major	33		0	0	1
Police Captain	31		1	0	0
Fiscal Management Officer	30		1	1	1
Planning and Research Manager	30		1	1	1
Grants Coordinator	26		1	1	1
Payroll Personnel Supervisor	24		1	1	1
Supply Supervisor	24		1	1	1
Administrative Assistant II	23		1	1	1
Administrative Assistant I	21		3	3	3
Custodian Supervisor	21		1	1	1
Payroll Personnel Tech Sr	21		6	6	6
Print Shop Coordinator	21		1	1	1
Requisition Technician	21		3	3	3
Supply Coordinator	21		2	2	2
Custodian Senior	18		2	2	2
Custodian	16		1	1	1
FULL TIME Subtotal			29	26	27
<b>Communications</b>					
Police Major	33		1	0	0
Police Captain	31		2	0	0
Police Lieutenant	30		1	0	0
IS Microsystems Specialist Sr	29		1	0	0
IS Microsystems Specialist	28		3	0	0
Police Sergeant	28		1	0	0
Police Officer, Master	27		0	1	0
ComputerAided Dispatch Analyst	26		2	0	0
Emer 911 Telecom Analyst	26		1	0	0
Emergency 911 Watch Commander	26		3	0	0
IS Field Service Specialist	26		3	0	0

## POLICE SERVICES

## FUNCTION: PUBLIC SAFETY

## AUTHORIZED POSITION LIST BY COST CENTER

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Communications (cont)</b>					
Emergency 911 Shift Supervisor	25		12	0	0
Training Specialist	25		2	0	0
Emergency 911 Operator Senior	24		45	0	0
Administrative Assistant II	23		0	1	1
Emergency 911 Operator	23		80	0	0
Office Assistant Senior	19		1	1	1
IS Field Service Specialist Sr	14		2	0	0
FULL TIME Subtotal			156	3	2
PART TIME Subtotal			4	0	0
<b>Records</b>					
Central Records Manager	31		1	1	1
Central Records Assistant Mgr	26		2	2	2
Central Records Supervisor	25		6	6	6
Training Specialist	25		1	1	1
Administrative Assistant II	23		1	0	0
Administrative Assistant I	21		1	1	1
Central Records Clerk, Sr.	20		18	20	20
Central Records Clerk	19		21	19	19
FULL TIME Subtotal			51	50	50
<b>Crossing Guards</b>					
School Safety Officer	04	146 PT	146	146	146
PART TIME Subtotal			146	146	146
<b>Assistant Director</b>					
Audiovisual Production Assist	DK1		1	1	1
Deputy Police Chief	AI		1	1	1
Police Senior Staff Attorney	AI		0	1	1
Director Police Services	AC		1	1	1
Police Lieutenant	30		0	1	1
Public Information Officer	28		1	2	2
Police Officer, Master	27		0	1	1
Administrative Coordinator	25		1	0	0
Administrative Assistant II	23		3	1	1
FULL TIME Subtotal			8	9	9
<b>Internal Affairs</b>					
Police Captain	31		0	2	2
Police Lieutenant	30		0	1	1
Police Sergeant	28		2	1	1
Police Officer, Master	27		5	5	5
Investigative Aide, Senior	21		2	3	3
FULL TIME Subtotal			9	12	12

## POLICE SERVICES

## FUNCTION: PUBLIC SAFETY

<b>AUTHORIZED POSITION LIST BY COST CENTER</b>
--

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Criminal Investigation Division</b>					
Deputy Police Chief	AI		1	1	1
Police Major	33		0	0	1
Police Captain	31		4	2	3
Police Lieutenant	30		12	15	15
Police Sergeant	28		22	34	34
Police Officer, Master	27		101	143	143
Police Officer, Senior	26		5	1	1
Pawn Detail Coordinator	25		1	1	1
Police Officer	25		4	5	5
Administrative Assistant II	23		2	3	3
Investigative Aide, Senior	21		20	15	15
Investigative Aide	19		2	4	4
Office Assistant Senior	19		9	7	7
Office Assistant	18		0	2	2
FULL TIME Subtotal			183	233	235
<b>Special Investigations Unit</b>					
Deputy Police Chief	AI		1	1	1
Police Major	33		0	1	1
Police Captain	31		1	1	1
Police Lieutenant	30		5	5	5
Police Sergeant	28		10	13	13
Police Officer, Master	27		51	59	59
Police Officer, Senior	26		1	2	2
Police Officer	25		1	0	0
Administrative Assistant II	23		0	2	2
Administrative Assistant I	21		1	1	1
Property & Evidence Tech., Sr.	21		2	2	2
Office Assistant Senior	19		1	1	1
Office Assistant	18		1	1	1
FULL TIME Subtotal			75	89	89
<b>Training</b>					
Deputy Police Chief	AI		0	1	1
Assistant Police Chief	AE		0	1	1
Police Captain	31		1	1	1
Police Lieutenant	30		1	0	0
Police Sergeant	28		1	1	1
Police Officer, Master	27		9	9	9
Administrative Assistant II	23		0	2	2
Administrative Assistant I	21		2	0	0
FULL TIME Subtotal			14	15	15
<b>Animal Control</b>					
Dp Dir Animal Control	AJ		1	1	1
Police Major	33		0	1	0
Police Sergeant	28		0	1	1

## POLICE SERVICES

## FUNCTION: PUBLIC SAFETY

<b>AUTHORIZED POSITION LIST BY COST CENTER</b>
--

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Animal Control (cont)</b>					
Police Officer, Master	27		0	1	1
Animal Control Supervisor	26		3	3	3
Administrative Coordinator	25		1	1	1
Administrative Assistant II	23		1	1	1
Animal Control Officer Master	21		11	8	8
Animal Control Officer Senior	20		1	1	1
Animal Adoption/Rescue Coord	19		1	1	1
Animal Control Officer	19		12	22	22
Office Assistant Senior	19		7	7	7
FULL TIME Subtotal			38	48	47
<b>Uniform Division</b>					
Deputy Police Chief	AI		2	1	1
Police Senior Staff Attorney	AI		1	0	0
Assistant Police Chief	AE		2	3	3
Police Major	33		8	7	6
Police Captain	31		5	9	9
Police Lieutenant	30		38	36	35
Police Sergeant	28		103	90	90
Police Officer, Master	27		294	270	270
Police Officer, Senior	26		159	251	251
Police Officer	25		211	102	102
Administrative Assistant II	23		8	9	9
Public Education Specialist	23		5	5	5
Cadet	21		1	1	1
Investigative Aide, Senior	21		10	11	11
FULL TIME Subtotal			847	795	793
<b>Intelligence / Permits</b>					
Police Major	33		1	0	0
Police Lieutenant	30		1	1	1
Police Sergeant	28		1	0	0
Administrative Assistant II	23		1	1	1
FULL TIME Subtotal			4	2	2
<b>Recruiting &amp; Background</b>					
Police Lieutenant	30		0	1	1
Police Sergeant	28		1	1	1
Police Officer, Master	27		5	5	5
Investigative Aide, Senior	21		4	4	4
FULL TIME Subtotal			10	11	11
<b>Homeland Security</b>					
Deputy Police Chief	AI		1	0	0
Police Lieutenant	30		2	0	0
Police Sergeant	28		5	4	4

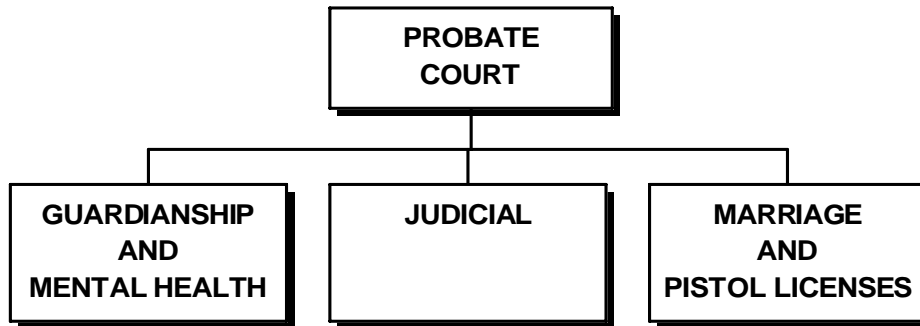
## POLICE SERVICES

## FUNCTION: PUBLIC SAFETY

<b>AUTHORIZED POSITION LIST BY COST CENTER</b>
--

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Homeland Security (cont)</b>					
Police Officer, Master	27		16	10	11
Police Officer, Senior	26		1	0	0
Police Officer	25		2	0	0
Administrative Assistant II	23		2	0	0
Emergency Mgmt Specialist	23		0	1	1
Investigative Aide, Senior	21		1	2	2
FULL TIME Subtotal			30	17	18
<b>Crime Scene</b>					
Police Captain	31		1	0	0
Crime Scene Investigator Supv	28		1	1	1
Police Sergeant	28		1	1	1
Crime Scene Invest Shift Supv	26		3	3	3
Crime Scene Investigator Mastr	25		3	4	4
Crime Scene Investigator, Sr	24		3	3	3
Latent Fingerprint Examiner Sr	24		3	3	3
Crime Scene Investigator	23		4	3	3
FULL TIME Subtotal			19	18	18
<b>Code Enforcement</b>					
Code Enforcement Manager	31		1	1	1
Code Enforcement Supervisor	28		1	2	2
Public Information Officer	28		1	0	0
Code Enforcement Officer Sr	25		8	9	9
Administrative Assistant II	23		1	1	1
Code Enforcement Officer	23		20	19	19
Office Assistant Senior	19		6	6	6
FULL TIME Subtotal			38	38	38
<b>Departmental Vacancy Abolishments</b>					
Vacancy Abolishments	NA		0	0	(32)
FULL TIME Subtotal			0	0	(32)
<b>Departmental Reductions in Force</b>					
Reductions in Force	NA		0	0	(31)
FULL TIME Subtotal			0	0	(31)
<b>FULL TIME Total</b>			1,511	1,368	1,306
<b>PART TIME Total</b>			150	146	146
<b>ALL POSITIONS Total</b>			1,661	1,514	1,452



**MISSION STATEMENT**

The mission of the Probate Court is to serve the citizens of DeKalb County while enforcing the law.

**PROGRAM DESCRIPTION**

The Judge of the Probate Court is elected by popular vote for a term of 4 years. The Probate Court has jurisdiction of estates in DeKalb County. This includes the probate of wills, the appointment of administrators, the granting of years of support, the appointment of guardians of both minors and incapacitated adults, and the hearing of disputes in any of these areas. The Probate Court's jurisdiction includes the supervision of mental illness patients, hospitalizations, and holding hearings to determine if a patient should remain involuntarily hospitalized. All marriage licenses and pistol licenses are issued and recorded by this office.

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Wills probated, petitions filed, administrations & guardianships	15,504	14,356	12,843	13,289
Emergency hospitalization orders	323	268	218	198
Retardation hearings	27	41	1	1
Marriage licenses	4,656	4,783	4,690	4,741
Marriage license certified copies	6,313	5,771	5,615	5,561
Annual returns audited	1,237	1,085	1,166	1,165
First time pistol licenses	2,096	4,082	4,375	5,293
Renewal pistol licenses	961	1,071	1,066	1,181
Commitment Hearings	262	268	218	198
Continued habitation	0	2	0	0

**MAJOR ACCOMPLISHMENTS IN 2009**

The Probate Court installed a pistol license card printer allowing pistol licenses to last beyond five years. Durability of the license will cut down on the public needing to replace it due to wear and tear. The court also tested a new pistol license program which is in its final implementation stage and will allow rapid retrieval of data.

**PROBATE COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Organizational Effectiveness**

To continue the advanced computerization for the Probate Court (Agile Court Conversion) case management system.

To improve court operations, and continue to seek ways to utilize new technology to provide better services to the citizens of DeKalb County.

To implement the new pistol license program in conjunction with the purchase of new pistol license ID card printer.

**MAJOR BUDGETARY IMPACTS**

**Previous**

In 2007, the basic operating budget was approved for \$1,692,423 and included full year funding for the Office Assistant position added in 2006. There were no significant budgetary changes in 2008 and 2009.

**2010**

\$1,685,154 is approved for the basic operating budget. This budget reduces the workforce by 4 positions. The BOC restored \$255,032 to this budget as part of the amendment process.

**Future**

No significant budgetary impact is anticipated.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Probate Court	\$1,709,171	\$1,681,303	\$1,718,154	\$1,685,154
	\$1,709,171	\$1,681,303	\$1,718,154	\$1,685,154

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$1,566,836	\$1,533,229	\$1,641,687	\$1,608,687
Purchased / Contracted Services	102,418	99,839	58,967	58,967
Supplies	33,615	43,183	12,500	12,500
Interfund / Interdepartmental	0	1,495	0	0
Other Costs	6,302	3,557	5,000	5,000
	\$1,709,171	\$1,681,303	\$1,718,154	\$1,685,154

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$1,709,171	\$1,681,303	\$1,685,154
	\$1,709,171	\$1,681,303	\$1,685,154



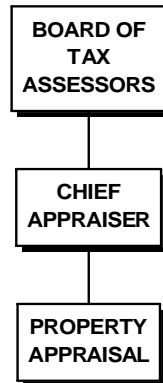
**PROBATE COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Probate Court</b>				
Associate Judge	AI	1	1	1
Attorney IV	33	1	1	1
Administrative Operations Mgr	28	1	1	1
User Liaison Coordinator	26	1	1	1
Administrative Coordinator	25	4	4	4
Administrative Assistant II	23	1	1	1
Probate Technician Principal	21	13	14	14
Probate Technician Senior	19	2	1	1
Probate Judge	\$144,469	1	1	1
FULL TIME Subtotal		25	25	25
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(4)
FULL TIME Subtotal		0	0	(4)
<b>FULL TIME Total</b>		25	25	21
<b>ALL POSITIONS Total</b>		25	25	21



**MISSION STATEMENT**

The mission of the Department of Property Appraisal and Assessment is to produce a timely, equitable, and acceptable tax digest for DeKalb County that meets all the state statutes and legal requirements of the Georgia Department of Revenue.

**PROGRAM DESCRIPTION**

Property Appraisal and Assessment discovers, identifies, and classifies all property in DeKalb County into categories of residential, commercial, personal, exempt and by State law places an assessment on these properties for purposes of ad valorem taxation. The department is responsible for the proper maintenance of all property record cards, ownership records, business assets statements, and all other information on which ad valorem taxation assessment is determined. Annually, the department processes real estate and personal property tax returns. Changes of assessment notices are sent as appropriate, and any resulting appeals are processed. Property Appraisal and Assessment appraises all new construction in the County. As a result of sales analysis, equalization and/or reappraisal programs are carried out as necessary.

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Taxable Real Estate Parcels	220,164	229,686	230,621	230,621
Exempt Real Estate Parcels	4,831	5,016	5,034	5,226
Public Utility Parcels	269	280	279	279
Taxable Personal Property	13,290	13,206	13,114	13,000
Taxable Personal Prop. Freeport	535	525	505	500
Exempt Personal Property Accounts	5,944	5,757	5,637	5,700
Real Estate Tax Returns Processed	1,285	1,918	8,125	8,100
Building Permits Processed	4,500	4,500	2,500	1,300
New Real Estate Parcels	4,360	4,494	953	100
Assessment Changes Mailed	118,587	29,856	103,927	100,000
Appeals Received	6,261	6,225	8,857	10,000
Appeals to Board of Equalization	3,130	2,603	4,425	4,500
Board of Equalization Hearings	300	300	600	600
Appeals to Superior Court	70	79	66	70
Total Real & Personal Property (IN 000's)	\$23,414,887	\$25,209,822	\$24,361,660	\$22,761,660
Total Public Utility Digest (IN 000's)	\$477,637	\$451,119	\$467,548	\$467,548

**PROPERTY APPRAISAL & ASSESSMENT****FUNCTION: GENERAL GOVERNMENT****MAJOR ACCOMPLISHMENTS IN 2009**

Reviewed all County properties and made appropriate changes and produced an acceptable tax digest enabling tax digest valuations to be released to the Tax Commissioner. Successfully implemented state legislation which changed the way property is assessed in Georgia. Processed a record number of real estate property tax returns and appeals. Continued progress in conversion to REALWARE® CAMA system.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Financial Strength**

To gain approval of the prior year tax digests from the Georgia Department of Revenue.

To perform all functions necessary to compile the 2010 tax digest by June 1<sup>st</sup> 2010.

To complete conversion from the current Computer Assisted Mass Appraisal (CAMA) system to the new CAMA system REALWARE®.

**MAJOR BUDGETARY IMPACTS****Previous**

There were no significant budgetary changes for 2007. In 2008, \$32,502 was added for computer software.

**2010**

The 2010 Budget transfers 2 positions (1 Network Coordinator; 1 User Liaison Coordinator) from Property Appraisal & Assessment to Information Systems.

This budget abolishes 5 vacant positions and reduces the workforce by 11 additional positions.

**Future**

Economic, budgetary, and legislative issues will continue to be challenges for the foreseeable future.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Property Appraisal & Assessment	\$4,499,930	\$4,330,009	\$4,300,209	\$4,208,209
	\$4,499,930	\$4,330,009	\$4,300,209	\$4,208,209

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$4,040,409	\$3,977,157	\$3,966,697	\$3,874,697
Purchased / Contracted Services	343,440	243,012	294,852	294,852
Supplies	61,940	55,460	37,560	37,560
Capital Outlays	54,140	54,379	1,100	1,100
	\$4,499,930	\$4,330,009	\$4,300,209	\$4,208,209

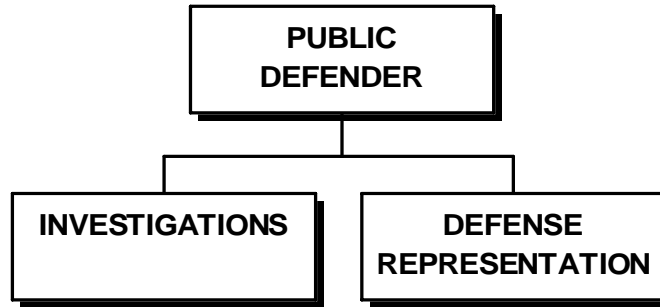
**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$4,499,930	\$4,330,009	\$4,208,209
	\$4,499,930	\$4,330,009	\$4,208,209

**AUTHORIZED POSITION LIST BY COST**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Property Appraisal &amp; Assessment</b>				
Assistant Chief Appraiser	AI	2	2	2
Chief Appraiser	AF	1	1	1
Deputy Chief Appraiser	30	3	3	3
Property Appraiser Supervisor	28	7	7	7
Network Coordinator	26	2	1	0
Property Appraiser IV	26	14	16	16
Property Deed Supervisor	26	1	1	1
User Liaison Coordinator	26	1	1	0
Administrative Coordinator	25	1	1	1
Property Appraiser Auditor	24	1	1	1
Administrative Assistant II	23	2	2	2
Property Appraiser III	23	11	12	12
Administrative Assistant I	21	2	2	2
Property Appraiser II	21	7	8	8
Property Deed Technician Sr	21	2	2	2
Requisition Technician	21	1	1	1
Office Assistant Senior	19	8	7	7
Property Appraiser I	19	10	7	7
Office Assistant	18	0	1	1
FULL TIME Subtotal		76	76	74
<b>Departmental Vacancy</b>				
Vacancy Abolishments	NA	0	0	(5)
FULL TIME Subtotal		0	0	(5)
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(11)
FULL TIME Subtotal		0	0	(11)
<b>FULL TIME Total</b>		76	76	58
<b>ALL POSITIONS Total</b>		76	76	58



**MISSION STATEMENT**

The 6<sup>th</sup> Amendment to the United States Constitution guarantees that in all criminal cases, the accused has the right to an attorney. The DeKalb County Public Defender safeguards the Constitutional rights of all by providing and promoting quality legal representation. It is our mission to promote equal justice and fairness for all people in the judicial system. The Public Defender Office provides legal representation to those unable to afford an attorney in all criminal cases in DeKalb County.

**PROGRAM DESCRIPTION**

The Public Defender's Office was created in 1969 to comply with United States Supreme Court rulings requiring the provision of attorneys to persons charged in criminal cases. We provide this service in Superior Court, Juvenile Court, State Court, Magistrate's Court, Recorder's Court, all Treatment Courts, and all Appellate Courts. On January 1, 2005 we became the Circuit Defender Office for the Stone Mountain Judicial Circuit and came under the authority of the Georgia Public Defender Standards Council.

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Felonies	4,698	5,079	6,040	6,400
Juvenile Delinquency	2,183	2,614	2,040	2,200
Misdemeanors	4,654	2,945	2,218	2,300
Felony Revocations	N/A	N/A	1,876	2,100
Misdemeanor Revocations	N/A	N/A	1,426	1,600
Juvenile Revocations	N/A	N/A	208	250
Recorders Court	N/A	N/A	1,063	1,100
Appeals	N/A	N/A	54	55
Miscellaneous, ex motions to withdraw pleas	N/A	N/A	241	250

**MAJOR ACCOMPLISHMENTS IN 2009**

The DeKalb County Public Defender, established in 1969, became part of the State Public Defender System, the Georgia Public Defender Standards Council, on January 1, 2005. The major accomplishment for 2009 was the continued delivery of high quality indigent defense representation to the courts and the County.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Organizational Effectiveness**

To continue to provide quality services while meeting both Federal and State mandates and budget constraints from both State and County.

**PUBLIC DEFENDER****FUNCTION: CIVIL & CRIMINAL COURTS****MAJOR BUDGETARY IMPACTS****Previous**

There were no budgetary changes in 2005. One Principal Investigator was added in 2006. In 2007, 2008 and 2009 there were no significant budgetary changes.

**2010**

This budget reduces the workforce by 13 positions.

The BOC restored \$436,870 to this budget as part of the amendment process.

**Future**

Making the transition to a State sponsored indigent defense system may require hiring additional personnel and additional changes in current procedures.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Public Defender	\$6,528,511	\$6,602,198	\$6,718,297	\$6,572,297
	\$6,528,511	\$6,602,198	\$6,718,297	\$6,572,297

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$6,178,628	\$6,350,905	\$6,506,774	\$6,360,774
Purchased / Contracted Services	191,540	123,560	120,559	120,559
Supplies	65,834	53,402	55,821	55,821
Capital Outlays	6,503	874	3,500	3,500
Interfund / Interdepartmental	86,006	73,457	31,643	31,643
	\$6,528,511	\$6,602,198	\$6,718,297	\$6,572,297

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$6,528,511	\$6,602,198	\$6,572,297
	\$6,528,511	\$6,602,198	\$6,572,297

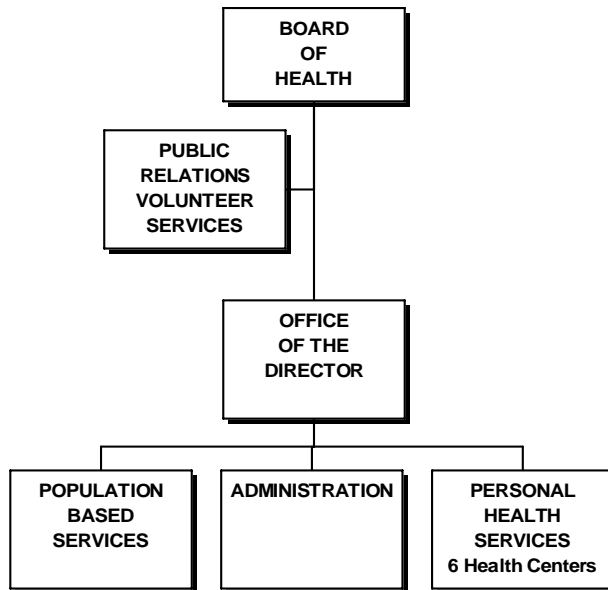
**PUBLIC DEFENDER**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Public Defender</b>				
Public Defender	DF	1	1	1
Chief Asst. Public Defender	AH	1	1	1
Attorney IV	33	6	6	6
Attorney III	31	25	28	28
Attorney II	30	9	9	9
Attorney I	29	7	4	4
Chief Investigator	29	1	1	1
Legal Office Coordinator	28	1	1	1
Investigator Principal	25	13	15	15
Administrative Aide	23	4	4	4
Investigator Senior	23	2	0	0
Office Assistant Senior	19	1	1	1
Office Assistant	18	1	1	1
FULL TIME Subtotal		72	72	72
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(13)
FULL TIME Subtotal		0	0	(13)
<b>FULL TIME Total</b>		72	72	59
<b>ALL POSITIONS Total</b>		72	72	59



**MISSION STATEMENT**

The mission of the Board of Health is to promote and protect health and provide quality preventative care. The prevention of disease, injury, and disability, and premature death is the primary purpose of the DeKalb County Board of Health. We unite with individuals, families, and communities to serve the people who live, work, and play in DeKalb County.

**PROGRAM DESCRIPTION**

The DeKalb County Board of Health provides a wide range of public health services. With the completion of a recent organizational restructuring, the Board has three major functional units: Personal Health Services, Population Based Services, and Administration. Personal Health Services includes the six health centers located throughout the County. Its primary role is dedicated to protecting, maintaining, and improving the health of individuals and families, as well as, providing a broad spectrum of physical health services for children, adolescents, and adults. Population Based Services includes the Environmental Health Division, the Health Assessment and Promotion Division, the Center for Public Health Preparedness and the Office of Vital Records. The Environmental Health Service Division provides on-site inspection of restaurants, hotels/motels, personal care homes, swimming pools, and ensures compliance with State, County, and Board of Health regulations. The Health Assessment and Promotion Division tracks and investigates health problems, collects and analyzes health status information, and promotes health and wellness by working with coalitions and neighborhood groups. The Center for Public Health Preparedness is one of three national Exemplar Projects funded by the Centers for Disease Control and Prevention. The Center's primary goal is to build and maintain public health capacity and to respond to public health emergencies including bio-terrorism. The Office of Vital Records maintains birth certificates for children born in DeKalb County and death certificates of county residents. Administration includes the divisions of Finance, Personnel, Internal Services, and Information Technology, the Training Unit, and Bond Facilities Projects. Administration provides general administrative support to the other operating units within the Board of Health and serves as the business management arm of the Board of Health.

The Board of Health utilizes a combination of federal grant-in-aid funds, fee revenues, and county funds as major sources of revenues. This budget represents the county's contribution to the Board of Health for its operation and delivery of health care services to the citizens of DeKalb County. This budget also funds the personal service costs for the county merit positions assigned to the Board of Health.



**PUBLIC HEALTH****FUNCTION: HEALTH & HUMAN SERVICES****ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Total Patient Encounters	194,487	196,853	194,178	191,908
Clinic Dental Visits	4,054	4,294	3,168	4,104
STD/HIV Services, Patients Served	10,542	9,325	7,636	14,951
Immunizations, Patients Served	46,294	45,233	21,949	21,623
WIC Average Monthly Caseload	23,175	25,500	26,579	26,000
Family Planning, Patients Served	5,097	3,471	1,480	2,742
Food Service Program	25,363	30,848	32,158	32,600
On-site Sewage Disposal	8,189	7,670	7,700	7,600
Rodent Control Baiting	5,636	5,393	5,266	5,200
Swimming Pool Activities	11,505	10,685	10,367	10,200
Body Crafting Establishments				
Inspected	171	246	264	280
Radon Testing	1,952	1,773	1,764	1,700
West Nile Virus, Number of Contacts	18,523	16,497	12,006	12,000

**MAJOR ACCOMPLISHMENTS IN 2009**

Implemented the 2009 Swimming Pool and Spa Safety Act requirements. Completed the 2009 Youth Risk Behavior Survey. Facilitated the development of physical activity and nutrition policy adopted by the DeKalb County Schools. Provided over 13,000 flu vaccines to citizens of DeKalb County. Deployed the new inspection protocol and state mandated restaurant inspection form.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Human Services**

To sustain and enhance prevention and health care services to decrease morbidity and mortality from infectious diseases.

To continue to prepare DeKalb County and its partners to coordinate, plan, and respond to all hazardous emergencies with public health implications.

To decrease health disparities by improving awareness and delivery of DeKalb County Board of Health Services.

To reduce the prevalence of recurring food-borne illness risk factors in establishments by 10%.

**MAJOR BUDGETARY IMPACTS****Previous**

There were no significant budgetary changes in 2006 and in 2007. In 2008, one Nurse Manager position was transferred to the Human Resources' Employee Clinic cost center. There were no significant budgetary changes in 2009.

**2010**

The Board of Health's 2010 Budget of \$30,683,921 includes multiple funding sources including \$1,978,623 in federal grant-in-aid funds, \$13,929,790 in state grant-in-aid funds, \$4,463,392 county funds, and \$10,312,116 in fee revenues, prior year funds, and interest. One county merit position, a full-time Graphics Design Technician is vacant. Based on the agreement between the Board of Health and the County, this position will be abolished and the funding for this position, in the amount of \$44,631, has been transferred to the County's Contribution to the Board of Health.

**Future**

Because of the current health care environment, the Board of Health will continue to formulate partnerships with primary care providers and managed care organizations.

**PUBLIC HEALTH**

**FUNCTION: HEALTH & HUMAN SERVICES**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Board Of Health - County Contribution	\$5,208,746	\$5,113,716	\$4,464,392	\$4,463,392
	\$5,208,746	\$5,113,716	\$4,464,392	\$4,463,392

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$86,912	\$41,442	\$48,500	\$47,500
Other Costs	5,121,834	5,072,274	4,415,892	4,415,892
	\$5,208,746	\$5,113,716	\$4,464,392	\$4,463,392

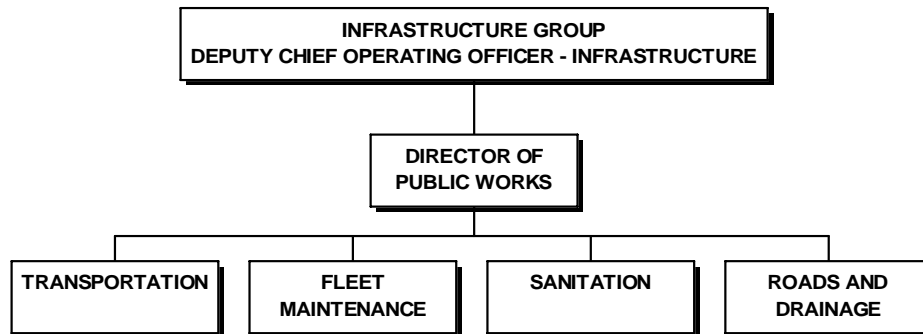
**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$5,208,746	\$5,113,716	\$4,463,392
	\$5,208,746	\$5,113,716	\$4,463,392

**AUTHORIZED POSITIONS BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>NUMBER OF POSITIONS</b>		
		<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Board Of Health - County Contribution</b>				
Graphic Design Technician	23	1	1	1
Custodian	16	1	1	1
FULL TIME Subtotal		2	2	2
<b>Departmental Vacancy Abolishments</b>				
Vacancy Abolishments	NA	0	0	(1)
FULL TIME Subtotal		0	0	(1)
<b>FULL TIME Total</b>		<b>2</b>	<b>2</b>	<b>1</b>
<b>ALL POSITIONS Total</b>		<b>2</b>	<b>2</b>	<b>1</b>



**MISSION STATEMENT**

The mission of the Public Works Director is to provide the citizens of DeKalb County with the highest quality of Public Works services at the lowest possible cost and in a timely manner. To provide leadership for the four divisions of the Public Works Department. To coordinate the department's activities with other county departments, other government agencies, elected officials, the Georgia DOT, Georgia EPD, US EPA and FHWA, and local municipalities.

**PROGRAM DESCRIPTION**

The office of the Public Works Director was established in 1985 to provide central management, supervision and direction for the four divisions which now constitute Public Works: Fleet Maintenance, Roads & Drainage, Sanitation, and Transportation. Effective 2009, this department is assigned to the Infrastructure Group, under the direction of the Deputy Chief Operating Officer for Infrastructure.

**MAJOR ACCOMPLISHMENTS IN 2009**

Continued to implement design and construction of transportation projects. Maintained fleet availability above 95%. Continued implementation of the Storm Water Utility program including repair, replacement and upgrades to aging and failing storm water infrastructure throughout the County. Continued construction of the Sanitation Central Transfer Station within budget and ahead of schedule.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Infrastructure**

To continue work on the design and construction of HOST Program and Infrastructure projects, and sanitation system improvements. Evaluate department operations and implement organizational and operational improvements.

**Organizational Effectiveness**

To evaluate department operations and implement organizational and operational improvements.

**MAJOR BUDGETARY IMPACTS**

**Previous**

The 2005 Basic Budget included the reallocation of the Construction Manager position to an Assistant Director position; this position was transferred from Non-Departmental. As part of the 2006 Budget, the Water & Sewer Division of the Public Works Department was established as an independent department. There were no significant budgetary changes for 2007, 2008 or 2009.

**2010**

Continue work on the design and construction of HOST Program and Infrastructure projects, and sanitation system improvements. Evaluate department operations and implement organizational and operational improvements. This budget reduces the workforce by 1 position.

**Future**

No changes of significant budgetary impact are anticipated.

**PUBLIC WORKS DIRECTOR**

**FUNCTION: PLANNING & PUBLIC WORKS**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Public Works - Directors Office	\$505,355	\$483,043	\$353,700	\$343,700
	\$505,355	\$483,043	\$353,700	\$343,700

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$499,774	\$474,757	\$447,423	\$437,423
Purchased / Contracted Services	380	5,520	7,452	7,452
Supplies	3,195	1,075	576	576
Interfund / Interdepartmental	2,006	1,692	(101,751)	(101,751)
	\$505,355	\$483,043	\$353,700	\$343,700

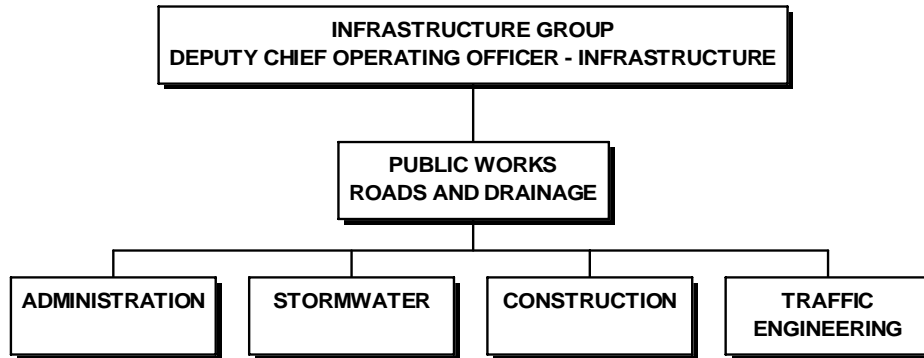
**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$505,355	\$483,043	\$343,700
	\$505,355	\$483,043	\$343,700

**AUTHORIZED POSITION LIST BY COST**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER / POSITION</b>	<b>SALARY RANGE</b>	<b>NUMBER OF POSITIONS</b>		
		<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Public Works - Directors Office</b>				
Asst Director Public Works	AE	1	1	1
Asst Director Public Works	AE	1	1	1
Director Public Works	AC	1	1	1
Administrative Coordinator	25	1	1	1
FULL TIME Subtotal		4	4	4
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(1)
FULL TIME Subtotal		0	0	(1)
<b>FULL TIME Total</b>		4	4	3
<b>ALL POSITIONS Total</b>		4	4	3



**MISSION STATEMENT**

The mission of the Roads and Drainage Division is to maintain all County paved and unpaved roads, bridges and drainage structures, to maintain the County's storm water drainage system, to administer the citizen's drainage program, to obtain parcels, tracts of land and easements necessary to complete scheduled State and County construction projects, to perform needed repairs, maintenance and construction on paved and unpaved County roads, bridges, and drainage structures and to increase safety, and expedite the movement of traffic through a comprehensive traffic control program.

**PROGRAM DESCRIPTION**

The Roads and Drainage Division of the Public Works Department is responsible for performing all needed repairs, maintenance, construction and upgrades to the County's roadway system, including bridges, drainage structures, and traffic control devices. The Division is also responsible for the management of the County's Stormwater and Flood Programs. The Division's responsibilities are directed and controlled by the Assistant Director of Public Works Roads and Drainage with operations through four functional areas: Administration, Stormwater, Construction and Traffic Engineering. The Administrative Section controls and manages all operations of the Division, including the following: Board of Commissioners' agenda items, project lists and reporting, Georgia Department of Transportation Local Assistance Road Program (LARP) contracts, all State/Federal contracts, Stormwater Enterprise and Tax Fund revenue documents, personnel actions, roadway rating documents, project budgetary documents (Capital, Operating & Enterprise), municipality agreements, and communications with citizens, commissioners and other departments. The Stormwater Section is responsible for performing activities related to the Stormwater Program, state and federal environmental reporting including NPDES, and working with the state and federal government to buy out flood prone homes. The Construction Section is responsible for construction of new sidewalks and road projects; bridge maintenance and upgrades; and retention pond maintenance. The Traffic Engineering Section is responsible for maintaining and installing traffic signals and signs in DeKalb County. Effective 2009, this department is assigned to the Infrastructure Group, under the direction of the Deputy Chief Operating Officer for Infrastructure.

**PERFORMANCE INDICATORS**

	<b>TARGET</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
% OF STORMWATER DRAINAGE INDICATORS ACCOMPLISHED WITHIN PRESCRIBED TIME FRAME	75%	85%	85%	85%
% OF ROADS PAVED/REPAVED/ REPAIRED VS ROADS & DRAINAGE STANDARD TARGET	75%	100%	100%	100%

**PUBLIC WORKS - ROADS AND DRAINAGE****FUNCTION: PLANNING & PUBLIC WORKS****ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Citizen Drainage Projects (linear feet)	290	520	236	248
Citizen Drainage Projects (Tons)	2,094	1,621	1,525	1,601
Retention Ponds Cleaned	167	161	1,050	1,100
Maintenance Complaints Received	7,292	8,845	6,990	7,300
Roads Resurfaced (miles by County)	21	20	44	40
Patching (Tons) County	30,000	30,000	45,000	50,000
Drainage Structures Built/Repaired	442	436	203	213

**MAJOR ACCOMPLISHMENTS IN 2009**

In 2009 Roads and Drainage was able to complete the following: the paving of 50 miles of County roads, construction of 3,600 linear feet of sidewalk and completion of construction on 56 major drainage projects. The Roads and Drainage Division received 8,126 requests for service of which 4,847 were completed equating to a completion rate of 60%. Completed construction of 56 major drainage projects (over \$25,000).

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Infrastructure**

To implement the list of road maintenance, drainage, traffic engineering and construction projects approved for 2010.

To continue implementation of the Stormwater Utility Fee in DeKalb County with special emphasis on refinement of Equivalent Residential Unit (ERU) calculations.

**Organizational Effectiveness**

To meet 2010 goals and targets.

**MAJOR BUDGETARY IMPACTS****Previous**

In 2006, sixty one positions in Public Works - Roads & Drainage were reimbursed by the Stormwater Utility Fund. \$8,730,204 was transferred from the 2006 Stormwater Utility Fund to reimburse costs related to the Stormwater Program.

In 2007, the Stormwater Utility Fund reimbursed Public Works - Roads and Drainage a total of \$9,487,315 for costs related to the Stormwater Program; this includes 124 positions.

In 2008, the Stormwater Utility Fund reimbursed Public Works - Roads and Drainage a total of \$9,040,920 for costs related to the Stormwater Program; this includes 124 positions.

In 2009, the Stormwater Utility Fund reimbursed Public Works - Roads and Drainage a total of \$8,989,884 for costs related to the Stormwater Program; this includes 124 positions. One IS Field Service Specialist Sr. was transferred to Information Systems to create better efficiency per Executive Order 8-1.

**2010**

The Stormwater Utility Fund is budgeted to reimburse Public Works - Roads and Drainage a total of \$10,381,039 for costs related to the Stormwater Program; this includes the equivalent of 116 positions. This budget includes a \$1,000,000 credit from Water and Sewer and a \$500,000 credit from Sanitation for imputed costs of utility cut damages to roadways and heavy truck wear and tear on roadways requiring resurfacing, with charge back to the Roads and Drainage Asphalt Maintenance cost center. This budget includes the transfer of 8 positions to the Department of Watershed Management. This budget abolishes 25 vacant positions and reduces the workforce by 10 additional positions.

**Future**

Continued implementation of the Stormwater utility fee and Drainage issues will impact department activities.

**PUBLIC WORKS - ROADS AND DRAINAGE**

**FUNCTION: PLANNING & PUBLIC WORKS**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Administration	\$624,255	\$456,154	\$452,222	\$437,719
Construction / Maintenance	15,858,988	15,562,335	12,372,359	12,057,591
Storm water	(183,364)	(55,664)	0	0
Traffic	6,829,180	6,082,272	5,894,470	5,813,742
	<u>\$23,129,059</u>	<u>\$22,045,097</u>	<u>\$18,719,051</u>	<u>\$18,309,052</u>

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Personal Services and Benefits	\$17,726,014	\$18,249,749	\$19,031,219	\$18,621,220
Purchased / Contracted Services	803,655	967,800	720,935	720,935
Supplies	8,436,239	8,946,353	6,832,548	6,832,548
Capital Outlays	7,883	12,667	26,704	26,704
Interfund / Interdepartmental	(3,844,732)	(6,131,472)	(7,892,355)	(7,892,355)
	<u>\$23,129,059</u>	<u>\$22,045,097</u>	<u>\$18,719,051</u>	<u>\$18,309,052</u>

**FUNDING SOURCES**

	Actual 2008	Actual 2009	Budget 2010
Special Tax District - Designated Services	<u>\$23,129,059</u>	<u>\$22,045,097</u>	<u>\$18,309,052</u>
	\$23,129,059	\$22,045,097	\$18,309,052

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Administration</b>				
Asst Director Roads & Drainage	AH	1	1	1
Assoc Dir PW Roads & Drainage	AF	1	1	1
Operations Manager R&D	32	1	1	1
Flood Management Supervisor	30	1	1	0
Administrative Assistant II	23	2	2	2
Administrative Assistant I	21	1	1	1
FULL TIME Subtotal		7	7	6
<b>Maintenance</b>				
Administrative ServicesMgr R&D	31	1	1	1
General Foreman Public Works	26	1	1	1
Inventory Warehouse Supervisor	25	1	1	1
Crew Supervisor CDL	24	1	1	1
Heavy Equipment Truck Mechanic	23	2	2	2
<b>Maintenance (cont)</b>				
Administrative Assistant I	21	1	1	1

**PUBLIC WORKS - ROADS AND DRAINAGE**

**FUNCTION: PLANNING & PUBLIC WORKS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
Equipment Operator Principal	21	4	4	4
Payroll Personnel Tech Sr	21	1	1	1
Requisition Technician	21	1	1	1
Services&Materials Coord R&D	21	1	1	1
Maintenance Mechanic	20	3	3	3
Accounting Tech Senior	19	1	1	1
Fleet Maintenance Coordinator	19	1	1	1
Office Assistant Senior	19	3	3	3
Crew Worker Senior	18	3	3	3
Equipment Operator	18	1	1	1
General Maintenance Worker, Sr	18	1	1	1
Stockworker	18	4	4	4
IS Field Service Specialist Sr	14	1	0	0
<b>FULL TIME Subtotal</b>		<b>32</b>	<b>31</b>	<b>31</b>
<b>Road Maintenance</b>				
Engineering Supervisor	33	1	1	1
Operations Manager R&D	32	1	1	1
Road Maintenance Supt	29	1	1	1
General Foreman Public Works	26	2	2	2
Production Control Supervisor	26	1	1	1
Construction Inspector	25	2	2	2
Construction Supervisor	24	2	2	2
Crew Supervisor CDL	24	11	11	11
Engineering Technician Senior	24	1	0	0
GIS Specialist	23	0	1	1
Equipment Operator Principal	21	7	6	6
Equipment Operator Senior	19	16	16	16
Office Assistant Senior	19	1	1	1
Crew Worker Senior	18	28	26	26
Equipment Operator	18	10	10	10
Microfilm Technician	18	1	1	1
Crew Worker	16	5	7	7
<b>FULL TIME Subtotal</b>		<b>90</b>	<b>89</b>	<b>89</b>
<b>Support Services</b>				
Operations Manager R&D	32	1	1	1
Engineer, Principal	30	1	1	1
Construction Supt, R&D	29	1	1	1
Engineer, Senior	29	2	2	1
General Foreman Public Works	26	2	2	2
Construction Supervisor	24	1	1	1
Crew Supervisor CDL	24	7	7	7
Engineering Technician Senior	24	1	1	1
Administrative Assistant I	21	1	1	1
Equipment Operator Principal	21	5	5	5
Mason Senior	21	1	2	2



## PUBLIC WORKS - ROADS AND DRAINAGE

## FUNCTION: PLANNING &amp; PUBLIC WORKS

## AUTHORIZED POSITION LIST BY COST CENTER

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Support Services (cont)</b>				
Equipment Operator Senior	19	9	9	9
Mason	19	3	2	2
Crew Worker Senior	18	13	13	13
Equipment Operator	18	3	3	3
Crew Worker	16	4	3	3
FULL TIME Subtotal		55	54	53
<b>Drainage Maintenance</b>				
Drainage Const & Maint Supt	29	1	1	1
Engineer, Senior	29	1	1	1
Fiscal Officer	29	1	1	1
Chief Construction Inspector	28	1	1	1
Engineer	28	1	1	1
Accountant Senior	26	1	1	1
General Foreman Public Works	26	2	2	2
Construction Inspector	25	11	11	11
Construction Supervisor	24	4	4	4
Crew Supervisor CDL	24	6	6	6
Engineering Technician Senior	24	1	1	1
Administrative Assistant II	23	1	1	1
Administrative Assistant II	23	0	0	(1)
GIS Specialist	23	1	1	1
Equipment Operator Principal	21	14	14	14
Mason Senior	21	4	4	4
Equipment Operator Senior	19	12	12	12
Mason	19	2	2	2
Office Assistant Senior	19	1	1	1
Crew Worker Senior	18	23	25	25
Equipment Operator	18	6	6	6
Stockworker	18	1	1	1
Crew Worker	16	1	1	1
FULL TIME Subtotal		96	98	97
<b>Storm Water Management</b>				
Stormwater Eng Supv	33	1	1	0
Stormwtr Pollution Contrl Supv	30	1	1	0
Engineer, Senior	29	2	2	2
Chief Construction Inspector	28	1	1	1
Stormwater Program Supervisor	28	1	1	1
Construction Inspector	25	2	2	1
Construction Supervisor	24	1	1	1
Crew Supervisor CDL	24	1	1	1
Engineering Technician Senior	24	1	1	0
GIS Specialist Senior	24	0	1	0
Financial Assistant	23	1	1	1
GIS Specialist	23	2	1	1
Administrative Assistant I	21	1	1	1
Equipment Operator Principal	21	2	2	2

## PUBLIC WORKS - ROADS AND DRAINAGE

## FUNCTION: PLANNING &amp; PUBLIC WORKS

## AUTHORIZED POSITION LIST BY COST CENTER

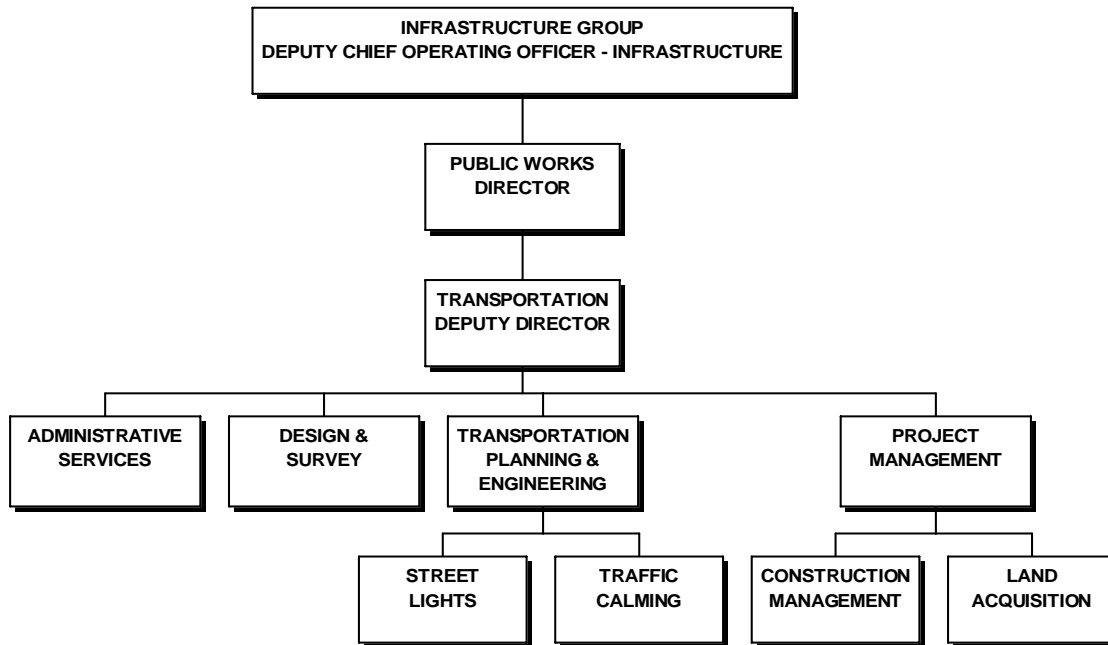
(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Storm Water Management (cont)</b>				
Mason Senior	21	0	1	1
Accounting Tech Senior	19	1	1	1
Equipment Operator Senior	19	3	3	3
Mason	19	2	1	1
Office Assistant Senior	19	1	1	1
Crew Worker Senior	18	3	3	3
FULL TIME Subtotal		27	27	22
<b>Traffic Operations</b>				
Dep Dir Traffic Engineering	AI	1	1	1
Traffic Engineering Manager	33	1	1	1
Engineer, Principal	30	1	1	1
Engineer, Senior	29	2	2	2
Engineering Technician Senior	24	5	5	5
Administrative Assistant I	21	2	2	2
FULL TIME Subtotal		12	12	12
<b>Speed Humps</b>				
Crew Supervisor CDL	24	1	1	1
Equipment Operator Senior	19	1	1	1
Crew Worker Senior	18	2	2	2
Equipment Operator	18	1	1	1
FULL TIME Subtotal		5	5	5
<b>Signals</b>				
Traffic Signal Operations Supt	28	1	1	1
General Foreman Public Works	26	2	2	2
Traffic Signal Installer, Sr	23	7	6	6
Traffic Signal Tech, Sr	23	4	4	4
Traffic Signal Installer	21	1	2	2
Traffic Signal Tech	21	11	11	11
Asst Traffic Signal Inst, Sr	19	2	2	2
Asst Traffic Signal Installer	18	12	12	12
FULL TIME Subtotal		40	40	40
<b>Signs &amp; Paint</b>				
Traffic Signs/Markings Supt	28	1	1	1
General Foreman Public Works	26	1	1	1
Crew Supervisor CDL	24	3	3	3
Graphic Design Technician	23	2	2	2
Traffic Signs/Markings Inst Sr	19	4	3	3
Traffic Signs/Markings Inst	18	3	4	4
FULL TIME Subtotal		14	14	14

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Departmental Vacancy Abolishments</b>				
Vacancy Abolishments	NA	0	0	(25)
FULL TIME Subtotal		0	0	(25)
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(10)
FULL TIME Subtotal		0	0	(10)
<b>FULL TIME Total</b>		<b>378</b>	<b>377</b>	<b>334</b>
<b>ALL POSITIONS Total</b>		<b>378</b>	<b>377</b>	<b>334</b>



**MISSION STATEMENT**

The mission of the Public Works Transportation Division is to improve the safety and efficiency of existing Transportation infrastructure and Traffic Safety for the benefit of the citizens of DeKalb County.

**PROGRAM DESCRIPTION**

The Transportation Division of the Public Works Department is responsible for the management of HOST projects, Georgia DOT projects, as well as major DeKalb County infrastructure projects in support of DeKalb County roadways and thoroughfares.

The Division has a Design and Survey section that is responsible for the development of internal construction projects. The Construction Section inspects the construction work of major utility companies, Georgia DOT projects, and other County-implemented projects.

The Land Acquisition section provides right-of-way easements for Community Development, Sanitation, Water and Sewer, Development and Georgia DOT projects. The Transportation Planning and Engineering Section is responsible for the timely and comprehensive support to the citizens of DeKalb County and the monitoring, study, evaluation, authorization, and installation of traffic control devices within DeKalb County right-of-ways. Effective 2009 this department is assigned to the Infrastructure Group, under the direction of the Deputy Chief Operating Officer for Infrastructure.

**PERFORMANCE INDICATORS**

	<b>TARGET</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
% Of Major Projects (\$25,000)				
Completed On Time	75%	75%	82%	88%
Completed Under Budget	75%	75%	96%	94%
% Completed Of Funded Sidewalks	95%	95%	100%	75%

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Road Design Projects Completed	13	37	30	27
Construction Projects Managed	112	65	73	147
Acquisitions	150	211	41	220
Land Acquisitions Condemnations	5	4	6	10
Traffic Counts	275	240	192	180
Miles of Sidewalks Constructed	23	2	8	30

**MAJOR ACCOMPLISHMENTS IN 2009**

Completed the following sidewalk projects: Johnson Ferry Sidewalk Project, Frazier Road Sidewalk Project, Market Street Sidewalk Project and North Druid Hills Road Sidewalk Project. Completed construction of Panola Road and Young Road Intersection Improvements. Completed Wesley Chapel and Eastside Drive Signal Installation. Issued bids for constructing the following intersection improvements: Chamblee Tucker Road, Tucker Norcross Road Clairmont, Chamblee Tucker and New Peachtree Road.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Infrastructure**

To improve the safety and efficiency of existing transportation infrastructure.

To work with Georgia Department of Transportation, State, and Federal agencies to capture funding for projects.

To improve coordination with other DeKalb County departments and other outside agencies (GDOT, GRTA, ARC, etc.) for the benefit of the citizens of DeKalb County.

**Economic Development**

To work with Georgia Department of Transportation, State and Federal agencies to capture funding for projects.

**Human Services**

To transmit Traffic Calming program information to as many interested DeKalb County residents as possible.

**Financial Strength**

To sustain funding for any increase in street lights' electrical costs.

**Organizational Effectiveness**

To continue to develop training programs for Traffic Engineering personnel.

To reduce the number of neighborhoods seeking program services through the increased use of initial interest petitions and the installation of measures.

**MAJOR BUDGETARY IMPACTS**

**Previous**

In 2005, The Signals Section and the Signs and Paint Section were transferred to Roads and Drainage. One Purchasing Technician and thirteen other positions in the Traffic Engineering Section were also transferred. The total amount transferred was \$3,314,910 (including salaries, benefits and operating expenses) and 68 positions. The 2007 Budget included \$33,400 for the lease purchase of two F-150 Pick Up vehicles for use by the Transportation Division's Construction Management Division. There were no significant budgetary changes for 2008. The 2009 budget included appropriations for highway and intersection lighting of \$561,000 and \$126,635 for interstate lighting maintenance contracts.

**2010**

The Speed Hump fund will reimburse Public Works – Transportation a total of \$150,000 in 2010. This budget abolishes 2 vacant positions and reduces the workforce by 11 additional positions.

**Future**

Transportation's goal is to continue to seek funding for transportation projects through the State and Federal process and to maintain, operate, and meet deadlines in the department. To implement the list of HOST projects approved and funded.

**PUBLIC WORKS - TRANSPORTATION**

**FUNCTION: PLANNING & PUBLIC WORKS**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Administrative Services	\$887,048	\$706,077	\$600,463	\$590,240
Construction Management	1,002,744	567,761	665,311	651,194
Design & Survey	664,107	140,137	670,345	655,047
Engineering Operations	1,264	452,781	687,565	687,565
Land Acquisition	379,776	281,418	286,408	280,462
Non-Classified	1,012	817	0	0
Signals	11,098	34,977	4,096	4,096
Signs & Paint	14,194	2,947	0	0
Traffic Calming	211,974	181,150	44,126	40,238
Traffic Engineering Administration	941,355	807,957	941,780	921,253
Traffic Lights	221	60	0	0
	<b>\$4,114,793</b>	<b>\$3,176,082</b>	<b>\$3,900,094</b>	<b>\$3,830,095</b>

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$3,237,044	\$2,153,607	\$2,975,141	\$2,905,142
Purchased / Contracted Services	611,738	505,493	461,937	461,937
Supplies	53,038	418,141	588,400	588,400
Capital Outlays	4,802	1,810	0	0
Interfund / Interdepartmental	208,172	97,031	(125,384)	(125,384)
	<b>\$4,114,793</b>	<b>\$3,176,082</b>	<b>\$3,900,094</b>	<b>\$3,830,095</b>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Special Tax District - Designated Services	\$4,114,793	\$3,176,082	\$3,830,095
	<b>\$4,114,793</b>	<b>\$3,176,082</b>	<b>\$3,830,095</b>

**PUBLIC WORKS - TRANSPORTATION**

**FUNCTION: PLANNING & PUBLIC WORKS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Administrative Services</b>				
Dep Dir Transportation Engrg	AI	1	1	1
Admin Operations Mgr	28	1	1	1
Administrative Assistant I	21	1	1	1
Payroll Personnel Tech Sr	21	1	1	1
Requisition Technician	21	2	2	2
Accounting Tech Senior	19	1	0	0
Accounting Technician Senior	19	0	1	1
Office Assistant Senior	19	1	1	1
FULL TIME Subtotal		8	8	8
<b>Design &amp; Survey</b>				
Engineering Supervisor	33	1	1	1
Engineer, Senior	29	3	3	3
Chief Construction Inspector	28	1	1	1
Construction Inspector	25	2	2	2
Design Spec Transportation	25	1	1	1
Engineering Technician Senior	24	2	2	2
FULL TIME Subtotal		10	10	10
<b>Construction Management</b>				
Engineering Supervisor	33	1	1	1
Engineer, Principal	30	1	1	1
Engineer, Senior	29	1	1	1
Chief Construction Inspector	28	1	1	1
Engineer	28	1	1	1
Construction Inspector	25	2	2	2
Utilities Coordinator	25	1	1	1
Engineering Technician Senior	24	2	2	2
FULL TIME Subtotal		10	10	10
<b>Land Acquisition</b>				
Land Acquisition Supervisor	25	1	1	1
Public Works Outreach Special	23	1	1	1
Land Acquisition Specialist	21	4	4	4
FULL TIME Subtotal		6	6	6
<b>Traffic Engineering Administration</b>				
Engineering Supervisor	33	1	1	1
Engineer, Principal	30	1	2	2
Engineer, Senior	29	2	3	3
Engineer	28	3	1	1
Multi Use Transportation Coord	26	1	1	1
Construction Inspector	25	2	2	2
Design Spec Transportation	25	1	1	1
Engineering Technician Senior	24	2	2	2
FULL TIME Subtotal		13	13	13

**PUBLIC WORKS - TRANSPORTATION**

**FUNCTION: PLANNING & PUBLIC WORKS**

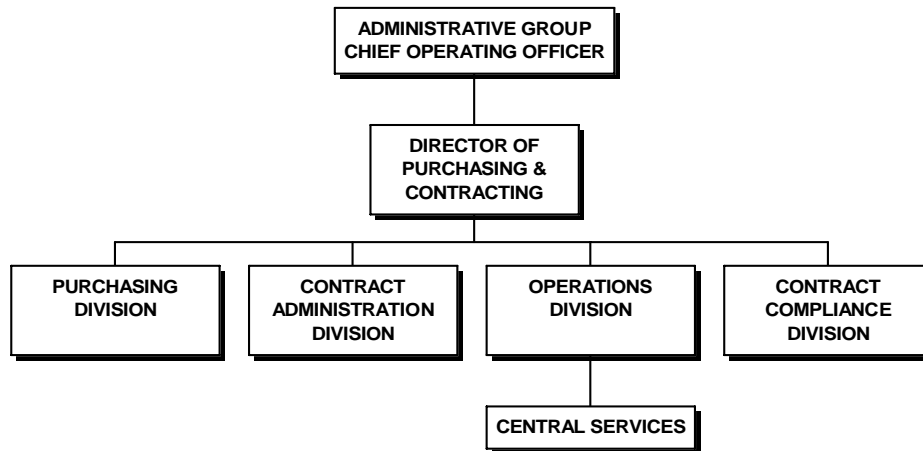
**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Traffic Calming</b>				
Engineer, Principal	30	1	1	1
Engineer, Senior	29	1	1	1
Engineer	28	1	1	1
Engineering Technician Senior	24	1	1	1
FULL TIME Subtotal		4	4	4
<b>Departmental Vacancy Abolishments</b>				
Vacancy Abolishments	NA	0	0	(2)
FULL TIME Subtotal		0	0	(2)
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(11)
FULL TIME Subtotal		0	0	(11)
<b>FULL TIME Total</b>		51	51	38
<b>ALL POSITIONS Total</b>		51	51	38

t



**MISSION STATEMENT**

The mission of the Purchasing and Contracting Department is to obtain the best value products and services for each tax dollar and to provide the necessary service required to assist other County departments in their day to day operations and services to the citizens of DeKalb County.

**PROGRAM DESCRIPTION**

The Purchasing and Contracting Department's functions include the provision of: centralized product search; procurement services; contract services; contract compliance services; mail services, vendor search, analysis, and performance services; purchasing card administration; Oracle APS assistance (including training) for all County government agencies; LSBE (Local Small Business Enterprise) certifications; and small business assistance.

Effective 2009, this department is assigned to the Administrative Group, under the direction of the Chief Operating Officer.

**PERFORMANCE INDICATORS**

	TARGET	2007	2008	2009
% OF OPEN MARKET PURCHASE REQUISITIONS PROCESSED WITHIN 18 DAYS	75%	73%	75%	85%
% OF ITEMS ADVERTISED FOR BID WITHIN 2 WEEKS	75%	74%	76%	100%
% OF CONTRACTS PROCESSED FOR REVIEW WITHIN 4 WEEKS OF RECEIPT	70%	68%	69%	78%
% OF MAIL PROCESSED SAME DAY OF RECEIPT	85%	85%	88%	90%
% OF ANNUAL CONTRACTS PROCESSED PRIOR TO EXPIRATION	75%	74%	70%	90%
% OF CHANGE ORDERS PROCESSED WITHIN 5 DAYS	70%	69%	70%	70%
% OF 2 PARTY CONTRACTS EXECUTED WITHIN 30 DAYS AFTER AWARDED	80%	79%	80%	80%
% OF INVOICE PROBLEMS RESOLVED WITHIN 10 DAYS	75%	69%	70%	71%

## PURCHASING AND CONTRACTING

## FUNCTION: GENERAL GOVERNMENT

## ACTIVITY MEASURES

	Actual 2007	Actual 2008	Actual 2009	Estimated 2010
<b>Purchasing</b>				
Invitations to Bid Processed	316	324	333	341
Purchase Requisitions Processed	7,510	7,514	7,589	7,664
Purchase Orders Issued	7,496	7,526	7,601	7,667
Supply/service contracts let	1,004	1,011	1,029	1,039
Telephone calls processed per day	291	296	310	318
Mailings (Bids & RFP's)	9,631	9,650	9,746	3,843
Auction Sales Total	\$1,953,470	\$1,574,805	\$393,308	\$650,000
<b>Contracts</b>				
Construction Bid Packages approved	29	36	42	50
Action on change orders	138	167	153	153
Action on contracts	422	545	560	590
Action on notices of award	92	61	71	81
Plats reviewed	58	5	0	0
Request for Proposals Issued	28	30	33	38
No. Agenda items prepared	154	155	90	100
<b>Central Services/Mail Room</b>				
Pieces of mail handled	2,413,915	2,705,508	1,891,412	1,900,000
Dollar amount of postage used	\$498,910	\$571,831	\$440,557	\$460,000
Number of Copies made	1,260,700	1,264,000	116,382	120,000
<b>Administration</b>				
New Bidders Qualified	926	935	965	980
No. Blanket Contract items Entered	21,120	21,845	22,415	23,250
No. Bid openings	316	354	365	360
Enter line items in Oracle for annual contracts	5,312	5,455	5,493	5,500
No. help desk tickets resolved	956	2,270	984	1,000
<b>Contract Compliance</b>				
Small business meetings and conferences	154	242	288	360
Small disadvantage business registered	548	806	1,198	1,450
Number vendor contacts made	2,916	4,485	4,591	5,750

**MAJOR ACCOMPLISHMENTS IN 2009**

Revised Request For Information process with regard to the Automated Purchasing System (APS). Continued vendor list purging project. Participated in the "How to do Business Expositions". Presented monthly small business seminars. Presented APS training sessions for County departments. Assisted Information Systems in closing APS-related Help Desk tickets.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Organizational Effectiveness**

To enhance training for Purchasing and Contracting staff on policies and procedures.

To enhance the Oracle Automated Purchasing System (APS) training program for County departments.

To process Requisitions, Purchase Orders, Invitations to Bid, and Requests for Proposal in an expeditious manner and in accordance with the Code and meeting other legal requirements.

**PURCHASING AND CONTRACTING**

**FUNCTION: GENERAL GOVERNMENT**

**MAJOR BUDGETARY IMPACTS**

**Previous**

In 2006, 4 time-limited positions were created to provide overall coordination and control over the 2006 G. O. Bonds Program (2 Contract Administrators; 2 Contract Assistants). These positions were set to expire at the end of 2008. These positions were to be funded by bonds proceeds.

In 2009, the 4 time-limited, bond-funded positions for administering the 2006 G. O. Bonds Program were continued three times: twice for six month extensions through FY 2009, and once through FY 2010. Also in 2009, 6 time-limited positions were created to support various departments in administering Federal Stimulus Projects (3 Contract Administrators, 3 Senior Contract Compliance Officers). These positions were to be funded by stimulus grant funds and time-limited through FY 2011.

**2010**

\$3,696,651 is approved for the basic operating budget.

**Future**

There are no significant changes anticipated.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Central Services	\$640,143	\$450,879	\$321,168	\$316,431
Contract Compliance	482,343	517,578	461,713	452,484
Contracts	588,869	849,058	873,051	854,204
General	1,238,695	1,155,973	1,181,275	1,156,753
Procurement	895,704	952,204	937,444	916,779
	<b>\$3,845,753</b>	<b>\$3,925,692</b>	<b>\$3,774,651</b>	<b>\$3,696,651</b>

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$2,736,932	\$3,167,403	\$3,416,966	\$3,338,966
Purchased / Contracted Services	441,850	380,731	264,126	264,126
Supplies	576,062	321,410	71,600	71,600
Capital Outlays	74,048	47,627	0	0
Interfund / Interdepartmental	16,861	8,521	21,959	21,959
	<b>\$3,845,753</b>	<b>\$3,925,692</b>	<b>\$3,774,651</b>	<b>\$3,696,651</b>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$3,845,753	\$3,925,692	\$3,696,651
	<b>\$3,845,753</b>	<b>\$3,925,692</b>	<b>\$3,696,651</b>

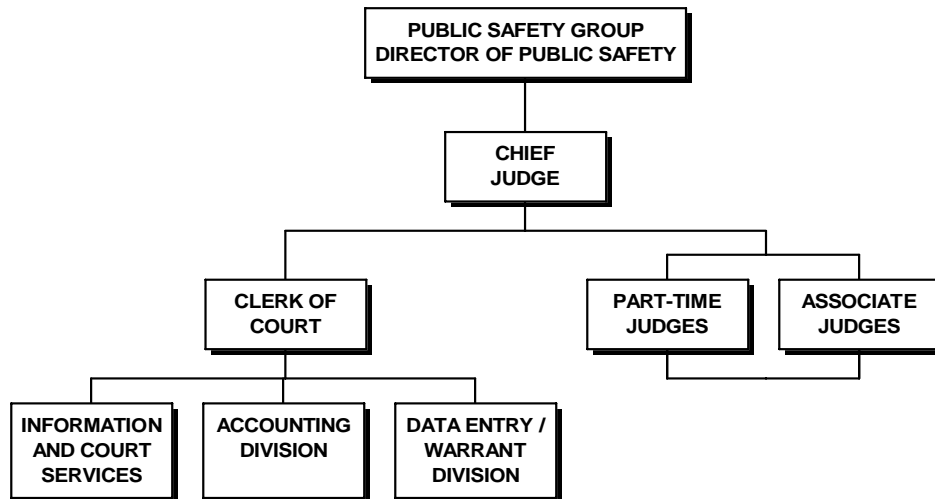
## PURCHASING AND CONTRACTING

## FUNCTION: GENERAL GOVERNMENT

## AUTHORIZED POSITION LIST BY COST CENTER

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>General</b>				
Asst Dir Purchasing & Contract	AH	1	1	1
Dir Purchasing and Contracting	AE	1	1	1
Consultant, Senior	AB	1	1	1
Deputy CPO Administrative Oper	29	1	1	1
Senior Systems/Procedure Admin	28	1	1	1
Accountant	25	1	1	1
Supervisor Administrative Oper	25	1	1	1
Administrative Assistant II	23	1	1	1
Secretary Executive	23	1	1	1
Purchasing Assistant	22	5	5	5
Administrative Assistant I	21	1	1	1
FULL TIME Subtotal		15	15	15
<b>Central Services</b>				
Mail Room Clerk-Lead	17	1	1	1
Mail Room Clerk	16	4	4	4
FULL TIME Subtotal		5	5	5
<b>Contracts</b>				
Deputy CPO Contract Administra	32	1	1	1
Contract Administrator	28	9	12	12
Contract Assistant	22	4	4	4
FULL TIME Subtotal		14	17	17
<b>Contract Compliance</b>				
DeputyCPO Contract Compliance	31	1	1	1
Contract Compliance Officer Sr	26	3	6	6
Administrative Assistant I	21	1	1	1
Contract Compliance Assistant	19	1	1	1
FULL TIME Subtotal		6	9	9
<b>Procurement</b>				
Deputy CPO Purchasing	32	1	1	1
Senior Buyer	28	5	5	5
Buyer	25	2	2	2
Administrative Assistant II	23	1	1	1
Buyer Assistant	23	4	4	4
Contract Assistant	22	1	1	1
Administrative Assistant I	21	1	1	1
FULL TIME Subtotal		15	15	15
<b>FULL TIME Total</b>		55	61	61
<b>ALL POSITIONS Total</b>		55	61	61



**MISSION STATEMENT**

The mission of Records Court is to provide information, education and quality customer service while resolving legal issues with justice and equality for all citizens.

**PROGRAM DESCRIPTION**

Created by State law, the Records Court processes, hears, and determines cases involving violations of County Ordinances and Regulations, and State Traffic Laws and Regulations. The Records Court assesses fines, holds, trials and hearings, collects fines, issues bench warrants, and otherwise disposes of the cases. Records Court maintains court records for DeKalb County, MARTA, and Emory Police Department's traffic, parking and ordinance citations, Georgia State Patrol traffic citations, and ordinance violation citations issued by various DeKalb County departments. Effective 2009, Records Court is assigned to the Public Safety Group, under the direction of the Public Safety Director.

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Citations Processed	212,224	243,396	231,591	244,423
Traffic Cases	199,278	229,480	219,018	237,723
Other Violations	12,946	13,916	12,573	10,903
Fines Collected	108,725	166,403	134,058	118,491
Revenue Generated	\$21,170,703	\$22,223,733	\$21,366,644	\$29,323,509
Court Sessions	1,442	1,474	1,126	1,239
Warrants Issued	4,648	8,544	10,579	9,633

**MAJOR ACCOMPLISHMENTS IN 2009**

Records Court reduced the number of days required for citation input into the system to less than five days. Alternative methods of accepting payments were implemented through the Internet and by a free-standing kiosk in the Records Court lobby.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Organizational Effectiveness**

To integrate all Records Court case management systems for a seamless paperless workflow.

**RECORDERS COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS (CON'T)**

**Infrastructure**

To renovate the courthouse to include a new courtroom, better entrance and exit for crowd control and proper corresponding renovations for the increased volume.

**MAJOR BUDGETARY IMPACTS**

**Previous**

In 2007, additional staff was approved, 7 Records Technicians and 2 Tribunal Technicians Senior, to increase customer service by allowing for quicker input of citations into the system, thereby allowing for quicker payment of fines.

In 2008, a review by an outside consultant of the procedures and workflows of Records Court was conducted which highlighted a number of areas for further analysis.

In 2009, there were no significant budgetary changes.

**2010**

There are no significant budgetary changes for 2010.

**Future**

Space allocation issues with the movement of people within the public areas and the renovation of the courtrooms to accommodate increased volume will be addressed in the future.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Recorders Court	\$4,949,289	\$3,719,816	\$4,041,451	\$3,975,451
	\$4,949,289	\$3,719,816	\$4,041,451	\$3,975,451

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$2,726,362	\$2,856,275	\$3,050,505	\$2,984,505
Purchased / Contracted Services	1,390,923	792,294	932,846	932,846
Supplies	58,917	68,857	58,100	58,100
Capital Outlays	1,151	2,390	0	0
Interfund / Interdepartmental	771,936	0	0	0
	\$4,949,289	\$3,719,816	\$4,041,451	\$3,975,451

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Special Tax District - Unincorporated	\$4,949,289	\$3,719,816	\$3,975,451
	\$4,949,289	\$3,719,816	\$3,975,451

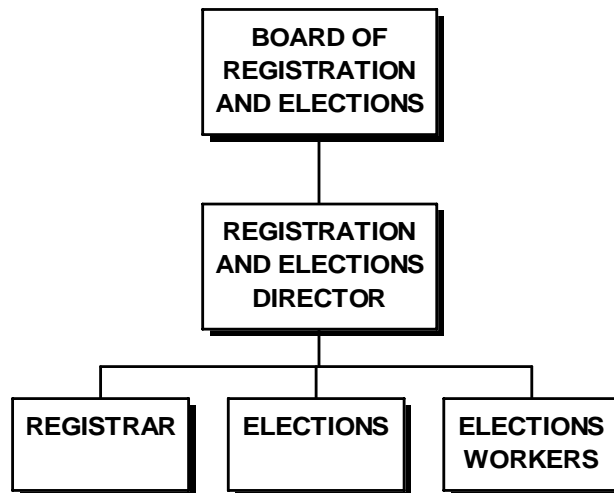
**RECORDERS COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Recorders Court</b>					
Judge Part-Time	AJ	3 PT	3	3	3
Associate Judge	AI		3	3	3
Court Administrator Rec Ct	AI		1	1	1
Chief Judge	AG		1	1	1
Clerk of Crt Recorders Court	31		1	1	1
Chief Dep Clerk Recorders Ct	26		1	1	1
Deputy Clerk Recorders Court	25		3	3	3
Administrative Assistant II	23		1	1	1
Office Software Specialist	23		1	1	1
Administrative Assistant I	21		2	2	2
Records Tech Lead Recorders Ct	21		5	5	5
Tribunal Technician Principal	21		1	1	1
Records Tech Sr, Recorders Ct	19		3	8	8
Tribunal Technician Senior	19		6	8	8
Records Tech Recorders Court	18		28	23	23
Tribunal Technician	18		4	2	2
FULL TIME Subtotal			61	61	61
PART TIME Subtotal			3	3	3
<b>FULL TIME Total</b>			<b>61</b>	<b>61</b>	<b>61</b>
<b>PART TIME Total</b>			<b>3</b>	<b>3</b>	<b>3</b>
<b>ALL POSITIONS Total</b>			<b>64</b>	<b>64</b>	<b>64</b>



**MISSION STATEMENT**

The DeKalb County Registration and Elections Office is committed to serving the public; registering all eligible citizens to vote; assigning voters to respective precincts in accordance with state and federal law; maintaining accurate registration records; conducting with integrity all primaries, federal, state, county and municipal elections in accordance with the Georgia Election Code; serving candidates and the public by answering questions regarding elected officials and election districts, election statistics, and other registration and election-related matters; and operating all polling locations, including absentee poll for federal, state, county and municipal elections.

**PROGRAM DESCRIPTION**

The Registration Division is responsible for: registering of all eligible voters; recording voter changes of name/address; removal of voters for various reasons such as felonies, death, etc; digitizing each voter signature from new registration applications or change of name; securing polling locations that that are handicap accessible; consolidating, altering, and dividing precincts as outlined in the Georgia Election Code; maintaining and updating all district lines in accordance with applicable legislation; ensuring all new legislation is implemented as required for standard operating procedures; training temporary staff to assist in the day-to-day as well as election day events; and training. Staffing and operating the absentee poll in the use of Touch Screen and Optical Scan voting equipment.

The Elections Division is responsible for: qualifying Nonpartisan candidates; processing and maintaining Campaign Contribution Disclosure Reports and Financial Disclosure Statements; developing the digital ballot image for Touch Screen Voting Systems using the Global Election Management System (GEMs); calculating the requirements and ordering optical scan Absentee/Provisional/Challenged Ballots; recruiting staff and training poll officials, warehouse workers, and equipment delivery personnel; delivering supplies and equipment; exercising operational control over precincts on election day; performing ballot tabulation on election night; servicing and maintaining voting units; and applying electrical power to recharge back-up battery powered voting units on a rotational schedule.

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Registered Voters	406,469	456,096	443,445	460,000
New Registered Voters	40,720	63,403	25,368	40,000
Registration Cards Scanned	50,973	78,322	34,542	52,000
Name & Address Change	22,022	49,237	18,347	30,000
Deletions/Transfers	33,977	64,640	53,625	45,000
Total # of Precincts	193	193	192	192
Total # Poll Workers Trained	1,027	6,155	210	5,000



**MAJOR ACCOMPLISHMENTS IN 2009**

Successfully passed three Georgia Secretary of State audits without prior notification. Processed new voter registration applications, which included the digitization of signature, name/address changes, deletion and no contact information. Processed over 112,000 registration cards; 33,000 voter registration application; 16,000 new registrations; 12,000 name/address changes; 33,000 deletions; 8,000 transferred to other counties and identified 10,000 duplicate voters already registered in other counties as of July 2009. Also, mailed 29,707 NCOGE2 (No Contract through two General Elections) confirmation notices and 7,513 NOCA (National Change of Address) confirmation notices through the U.S, Postal System. Conducted a minimum of ten municipal elections and one special election. Attended training for new election laws on absentee ballots, votesafe and citizenship verification. Developed procedures to handle increased voter traffic resulting from “no excuse voting” for the entire absentee period. Began implementation of procedures for precinct specific ballots resulting from the passage of House Bill 86, effective January 1, 2010.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY’S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Organizational Effectiveness**

To process new voter registration applications, which include the digitization of signatures, name/address changes, deletions and no contact confirmations.

To audit precincts and ensure each street file is in the correct political district in preparation for 2010 census.

To recruit, staff and conduct formal training of poll officials and election workers for 2010 countywide and municipal elections.

To operate the warehouse efficiently, maintain voting equipment and perform testing on all voting equipment, as required.

**MAJOR BUDGETARY IMPACTS**

**Previous**

In 2006, the approved budget of \$5,312,717 reflected that this period was a major election year. The passage of Georgia’s voter identification law, which mandates that local registrars are responsible for providing picture identification cards, increased the work load of the department. On September 26, 2006, the Board of Commissioners created two new positions: an Election Coordinator Supervisor and an Election Coordinator Senior. On October 12, 2006, a time-limited Voter Registration Technician position expired. In 2007, the approved budget reflected that this year was not a major election year. The 2007 budget also included full-year funding for the Election Coordinator Supervisor and the Election Coordinator Senior positions created on September 26, 2006. The 2008 budget reflected the Presidential election year and multiple elections were conducted during the year. On January 8, 2008, the Board of Commissioners approved a Voter Registration Technician (time limited) position to assist in the preparation and execution of the 2008 Election Cycle. In 2009, the budget of \$1,823,326 reflected that this year was not a major election year.

**2010**

The 2010 adopted budget of \$3,229,818 is an increase relative to the 2009 Budget and is primarily due to multiple numbers of elections to be conducted during this year. A time limited Voter Registration position created in 2008 expired in 2009. This budget reduces the workforce by 3 positions. The BOC restored \$245,146 to this budget as part of the amendment process.

**Future**

Registrar responsibilities will continue to expand with growth of DeKalb County.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Election Workers	\$2,020,987	\$82,068	\$1,205,191	\$1,205,191
Elections	1,709,024	537,316	950,378	950,378
Registrar	1,208,927	858,512	847,103	1,074,249
	<b>\$4,938,939</b>	<b>\$1,477,895</b>	<b>\$3,002,672</b>	<b>\$3,229,818</b>

**REGISTRAR AND ELECTIONS**

**FUNCTION: GENERAL GOVERNMENT**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$3,798,116	\$978,329	\$2,344,818	\$2,443,057
Purchased / Contracted Services	750,785	426,022	517,120	547,120
Supplies	263,606	54,262	139,828	238,735
Capital Outlays	116,549	18,150	0	0
Interfund / Interdepartmental	9,884	1,133	906	906
	<b>\$4,938,939</b>	<b>\$1,477,895</b>	<b>\$3,002,672</b>	<b>\$3,229,818</b>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$4,938,939	\$1,477,895	\$3,229,818
	<b>\$4,938,939</b>	<b>\$1,477,895</b>	<b>\$3,229,818</b>

**AUTHORIZED POSITION LIST BY**

(See Salary Schedule, Appendix

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>INCLUDES PT or TEMP (T)</b>	<b>NUMBER OF POSITIONS</b>		
			<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Registrar</b>					
Director Elections	AF		1	1	1
Asst. Dir., Regist. & Elections	31		1	1	1
Election Supervisor	26		1	1	1
Administrative Assistant II	23		1	1	1
Election Coordinator	23		5	5	5
Office Software Specialist	23		1	1	1
Supply Specialist	21		1	1	1
Voter Registration Technician	21		5	5	5
FULL TIME Subtotal			16	16	16
<b>Elections</b>					
Temp Election Worker III	TE	17 T	13	16	16
Temp Election Worker II	TD	42 T	45	42	42
Temp Election Worker IV	T	1 T	1	1	1
TEMP Subtotal			59	59	59
<b>Departmental Reductions in Force</b>					
Reductions in Force	NA		0	0	(3)
FULL TIME Subtotal			0	0	(3)
<b>FULL TIME Total</b>			16	16	13
<b>TEMPORARY Total</b>			59	59	59
<b>ALL POSITIONS Total</b>			75	75	72

**RENTAL MOTOR VEHICLE EXCISE TAX FUND****FUNCTION: LEISURE SERVICES****PROGRAM DESCRIPTION**

This fund provides an accounting entity for recording transactions involving DeKalb County's 3% tax levy on the rental of motor vehicles in DeKalb County. The purpose of this levy is to promote industry, trade, commerce and tourism within DeKalb County. The revenues of this tax will be dedicated to making the lease payments to the Development Authority of DeKalb County to amortize the indebtedness for the new Arts Center and for other appropriate expenditures. The 3% levy became effective January 1, 2007. This levy does not have to be renewed annually.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Economic Development**

To continue to promote the value of DeKalb County.

To continue to increase awareness of the arts community in DeKalb County.

**MAJOR BUDGETARY IMPACTS****Previous**

On November 14, 2006, the Board of Commissioners approved a lease agreement with the Development Authority of DeKalb County for the DeKalb Performing Arts and Community Center outlining the terms and conditions relating to financing, construction, equipment, interim ownership, and leasing of the Center. The Development Authority of DeKalb County issued 10-year bonds with the County's lease payments servicing the bond indebtedness in December 2006.

**2010**

There are no significant budgetary changes for 2010.

**Future**

No significant budget impact is anticipated.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

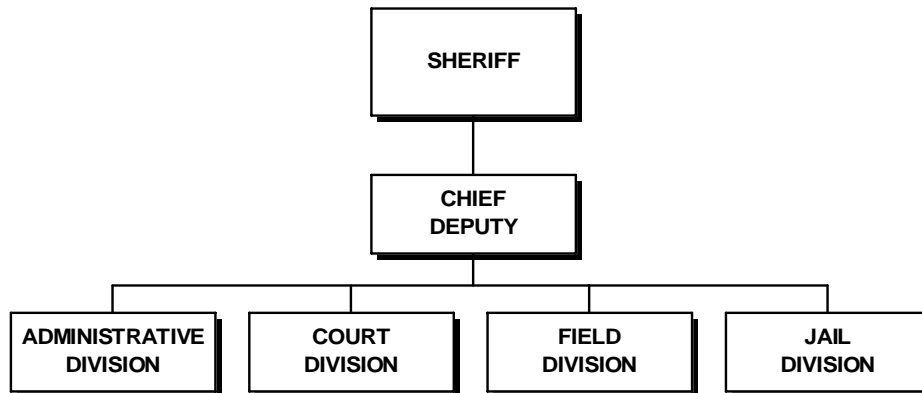
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Rental Motor Vehicle Excise Tax Fund	\$706,225	\$709,337	\$896,574	\$896,574
	\$706,225	\$709,337	\$896,574	\$896,574

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Purchased / Contracted Services	\$706,225	\$709,337	\$712,825	\$712,825
Other Costs	0	0	183,749	183,749
	\$706,225	\$709,337	\$896,574	\$896,574

**FUNDING SOURCES**

	Actual 2008	Actual 2009	Budget 2010
Rental Motor Vehicle Excise Tax Fund	\$706,225	\$709,337	\$896,574
	\$706,225	\$709,337	\$896,574



### MISSION STATEMENT

The DeKalb County Sheriff's Department is committed to managing the jail facility, court services, field division (processing warrants), and providing quality services in an efficient and effective manner. We espouse ethics, honesty, openness, and fairness in our professional and personal lives. We are dedicated to providing equal enforcement and protection of the law without prejudice or favor. We seek to establish goals in partnership with the community and to prioritize problems based on community concerns. We value respect, honoring the rights and dignity of each person we are called upon to serve. We hold ourselves and others accountable to maintain the highest degree of integrity, to present a professional demeanor, to obey all laws and ordinances, and to serve as role models in our community. Motto: "Treat people as you would want to be treated".

### PROGRAM DESCRIPTION

The Sheriff's Office is the executive arm of the overall agency and is responsible for planning, organizing, directing and controlling the activities of the DeKalb County Sheriff's Headquarters and Jail. The Office of Professional Standards (OPS) conducts investigations and inspections of DKSO personnel and facilities. The Public Information Office provides accurate and timely information to the media, community and employees of the DKSO. The Office of Accreditation reviews practices to ensure accountability, and formalizes essential management procedures. The Office of Labor Relations and Legal Affairs establishes standards and procedures whereby employees may resolve disputes or complaints and also reviews policies of various divisions to diminish legal liability inherent to law enforcement. The Office of Special Projects serves as the Sheriff's point of contact for complaints and time sensitive projects. The Office of Training is responsible for conducting state required training for all sworn personnel and ensures all personnel are adequately trained to perform their job duties.

The Administrative Division provides the traditional administrative services for all divisions in the department, including design and maintenance of computer systems.

The Field Division serves all writs, processes, or other orders of the courts. Executes criminal arrest warrants. Transports all prisoners for medical treatment or custodial detention, and mental patients under court order. Evicts respondents in domestic violence cases.

The Jail Division receives all persons who are arrested in DeKalb County on State, County, or local charges by any law enforcement agency, and houses prisoners until they are either released on bond, or until they are sentenced or set free by the Courts.

The Court Division provides security for the judges, counselors, prisoners, and the public assembled in court, maintains order in the courts, and sequesters jurors and witnesses during trials.

ACTIVITY MEASURES				
	Actual 2007	Actual 2008	Actual 2009	Estimated 2010
<b>Criminal</b>				
Arrests	4,297	4,382	3,959	4,948
Arrests-Fugitives	1,454	1,288	1,127	1,600
Transport to Mental Facilities	1,837	1,233	989	1,000
Transport to Medical Facilities	2,201	2,805	2,768	2,937
Warrants Processed	13,555	11,520	10,127	12,440
Citations Processed	289	476	442	500
<b>Civil</b>				
Writs Processed	7,535	5,126	3,616	4,190
Fi Fa's Executed	50	25	43	50
<b>Court</b>				
Regular Court Hours	175,011	263,020	268,785	298,300
Overtime Court Hours	5,317	22,908	18,955	20,800
<b>Jail</b>				
Avg. Daily Population	2,849	3,083	3,071	3,399
Inmate Days in Jail	1,040,257	1,128,416	1,101,400	1,191,579
Inmates Received	44,681	39,842	42,533	43,925

**MAJOR ACCOMPLISHMENTS IN 2009**

Implemented the Blue Cross Blue Shield Inmate Insurance Program. Completed major facility upgrades to include painting of all inmate cells along with the installation of security panels in inmate recreation yards. Implemented a K-9 unit to enhance the tracking of suspects. Implemented the Offender Watch System to enhance the registering, tracking and overall case management of sex offenders. Created a Court Training Manual so that written procedures will ensure standardized training of all employees.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Organizational Effectiveness**

To pursue additional cost saving measures with inmate medications by establishing a pharmacy relationship with Grady Hospital.

To obtain accreditation from the American Correctional Association (ACA).

To complete renovation of the command center located in the Decatur Courthouse Complex.

**MAJOR BUDGETARY IMPACTS****Previous**

The 2007 Budget included funding in the amount of \$343,964 for twelve additional positions which provide security for the new Juvenile Justice Center Complex. Funding in the amount of \$537,569 was budgeted for 26 additional vehicles for various divisions of the Sheriff's Department. The 2007 Budget included an additional 2% or \$780,000 for raises for all sworn positions along with \$310,778 for a starting salary adjustment for Detention Officers.

The 2008 Budget included funding in the amount of \$10,784,520 for the medical services contract and \$1,250,000 in funding for the pharmaceutical contract; the total funding for inmate medical services was \$12,409,610.

The 2009 Budget included funding in the amount of \$10,904,495 for the medical services contract. This budget also included \$1,500,000 in funding for the pharmaceutical contract; the total funding for inmate medical services was \$12,404,495. The 2009 Budget also included funding in the amount of \$219,040 for four additional deputies to serve fugitive warrants and the purchase of four additional vehicles was authorized to support the serving of these warrants.

In late 2009 one full time and one part time position were created by reallocating funding from current positions.

**MAJOR BUDGETARY IMPACTS (continued)****2010**

The 2010 Budget includes funding in the amount of \$10,917,262 for the medical services contract. This budget includes \$1,750,000 in funding for the pharmaceutical contract; the total funding for inmate medical services is \$12,667,262. This budget includes overtime funding in the amount of \$1,825,026. The Board of Commissioners reduced this budget by \$900,000 as part of the amendment process.

**Future**

There will continue to be on-going challenges, such as employee turnover and the overall growth of the criminal justice system in DeKalb County. These concerns will continue to have an impact on the responsibilities of the Sheriff's Office.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Administrative Division	\$2,034,674	\$1,958,274	\$2,170,991	\$2,135,556
Community Relations	8,502	5,438	0	0
Courts	10,628,409	10,330,844	10,262,617	10,034,185
Field Division	9,469,351	9,277,647	10,128,444	9,923,037
Jail	48,979,137	49,563,266	51,651,032	50,111,633
Jail Inmate Services	141,853	54,137	139,209	139,209
Sheriff's Office	2,957,809	2,881,447	2,992,487	2,924,159
	<b>\$74,219,733</b>	<b>\$74,071,054</b>	<b>\$77,344,780</b>	<b>\$75,267,779</b>

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$51,820,003	\$51,381,041	\$53,017,232	\$50,940,231
Purchased / Contracted Services	13,233,727	13,680,682	13,978,712	13,978,712
Supplies	8,002,567	8,106,725	9,537,484	9,537,484
Capital Outlays	38,659	38,241	21,240	21,240
Interfund / Interdepartmental	1,083,673	828,959	686,712	686,712
Other Costs	920	0	103,400	103,400
Other Financing Uses	40,184	35,406	0	0
	<b>\$74,219,733</b>	<b>\$74,071,054</b>	<b>\$77,344,780</b>	<b>\$75,267,779</b>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$74,219,733	\$74,071,054	\$75,267,779
	<b>\$74,219,733</b>	<b>\$74,071,054</b>	<b>\$75,267,779</b>

## SHERIFF

## FUNCTION: CIVIL &amp; CRIMINAL COURTS

## AUTHORIZED POSITION LIST BY COST CENTER

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Sheriff's Office</b>					
Deputy Sheriff Major(28d/cy)	E33		0	1	1
Deputy Sheriff Capt(28 d/cyl)	E31		1	0	0
Deputy Sheriff Lt (28 d/cyl)	E30		2	3	3
Deputy Sheriff Sgt(28 d/cyl)	E28		5	4	4
Deputy Sheriff Master(28d/)	E26		7	6	6
Field Training Officer(28 d/)	E26		0	2	2
Deputy Sheriff (28 d/cyl)	E24		1	0	0
Detention Officer III (28d/)	E24		1	1	1
Chief Deputy Sheriff	AE		1	1	1
Director, Labor Relations	33		1	1	1
Health Services Coordinator	31		1	1	1
Public Information Officer	28		1	1	1
Special Projects Coordinator	28		1	1	1
Administrative Coordinator	25		2	2	2
Audiovisual Production Spec	24		1	1	1
Sheriff Processing Unit Supv	24		1	1	1
Administrative Assistant II	23		4	4	4
Administrative Assistant I	21		1	1	1
Licensed Practical Nurse	21		1	1	1
Pharmacy Technician	21		3	3	3
Sheriff	\$140,525		1	1	1
FULL TIME Subtotal			36	36	36
<b>Administrative Division</b>					
Deputy Sheriff Major(28d/cy)	E33		1	1	1
Dept Information Systems Mgr	31		1	1	1
Fiscal Officer	29		1	1	1
Administrative Operations Mgr	28		1	1	1
Departmental Microsystems Spc	28		4	4	4
Finance Division Supv	25		1	1	1
Supply Supervisor	24		1	1	1
Administrative Assistant II	23		1	1	1
Payroll Personnel Tech Sr	21		4	3	3
Sheriff Processing Tech Sr	20		2	3	3
Detention Technician	19		5	6	6
FULL TIME Subtotal			22	23	23
<b>Field Division</b>					
Deputy Sheriff Capt(28 d/cyl)	E31		2	2	2
Deputy Sheriff Lt (28 d/cyl)	E30		4	5	5
Deputy Sheriff Sgt(28 d/cyl)	E28		10	11	11
Deputy Sheriff Master(28d/)	E26		46	46	46
Field Training Officer(28 d/)	E26		10	5	5
Deputy Sheriff Sr (28 d/cy)	E25		15	13	13
Deputy Sheriff (28 d/cyl)	E24		2	16	16
Warrant ProcessingCoordinator	26		1	1	1
Sheriff Processing Unit Supv	24		3	3	3
Administrative Assistant II	23		2	2	2

## SHERIFF

## FUNCTION: CIVIL &amp; CRIMINAL COURTS

<b>AUTHORIZED POSITION LIST BY COST CENTER</b>
--

(See Salary Schedule, Appendix A, for explanation of salary ranges)

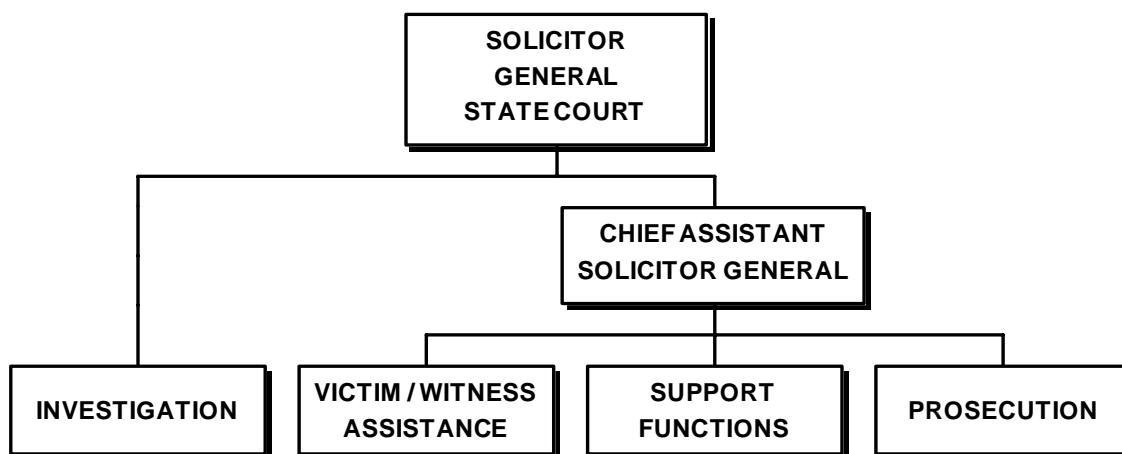
COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Field Division (cont)</b>					
Investigative Aide Senior	21		1	1	1
Sheriff Processing Tech Sr	20		18	19	19
Communications Operator	19		6	6	6
Investigative Aide	19	1 PT	1	1	1
Sheriff Processing Technician	19		2	1	1
FULL TIME Subtotal			122	131	131
PART TIME Subtotal			1	1	1
<b>Jail</b>					
Deputy Sheriff Capt(28 d/cyl)	E31		4	4	4
Deputy Sheriff Lt (28 d/cyl)	E30		10	8	8
Deputy Sheriff Sgt(28 d/cyl)	E28		23	25	25
Detention Sgt (28 d/cyl)	E26		14	12	12
Field Training Officer(28 d/)	E26		0	3	3
Jail Training Officer(28d/c)	E26		22	16	16
Detention Officer III (28d/)	E24		124	147	147
Detention Officer II (28d/cy)	E23		155	153	153
Detention Officer I (28d/cy)	E21		87	66	66
Chief Jail Operations	AI		1	1	1
Chaplain	26		1	1	1
Detention Recreation Supv	24		1	1	1
Sheriff Processing Unit Supv	24		5	5	5
Administrative Assistant II	23		1	0	0
Library Specialist Senior	23		1	1	1
Administrative Assistant I	21		0	1	1
Sheriff Processing Tech Sr	20		30	26	26
Accounting Technician Senior	19		5	5	5
Detention Technician	19		50	50	50
Payroll Personnel Technician	19		0	1	1
Sheriff Processing Technician	19		4	6	6
FULL TIME Subtotal			538	532	532
<b>Courts</b>					
Deputy Sheriff Major(28d/cy)	E33		1	1	1
Deputy Sheriff Lt (28 d/cyl)	E30		2	2	2
Deputy Sheriff Sgt(28 d/cyl)	E28		8	8	8
Deputy Sheriff Master(28d/)	E26		66	61	61
Field Training Officer(28 d/)	E26		8	8	8
Deputy Sheriff Sr (28 d/cy)	E25		6	11	11
Deputy Sheriff (28 d/cyl)	E24		5	4	4
Detention Officer III (28d/)	E24		9	12	12
Detention Officer II (28d/cy)	E23		1	0	0
Detention Officer I (28d/cy)	E21		2	1	1
Levy and Cash Bond Manager	26		1	1	1
Administrative Assistant II	23		1	1	1
Payroll Personnel Tech Sr	21		0	1	1
Sheriff Processing Tech Sr	20		4	6	6
Accounting Technician Senior	19		1	1	1



**SHERIFF****FUNCTION: CIVIL & CRIMINAL COURTS****AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Courts (cont)</b>					
Detention Technician	19		21	20	20
Payroll Personnel Technician	19		1	0	0
Sheriff Processing Technician	19		1	0	0
FULL TIME Subtotal			138	138	138
<b>FULL TIME Total</b>			856	860	860
<b>PART TIME Total</b>			1	1	1
<b>ALL POSITIONS Total</b>			857	861	861



**MISSION STATEMENT**

The mission of the Solicitor General is to prosecute those responsible for misdemeanor crimes committed in DeKalb County diligently, fairly, justly, efficiently and effectively, while maintaining the highest ethical standards and ensuring that justice prevails for the victims, defendants, and citizens of DeKalb County.

**PROGRAM DESCRIPTION**

The Solicitor General is elected by popular vote for a four-year term. The Solicitor's Office is responsible for the prosecution of misdemeanor cases committed in DeKalb County. To support this mandate, this department retrieves documents from arresting agencies; secures criminal histories and driving records; contacts victims and witnesses; investigates cases; drafts and files accusations; makes sentencing recommendations; attends arraignments; negotiates pleas; participates in bench and jury trials; appears at other court actions including preliminary hearings, attends jail plea arraignments, and attends bad checks and motion hearings. All employees assist in providing training to law enforcement agencies and reaching out to the community to educate the citizens about domestic violence, driving under the influence (DUI), and other crimes that affect their lives.

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Total cases received	15,784	16,583	17,500	19,250
Bad check cases received	255	278	278	305
Domestic Violence cases received	2,985	1,762	3,500	3,850
Accusations filed	13,921	12,203	12,000	13,250
Guilty/Nolo pleas	9,054	8,577	8,271	8,500
Cases on Jury calendar	5,416	3,365	4,215	4,500
Cases tried by Jury	340	380	400	440
Probation Revocations	2,021	2,345	2,500	2,750
Jail Cases	2,363	5,077	5,600	6,200
Dismissed for Want of Prosecution	601	403	336	353

**MAJOR ACCOMPLISHMENTS IN 2009**

In 2009, the VALARI (Vulnerable Adults Living at Risk) which is Georgia’s first multidisciplinary team to address the issues of disabled citizens and the abuse of elders was created. This case and policy review team consists of the Solicitor-General’s Office, the District Attorney, the Sheriff, and the DeKalb Police Department. Also, these same offices created the quarterly Crime Prevention Tour to educate citizens on how DeKalb County’s government works to reduce crime.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY’S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Organizational Effectiveness**

To create a Family Protective Services Division that would prosecute and investigate truancy, elder abuse, disabled adult abuse, welfare fraud, child care fraud and child abandonment.

To create an additional division for Educational Neglect Court.

To create Jobs Not Jail, in partnership with DeKalb Tech, DeKalb Workforce, and the Metropolitan Black Chamber of Commerce, to move young offenders from the court system into a work environment or college.

**MAJOR BUDGETARY IMPACTS**

**Previous**

The 2006 budget included \$128,000 for two full-time positions, an Attorney IV and a Victim Witness Assistant Program Coordinator. These positions were previously funded through a grant that expired in 2005.

In 2007, Robert James was sworn in as the new Solicitor General. A part-time Investigator Senior position was converted into a full-time Investigator Principal position in order to keep pace with the increased case flow and additional responsibilities associated with the Truancy Intervention Project. An additional vehicle was recommended for this position. The 2007 budget also included an Administrative Coordinator position to provide administrative support to the Solicitor and the Truancy Unit. There were no significant budgetary changes for 2008 and 2009.

**2010**

\$4,947,866 was approved for basic operating expenses. This budget reduces the workforce by 12 positions. The BOC restored \$618,931 to this budget as part of the amendment process.

**Future**

No significant budgetary impact is anticipated.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Solicitor - State Court	\$3,859,524	\$3,982,061	\$4,307,696	\$4,231,216
Solicitor - Victim Assistance	788,117	802,976	731,170	716,650
	<u>\$4,647,641</u>	<u>\$4,785,037</u>	<u>\$5,038,866</u>	<u>\$4,947,866</u>

**SOLICITOR GENERAL, STATE COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$4,237,945	\$4,380,238	\$4,715,496	\$4,624,496
Purchased / Contracted Services	224,872	187,584	175,597	175,597
Supplies	89,797	96,452	52,903	52,903
Capital Outlays	120	120	0	0
Interfund / Interdepartmental	54,812	53,487	27,713	27,713
Other Costs	0	0	67,157	67,157
Other Financing Uses	40,096	67,157	0	0
	<u>\$4,647,641</u>	<u>\$4,785,037</u>	<u>\$5,038,866</u>	<u>\$4,947,866</u>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$4,647,641	\$4,785,037	\$4,947,866
	<u>\$4,647,641</u>	<u>\$4,785,037</u>	<u>\$4,947,866</u>

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>INCLUDES PT or TEMP (T)</b>	<b>NUMBER OF POSITIONS</b>		
			<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Solicitor - State Court</b>					
Chief Assistant Solicitor	AI		1	1	1
Attorney IV	33		2	3	3
Attorney III	31		1	1	1
Attorney II	30	1 PT	3	5	5
Attorney I	29	1 PT	13	10	10
Chief Investigator	29		1	1	1
Legal Office Coordinator	28		1	1	1
Public Information Officer	28		0	1	1
Administrative Coordinator	25		2	2	2
Investigator Principal	25		5	6	6
Administrative Assistant II	23		1	1	1
Investigator Senior	23		4	2	2
Secretary Senior Legal	23		15	15	15
Investigator	21	1 PT	0	1	1
Secretary Legal	21		1	1	1
Office Assistant Senior	19		7	7	7
Solicitor State Court	\$152,967		1	1	1
FULL TIME Subtotal			57	56	56
PART TIME Subtotal			1	3	3
<b>Solicitor - Victim Assistance</b>					
Attorney III	31		1	1	1
Attorney II	30		2	0	0

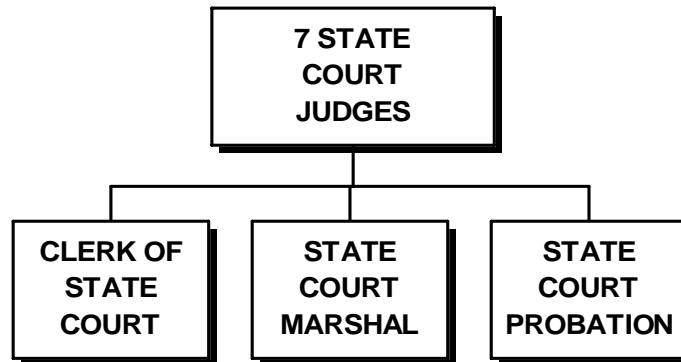
**SOLICITOR GENERAL, STATE COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Solicitor - Victim Assistance (cont)</b>					
Attorney I	29		0	2	2
Investigator Principal	25		4	3	3
Victim Witness Program Coord	25		1	1	1
Investigator Senior	23		0	1	1
Victim Witnes Asst Prog Coord	23		3	3	3
Investigator	21		1	0	0
FULL TIME Subtotal			10	11	11
PART TIME Subtotal			2	0	0
<b>Departmental Reductions in Force</b>					
Reductions in Force	NA		0	0	(12)
FULL TIME Subtotal			0	0	(12)
<b>FULL TIME Total</b>			67	67	55
<b>PART TIME Total</b>			3	3	3
<b>ALL POSITIONS Total</b>			70	70	58

**MISSION STATEMENT**

The mission of the State Court is to provide a fair and impartial tribunal for the citizens of DeKalb County and the State of Georgia, for the settlement of claims and issues regarding civil matters and criminal matters in the rank of misdemeanor actions. To provide these services promptly, courteously and in an efficient manner. To work with various independent and governmental agencies and to assist those persons in need of various treatments, i.e., alcohol/drug rehabilitation, domestic violence and jail diversion programs.

**PROGRAM DESCRIPTION**

The Acts of the Legislature of 1951, as amended, created the State Court. The State Court became a Constitutional Court in 1983, and has jurisdiction within the territorial limits of DeKalb County. The State Court is served by seven Judges who serve a four-year term and are elected in a countywide non-partisan election. The State Court has jurisdiction within the territorial limits of DeKalb County and concurrent with the Superior Court over the following matters: the trial of criminal cases below the grade of felony; the trial of civil actions without regard to the amount in controversy, except those in which exclusive jurisdiction is vested in the Superior Court; the hearing of applications for and issuance of arrest and search warrants; the holding of courts of inquiry; the punishment of contempts citations by fine not exceeding \$500 or by imprisonment not exceeding 20 days, or both; and review of decisions of other courts as may be provided by law.

The State Court Clerk's Office is responsible for filing all actions, maintaining the records and docket books, and publishing the court calendars. This office also serves as Clerk of the Magistrate Court of DeKalb County.

The Probation Office is responsible for collecting fines from, and supervising those criminal defendants sentenced by the State Court. This office also serves as the probation office for the Magistrate Court of DeKalb County.

The State Court Marshal's Office is responsible for serving all processes filed with the court, executing all writs, levies, and conducting public sales. This office also serves as Marshal for the Magistrate Court of DeKalb County.

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
<b><u>Clerk's Office:</u></b>				
Civil Actions	19,956	20,360	17,125	17,200
Personal Property Foreclosure and Abandoned Motor Vehicles	207	214	206	210
Criminal Actions	11,825	11,152	11,526	11,550
Dispossessory Warrants	37,637	39,040	33,511	34,000
Garnishments	7,286	8,369	8,643	8,700
Appeals Filed	178	234	230	232
<b>Total Filings</b>	<b>77,089</b>	<b>79,369</b>	<b>71,241</b>	<b>71,892</b>

**STATE COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**

<b>ACTIVITY MEASURES</b>				
	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
<b><u>Marshal's Office:</u></b>				
Dispossessory Warrants Served	41,450	42,461	36,855	39,803
Evictions	47,575	5,402	13,109	14,158
All Other Pleadings Served	51,276	55,484	44,998	48,598
All Other Tasks	28,576	26,189	135,531	146,373
<b><u>Probation Office:</u></b>				
Cases Assigned	8,889	7,661	7,214	7,448
Revocations	2,572	2,680	2,425	2,760
Total Collected (fines, fees, restitution, child support)	\$3,625,351	\$3,116,180	\$2,682,865	\$3,126,178
Supervision Fees collected	\$1,644,577	\$1,562,984	\$1,291,981	\$1,525,460
Fines/fees forfeited due to sentence expiration	\$247,480	\$269,999	\$246,208	\$252,589

**MAJOR ACCOMPLISHMENTS IN 2009**

Continued to implement the DUI Court Program and Anger Management classes. Continued the Project Achieve (GED) Program, which provides an opportunity for defendants charged with non-violent crimes to get a GED, in lieu of incarceration; has graduated at least 70 students with a GED. Continued the Weighting Accountability Through Compliance Hearings (WATCH) Program which closely monitors defendants charged with domestic violence related offenses. This program has secured funding from the proceeds of a class action lawsuit to fund the (SAFE) Stop Abusing Family Education program at the DeKalb County Jail for offenders who violate the rules of the program. Continued the DUI Court operation, the estimated jail cost savings in 2008 are approximately \$249,000 because of the reduction in jail time that would otherwise served by DUI defendants with multiple DUI convictions. The program has generated revenues of approximately \$190,000 for the first half of 2009.

The Probation Division obtained permission and funding from the Board of Commissioners to implement a state of the art automated Case Management computer system which included a new financial system that will allow for the monthly disbursement of funds to the county and other entities; ensuring compliance with State law and reducing liability to the county. Participated in the strategic planning process of the CJIS (Criminal Justice Information Sharing) initiative. Increased by approximately 10% the number of community services hours performed in lieu of fines and fees.

The Marshal's Division implemented a computerized eviction scheduling calendar for the office staff. Acquired \$255,000 in federal economic stimulus funds to aid in training and for future replacement of mobile laptop computers. Acquired \$66,000 in Justice Assistance Grant funds to aid in firing range enhancements. Implemented Microsoft Streets and Trips computerized driving route optimization program.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Human Services**

To continue to explore investigate and consider more useful means of electronically filing and maintaining records.

To maintain current service levels in all departments taking into consideration the increase in filings of all matters, civil and criminal cases.

To decrease the number of cases revoked as a result on non-compliance with conditions of probation.

**Organizational Effectiveness**

To maintain current service levels in all departments, taking into consideration the increase in filings of all matters, civil and criminal.

To increase the collection of fees in the Probation Division by 3% in fines, restitution, child support and supervision.

To increase Marshal's Division service of court ordered documents.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS (CONTINUED)****Organizational Effectiveness**

To obtain and implement a state-of-the-art case management and financial system to increase efficiency and productivity.

**MAJOR BUDGETARY IMPACTS****Previous**

In 2006, three Senior Record Technician positions were added to address compliance with reporting mandates and the increased complexity of cases. In June 2006, a DUI Court Coordinator position was added to assist with the expansion of the DUI Court. In 2007, the Operating Budget included \$50,000 for the County's participation in Project Achieve and full-year funding for the four positions added in 2006. Also, \$69,000 for the digital compatible portable Mobile radios was recommended and funded as a county-wide project.

In 2008, the Budget included \$50,000 for the County's continuing participation in Project Achieve program. Additionally, a new cost center was established for the DUI Court. In 2009, the Budget included \$50,000 for the County's continuing participation in Project Achieve (GED) program.

**2010**

This budget abolishes 2 positions and reduces the workforce by 23 positions. The 2010 Budget includes \$50,000 for the County's continuing participation in Project Achieve (GED) program. The BOC restored \$1,481,855 to this budget as part of the amendment process, of which \$320,354 is to be allocated to the Marshal Office for 4 Deputy Marshal Positions, equipment, vehicles and supplies.

**Future**

No significant budgetary impact is anticipated.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Judge Carriere	\$446,807	\$448,442	\$470,521	\$459,263
Judge Delcampo	538,769	535,710	493,156	481,891
Judge Gordon	520,611	513,881	476,952	465,593
Judge Mobley	461,999	477,009	441,275	430,809
Judge Panos	569,110	557,164	510,203	499,203
Judge Purdom	503,235	503,175	547,119	534,049
Judge Wong	498,237	493,836	468,957	458,278
Marshal	2,399,746	2,416,440	2,177,517	2,137,494
Probation	1,902,182	1,871,441	1,790,246	1,753,462
State & Magistrate Courts Clerk	3,980,442	4,101,124	4,986,313	4,909,503
State Court - DUI Court	205,481	285,036	237,807	235,520
	<b>\$12,026,620</b>	<b>\$12,203,258</b>	<b>\$12,600,066</b>	<b>\$12,365,065</b>



**STATE COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$10,578,396	\$10,777,651	\$11,329,735	\$11,094,734
Purchased / Contracted Services	818,204	889,733	751,999	751,999
Supplies	327,793	296,284	249,344	249,344
Capital Outlays	30,013	9,992	42,200	42,200
Interfund / Interdepartmental	252,214	209,599	206,788	206,788
Other Costs	0	0	20,000	20,000
Other Financing Uses	20,000	20,000	0	0
	<u>\$12,026,620</u>	<u>\$12,203,258</u>	<u>\$12,600,066</u>	<u>\$12,365,065</u>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$12,026,620	\$12,203,258	\$12,365,065
	<u>\$12,026,620</u>	<u>\$12,203,258</u>	<u>\$12,365,065</u>

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>NUMBER OF POSITIONS</b>		
		<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Judge Wong</b>				
Law Clerk, Senior	28	1	1	1
Court Reporter	24	1	1	1
Judicial Secretary	24	1	1	1
Calendar Clerk Senior	23	2	1	1
Calendar Clerk	21	0	1	1
State Court Judge	\$152,967	1	1	1
FULL TIME Subtotal		6	6	6
<b>Judge Delcampo</b>				
Law Clerk, Senior	28	1	1	1
Court Reporter	24	1	1	1
Judicial Secretary	24	1	1	1
Calendar Clerk Senior	23	2	2	2
State Court Judge	\$152,967	1	1	1
FULL TIME Subtotal		6	6	6
<b>Judge Purdom</b>				
Law Clerk, Senior	28	1	1	1
Court Reporter	24	1	1	1
Judicial Secretary	24	1	1	1
Calendar Clerk Senior	23	2	2	2
State Court Judge	\$152,967	1	1	1
FULL TIME Subtotal		6	6	6

## STATE COURT

## FUNCTION: CIVIL &amp; CRIMINAL COURTS

## AUTHORIZED POSITION LIST BY COST CENTER

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Judge Panos</b>				
Law Clerk, Senior	28	1	1	1
Administrative Coordinator	25	1	1	1
Court Reporter	24	1	1	1
Calendar Clerk Senior	23	2	2	2
State Court Judge	\$152,967	1	1	1
FULL TIME Subtotal		6	6	6
<b>Judge Mobley</b>				
Law Clerk, Senior	28	1	1	1
Court Reporter	24	1	1	1
Judicial Secretary	24	1	1	1
Calendar Clerk Senior	23	1	1	1
Bailiff	18	1	1	1
State Court Judge	\$152,967	1	1	1
FULL TIME Subtotal		6	6	6
<b>Judge Carriere</b>				
Law Clerk, Senior	28	1	1	1
Judicial Assistant	25	1	1	1
Court Reporter	24	1	1	1
Calendar Clerk Senior	23	1	1	1
Bailiff	18	1	1	1
State Court Judge	\$152,967	1	1	1
FULL TIME Subtotal		6	6	6
<b>Judge Gordon</b>				
Law Clerk, Senior	28	1	1	1
Court Reporter	24	1	1	1
Judicial Secretary	24	1	1	1
Calendar Clerk Senior	23	2	2	2
State Court Judge	\$152,967	1	1	1
FULL TIME Subtotal		6	6	6
<b>State &amp; Magistrate Courts Clerk</b>				
Clerk State Court	AH	1	1	1
Chief Deputy Clerk State Ct	29	1	1	1
Departmental Microsystems Spc	28	1	1	1
Judicial Administrative Coord	26	5	5	5
User Liaison Coordinator	26	2	2	2
Administrative Coordinator	25	3	3	3
Interpreter	25	3	3	3
Administrative Assistant II	23	1	1	1
Records Tech Prin St Ct	21	18	17	17
Accounting Technician Senior	19	1	1	1
Office Assistant Senior	19	2	2	2

## STATE COURT

## FUNCTION: CIVIL &amp; CRIMINAL COURTS

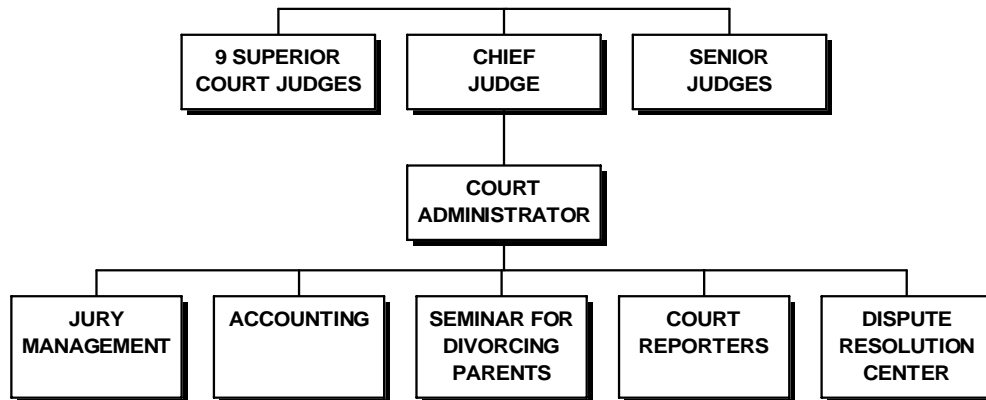
## AUTHORIZED POSITION LIST BY COST CENTER

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>State &amp; Magistrate Courts Clerk (cont)</b>				
Records Technician Sr St Ct	19	18	18	18
Records Technician St Court	18	15	16	16
FULL TIME Subtotal		71	71	71
<b>State Court - DUI Court</b>				
DUI Court Coordinator	31	1	1	1
FULL TIME Subtotal		1	1	1
<b>Probation</b>				
Chief Adult Probation Officer	29	1	1	1
Asst Chief Adult Probation Off	28	1	1	1
Probation Supervisor	26	2	2	2
Administrative Coordinator	25	1	1	1
Probation Officer Principal	25	2	2	2
Probation Officer Senior	24	7	7	7
Probation Officer	23	14	14	14
Accounting Technician Senior	19	2	2	2
Office Assistant Senior	19	2	2	2
Office Assistant	18	1	1	1
Records Technician St Court	18	3	3	3
FULL TIME Subtotal		36	36	36
<b>Marshal</b>				
Marshal	AJ	1	1	1
Chief Deputy Marshal	29	1	1	1
Deputy Marshal, Major	28	1	1	1
Deputy Marshal Lieutenant	26	3	3	3
Civil Process Unit Coord	24	1	1	1
Deputy Marshal Senior	24	13	15	15
Administrative Assistant II	23	2	2	2
Deputy Marshal	23	3	1	1
Office Assistant Senior	19	2	2	2
FULL TIME Subtotal		27	27	27
<b>Departmental Vacancy Abolishments</b>				
Vacancy Abolishments	NA	0	0	(2)
FULL TIME Subtotal		0	0	(2)
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(23)
FULL TIME Subtotal		0	0	(23)
<b>FULL TIME Total</b>		177	177	152
<b>ALL POSITIONS Total</b>		177	177	152

**SUPERIOR COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**



**MISSION STATEMENT**

The mission of the Superior Court is to provide an independent, accessible, and responsive forum for the just resolution of disputes and criminal matters in a manner that preserves the rule of law and protects the rights of all parties. To act expeditiously in a way that will instill public trust and confidence that the court is fairly, efficiently, and effectively operated.

**PROGRAM DESCRIPTION**

The Superior Court is the highest court of original jurisdiction in the State of Georgia. The Court has jurisdiction over civil and criminal matters including cases in the areas of domestic relations, titles to land, equity, and felonies. The court also administers programs that enhance and ensure that the Court's purpose and rulings are carried out in a manner that meets the needs of the citizens of the County.

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Civil Case Filings	3,701	3,654	4,104	4,500
Domestic Case Filings	9,097	9,568	10,063	13,000
Felony Case Filings	6,091	6,761	7,332	7,500
Civil & Domestic Case Dispositions	18,463	13,396	18,427	19,000
Felony Case Dispositions	4,865	6,327	6,076	6,700
Jury Trials	118	92	115	125
Div. Parents Seminar Participants	1,486	1,430	1,515	1,700
Cases to Dispute Resolution Center	1,122	1,652	1,831	1,900
% Cases resolved by District Resolution Ctr.	78%	67%	69%	70%

**MAJOR ACCOMPLISHMENTS IN 2009**

Completed the renovation of Drug Court treatment center and laboratory space. Completed the renovation and move of Court Administration, Drug Court Administration and Law Library offices. Initiated project to assess and enhance services to pro se parties in family law matters. Initiated planning of development of on-line Court Service Center. Participated in County IJIS Strategic Plan and preliminary funding planning.

**SUPERIOR COURT****FUNCTION: CIVIL & CRIMINAL COURTS****MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Human Services**

To enhance and increase public access, trust and confidence in the court system.

To increase the use of technology and electronic information in the Superior Court.

To expand public outreach and education opportunities.

**Organizational Effectiveness**

To increase the use of technology in the Superior Court.

To develop Public Education Plan for the court.

To expand and enhance disposition alternatives for civil and criminal matters.

**MAJOR BUDGETARY IMPACTS****Previous**

In 2006, \$8,399,893 was approved for the basic operating budget. Also, \$131,260 was approved to fund two positions: one Trial Court Director to manage DeKalb Superior Court operations and one Senior Law Clerk to review, analyze and respond to post conviction inmate mail. On August 10, 2006, the Board of Commissioners approved one Medical Laboratory Technician position to expand the Drug Court treatment alternative program.

In 2007, \$8,466,773, was approved for the basic operating budget and included a \$5.00 increase for the Grand Jurors' per Diem. Also, included full year funding for the Medical Laboratory Technician position approved in August, 2006. A Paralegal position was added to support the Family Law Information Center and to assist unrepresented parties in child support actions, mandated by the new State guidelines effective January, 2007. A Library Branch Supervisor position was created for the Superior Court Law Library. This position will be fully funded from the Law Library Trust Fund.

In 2008, adopted budget included full-year funding for the Library Branch Supervisor position approved by the BOC in February, 2007 and the Paralegal position approved in March, 2007, there were no significant budgetary changes in 2009.

**2010**

This budget reduces the workforce by 16 positions. The Board of Commissioners (BOC) restored \$1,246,750 to this budget as a part of the amendment process.

**Future**

No significant budgetary impact is anticipated.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Administration	\$1,964,422	\$1,858,502	\$2,677,769	\$2,654,756
Court Reporters	1,774,192	1,773,018	1,343,917	1,325,978
Dispute Resolution	682,735	773,609	575,684	570,497
General	2	0	0	0
Grand Jury	170,971	112,115	101,400	101,400
Judges	3,054,048	2,999,718	3,103,321	3,034,898
Jury Management	1,118,876	1,056,617	935,508	927,344
Pretrial Release Program	0	3	0	0
Seminar For Divorcing Parents	88,674	89,467	80,468	79,194
	<b>\$8,853,919</b>	<b>\$8,663,049</b>	<b>\$8,818,067</b>	<b>\$8,694,067</b>

**SUPERIOR COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$5,910,813	\$5,989,020	\$6,518,940	\$6,394,940
Purchased / Contracted Services	2,661,004	2,401,206	2,125,627	2,125,627
Supplies	212,453	194,413	131,900	131,900
Capital Outlays	43,314	46,409	9,600	9,600
Retirement Services	26,333	32,000	32,000	32,000
	<b>\$8,853,919</b>	<b>\$8,663,049</b>	<b>\$8,818,067</b>	<b>\$8,694,067</b>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$8,853,919	\$8,663,049	\$8,694,067
	<b>\$8,853,919</b>	<b>\$8,663,049</b>	<b>\$8,694,067</b>

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>INCLUDES PT or TEMP (T)</b>	<b>NUMBER OF POSITIONS</b>		
			<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Judge Adams</b>					
Law Clerk, Senior	28		1	1	1
Judicial Secretary	24		1	1	1
Calendar Clerk Senior	23		1	1	1
Superior Court Judge	\$169,963		1	1	1
FULL TIME Subtotal			4	4	4
<b>Judge Barrie</b>					
Law Clerk, Senior	28		1	1	1
Judicial Secretary	24		1	1	1
Calendar Clerk Senior	23		1	1	1
Superior Court Judge	\$169,963		1	1	1
FULL TIME Subtotal			4	4	4
<b>Judge Coursey</b>					
Law Clerk, Senior	28		1	1	1
Judicial Secretary	24		1	1	1
Calendar Clerk Senior	23		1	1	1
Superior Court Judge	\$169,963		1	1	1
FULL TIME Subtotal			4	4	4

**SUPERIOR COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Judge Castellani</b>					
Law Clerk, Senior	28		1	1	1
Judicial Secretary	24		1	1	1
Calendar Clerk Senior	23		1	1	1
Superior Court Judge	\$169,963		1	1	1
FULL TIME Subtotal			4	4	4
<b>Judge Scott</b>					
Law Clerk, Senior	28		1	1	1
Judicial Secretary	24		1	1	1
Calendar Clerk Senior	23		1	1	1
Superior Court Judge	\$169,963		1	1	1
FULL TIME Subtotal			4	4	4
<b>Judge Seeliger</b>					
Law Clerk, Senior	28		1	1	1
Judicial Secretary	24		1	1	1
Calendar Clerk Senior	23		1	1	1
Superior Court Judge	\$169,963		1	1	1
FULL TIME Subtotal			4	4	4
<b>Judge Hunter</b>					
Law Clerk, Senior	28		1	1	1
Judicial Secretary	24		1	1	1
Calendar Clerk Senior	23		1	1	1
Superior Court Judge	\$169,963		1	1	1
FULL TIME Subtotal			4	4	4
<b>Judge Becker</b>					
Law Clerk, Senior	28		1	1	1
Judicial Secretary	24		1	1	1
Calendar Clerk Senior	23		1	0	0
Calendar Clerk	21		0	1	1
Superior Court Judge	\$169,963		1	1	1
FULL TIME Subtotal			4	4	4
<b>Judge Hancock</b>					
Law Clerk, Senior	28		1	1	1
Judicial Secretary	24		1	1	1
Calendar Clerk Senior	23		1	1	1
Superior Court Judge	\$169,963		1	1	1
FULL TIME Subtotal			4	4	4

**SUPERIOR COURT**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Judge Flake</b>					
Law Clerk, Senior	28		1	1	1
Judicial Secretary	24		1	1	1
Calendar Clerk Senior	23		1	1	1
Superior Court Judge	\$169,963		1	1	1
FULL TIME Subtotal			4	4	4
<b>Senior Judge</b>					
Senior Judge	OE	3 PT	4	4	4
Judicial Secretary	24		1	1	1
FULL TIME Subtotal			1	2	2
PART TIME Subtotal			4	3	3
<b>Administration</b>					
District Court Administrator	OE		1	1	1
Trial Court Director	AG		1	1	1
Drug Court Program Manager	31		1	1	1
Network Administrator	29		1	1	1
Law Clerk, Senior	28		1	1	1
Grants Coordinator	26		1	1	1
Family Law Center Coordinator	25		1	1	1
Law Library Coordinator	25		1	1	1
Accounting Supervisor	24		1	1	1
Judicial Secretary	24		1	1	1
Calendar Clerk Senior	23		1	1	1
Paralegal	23		1	1	1
Medical Laboratory Technician	22		1	1	1
Court Program Coordinator	21		2	2	2
Office Assistant Senior	19		7	7	7
FULL TIME Subtotal			22	22	22
<b>Court Reporters</b>					
Court Reporter	24		16	16	16
FULL TIME Subtotal			16	16	16
<b>Jury Management</b>					
Jury Services Supervisor	24		1	1	1
Jury Svcs Clerk Principal	21		1	1	1
Jury Services Clerk Senior	19		1	2	2
Office Assistant Senior	19		1	1	1
Jury Services Clerk	18		4	3	3
FULL TIME Subtotal			8	8	8



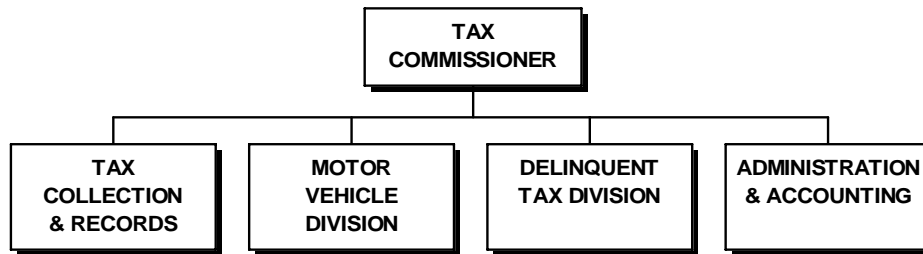
## SUPERIOR COURT

## FUNCTION: CIVIL &amp; CRIMINAL COURTS

<b>AUTHORIZED POSITION LIST BY COST CENTER</b>
--

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Seminar For Divorcing Parents</b>					
Court Program Coordinator	21		1	1	1
FULL TIME Subtotal			1	1	1
<b>Dispute Resolution</b>					
Dispute Resolution Centr Mgr	DR		1	1	1
Dispute Res Dom Case Coord	26		1	1	1
Administrative Assistant II	23		1	1	1
Administrative Assistant I	21		1	1	1
Office Assistant Senior	19		2	2	2
FULL TIME Subtotal			6	6	6
<b>Departmental Reductions in Force</b>					
Reductions in Force	NA		0	0	(16)
FULL TIME Subtotal			0	0	(16)
<b>FULL TIME Total</b>			94	95	79
<b>PART TIME Total</b>			4	3	3
<b>ALL POSITIONS Total</b>			98	98	82

**MISSION STATEMENT**

The Office of Tax Commissioner exists under the State Constitution and is committed to serving property taxpayers and taxing authorities. The Tax Commissioner will faithfully fulfill the duties and responsibilities required under general laws to receive homestead exemption applications, to prepare an annual ad valorem tax digest, to issue annual property tax statements, to serve as the county tag agent in the registration and titling of motor vehicles, to collect property taxes and fees, to issue and levy executions for delinquent taxes, to fully account for and pay over all taxes and fees to the various levying authorities, to inform and assist the public in understanding taxpayer obligations, and to administer fair and uniform collection practices while providing the highest possible level of quality services to the citizens and businesses of DeKalb County.

**PROGRAM DESCRIPTION**

The Office of Tax Commissioner processes homestead and special exemptions; updates property, taxpayer, and payment data to billing and records systems; compiles an annual tax digest for approval by the State DOR; calculates and issues annual property tax statements; collects real, personal, public utility, motor vehicle, mobile home, timber, and heavy duty equipment taxes along with fees for car tags and titles; collects fees for insurance lapses, residential sanitation, storm water utility, street lights, speed humps, and parking districts; issues motor vehicle title applications, temporary permits, license plates, and renewal decals; updates vehicle owner and payment data to state vehicle registration database; administers POS compliance for vehicle insurance and emissions; issues and record liens for delinquent taxes; levies, serves notices, advertises, and conducts sales of delinquent properties; maintains general ledger and provides detailed accounting and reporting of tag sales, adjustments, collections, refunds, and disbursements to the County governing authority, schools, cities, and the State.

**ACTIVITY MEASURES**

	Actual 2007	Actual 2008	Actual 2009	Estimated 2010
<b>Tax Collections and Records</b>				
Real & Personal Receivables	\$779,422,354	\$810,141,268	\$825,234,971	\$826,060,206
Public Utilities*	\$37,894,858	\$16,861,175	\$2,332,265	\$14,510,534
<b>Tax Accounts</b>				
Real & Personal	249,459	253,746	254,558	257,053
Public Utility	40	38	34	34
No. Payments Processed	440,715	443,931	446,594	450,970
% of Real & Personal Taxes Collected	96%	96%	95%	95%
% of Public Utility Collected during year	97%	97.0%	97%	97%
<b>Motor Vehicle Division</b>				
<b>Transactions:</b>				
Customer Walk in	347,291	367,195	375,096	367,594
Mail	89,398	75,818	45,648	42,909
Dealers/Fleets	64,726	36,485	51,182	50,158
IVR/(Interactive Voice Response)	3,937	3,765	1,574	1,605
Internet	74,822	47,445	51,921	53,479
Total Registrations	580,174	530,708	525,421	515,746
Title Applications Processed	125,008	109,633	103,698	99,550
Total Collections	\$81,558,106	\$81,484,312	\$75,225,056	\$71,463,803

**TAX COMMISSIONER**

**FUNCTION: GENERAL GOVERNMENT**

<b>ACTIVITY MEASURES</b>				
	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
<b>Delinquent Taxes:</b>				
Fi Fas Issued	14,638	15,064	15,006	19,990
Parcels to Tax Sale	62	121	8,309	9,000
Delinquent Accounts Collected	\$24,539,616	\$38,724,030	\$39,773,157	\$35,000,000
Tax Sales Conducted	9	8	9	9

**MAJOR ACCOMPLISHMENTS IN 2009**

Successfully modified and implemented all processes needed to perform collections duties for the newly incorporated City of Dunwoody. Successfully modified all processes to remove the Homeowner's Tax Relief Grant from tax calculations and billing programs. Executed public awareness campaign concerning the elimination of the Homeowner's Tax Relief Grant. Maintained consistent collections for delinquent tax accounts during the economic downturn and foreclosure crisis.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Organizational Effectiveness**

To replace/upgrade legacy mainframe tax system pending funding by Information Systems department.

To implement new fee structure for delinquent collection with regards to the new State law.

To replace/outdated accounting system (UNIX system) to modern accounting package.

**MAJOR BUDGETARY IMPACTS**

**Previous**

In 2006, funding in the amount of \$123,138 was approved to revise the tax bill by separating County taxes from the Board of Education taxes. In 2007, \$7,089,343 was approved for the basic budget. Also, two Technical Support Analyst positions were funded in the Information Systems Department to support the new Oracle Tax Collection System. No significant budgetary changes occurred in 2008 and 2009.

**2010**

\$6,725,214 is approved for the basic operating budget. This budget reduces the workforce by 15 positions. The BOC restored \$562,654 to this budget as a part of the amendment process.

**Future**

No significant budgetary impact is anticipated.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Delinquent Tax Administration	\$1,105,031	\$1,068,642	\$994,057	\$982,312
Motor Vehicle Security	89,645	95,000	95,012	95,012
Motor Vehicle Tax	3,367,188	3,314,815	2,793,596	2,736,244
Motor Vehicle Temporary	50,838	62,320	59,279	59,279
Tax Administration / Accounting	1,192,662	1,152,228	1,067,841	1,045,565
Tax Collections & Records	1,305,616	1,300,337	1,828,430	1,806,802
	<b>\$7,110,980</b>	<b>\$6,993,343</b>	<b>\$6,838,215</b>	<b>\$6,725,214</b>

**TAX COMMISSIONER**

**FUNCTION: GENERAL GOVERNMENT**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$5,596,849	\$5,629,617	\$5,568,266	\$5,455,265
Purchased / Contracted Services	1,340,122	1,238,647	1,161,396	1,161,396
Supplies	129,364	98,540	87,649	87,649
Capital Outlays	31,371	18,693	10,700	10,700
Interfund / Interdepartmental	12,431	7,003	7,804	7,804
Other Costs	842	842	2,400	2,400
	<b>\$7,110,980</b>	<b>\$6,993,343</b>	<b>\$6,838,215</b>	<b>\$6,725,214</b>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$7,110,980	\$6,993,343	\$6,725,214
	<b>\$7,110,980</b>	<b>\$6,993,343</b>	<b>\$6,725,214</b>

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>INCLUDES PT or TEMP (T)</b>	<b>NUMBER OF POSITIONS</b>		
			<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Tax Collections &amp; Records</b>					
Tag Worker	TC "	5 T	5	5	5
Deputy Tax Commissioner	33		1	1	1
Tax Administrator	29		1	1	1
Branch Manager Tax Comm	27		1	1	1
Accounting Supervisor	24		1	1	1
Property Tax Supervisor	24		1	1	1
Administrative Assistant I	21		1	1	1
Tax Technician Lead	20		1	1	1
Office Assistant Senior	19		4	4	4
Tax Technician Senior	19		1	1	1
Customer Service Rep	18		1	1	1
Office Assistant	18		3	3	3
Tax Technician	18		3	3	3
FULL TIME Subtotal			19	19	19
TEMP Subtotal			5	5	5
<b>Motor Vehicle Tax</b>					
Deputy Tax Commissioner	33		1	1	1
Tax Administrator	29		1	1	1
Branch Manager Tax Comm	27		3	3	3
Tax Technician Supervisor	24		4	4	4
Administrative Assistant I	21		1	1	1
Tax Technician Lead	20		6	6	6
Accounting Technician Senior	19		1	1	1

**TAX COMMISSIONER**

**FUNCTION: GENERAL GOVERNMENT**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Motor Vehicle Tax (cont)</b>					
Tax Technician Senior	19		13	13	13
Accounting Technician	18		1	1	1
Customer Service Rep	18		2	2	2
Office Assistant	18		1	1	1
Tax Technician	18		31	31	31
FULL TIME Subtotal			65	65	65
<b>Motor Vehicle Temporary</b>					
Tag Worker	TC "	6 T	7	6	6
TEMP Subtotal			7	6	6
<b>Delinquent Tax Administration</b>					
Deputy Tax Commissioner	33		1	1	1
Tax Administrator	29		1	1	1
Delinquent Tax Specialist	24		1	1	1
Delinquent Collection Officer	23		6	6	6
Customer Service Rep	18		1	1	1
Tax Technician	18		1	1	1
FULL TIME Subtotal			11	11	11
<b>Tax Administration / Accounting</b>					
Tag Worker	TC "	2 T	1	2	2
Assistant Tax Commissioner	AH		1	1	1
Deputy Tax Commissioner	33		1	1	1
Dept Information Systems Mgr	31		1	1	1
Tax Administrator	29		2	2	2
Accountant Senior	26		1	1	1
Tax Technician Supervisor	24		1	1	1
Administrative Assistant II	23		1	1	1
Accounting Technician Senior	19		1	1	1
Tax Technician Senior	19		2	2	2
Tax Commissioner	\$155,670		1	1	1
FULL TIME Subtotal			12	12	12
TEMP Subtotal			1	2	2
<b>Departmental Reductions in Force</b>					
Reductions in Force	NA		0	0	(15)
FULL TIME Subtotal			0	0	(15)
<b>FULL TIME Total</b>			107	107	92
<b>TEMPORARY Total</b>			13	13	13
<b>ALL POSITIONS Total</b>			120	120	105



## FUNDS GROUP: Special Revenue

### FUNDS GROUP DESCRIPTION

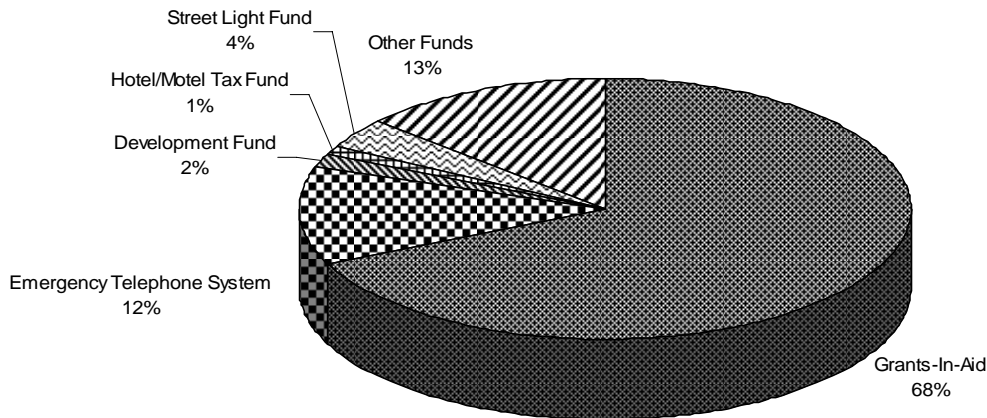
The Special Revenue Funds Group includes funds operated for specific programs or activities as required by law or Board of Commissioners' policy. Sources of revenue include funds from user fees, donations, excise taxes on hotel and motel rooms, state and federal grants with local match contributions, and penalty assessments on certain criminal and county ordinance violation cases.

**The appropriation amounts reported in this document for the "Approved Budget 2010" reflect the effect of prior year encumbrance balances carried forward only where specifically approved. These items were not automatically funded.**

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Personal Services and Benefits	\$13,478,001	\$16,179,954	\$11,128,582	\$10,928,841
Purchased / Contracted Services	22,442,971	32,028,698	8,478,296	8,478,296
Supplies	7,768,631	10,228,841	4,399,761	4,399,761
Capital Outlays	3,232,487	3,462,289	1,122,865	1,122,865
Interfund / Interdepartmental	4,135,239	2,482,212	693,652	693,652
Other Costs	8,979,057	10,812,277	2,079,708	2,079,708
Debt Service	3,718,045	3,717,500	3,684,071	3,684,071
Other Financing Uses	11,690,377	8,845,364	3,497,451	3,497,451
* Holding Accounts	(306,633)	4,753	101,443,476	101,443,476
Total Expenditures	\$75,138,174	\$87,761,888	\$136,527,862	\$136,328,121
Projected Fund Balance			12,254,342	12,454,083
Total Budget			\$148,782,204	\$148,782,204

\* All Grant Funds' appropriations are budgeted in Holding Accounts.

<b>SPECIAL REVENUE FUNDS OPERATING BUDGET DOLLAR 2010</b>
---



Other funds include Drug Abuse Treatment and Education, Juvenile Services, Public Education & Government Access (PEG), Victim Assistance, Law Enforcement Confiscated Monies, Recreation, Speed Humps Maintenance, Street Light, Building Authority Lease Payments, and Public Safety / Judicial Authority Lease Payments.

## FUNDS GROUP: Special Revenue

SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY FUND				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Recreation	\$1,706,648	\$654,387	\$725,591	\$725,591
Law Enforcement Confiscated Monies	2,248,559	2,859,350	5,016,571	5,016,571
Hotel/Motel Tax Fund	2,657,308	1,531,815	1,586,012	1,586,012
Grants-In-Aid	32,765,694	50,706,320	101,443,476	101,443,476
Drug Abuse Treatment and Education Fund	61,757	66,846	130,061	130,061
Juvenile Services Fund	19,742	17,696	322,474	322,474
Emergency Telephone System	11,476,385	10,984,181	18,015,560	18,015,560
County Jail Fund	2,361,052	1,675,000	2,030,415	2,030,415
Street Light Fund	4,485,571	3,750,533	5,436,051	5,436,051
PEG Support Fund	263,641	200,488	1,657,729	1,657,729
Victim Assistance Fund	986,094	2,109,608	1,474,090	1,474,090
Building Authority Lease Payments Fund	3,719,045	3,717,500	3,690,071	3,690,071
Public Safety / Judicial Authority Lease Payments	3,093,085	3,097,476	3,109,599	3,109,599
Development Fund	9,278,199	6,210,096	2,346,153	2,346,153
Speed Humps Maintenance	15,393	180,590	1,798,351	1,798,351
Total Expenditures	\$75,138,174	\$87,761,888	\$148,782,204	\$148,782,204
Note: Projected Fund Balance included in Total			12,254,342	12,454,083

SUMMARY OF REVENUES AND ANTICIPATIONS BY FUND				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
<b>COUNTY JAIL FUND</b>				
Intergovernmental	\$113,591	\$191,212	\$150,000	\$150,000
Fines And Forfeitures	2,247,461	1,734,903	1,629,300	1,629,300
Fund Balance Carried Forward	0	0	251,115	251,115
TOTAL	\$2,361,052	\$1,926,115	\$2,030,415	\$2,030,415
<b>DEVELOPMENT FUND</b>				
Licenses And Permits	\$8,262,143	\$3,453,431	\$3,264,082	\$3,264,082
Use of Money & Property	(26,679)	(15,526)	(16,121)	(16,121)
Charges For Services	51,332	32,755	30,855	30,855
Miscellaneous Revenue	245	0	0	0
Interfunds	0	2,500,000	0	0
Fund Balance Carried Forward	75,546	(709,991)	(932,663)	(932,663)
TOTAL	\$8,362,587	\$5,260,670	\$2,346,153	\$2,346,153
<b>DRUG ABUSE TREATMENT &amp; EDUCATION</b>				
Use of Money & Property	\$3,788	\$943	\$1,200	\$1,200
Fines And Forfeitures	158,047	20,383	22,000	22,000
Fund Balance Carried Forward	53,273	152,866	106,861	106,861
TOTAL	\$215,108	\$174,192	\$130,061	\$130,061



## FUNDS GROUP: Special Revenue

SUMMARY OF REVENUES AND ANTICIPATIONS BY FUND				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
<b>EMERGENCY TELEPHONE SYSTEM FUND</b>				
Use of Money & Property	\$63,693	\$30,868	\$25,000	\$25,000
Miscellaneous Revenue	12,094,722	13,036,090	11,840,000	11,840,000
Fund Balance Carried Forward	1,266,337	2,869,402	6,150,560	6,150,560
<b>TOTAL</b>	<b>\$13,424,752</b>	<b>\$15,936,360</b>	<b>\$18,015,560</b>	<b>\$18,015,560</b>
<b>GRANT-IN-AID FUND</b>				
Use of Money & Property	\$16,267	\$7,757	\$0	\$0
Intergovernmental	24,501,052	20,548,547	128,143,553	128,143,553
Miscellaneous Revenue	2,040,364	1,020,748	55,864	55,864
Interfunds	4,045,441	3,326,728	0	0
Fund Balance Carried Forward	(4,401,642)	(983,716)	(26,755,941)	(26,755,941)
<b>TOTAL</b>	<b>\$26,201,481</b>	<b>\$23,920,064</b>	<b>\$101,443,476</b>	<b>\$101,443,476</b>
<b>HOTEL/MOTEL TAX FUND</b>				
Excise Taxes	\$2,641,019	\$1,416,595	\$1,450,000	\$1,450,000
Fund Balance Carried Forward	267,521	251,232	136,012	136,012
<b>TOTAL</b>	<b>\$2,908,540</b>	<b>\$1,667,827</b>	<b>\$1,586,012</b>	<b>\$1,586,012</b>
<b>JUVENILE SERVICES FUND</b>				
Use of Money & Property	\$4,931	\$1,632	\$1,706	\$1,706
Charges For Services	51,036	52,773	50,000	50,000
Fund Balance Carried Forward	197,835	234,059	270,768	270,768
<b>TOTAL</b>	<b>\$253,801</b>	<b>\$288,465</b>	<b>\$322,474</b>	<b>\$322,474</b>
<b>LAW ENFORCEMENT CONFISCATED MONIES</b>				
Use of Money & Property	\$115,940	\$46,425	\$0	\$0
Intergovernmental	1,957,404	3,154,865	0	0
Miscellaneous Revenue	17,958	23,597	0	0
Interfunds	0	300,000	0	0
Fund Balance Carried Forward	3,429,350	3,754,490	5,016,571	5,016,571
<b>TOTAL</b>	<b>\$5,520,653</b>	<b>\$7,279,377</b>	<b>\$5,016,571</b>	<b>\$5,016,571</b>
<b>PUBLIC EDUCATION &amp; GOVERNMENT ACCESS (PEG) FUND</b>				
Use of Money & Property	\$38,280	\$10,518	\$10,000	\$10,000
Miscellaneous Revenue	100,629	76,756	102,336	102,336
Fund Balance Carried Forward	1,638,476	1,590,482	1,545,393	1,545,393
<b>TOTAL</b>	<b>\$1,777,385</b>	<b>\$1,677,756</b>	<b>\$1,657,729</b>	<b>\$1,657,729</b>
<b>RECREATION FUND</b>				
Licenses And Permits	(\$26,366)	(\$13,482)	\$0	\$0
Use of Money & Property	(9,977)	(3,542)	0	0
Charges For Services	1,396,718	995,334	1,229,016	1,229,016
Miscellaneous Revenue	5,753	6,603	0	0
Fund Balance Carried Forward	(362,220)	(644,027)	(503,425)	(503,425)
<b>TOTAL</b>	<b>\$1,003,908</b>	<b>\$340,886</b>	<b>\$725,591</b>	<b>\$725,591</b>
<b>REVENUE BONDS LEASE PAYMENTS FUNDS:</b>				
<b>BUILDING AUTHORITY LEASE PAYMENTS</b>				
Use of Money & Property	\$3,750,774	\$2,379,018	\$3,622,211	\$3,622,211
Fund Balance Carried Forward	17,095	48,825	67,860	67,860
<b>TOTAL</b>	<b>\$3,767,870</b>	<b>\$2,427,843</b>	<b>\$3,690,071</b>	<b>\$3,690,071</b>

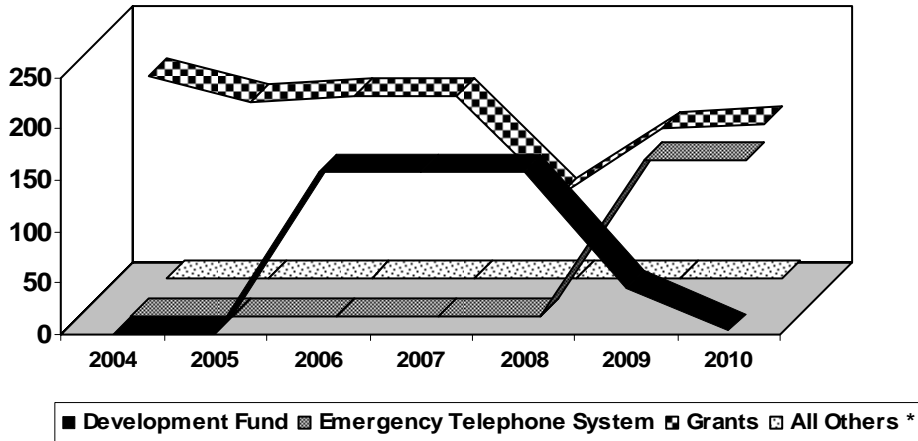
## FUNDS GROUP: Special Revenue

SUMMARY OF REVENUES AND ANTICIPATIONS BY FUND				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
<b>PUBLIC SAFETY / JUDICIAL AUTHORITY LEASE PAYMENTS</b>				
Use of Money & Property	\$3,110,150	\$3,116,167	\$3,085,664	\$3,085,664
Fund Balance Carried Forward	(11,820)	5,245	23,935	23,935
<b>TOTAL</b>	<b>\$3,098,330</b>	<b>\$3,121,411</b>	<b>\$3,109,599</b>	<b>\$3,109,599</b>
<b>STREET LIGHT FUND</b>				
Use of Money & Property	(\$19,019)	(\$4,829)	\$0	\$0
Charges For Services	4,107,666	4,903,005	4,533,264	4,533,264
Fund Balance Carried Forward	82,009	(265,258)	902,787	902,787
<b>TOTAL</b>	<b>\$4,170,656</b>	<b>\$4,632,918</b>	<b>\$5,436,051</b>	<b>\$5,436,051</b>
<b>VICTIM ASSISTANCE FUND</b>				
Intergovernmental	\$308,007	\$377,590	\$300,000	\$300,000
Fines And Forfeitures	1,675,312	947,188	950,000	950,000
Fund Balance Carried Forward	51,999	1,029,072	224,090	224,090
<b>TOTAL</b>	<b>\$2,035,318</b>	<b>\$2,353,850</b>	<b>\$1,474,090</b>	<b>\$1,474,090</b>
<b>SPEED HUMPS MAINTENANCE FUND</b>				
Use of Money & Property	\$29,357	\$9,837	\$10,000	\$10,000
Charges For Services	250,397	245,013	250,397	250,397
Fund Balance Carried Forward	1,188,928	1,460,292	1,537,954	1,537,954
<b>TOTAL</b>	<b>\$1,468,682</b>	<b>\$1,715,142</b>	<b>\$1,798,351</b>	<b>\$1,798,351</b>
<b>GRAND TOTAL</b>	<b>\$76,570,123</b>	<b>\$72,722,875</b>	<b>\$148,782,204</b>	<b>\$148,782,204</b>

SUMMARY OF REVENUES AND ANTICIPATIONS BY MAJOR CATEGORY				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
EXCISE TAXES	\$2,641,019	\$1,416,595	\$1,450,000	\$1,450,000
LICENSES AND PERMITS	\$8,235,777	\$3,439,950	\$3,264,082	\$3,264,082
USE OF MONEY & PROPERTY	7,077,506	5,579,268	6,739,660	6,739,660
INTERGOVERNMENTAL	26,880,054	24,272,214	128,593,553	128,593,553
FINES AND FORFEITURES	4,080,820	2,702,475	2,601,300	2,601,300
CHARGES FOR SERVICES	5,857,148	6,228,881	6,093,532	6,093,532
MISCELLANEOUS REVENUE	14,259,670	14,163,793	11,998,200	11,998,200
INTERFUNDS	4,045,441	6,126,728	0	0
FUND BALANCE BROUGHT FORWARD	3,492,686	8,792,972	(11,958,123)	(11,958,123)
<b>TOTAL</b>	<b>\$76,570,123</b>	<b>\$72,722,875</b>	<b>\$148,782,204</b>	<b>\$148,782,204</b>

## FUNDS GROUP: Special Revenue

### AUTHORIZED POSITIONS SPECIAL REVENUE FUNDS



\* All Others: PEG Fund, Streetlight Fund

At Mid-Year 2009, the Development Fund was restructured and 107 positions were eliminated. Also at Mid-Year 2009, 153 positions were transferred from Police Support in the General Fund to the Emergency Telephone System Fund as part of a restructuring of the funding mechanism for those positions. The Planning and Development functions may be outsourced in 2010, eliminating the 42 positions.

**COUNTY JAIL FUND****FUNCTION: CIVIL & CRIMINAL COURTS****PROGRAM DESCRIPTION**

The purpose of this fund is to provide an accounting entity for recording the transactions associated with DeKalb County's appropriation of an additional 10% penalty assessment in criminal and traffic cases, involving violations of ordinances of political subdivisions. The Board of Commissioners, in August 1989, adopted a resolution to place Article 5 of Chapter 21 of Title 15 of the Official Code of Georgia Annotated into effect in DeKalb County. This action enables the County to implement the "Jail Construction and Staffing Act" which provides for the imposition and collection of the additional 10% penalty assessment.

The primary source of revenue for this fund is fines/penalties. The proceeds must be used for constructing, operating and staffing county jails, county correctional institutions and detention facilities, or pledged as security for the payment of bonds issued for the construction of such facilities.

**MAJOR BUDGETARY IMPACTS****Previous**

There have been no budgetary changes for this fund.

**2010**

There are no significant budgetary changes for 2010.

**Future**

The additional revenue that will be generated from this penalty assessment will continue to allow the County to offset some of the costs of jails, correctional institutions, and detention facilities at the expense of those who violate the law rather than at the expense of the general public.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
County Jail Fund	\$2,361,052	\$1,675,000	\$2,030,415	\$2,030,415
	\$2,361,052	\$1,675,000	\$2,030,415	\$2,030,415

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

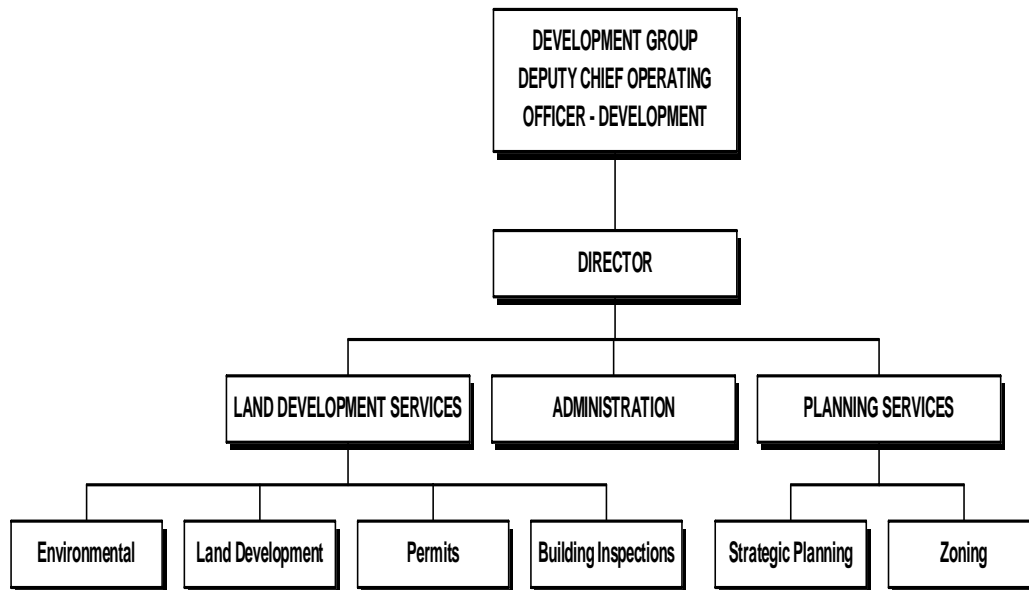
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Other Financing Uses	\$2,361,052	\$1,675,000	\$2,030,415	\$2,030,415
	\$2,361,052	\$1,675,000	\$2,030,415	\$2,030,415

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
County Jail Fund	\$2,361,052	\$1,675,000	\$2,030,415
	\$2,361,052	\$1,675,000	\$2,030,415

## DEVELOPMENT FUND - PLANNING & DEVELOPMENT DEPARTMENT

### FUNCTION: PLANNING & PUBLIC WORKS



#### MISSION STATEMENT

The mission of the Planning and Development Department is to develop and revise the County's plans for long-term land use, transportation systems and public facilities development. To assist in economic (industrial and commercial) development projects, to provide county departments, citizens and other stakeholders with demographic information, tax maps and the zoning ordinance, and to administer the county's zoning ordinance and related matters (rezoning applications, hearings, land use plan, zoning amendments) and maintain the official zoning maps.

#### PROGRAM DESCRIPTION

Currently the Planning and Development Department's budget is divided among three funds: the General Fund, the Special Tax District-Unincorporated Fund, and the Development Fund.

The Planning and Development Department was established in 2006 via the merger of the Planning Department and the Development Department. The Planning and Development Department is the organizational entity charged with the responsibility of managing the Development Fund.

The Planning and Development Department has three main divisions: Administration, Planning Services and Land Development Services. The Administrative Division supports overall department programs and services, and advises the CEO, Board of Commissioners, and other departments in response to inquiries, and special project assignments.

The Planning Services Division is comprised of two sections: Strategic Planning and Current Planning. The Strategic Planning Section is responsible for policy recommendations and programs to guide the County's growth, including preparation of the County's Comprehensive Plan and coordination with various state, federal, regional and local agencies to articulate the transportation needs of the County.

The Current Planning Section has four areas of responsibility: Zoning, Subdivisions, Historic Preservation, and Overlay Districts and Design Standards. This section also makes recommendations for special land use permits, rezoning, text amendments, variances, plat reviews, historic preservation designations through public hearings to the Board of Commissioners, Planning Commission, Zoning Board of Appeals and Historic Preservation Commission.

The Land Development Services Division is comprised of four sections; Environmental, Land Development, Plans Review & Permits, and Inspections. These four sections are responsible for land development plans review, permits and inspections; tree ordinance and silt and erosion control plans review and inspections; structural plans review and inspections; issuance of building, plumbing, mechanical, electrical, sign, sewer tap, and home occupation permits, issuance of certificate of occupancy or completeness and zoning approval of business license applications. Effective 2009, this department is assigned to the Development Group, under the direction of the Deputy Chief Operating Officer for Development.

**DEVELOPMENT FUND - PLANNING & DEVELOPMENT DEPARTMENT**  
**FUNCTION: PLANNING & PUBLIC WORKS**

**PERFORMANCE INDICATORS**

	<b>TARGET</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
% OF ZONING APPLICATIONS ANALYZED AND RECOMMENDATIONS WITHIN 60 DAYS	100%	100%	100%	100%
% HISTORIC PRESERVATION APPLICATIONS PREPARED WITHIN 45 DAYS	100%	100%	100%	100%
% OF ZONING LETTERS ISSUED WITHIN 7 DAYS	100%	100%	100%	100%

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
<b>Rezoning &amp; Land Use</b>				
Applications Processed	226	131	51	107
<b>Historic Preservation</b>				
Applications Processed	180	158	141	160
Zoning Letters Issued	515	283	104	105
Lot Divisions and Plats Reviewed	120	181	7	10
<b>Total Permits Issued</b>				
Building	8,349	8,127	4,186	4,200
Electrical	14,277	12,598	2,988	3,000
Heating, Ventilating, and Air Conditioning (HVAC)	6,612	5,523	2,993	3,000
Plumbing	7,242	6,749	2,999	3,000
Signs	580	506	381	370
Assessed Permit Revenue In dollars	\$1,051,167,156	\$2,255,461,396	\$1,238,570,461	\$1,200,000,000
<b>Permit Revenue</b>				
Building	\$5,501,582	\$6,578,139	1,865,037	\$1,800,000
Electrical	\$1,175,921	\$1,153,757	698,184	\$650,000
Heating, Ventilating, and Air Conditioning (HVAC)	\$742,520	\$659,120	\$298,322	\$300,000
Plumbing	\$668,914	\$683,396	\$431,642	\$420,000
Signs	\$19,713	\$17,035	\$18,150	\$17,000
Total Permit Revenue:	\$8,108,650	\$9,091,447	\$3,311,335	\$3,187,000
<b>Inspections Conducted</b>				
Building	35,998	63,633	39,890	39,000
Electrical	87,878	62,668	23,847	22,000
HVAC	29,702	48,018	10,011	10,000
Plumbing	35,414	19,481	17,580	16,000
Total Inspections:	188,992	193,800	91,328	87,000

## **DEVELOPMENT FUND - PLANNING & DEVELOPMENT DEPARTMENT**

### **FUNCTION: PLANNING & PUBLIC WORKS**

#### **MAJOR ACCOMPLISHMENTS IN 2009**

The Planning and Development Department completed configuration and negotiations for online permitting and selected a consultant for the County Zoning Code updated project. The department received the Community Choices Award from the Atlanta Regional Commission to develop an overlay for the Greater Hidden Hills Community. The department completed the South Moreland LCI Study, and initiated a major rewrite of the Zoning Code Update. The department developed an online neighborhood registry and restructured Community Council by-laws and meeting procedures.

#### **MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

##### **Organizational Effectiveness**

To update and adopt the Comprehensive Transportation Plan.

To present the Zoning Code rewrite to the BOC for adoption.

To reduce building permit processing time and maintain the turn around time in land development application processing.

##### **Economic Development**

To enhance efficiency of strategic planning and research by implementing a pilot program with the Office of Economic Development.

To centralize and harmonize the county's demographic, census, and forecasting information within the Planning and Development Department.

#### **MAJOR BUDGETARY IMPACTS**

##### **Previous**

One Planner Position was added in 2007. This position addressed customer service issues and responds to rezoning, sketch plat, and zoning board of appeal variance application requests. The 2008 General Fund component of this budget included \$250,000 in funding for the Phase 1 update of the DeKalb County Zoning Code.

There were significant budgetary changes for 2009. Due to a precipitous decline in construction activity, the Development Fund portion of this department's budget continued to experience a decline in revenues in 2009. At midyear several steps were taken to ameliorate the decline in revenues, including a \$1,500,000 loan from the General Fund and a \$1,000,000 loan from the Sanitation Fund, and a reduction in the workforce of 108 positions. Even after these changes were applied, the Development Fund portion of this budget ended the year with a balance of (\$932,663).

##### **2010**

The Development Fund portion of this department's budget must be self supporting and balanced. Development Fund revenues are only sufficient to fund this component through the 1<sup>st</sup> quarter of 2010 at the adjusted staffing level of 36. Outsourcing is being pursued as a solution to the ongoing revenue issue. At current revenue levels, 33 filled positions will have to be eliminated at the end of the 1<sup>st</sup> quarter of 2010. This budget includes the transfer of 9 positions to the Department of Watershed Management. Three positions will be funded for the second through the fourth quarter of 2010 to administer the outsourcing process and ensure that the outsourcing does not adversely impact the customers. This budget reduces the workforce by an additional 3 positions.

##### **Future**

The slow down in the economy and in the building industry will continue to have a negative impact on the amount of revenues generated by the Development Fund. This will impact the ability of the department to continue operating at the same level of staffing and service.

**DEVELOPMENT FUND - PLANNING & DEVELOPMENT DEPARTMENT**

**FUNCTION: PLANNING & PUBLIC WORKS**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Development Administration	\$2,673,064	\$1,330,189	\$1,725,971	\$1,725,971
Env Plans Review & Inspections	1,667,299	1,145,443	0	0
Land Development	1,176,678	1,121,444	190,289	190,289
Long Range Planning	579,305	539,811	498,433	487,685
Permits & Zoning	1,013,657	806,828	118,715	118,715
Planning Administration	792,712	763,806	800,331	788,079
Structural Inspections	2,628,406	1,738,691	311,178	311,178
Support	120,495	66,586	0	0
Zoning Analysis	1,766,467	1,351,343	1,002,508	981,508

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$8,748,234	\$6,880,806	\$3,171,200	\$3,127,200
Purchased / Contracted Services	1,834,868	1,148,824	404,225	404,225
Supplies	129,371	53,361	46,920	46,920
Capital Outlays	26,169	12,068	19,374	19,374
Interfund / Interdepartmental	1,678,630	376,665	305,861	305,861
Other Costs	811	392,416	331,988	331,988
Other Financing Uses	0	0	367,857	367,857
	<b>\$12,418,082</b>	<b>\$8,864,141</b>	<b>\$4,647,425</b>	<b>\$4,603,425</b>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
General Fund	\$1,373,798	\$1,303,830	\$1,275,764
Development	9,278,199	6,210,096	2,346,153
Special Tax District - Unincorporated	1,766,085	1,350,214	981,508
	<b>\$12,418,082</b>	<b>\$8,864,141</b>	<b>\$4,603,425</b>



**DEVELOPMENT FUND - PLANNING & DEVELOPMENT DEPARTMENT**

**FUNCTION: PLANNING & PUBLIC WORKS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Planning &amp; Development -Development Administration</b>				
Assoc Director Development	AF	1	1	1
Admin Operations Mgr	28	1	0	0
Departmental Microsystems Spec	28	1	0	0
Functional Project Coordinator	28	1	0	0
Permits and Zoning Supervisor	25	1	1	1
Quality Investigations Inspect	25	1	0	0
Administrative Assistant II	23	2	1	0
Public Education Specialist	23	1	0	0
Permits Coordinator	21	1	0	0
Requisition Technician	21	1	0	0
Payroll Personnel Technician	19	1	0	0
<b>FULL TIME Subtotal</b>		<b>12</b>	<b>3</b>	<b>2</b>
<b>Planning &amp; Development - Planning Administration</b>				
Associate Director Planning	AF	1	1	1
Director Planning	AD	1	1	1
Administrative Assistant II	23	1	1	2
Office Software Specialist	23	1	1	1
Planning Technician Senior	21	1	0	0
Office Assistant Senior	19	1	1	1
Office Assistant	18	1	1	1
<b>FULL TIME Subtotal</b>		<b>7</b>	<b>6</b>	<b>7</b>
<b>Planning &amp; Development - Support</b>				
Engineering Review Supervisor	29	1	0	0
Engineering Review Officer III	28	2	0	0
Engineering Review Officer II	26	1	0	0
Planning Technician Senior	21	1	0	0
<b>FULL TIME Subtotal</b>		<b>5</b>	<b>0</b>	<b>0</b>
<b>Planning &amp; Development - Land Development</b>				
Land Development Supervisor	30	1	1	1
Chief Dev Constuction Inspect	29	1	0	0
Engineering Review Supervisor	29	1	0	0
Engineering Review Officer III	28	6	1	0
Asst Chief Dev Constr Inspec	26	1	0	0
Engineering Review Officer II	26	4	3	0
Dev Construction Inspector III	25	6	3	0
Dev Construction Inspector II	24	1	0	0
Engineering Review Officer I	24	4	0	0
Dev Construction Inspector I	23	1	0	0
Administrative Assistant I	21	1	0	0
Office Assistant Senior	19	2	2	0
<b>FULL TIME Subtotal</b>		<b>28</b>	<b>10</b>	<b>1</b>
<b>TEMP Subtotal</b>		<b>1</b>	<b>0</b>	<b>0</b>

**DEVELOPMENT FUND - PLANNING & DEVELOPMENT DEPARTMENT**  
**FUNCTION: PLANNING & PUBLIC WORKS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Planning &amp; Development - Structural Inspections</b>				
Structural Inspection Manager	30	1	1	0
Chief Building Inspector	28	1	0	0
Chief Electrical Inspector	28	1	1	0
Chief HVAC Inspector	28	1	0	0
Chief Plumbing Inspector	28	1	0	0
Asst Chief Bldg Inspector	26	1	0	0
Asst Chief Electrical Insp	26	1	0	0
Asst Chief HVAC Inspector	26	1	0	0
Asst Chief Plumbing Inspector	26	1	0	0
Building Code Inspector III	25	3	2	0
Electrical Inspector III	25	6	3	0
HVAC Inspector III	25	1	1	0
Plumbing Inspector III	25	3	1	0
Building Codes Inspector II	24	3	1	0
Electrical Inspector II	24	7	1	0
Engineering Review Officer I	24	1	0	0
HVAC Inspector II	24	1	0	0
Plumbing Inspector II	24	2	1	0
Building Codes Inspector I	23	8	1	0
Electrical Inspector I	23	3	0	0
HVAC Inspector I	23	3	1	0
Plumbing Inspector I	23	2	0	0
Administrative Assistant I	21	1	0	0
Office Assistant Senior	19	0	1	0
FULL TIME Subtotal		51	15	0
TEMP Subtotal		2	0	0
<b>Planning &amp; Development - Permits &amp; Zoning</b>				
Plans Review & Permits Manager	30	1	0	0
Plans Review Supervisor	27	1	0	0
Plans Review Coordinator	26	6	2	0
Permits Supervisor	25	1	0	0
Zoning Supervisor	25	1	0	0
Zoning Officer	24	5	2	0
Administrative Assistant I	21	1	0	0
Permit Technician Lead	21	1	0	0
Permit Technician	19	9	4	0
FULL TIME Subtotal		26	8	0
<b>Planning &amp; Dev. - Env Plans Review / Inspections</b>				
Env Compliance Mgr	31	1	0	0
Chief Environ Land Dev Inspe	28	2	1	0
Asst Chief Env Land Dev Insp	26	2	0	0
Arborist	25	1	1	0
Env Land Development Insp III	25	6	4	0
Environmental Plans Review Spv	25	1	0	0

**DEVELOPMENT FUND - PLANNING & DEVELOPMENT DEPARTMENT  
FUNCTION: PLANNING & PUBLIC WORKS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Planning &amp; Dev. - Env Plans Review / Inspections (cont)</b>				
Env Land Development Insp II	24	2	2	0
Environmental Plans Reviewer	24	3	0	0
Env Land Development Insp I	23	11	1	0
Administrative Assistant I	21	1	0	0
FULL TIME Subtotal		30	9	0
<b>Planning &amp; Development - Long Range Planning</b>				
Strategic Planning Administra	33	1	1	1
Planning Manager	31	1	1	1
Planner Senior	27	4	4	4
Planner	26	1	1	1
Planning Technician Senior	21	2	2	2
FULL TIME Subtotal		9	9	9
<b>Planning &amp; Development - Zoning Analysis</b>				
Zoning Administrator	33	1	1	1
Planning Manager	31	1	1	1
Planner Senior	27	6	5	5
Planner	26	2	2	3
Planning Commission Asst	21	3	3	3
Planning Technician Senior	21	2	2	0
FULL TIME Subtotal		15	14	13
<b>Departmental Reductions in Force</b>				
Reductions in Force	NA	0	0	(3)
FULL TIME Subtotal		0	0	(3)
<b>FULL TIME Total</b>		183	74	29
<b>TEMPORARY Total</b>		3	0	0
<b>ALL POSITIONS Total</b>		186	74	29

**DRUG ABUSE TREATMENT & EDUCATION FUND      FUNCTION: CIVIL & CRIMINAL COURTS**

**PROGRAM DESCRIPTION**

This fund was established in 1990 by Georgia Law, which provides for additional penalties in certain controlled substance cases amounting to 50 percent of the original fine. The law further provides that these funds be held in a special fund and used only for drug abuse treatment and education programs. Only funds actually in hand are included in the 2010 budget.

**MAJOR BUDGETARY IMPACTS**

**Previous**

In 2006 total funds recommended were \$94,229 to be allocated for the following projects:

- \$34,316 to the DeKalb County Drug Court for treatment services;
- \$14,172 to Parks and Recreation for the Exercise Right Choice program;
- \$14,972 to provide supplies, travel and 4-H leader supplements for the 4-H Program;
- \$30,769 for the Reserve for Appropriation. In September 2006, the Drug Court established its own drug testing laboratory to provide an advanced and reliable drug screening technology.

In 2007 total funds recommended were \$88,383 to be allocated for the following projects:

- \$36,000 to the DeKalb County Drug Court for treatment services;
- \$14,514 to Parks and Recreation for the Exercise Right Choice program;
- \$19,431 to provide supplies, travel and 4-H leader supplements for the 4-H Program;
- \$3,592 for the Reserve for Appropriation.

In 2008 total funds recommended were \$135,075 to be allocated for the following projects:

- \$41,042 to the DeKalb County Drug Court for treatment services;
- \$14,514 to Parks and Recreation for the Exercise Right Choice program;
- \$21,400 to provide supplies, travel and 4-H leader supplements for the 4-H Program;
- \$58,266 for the Reserve for Appropriation.

In 2009 total funds recommended were \$274,366 to be allocated for the following projects:

- \$43,094 to the DeKalb County Drug Court for treatment services;
- \$14,514 to Parks and Recreation for the Exercise Right Choice program;
- \$20,815 to provide supplies, travel and 4-H leader supplements for the 4-H Program;
- \$24,000 for the SMART Moves program for disadvantaged DeKalb County youth;
- \$171,943 for the Reserve for Appropriation.

**2010**

In 2010 total funds recommended were \$130,061 to be allocated for the following projects:

- \$30,000 to the DeKalb County Drug Court for treatment services;
- \$10,575 to Parks and Recreation for the Exercise Right Choice program;
- \$20,725 to provide supplies, travel and 4-H leader supplements for the 4-H Program;
- \$24,000 for the SMART Moves program for disadvantaged DeKalb County youth;
- \$44,761 for the Reserve for Appropriation.

**Future**

No significant budgetary impact is anticipated.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Coop Extension - Youth Development	\$20,715	\$22,384	\$20,725	\$20,725
Drug Abuse - Human Services	0	0	24,000	24,000
Drug Abuse Treatment & Education Fund	41,042	44,462	74,761	74,761
Exercise Right Choice	0	0	10,575	10,575
	<b>\$61,757</b>	<b>\$66,846</b>	<b>\$130,061</b>	<b>\$130,061</b>

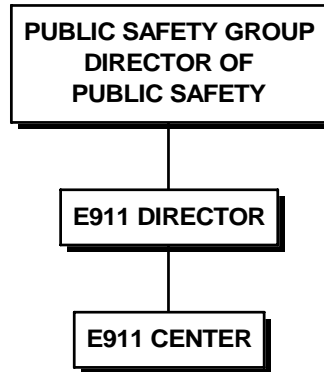
**DRUG ABUSE TREATMENT & EDUCATION FUND      FUNCTION: CIVIL & CRIMINAL COURTS**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Purchased / Contracted Services	\$49,380	\$57,059	\$44,315	\$44,315
Supplies	12,377	9,787	6,985	6,985
Other Costs	0	0	78,761	78,761
	<u>\$61,757</u>	<u>\$66,846</u>	<u>\$130,061</u>	<u>\$130,061</u>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Drug Abuse Treatment & Education	\$61,757	\$66,846	\$130,061
	<u>\$61,757</u>	<u>\$66,846</u>	<u>\$130,061</u>



**PROGRAM DESCRIPTION**

The Emergency Telephone Fund was established in 1990 to account for financial transactions related to monies collected through user telephone billings of wired telephones. The user fees are used to fund certain expenses associated with the Emergency 911 Telephone Services in DeKalb County. During its 1998 session, the Georgia General Assembly extended the authority for counties to impose a 911 charge on wireless telephones, similar to the user fee for wired telephones. A separate cost center was established to account for the wireless user fees.

**MAJOR BUDGETARY IMPACTS**

**Previous**

During 2006 a total of \$13,333,576 was expended or encumbered from the Emergency Telephone System Fund for build-out costs for the new E911 Communications Center.

During 2007, an additional \$9,019,726 was expended or encumbered from the Emergency Telephone System Fund for build-out costs for the new E911 Communications Center.

In 2008, nine additional positions were authorized in the Police Communications cost center in the General Fund: 1 Departmental Information Systems Manager and 8 Departmental Microsystems Specialists. These positions are funded through transfers from the Emergency Telephone System Fund.

In 2009, the transfer of 157 positions from Police Support in the General Fund to the Emergency Telephone System Fund was authorized in the Mid-Year resolution and appropriations for all E911 related operating expenditures were transferred. This action was taken to streamline funding and reporting of E911 activities and to recognize recent organizational changes relating to Police Support and the telecommunications function. All E911 expenditures now originate in the Fund and transfers to the General Fund for certain E911 related expenditures have been discontinued.

**2010**

\$18,015,560 is approved for the operating budget. This budget authorizes the addition of an E911 Director position to oversee the operation of the 911 Communication Center. This budget also transfers a Police Captain position from the E911 Fund to Police Operations in the Special Tax District – Designated Services Fund.

Fees for wired and wireless telephones remain \$1.50 per month. However, action to lower the fees will likely be necessary in 2010 to avoid excess accumulation of unexpended revenue, in accordance with State law. 2010 budgeted revenues reflect a lower rate of revenue in anticipation of this action.

**Future**

The new E911 Communications Center, completed in 2007, will play a large role in the County’s plans for emergency and crisis preparedness.

<b>PERFORMANCE INDICATORS</b>				
	<b>TARGET</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
% OF CALLS DELAYED	10%	27%	19%	12%
AVERAGE DELAY PER CALL (SEC)	8	32	11	6
AVERAGE TIME PER CALL (SECONDS)	80	97	110	95

**EMERGENCY TELEPHONE SYSTEM FUND**

**FUNCTION: PUBLIC SAFETY**

<b>ACTIVITY MEASURES</b>				
	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
911 Calls Received	1,195,196	1,419,431	1,176,426	1,250,000
Emergency Calls Dispatched - Police	802,889	851,128	527,192	600,000
Emergency Calls Dispatched - Fire Alarms	81,619	86,450	89,356	90,000
	76,597	77,445	79,236	80,000
% False Alarms	91%	86%	95%	95%

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
E-911 Wired	\$7,007,249	\$7,067,269	\$17,571,548	\$17,571,548
E-911 Wireless	4,469,137	3,916,912	444,012	444,012
	<b>\$11,476,385</b>	<b>\$10,984,181</b>	<b>\$18,015,560</b>	<b>\$18,015,560</b>

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$0	\$3,760,723	\$8,959,259	\$8,762,921
Purchased / Contracted Services	1,872,285	1,808,518	3,320,157	3,320,157
Supplies	13,200	31,263	305,129	305,129
Capital Outlays	1,470,372	544,275	157,918	157,918
Interfund / Interdepartmental Charges	0	0	239,696	239,696
Other Costs	0	0	5,033,401	5,229,739
Other Financing Uses	8,120,529	4,839,402	0	0
	<b>\$11,476,385</b>	<b>\$10,984,181</b>	<b>\$18,015,560</b>	<b>\$18,015,560</b>

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Emergency Telephone System	\$11,476,385	\$10,984,181	\$18,015,560
	<b>\$11,476,385</b>	<b>\$10,984,181</b>	<b>\$18,015,560</b>

**AUTHORIZED POSITION LIST BY COST CENTER**  
(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>INCLUDES PT or TEMP (T)</b>	<b>NUMBER OF POSITIONS</b>		
			<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>E-911 Wired</b>					
Director of E911	AH		0	0	1
Police Major	33		0	1	1
Police Captain	31		0	1	0
IS Systems Administrator Sr	29		0	1	1
IS Systems Administrator	28		0	3	3
Police Sergeant	28		0	1	1
ComputerAided Dispatch Analyst	26		0	2	2

**EMERGENCY TELEPHONE SYSTEM FUND**

**FUNCTION: PUBLIC SAFETY**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES PT or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>E-911 Wired (cont)</b>					
Emer 911 Telecom Analyst	26		0	1	1
Emergency 911 Watch Commander	26		0	3	3
IS Field Service Specialist	26		0	3	3
Emergency 911 Shift Supervisor	25		0	12	12
Training Specialist	25		0	2	2
Emergency 911 Operator Senior	24	1 PT	0	47	47
Emergency 911 Operator	23	3 PT	0	78	78
IS Field Service Specialist Sr	14		0	2	2
FULL TIME Subtotal			0	153	153
PART TIME Subtotal			0	4	4
<b>FULL TIME Total</b>			0	153	153
<b>PART TIME Total</b>			0	4	4
<b>ALL POSITIONS Total</b>			0	157	157



**GRANTS FUNDS SUMMARY**

**FUNCTION: GENERAL GOVERNMENT**

**PROGRAM DESCRIPTION**

To provide an accounting entity whereby appropriations and expenditures for grant-funded programs can be accounted for separately and distinctly from other funds relating to the County. Sources of revenue include federal and state grants, local match contributions, private corporations, and other agencies.

**MAJOR BUDGETARY IMPACTS**

**Previous**

\$42,226,527 was budgeted to continue various programs in 2009. The U. S. Department of Agriculture (USDA) Summer Food Program, which is administered by the Parks and Recreation Department was renewed for 2009. The District Attorney's office received \$50,786 for the Victim Assistance Program (VAWA), and an additional \$92,752 for the Victim of Violent Crime Act (VOCA). DeKalb County was also awarded \$2,452,045 from GEMA to fund 64 new positions under the SAFER program with the County's Fire & Rescue Department. GEMA also awarded the Police \$822,113 to continue the "Urban Area Security Initiative" program. The DeKalb County Human Services Department received \$320,000 from the Department of Justice to benefit the "Women Moving on Program / Tapestry Program". The Board of Health and Human Services also received an additional \$48,000 for the STEPS program, which addresses diabetes and obesity in senior citizens. Human Services also received \$201,561 from DHHS to fund a mentoring program, geared toward children of incarcerated parents. The County continued to receive the state award from the Governor's Office of Highway Safety for the Metro Atlanta Multi Jurisdictional DUI Task Force. The Drug Court program and the Magistrate Court accepted a total \$1,524,616 from the U.S. Department of Health and Human Services Substance Abuse and Mental Health Services Administration (SAMHSA), to extend over a three year period, for programs with both Courts. The Sheriff's Office received \$167,174 from DOJ for the State Criminal Alien Assistance program.

**2010**

DeKalb County has received \$2,407,651 per the American Recovery & Reinvestment Act from the Department of Justice for the Justice Assistance Grant (JAG); along with \$586,892.00 in funding for the 2009 Justice Assistance Grant award also from the Department of Justice. Per the American Recovery & Reinvestment Act, the County currently anticipates receiving over \$46,000,000.00 for various County projects, with \$3,112,845.00 recently awarded to fund and hire 15 new police officers. Parks & Recreation Department has requested \$612,392 from Georgia Department of Early Education (annual distributions), and \$100,000 from the Department of Natural Resources (TBD). In addition, the County is expecting funds in 2010 from the U.S. Department of Housing and Urban Development, the Georgia Department of Labor, and Federal funding per the proposed stimulus program.

**Future**

DeKalb County is expecting to receive \$7,830,000 in funding per the ARRA Stimulus funds for the purpose of converting landfill gas to transportation fuel. The DeKalb County Parks & Recreation Department has requested \$612,392 from Georgia Department of Early Education (annual distributions), and \$100,000 from the Department of Natural Resources (TBD).

<b>ACTIVITY MEASURES</b>			
<b>GRANTOR / GRANT DESCRIPTION</b>	<b>Total Grant Appropriation</b>	<b>Total Grant Expenditures</b>	<b>2010 Appropriation</b>
<b>DOL/DeKalb Workforce Development</b>	\$18,897,481	\$11,034,049	\$7,863,432
<b>SUBTOTAL</b>	<b>\$18,897,481</b>	<b>\$11,034,049</b>	<b>\$7,863,432</b>
<b>Judicial Assistance Grant #12 (JAG)</b>	\$628,404	\$283,291	\$345,113
<b>SUBTOTAL</b>	<b>\$628,404</b>	<b>\$283,291</b>	<b>\$345,113</b>
<b>Judicial Assistance Grant #13 (JAG)</b>	\$222,563	\$120,071	\$102,492
<b>SUBTOTAL</b>	<b>\$222,563</b>	<b>\$120,071</b>	<b>\$102,492</b>

## GRANTS FUNDS SUMMARY

## FUNCTION: GENERAL GOVERNMENT

GRANTOR / GRANT DESCRIPTION	ACTIVITY MEASURES		
	Total Grant Appropriation	Total Grant Expenditures	2010 Appropriation
Judicial Assistance Grant #14 (JAG)	\$744,690	\$44,506	\$700,184
<b>SUBTOTAL</b>	<b>\$744,690</b>	<b>\$44,506</b>	<b>\$700,184</b>
HUD/Community Development		\$70,773,749	\$37,451,426
<b>SUBTOTAL</b>	<b>\$108,225,175</b>	<b>\$70,773,749</b>	<b>\$37,451,426</b>
<b><u>Sheriff's Department Grants</u></b>			
Dept. Of Justice	19,061	19,033	28
Dept. Of Justice	577,543	180,207	397,336
	232,007	117,659	114,348
<b>SUBTOTAL</b>	<b>\$828,611</b>	<b>\$316,899</b>	<b>\$511,712</b>
<b><u>Juvenile Court Grants</u></b>			
Children & Youth Coordinating Council	56,400	56,371	29
Judicial Council of GA	5,510	0	5,510
CJCC	7,500	1,121	6,379
CYCC	19,416	2,516	16,900
<b>SUBTOTAL</b>	<b>\$88,826</b>	<b>\$60,008</b>	<b>\$28,818</b>
<b><u>Water &amp; Sewer</u></b>			
GA Environment Protection Div.	\$247,938	\$0	\$247,938
<b>SUBTOTAL</b>	<b>\$247,938</b>	<b>\$0</b>	<b>\$247,938</b>
<b><u>Superior Court Grants</u></b>			
Donations	226,283	77,555	148,728
Judicial Council	34,310	10,400	23,910
DHR	886,577	315,451	571,126
<b>SUBTOTAL</b>	<b>\$1,147,170</b>	<b>\$403,406</b>	<b>\$743,764</b>
<b><u>State Court</u></b>			
U.S. Dept of Justice	\$8,800	\$8,757	\$43
U.S. Dept of Justice	\$2,737	\$1,907	\$830
U.S. Dept of Justice	\$1,399	\$0	\$1,399
<b>SUBTOTAL</b>	<b>\$12,936</b>	<b>\$10,664</b>	<b>\$2,272</b>
<b><u>Magistrate's Court</u></b>			
U.S. Dept of Health	\$569,140	\$250,722	\$318,418
<b>SUBTOTAL</b>	<b>\$569,140</b>	<b>\$250,722</b>	<b>\$318,418</b>
<b><u>Solicitor - General Grants</u></b>			
Dept. Of Justice	\$157,169	\$27,324	\$129,845
<b>SUBTOTAL</b>	<b>\$157,169</b>	<b>\$27,324</b>	<b>\$129,845</b>
<b><u>District Attorney's Office Grants</u></b>			
CJCC	\$75,000	\$0	\$75,000
CJCC	\$115,940	\$37,777	\$78,163
Dept. Of Justice	\$1,679	\$0	\$1,679
Dept. Of Justice	\$1,611	\$0	\$1,611
<b>SUBTOTAL</b>	<b>\$194,230</b>	<b>\$37,777</b>	<b>\$156,453</b>
<b><u>Police Grants</u></b>			
Animal Control	\$11,906	\$11,188	\$718
Tucker Precinct	16,525	15,418	1,107
East Precinct	6,000	4,993	1,007

## GRANTS FUNDS SUMMARY

## FUNCTION: GENERAL GOVERNMENT

GRANTOR / GRANT DESCRIPTION	ACTIVITY MEASURES		
	Total Grant Appropriation	Total Grant Expenditures	2010 Appropriation
<b><u>Police Grants (cont.)</u></b>			
North Precinct	6,750	5,155	1,595
Center Precinct	100	0	100
Donation - DEMA	3,000	2,700	300
South Precinct	5,000	4,073	927
Donation - GA CORP	20,000	16,800	3,200
Donation - Target & Blue WCP	2,000	0	2,000
Donation - Target & Blue ICCP	1,000	896	104
Motor Carrier Safety Assist.	72,000	70,920	1,080
Motor Carrier Safety Assist.	72,000	71,833	167
Motor Carrier Safety Assist.	72,000	15,110	56,890
Motor Carrier Safety Assist.	72,000	0	72,000
Motor Carrier Safety Assist.	144,000	133,872	10,128
GOHS	157,000	128,132	28,868
GOHS	159,040	32,760	126,280
H.I.D.T.A.	327,000	243,009	83,991
H.I.D.T.A.	327,000	91,514	235,486
U.S. Dept. of Justice - '04 BPVP	8,800	8,654	146
U.S. Dept. of Justice - '06 BPVP	8,432	7,901	531
U.S. Dept. of Justice - '07 BPVP	19,061	19,010	51
U.S. Dept. of Justice - '09 BPVP	52,077	0	52,077
GEMA - EMPG	200,000	0	200,000
GEMA - Buffer Zone Pro. #2263	198,100	0	198,100
GEMA - Buffer Zone Pro. #2264	195,620	0	195,620
GEMA - Buffer Zone Pro. #2271	181,445	0	181,445
GEMA - '06 UASI	2,633,494	1,656,588	976,906
GEMA - '07 UASI	822,114	0	822,114
GEMA - DHS	428,126	0	428,126
GEMA - HMP	79,380	0	79,380
GEMA - LEOP	4,800	4,792	8
<b>SUBTOTAL</b>	<b>\$6,305,770</b>	<b>\$2,545,318</b>	<b>\$3,760,452</b>
<b><u>Fire Department/EMS Grants</u></b>			
GEMA	\$75,000	\$3,020	\$71,980
GEMA	2,248,648	1,948,141	300,507
GEMA	1,788,775	1,708,678	80,097
GEMA	25,000	0	25,000
SDAFER	2,724,494	1,692,566	1,031,928
Donation	5,000	2,843	2,157
Donation	2,925	0	2,925
<b>SUBTOTAL</b>	<b>\$6,869,842</b>	<b>\$5,355,248</b>	<b>\$1,514,594</b>
<b><u>Human Services</u></b>			
Atl. Regional Co Seniors - Aging Prog.	17,961,365	15,999,463	1,961,902
<b>SUBTOTAL</b>	<b>\$17,961,365</b>	<b>\$15,999,463</b>	<b>\$1,961,902</b>

## GRANTS FUNDS SUMMARY

## FUNCTION: GENERAL GOVERNMENT

GRANTOR / GRANT DESCRIPTION	ACTIVITY MEASURES		
	Total Grant Appropriation	Total Grant Expenditures	2010 Appropriation
<b><u>DeKalb Family &amp; Children's Services</u></b>			
DFACS Building/Lease Purchase	\$11,474,319	\$10,174,528	\$1,299,791
DFACS Building/Lease Purchase	362,550	95,265	267,285
<b>SUBTOTAL</b>	<b>\$11,836,869</b>	<b>\$10,269,793</b>	<b>\$1,567,076</b>
<b>GRAND TOTALS</b>	<b>\$46,219,866</b>	<b>\$35,276,622</b>	<b>\$10,943,244</b>
<b>NOTE:</b> Please see individual section for specifics on Community Development and Workforce Development yearly programs.			
<b>American Recovery Reinvestment Act:</b>			
<b><u>Judicial Assistance Grant (ARRA-JAG)</u></b>			
	\$2,407,651	\$0	\$2,407,651
<b>SUBTOTAL</b>	<b>\$2,407,651</b>	<b>\$0</b>	<b>\$2,407,651</b>
<b><u>Community Development</u></b>			
HUD / Neighborhood Stability Program (NSP)	\$18,545,013	\$0	\$18,545,013
HUD / Homeless Prevention & Rapid Housing Program (HPRP)		0	2,359,998
HUD / Community Development Block (CDBG)	1,543,400	0	1,543,400
<b>SUBTOTAL</b>	<b>\$22,448,411</b>	<b>\$0</b>	<b>\$22,448,411</b>
<b><u>Workforce Development</u></b>			
US Dept of Labor	\$2,327,610	\$1,193,480	\$1,134,130
US Dept of Labor	971,982	36,597	935,385
US Dept of Labor	1,649,755	38,634	1,611,121
<b>SUBTOTAL</b>	<b>\$4,949,347</b>	<b>\$1,268,711</b>	<b>\$3,680,636</b>
<b><u>Solicitor</u></b>			
CJCC	\$7,000	\$0	\$7,000
<b>SUBTOTAL</b>	<b>\$7,000</b>	<b>\$0</b>	<b>\$7,000</b>
<b><u>Human Services</u></b>			
US Human Services	\$139,071	\$0	\$139,071
<b>SUBTOTAL</b>	<b>\$139,071</b>	<b>\$0</b>	<b>\$139,071</b>
<b>Grand Totals</b>	<b>29,951,480</b>	<b>1,268,711</b>	<b>28,682,769</b>

## GRANTS FUNDS SUMMARY

## FUNCTION: GENERAL GOVERNMENT

SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
2002 LLEBG *	\$19,965	\$19,965	\$0	\$0
2003 LLEBG *	0	0	0	0
2004 LLEBG *	0	0	0	0
2005 Justice Assistance Grant (JAG)	791,680	626,927	1,147,790	1,147,790
Community Development	12,407,512	20,598,085	3,760,452	3,760,452
DeKalb Workforce Development	5,322,160	5,702,411	7,863,433	7,863,433
Other Grants	14,224,378	16,800,102	88,671,801	88,671,801
	\$32,765,694	\$43,747,489	\$101,443,476	\$101,443,476

SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Personal Services and Benefits	\$5,206,538	\$4,952,843	\$0	\$0
Purchased / Contracted Services	14,963,736	22,826,649	0	0
Supplies	3,244,857	4,886,800	0	0
Capital Outlays	1,195,837	2,229,676	0	0
Interfund / Interdepart. Charges	2,111,821	1,810,681	0	0
Other Costs	6,349,539	7,036,088	0	0
Holding Accounts	(306,633)	4,753	101,443,476	101,443,476
	\$32,765,694	\$43,747,489	\$101,443,476	\$101,443,476

**NOTE:** The financial management system requires that grants be budgeted in a budget holding account. Actual expenditures are recognized in the account charged.

FUNDING SOURCES			
	Actual 2008	Actual 2009	Budget 2010
Grant-In-Aid	\$31,954,050	\$43,100,597	\$100,295,686
2004 Local Law Enforcement Block Grant	19,965	19,965	0
2007 Justice Assistance Grant (JAG)	791,680	626,927	1,147,790
	\$32,765,694	\$43,747,489	\$101,443,476

REVENUE BY MAJOR CATEGORY				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Intergovernmental	\$24,501,052	\$18,890,712	\$128,143,553	\$128,143,553
Investment Income	16,267	4,276	0	0
Contributions and Donations	76,590	49,016	55,864	55,864
Miscellaneous	1,963,773	971,732	0	0
Other Financing Sources	4,045,441	3,208,450	0	0
Fund Balance Carried Forward	(4,401,642)	(983,716)	(26,755,941)	(26,755,941)
	\$26,201,481	\$22,140,469	\$101,443,476	\$101,443,476

## GRANTS FUNDS SUMMARY

## FUNCTION: GENERAL GOVERNMENT

AUTHORIZED POSITION LIST BY COST CENTER
---

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Juvenile Court</b>					
Program Administration	26		0	2	2
FULL TIME Subtotal			0	2	2
<b>Solicitor State Court</b>					
Attorney IV	33		1	1	1
Secretary Senior Legal	23		1	1	1
Project Monitor	21		0	1	1
Victim Witness Asst Prog Coord	23		3	3	3
FULL TIME Subtotal			5	6	6
<b>Superior Court - Drug Courts</b>					
Drug Court Coordinator			1	2	2
FULL TIME Subtotal			1	2	2
<b>District Attorney</b>					
Attorney IV	33		1	1	1
Attorney III	31		1	1	1
Attorney II	30		1	1	1
Victim Witness Program Coord	25		5	5	5
Investigator Senior DA	24		2	2	2
FULL TIME Subtotal			10	10	10
<b>Police</b>					
Police Officer, Master	27		0	0	0
Police Officer, Senior	26		0	0	0
Police Officer	25		0	15	15
FULL TIME Subtotal			0	15	15
<b>Fire &amp; Rescue</b>					
Officers			0	64	64
FULL TIME Subtotal			0	64	64
<b>Parks and Recreation</b>					
Summer Food Service Coord.	NA	7T	7	7	7
TEMP Subtotal			7	7	7

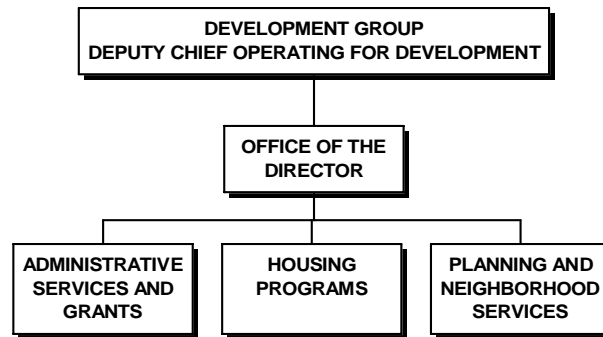
**GRANTS FUNDS SUMMARY**

**FUNCTION: GENERAL GOVERNMENT**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	INCLUDES or TEMP (T)	NUMBER OF POSITIONS		
			2008	2009	2010
<b>Human Services</b>					
Deputy Sr Services Admin	31		1	1	1
Fiscal Coordinator	29		1	1	1
Information & Referral Spec	23		1	1	1
Office Software Specialist	23		2	2	2
Administrative Assistant I	21		1	1	1
Receptionist	16		1	1	1
FULL TIME Subtotal			7	7	7
<b>Workforce Development</b>					
Director, Workforce Development	36		1	1	1
Deputy Director, Workforce	33		1	1	1
Financial Manager	29		1	1	1
Employment / Training Supervisor	26		5	5	5
Employment / Training Analyst	23		26	26	26
Administrative Assistant II	23		1	1	1
Office Assistant, Senior	19		8	8	8
Financial Assistant	23		2	2	2
Receptionist	18		1	1	1
Security Guard	18		2	2	2
FULL Time Subtotal			48	48	48
<b>Community Development</b>					
Asst Dir Community Dev	AJ		1	1	1
Director Community Development	AG		1	1	1
Planning&Neighbrhd Svcs Mgr CD	32		1	1	1
Housing Programs Manager	31		1	1	1
Special Projects Coord Sr	29		1	1	1
Grants & Administrative Mgr	28		1	1	1
Housing & Financial Specialist	28		1	1	1
Housing Program Supervisor	28		1	1	1
Financial Officer Principal	27		1	1	1
Grant Fund Compliance Monitor	27		1	1	1
Planner Senior	27		1	1	1
Housing Program Coord Sr.	26		2	2	2
Planner	26		1	1	1
Project Monitor	26		2	2	2
Housing Program Coordinator	25		0	0	0
Administrative Assistant II	23		1	1	1
<b>Community Development (cont.)</b>					
Financial Assistant	23		1	1	1
Administrative Assistant I	21		2	2	2
Office Assistant Senior	19		1	1	1
Custodian Senior	18		1	1	1
FULL TIME Subtotal			22	22	22
<b>FULL TIME Total</b>			93	176	176
<b>TEMPORARY Total</b>			7	7	7
<b>ALL POSITIONS Total</b>			100	183	183



### MISSION STATEMENT

The mission of the Community Development Department is to develop viable urban communities principally benefiting low- to moderate-income persons. We work collaboratively with nonprofit agencies, governmental entities at all levels, the business community, the faith community, residents and schools to achieve the following goals:

To provide decent, affordable housing for low- to moderate-income persons residing in DeKalb County;

To provide a suitable living environment, public facilities, infrastructure and community services, principally benefiting low- to moderate-income persons;

To expand economic opportunities, increase and retain new and existing jobs;

To revitalize economically depressed areas that principally serve low- to moderate-income areas.

### PROGRAM DESCRIPTION

The primary funding resource for the Community Development Department is the Community Development Block Grant (CDBG) Program, an entitlement grant provided by the U.S. Department of Housing and Urban Development (HUD) through Title I of the Housing and Community Development Act of 1974 as amended. The County also receives other grants from HUD that are administered by the Community Development Department including: the McKinney Emergency Shelter Grants Program (ESGP), and the HOME Investment Partnerships Act (HOME). Community Development Department works to improve low- to moderate-income neighborhoods and address issues that affect the quality of life for low- to moderate- income persons. Effective 2009, this department is assigned to the Development Group under the direction of the Deputy Chief Operation Officer for Development.

### MAJOR ACCOMPLISHMENTS IN 2009

One major accomplishment in 2009 was that our department was able to work with other County departments and community stakeholders to apply for and received three major stimulus grants. DeKalb County received funding in the amount of \$18,545,013 as a part of the Housing and Economic Recovery Act. The Act included appropriation of \$3.92 billion for emergency assistance to states and local governments for the redevelopment of abandoned and foreclosed upon residences through the Neighborhood Stabilization Program (NSP). The Program provides emergency assistance to DeKalb County for the purpose of acquiring, rehabilitating, and redeveloping foreclosed properties that might otherwise become sources of abandonment and blight within communities.

The County received \$2,359,998 in Federal funds authorized under the American Recovery and Reinvestment Act of 2009 to implement the Homelessness Prevention and Rapid Re-Housing Program (HPRP). The County has contracted with fifteen agencies to distribute funds to help to those who are homeless to become re-housed and prevent homelessness among eligible residents who were at risk of becoming homeless.



The third grant was an allocation of \$1,543,000 in stimulus CDBG-R funding. The availability of the CDBG-R funds in 2009 will assist the County funding hard development costs associated with infrastructure improvements and activities that stimulate job creation and long-term economic benefit.

In addition to the three major grants, we were able to continue with our other funded initiatives that are summarized herein. These initiatives included work on three new community / senior centers and the Porter Sanford III Performing Arts and Community Center. For the community / senior centers we worked in partnership with the Board of Commissioners, Senior Connections, the County Green Space team, the Human Development staff, the Public Works Department, other County Departments and other organizations to further the planning efforts for the new North DeKalb Senior/ Community Center, and the South DeKalb (Candler Road) Senior/ Community Center.

The following is a list of all of the major accomplishments of the Community Development Department in 2009 divided by Program and activity category.

### CDBG PROGRAM

#### I. Public Facilities and Improvements

These projects have been completed or are within the planning or developmental phase.

**City of Clarkston** – CDBG funds were allocated to the City of Clarkston for to hire a professional consultant to provide support for the City's Livable Centers Initiative (LCI) and other Economic Development and Capital Improvement Projects. In 2009, the City identified an agency to complete this LCI project for them.

**DeKalb Fire and Rescue, Fire Station #10** – The fire station is located at the southwest corner of DeKalb County on Constitution Road. The defined service areas for Fire Station 10 served more than 51% low- and moderate- income persons. The current facility needs renovation and modernization to meet community needs. The proposed project is to expand the building to accommodate the larger-sized fire engines and emergency rescue equipment currently used by the County and to house/support additional male/female fire and rescue personnel in a more modern and efficient coed dormitory type-facility. The preliminarily design has been completed, and construction is anticipated to begin in 2010.

**Our House, Inc.** –The agency received funding from private foundations to build a new additional building on the site to expand day care center capacity. The completion of the new building project allowed the agency to serve an additional thirty-seven (37) children on a daily basis. The new addition to the building was completed and occupied in November 2008. The renovation of the existing building utilizing CDBG funds was completed in March 2009, all funds were drawn down, and the project was closed.

**Porter Sanford III Performing Arts and Community Center** – In January 2009 the grand opening was held for the Porter Sanford III Performing Arts and Community Center located on Rainbow Drive. The Center consists of approximately 35,000 square feet with a 500-seat auditorium/theater, a "Black Box" theater with 104 seats, a community room, classrooms, visual art display areas, state-of-the-art equipment, and a lobby for community functions that will accommodate approximately 200 citizens. The primary performing arts focus is music; however, the facility will easily accommodate all other aspects of the arts arena. The community has access to the facility for arts performances and community-sponsored events and an array of educational offerings geared to all age groups.

#### II. Public Services

**Atlanta Legal Aid Society, Inc.** - Legal services were provided for 486 DeKalb County households with CDBG funds during 2009. The agency also participated in a number of educational activities and homebuyer seminars on foreclosure and fraud prevention.

**Belvedere Healthy Eating Active Living Initiative** – In 2009, the Healthy Belvedere organization held a Neighborhood Summit where more that 100 residents came together to outline a strategy for healthy eating and active living in the community. Community Development assisted the organization in applying for funding from the PATH Foundation to complete the design for a trail from Shoal Creek Park I to Shoal Creek Park II in an effort to provide a safe walking trail for the community.

**Consumer Credit Counseling Service of Greater Atlanta, Inc. (CCCS)** - During 2009, Consumer Credit Counseling Services provided professional counseling services directed toward educating the consumers of DeKalb County on housing issues as they relate to money management and credit. This agency served a total of 1462 DeKalb County citizens, providing services on housing issues and money management.

**D & E, A Financial Educational Training Institute** - A total 461 persons were assisted with pre- and post-purchase homeowner counseling, foreclosure prevention counseling, and workshops on financial literacy in 2009.

**Decatur Cooperative Ministry, Inc.** – During 2009, Hagar's House assisted 76 families (220 persons) using CDBG funds. Transitional Family Housing program served 9 families using CDBG funds. Services provided included the provision of emergency shelter and transitional housing, counseling services, and homeless prevention assistance.

**DeKalb Drug Court Emergency Housing** – A total of 46 participants in DeKalb's Drug Court program were housed on an emergency basis for up to three months in 2009 with the use of CDBG funds. This allowed them to leave the jail and participate full-time in the intensive therapy programs required in Phase 1 of the program before having to begin employment.

**Green Forest Community Development Corporation** – During 2009, there were 150 families that received homebuyer's education and counseling. The agency also participated in ongoing homeowner training, foreclosure prevention, and loss mitigation programs.

**Jerusalem House, Inc.** - This homeless shelter provided assistance to 23 homeless persons with HIV/AIDS during 2009. Other services included medical supervision, social service support, personal care services, counseling, and alcohol/drug recovery.

**Latin American Association, Inc.** – A total of 771 persons were assisted by this Agency in 2009. Of those served more than 89% were Hispanic and approximately 40% were female heads of households. Services included legal and financial counseling, medical assistance; pre-K and school enrollment; assistance to battered women; immigration referral; translation of interpretation services; DFACS referrals; tax referrals, and general information.

**Marcus Jewish Community Center of Atlanta, Inc.** - During 2009, CDBG funds were utilized for salaries and benefits to serve a total of 128 persons in the following programs:

**Housemate Match Program** – A total of 121 persons were matched in the home-sharing program. 82 (68%) were female heads of household. Additional services included referrals for assistance from other sources.

**The Weinstein Center for Adult Day Services-** A total of 7 persons with Alzheimer's disease or in need of respite care was served at the Weinstein Center. The Weinstein Center was not funded with CDBG funds from July 1 – December 31, 2009.

**Metro Fair Housing Services, Inc.** - This agency provided housing fair housing services. In the year 2009, this agency processed 42 fair housing inquiries, validated three (3) fair housing complaint, actively investigated 3 of the complaints, and referred two (2) of the valid complaints to HUD and attorneys for further action.

**Nicholas House, Inc.** - The agency closed the Transitional Housing Facility in 2009 and did not expend any CDBG funds from January, 2009 to July, 2009.

**Our House, Inc.** – 176 children (unduplicated) of 120 homeless families were provided day care along with related support services provided to the family members in 2009. The majority of households served were represented by females.

**Refugee Family Services Inc.** – The agency provided financial literacy counseling and education for female members of the refugee community. During 2009, 76 persons received services.

**Scottdale Child Development Center** - Daycare services are provided primarily for Scottdale residents throughout the year. In addition, community outreach and support service referrals were provided for families. A total of 105 children were served during 2009.

**The Sheltering Arms** – The Agency provided affordable early childcare and education, comprehensive support services for families, professional development, and community outreach in 2009. A total of 129 children received services.

**Youth Set-Aside Program/Summer Recreation Voucher Program** - A total of 688 youth participated in the 2009 summer voucher program that included 46 different program providers.

**III. Housing**

**Housing Rehab** – 45 rehab cases were set up in 2009, and 80 single-family, owner-occupied units were completed with a combination of CDBG and HOME funds. CDBG funds were provided as loans through the Low-interest Revolving Loan Fund and HOME funds were provided as deferred payment loans to participating homeowners.

**Creation of New Units** - During 2009, 10 new housing units were created with the use of CDBG funds.

**IV. Economic Development**

**DeKalb Enterprise Business Corporation** – Economic Development Revolving Loans – During 2009, three loans were closed by DEBCO. Also, 12 Full Time Equivalent (FTE) jobs were created, and 12 FTE jobs are held by low- and moderate-income persons. There were 25 active loans in the revolving loan portfolio as of 12/31/2009. In addition, there were 7 loans paid in full. Currently, the past due loan rate is 20.2%. This number is more than we anticipated; and, as economic conditions worsen, the number may increase.

**Micro-enterprise Assistance Program** – As of December 2009, two training sessions had been implemented through the Micro Enterprise Training Program. Two training sessions contained 12-week training classes. There were thirty (30) persons that participated in the training programs. DMI also has partnered with Georgia Micro Enterprise Network (GMEN) to provide training for TANF recipients. There were two (2) training sessions held by DMI, and twenty three (23) TANF recipients graduated from the training program in addition to the regular training sessions.

**V. Demolition**

**Demolition and Clearance** – A total of seven (7) units were demolished in 2009. Upon receipt of the owner's approval, this program demolishes vacant, dilapidated housing units.

**HOME PROGRAM**

The purpose of the HOME Program is to expand the supply of decent, safe sanitary, affordable housing units. Units may either be rental or homeownership. The Housing Authority of DeKalb assists the county in administering major components of the HOME Program.

- **Affordable Housing-** During 2009, DeKalb County continued implementing its first-time homebuyer assistance program. A total of 55 cases were closed during the 2009 in which the individuals received down payment assistance through the County's program.
- **Affordable Housing/Multifamily Rental** – During 2009, HOME funds were provided to one multifamily rental project. A financial commitment was made to the Tuscany Village Apartments project (formerly Barron Estates) as part of the project's tax credit application which was submitted to the Georgia Department of Community Affairs. CDBG and HOME funds are being leveraged with affordable housing tax credits to rehabilitate a 144-unit development for eligible families. The project began construction in mid 2008 and was completed in December 2009.
- **HOME/CHDO Affordable Housing** – In 2009, the County had four approved CHDOs. These included: Antioch Community Development Corporation, Inc.; City of Hope Ministries, Inc.; and DeKalb Habitat Community Housing Development, LLC. In addition, Partnership for Community Action, Inc. (PCA), a community action agency that has served DeKalb for number of years, is also an active CHDO in the County.

**EMERGENCY SHELTER GRANTS PROGRAM (ESG)**

The ESG Program is designed to provide grants to assist people with facilities and services for the homeless and people who are at risk of becoming homeless. In 2009, the County provided CDBG and ESGP funds for 19 non-profit organizations which provide assistance to the homeless population or those at risk of becoming homeless. Funds were provided for operational support, service support, and prevention. A total of 2,119 households with a total of 3,499 persons were assisted with these funds. Services included emergency and transitional housing, including housing for singles, families, veterans, persons in recovery and those fleeing domestic violence; addiction recovery and support; emergency financial assistance to prevent homelessness; case management; employment assistance;

language assistance; housing assistance and supportive services for persons with HIV/AIDS. In addition, the ESG program provides administrative funds to support the Homeless Management Information System (HMIS) in the community.

**EMERGENCY SHELTER GRANTS PROGRAM (ESG)**

The ESG Program is designed to provide grants to assist people with facilities and services for the homeless and people who are at risk of becoming homeless. In 2009, the County provided CDBG and ESGP funds for 19 non-profit organizations which provide assistance to the homeless population or those at risk of becoming homeless. Funds were provided for operational support, service support, and prevention. A total of 2,862 households with a total of 3,813 persons were assisted with these funds. Services included emergency and transitional housing, including housing for singles, families, veterans, persons in recovery and those fleeing domestic violence; addiction recovery and support; emergency financial assistance to prevent homelessness; case management; employment assistance; language assistance; housing assistance and supportive services for persons with HIV/AIDS. In addition, the ESG program provides administrative funds to support the Homeless Management Information System (HMIS) in the community.

**MAJOR BUDGETARY IMPACTS**

Please see the Special Revenue Funds section for a description of the Major Budgetary Impacts for the Community Development Department

<b>PROGRAM SUMMARY</b>
------------------------

**COMMUNITY DEVELOPMENT BLOCK GRANT  
2010 BUDGET SUMMARY  
January 1, 2010 – December 31, 2010**

**I. 2010 ALLOCATION \$5,760,201**

**1. PUBLIC FACILITIES IMPROVEMENTS / ECONOMIC DEVELOPMENT PUBLIC FACILITIES AND IMPROVEMENT/HOUSING**

Targeted Capital Improvement / Economic Development Set Aside-Projects	<b>\$3,076,266</b>
--	--------------------

- A. DeKalb Performing Arts and Community Center - Bond Repayment - \$200,000  
(See Additional CDBG Recommendations #7)
- B. North DeKalb Community Center - Land Acquisition, Architectural Fees, Engineering, and Construction Cost - (\$6,025,000)  
(See Additional CDBG Recommendations #8)
- C. South DeKalb Community Center/Candler Road Mixed Use Revitalization Initiative – Land Acquisition, Architectural Fees, Engineering and Construction Cost - \$6,600,000  
(See Additional CDBG Recommendations #8)
- D. Central DeKalb Senior Center - Land acquisition, Architectural Fees, Engineering and Construction Cost - \$5,000,000  
(See Additional CDBG Recommendations #8)
- E. South DeKalb Police Precinct - Renovation of Facility (Formerly Toys "R" US Building \$2,200,000
- F. City of Clarkston – New Swimming Pool at Milam Park and Wildlife Preservation Park Improvements – \$500,000
- G. Old Cotton Mill Village Area of Scottdale - Feasibility Study/Engineering Analysis of Water and Sewer Lines – \$100,000  
expenditure – (\$100,000)
- H. Construct a new Fire Station #3 in the City of Avondale - 2,300,000  
(See Additional CDBG Recommendations #9)
- I. DeKalb County Parks and Recreation/ Tobie Grant Center - \$1,000,000

## PROGRAM SUMMARY

**COMMUNITY DEVELOPMENT BLOCK GRANT**

J. Business Incubator - Acquisition, Rehabilitation/or Leasing - \$500,000	
K. Business Incubator - Implementation and Operations - \$150,000	
L. DeKalb Enterprise Business Corporation (DEBCO) - Economic Development Revolving Loan Fund - \$228,000	
M. Lou Walker Senior Center Parking Expansion - Construction of 200 additional parking spaces - \$1,400,000 (See Additional CDBG Recommendation #12)	
N. Section 108 Loan Repayment - (See items B, C, and D for National Objective) - Estimatedd annual repayment amount - \$1,200,000	
O. City of Lithonia - Plaza Improvements - Renovation of Downtown Lithonia Business Plaza - Consideration for use as a Business Incubator, feasibility study and implementation - \$200,000	
P. City of Lithonia - Façade Improvements - Façade Improvements to business on Main Street as well as the establishment of a Downtown Development Authority, feasibility study and implementation - \$150,000	
Q. South DeKalb Candler Road Library Project - \$200,000	
R. City of Decatur - Walking Paths in McKoy Park - \$40,000	
S. Healthy Belvedere Implementation - Improvements in Shoal Creek Park - \$100,000	
T. Neighborhood Stabilization Program - Leverage NSP dollars in projects where community facilities, housing initiatives and economic development initiatives are needed - \$500,000	
U. Elaine Clark Center - Building Renovation - \$250,000	
V. Center for Pan Asian Community Service, Inc. Acquisition and construction of Multi-purpose Senior Center - \$1,000,000	
W. Friends of Disabled Adults & Children Too, Inc. - Renovation of Facility - \$538,000 (See Additional CDBG Recommendations #15) CDBG-R project	
X. DeKalb County Fire and Rescue Fire station #10 - Renovation project located on Constitution Drive - \$263,940 (See Additional CDBG Recommendations #15) CDBG-R project	
Y. City of Doraville - Sidewalks - Central Avenue - \$230,000 (See Additional CDBG Recommendations #15) CDBG-R project	
Z. City of Stone Mountain - Drainage - Sheppard Way - \$80,000 (See Additional CDBG Recommendations #15) CDBG-R project	
AA. Briarwood Recreation Center-Feasibility Study	
BB. Single Family Housing Rehabilitation - \$1,500,000	
	<b>SUBTOTAL</b>
	<b>\$3,076,266</b>

**Note:**

1. Projects listed in items A-BB are in various stages of development, thus a final recommendation cannot be made at this time. The total amount for all projects listed exceeds available funds. The amounts are listed to inform the public about the projects and the approximate amount of funds needed to complete the projects. Prior your funds may be used to complete the projects on the set aside list. Project funding is subject to the County receiving funding from HUD. If the County does not receive HUD funding, there is no obligation to fund these projects.

2. The current single family rehabilitation utilizes HOME funds; in 2010 we will consider using CDBG funds in addition to HOME FUNDS. We will also consider contracting with Senior Connections, Inc. to provide housing rehabilitation services to senior citizens, utilizing CDBG and/or HOME funds.

**2010 PUBLIC SERVICES**

2. Africa's Children's Fund, Inc.	\$25,000
3. Atlanta Legal Aid Society, Inc.	80,000
4. The Community Achievement Center, Inc.	50,000
5. Decatur Cooperative Ministry, Inc.	47,000
6. DeKalb Drug Court Transitional Housing	58,800
7. Healthy Belvedere Office and Resource Center	15,000
8. Jerusalem House, Inc.	30,000
9. Latin American Association, Inc.	30,000
10. Marcus Jewish Community Center of Atlanta, Inc.	30,000

**GRANTS - COMMUNITY DEVELOPMENT**

**FUNCTION: GENERAL GOVERNMENT**

<b>PROGRAM SUMMARY</b>
------------------------

**COMMUNITY DEVELOPMENT BLOCK GRANT**

11. Metro Fair Housing Services, Inc.	46,200
12. Our House, Inc.	46,948
13. Refugee Family Services, Inc.	27,570
14. Scottsdale Child Development & Family Resource	30,940
15. The Sheltering Arms, Inc.	30,940
16. South DeKalb Center Relocation Project	50,000
17. St Jude's Recovery Center, Inc.- Case	66,183
18. Youth Vouchers Set Aside Program	125,000
19. Homebuyer Education Set-aside	74,449

a. SUBTOTAL[2]	\$864,030	<b>\$864,030</b>
----------------	-----------	------------------

**HOUSING SERVICES**

20. Housing Implementation Services	\$667,865	<b>\$667,865</b>
-------------------------------------	-----------	------------------

**PLANNING AND PROGRAM ADMINISTRATION 3**

21. Community Development Administration	\$1,152,040	<b>\$1,152,040</b>
a. City of Lithonia Project Administration		
b.. Feasibility Study for DeKalb Business Incubator		

<b>TOTAL CDBG</b>	<b>\$5,760,201</b>
-------------------	--------------------

**HOME INVESTMENT PARTNERSHIPS PROGRAM - BUDGET SUMMARY**

**JANUARY 1, 2010 – DECEMBER 31, 2010**

**2010 HOME Allocation \$3,016,025**

22. HOME Program Administration (10% Set-Aside)	\$301,602
23. HOME CHDO Projects (15% Set-Aside)	\$452,403
24. HOME CHDO Operating (5% Set-Aside)	\$150,801
25. HOME-Eligible Projects	\$2,111,219

- Single-Family Owner-Occupied Rehab
- Single-Family Homeownership New Construction
- Single-Family Rehab (Rental)
- Multi-Family Rehab (Rental)
- Acquisition (including assistance to homebuyers)
- Tenant-based Rental Assistance

Any other housing development activities considered eligible under HOME Program regulations.

- Lithonia Housing Authority -Requesting funds to rehab existing units of multi-family housing
- Housing initiative to leverage Neighborhood Stabilization Program Fund

<b>TOTAL HOME ALLOCATION</b>	<b>\$3,016,025</b>
------------------------------	--------------------

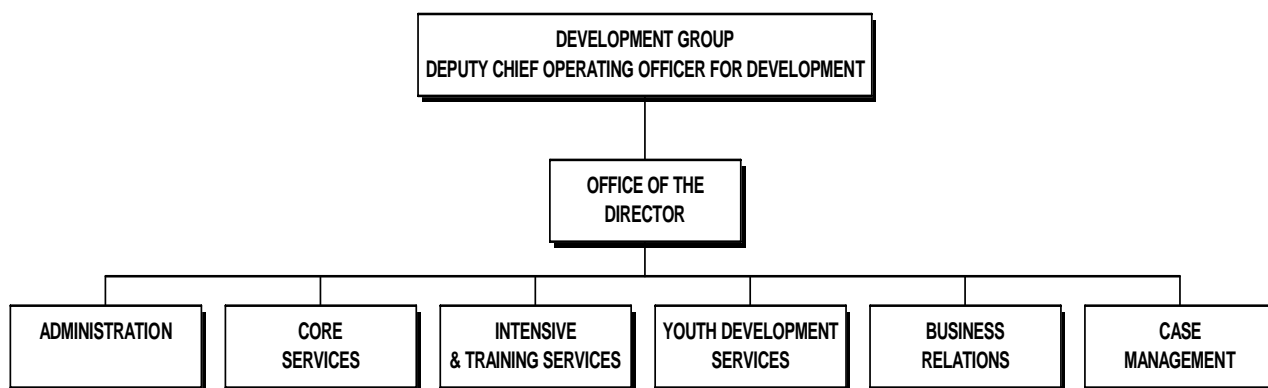
<b>PROGRAM SUMMARY</b>
------------------------

## GRANTS - COMMUNITY DEVELOPMENT

## FUNCTION: GENERAL GOVERNMENT

2010 Emergency Shelter Allocation				
Agency	Adm. Costs & Essential Svcs.	Operational Costs	Homeless Prevention	Total Recomm. Funding
26. Action Ministries, Inc.		\$9,000		\$9,000
27. Breakthru House, Inc.		14,000		14,000
28. Center for Pan Asian Community Services, Inc	28,000			28,000
29. Chris Kids, Inc.		5,700		5,700
30. Clifton Sanctuary Ministries, Inc.		7,700		7,700
31. Decatur Area Emergency Assistance Ministry, Inc.			18,000	18,000
32. Decatur Cooperative Ministry, Inc			25,000	25,000
33. Furniture Bank of Metro Atlanta, Inc.	13,500			13,500
34. Green Forest Social Ministry (CDC)			14,551	14,551
35. Interfaith Outreach Home, Inc.		28,000		28,000
36. Jewish Family and Career Services, Inc.	12,000			12,000
37. Living Room, Inc.		10,000		10,000
38. Oakhurst Recovery Program, Inc		8,700		8,700
39. Pathways Community Network, Inc.	12,650			12,650
40. Safe Haven Transitional, Inc.		15,000		15,000
41. Salvation Army			5,000	5,000
42. Shearith Israel Night Shelter for Homeless Women		6,200		6,200
43. Transition House, Inc.		10,000		10,000
44. Travelers Aid of Metropolitan Atlanta, Inc.			10,000	10,000
<b>SUB TOTAL</b>	<b>\$66,150</b>	<b>\$114,300</b>	<b>\$72,551</b>	<b>\$253,001</b>
<b>GRAND TOTAL</b>				<b>\$9,029,227</b>

## GRANTS - WORKFORCE DEVELOPMENT



### MISSION STATEMENT

DeKalb Workforce Development's mission is to assist participants in attaining sustainable employment and wages. DeKalb Workforce Development successfully satisfies this mission through the development, implementation and monitoring of innovative program designs.

- To administer employment and training activities that will meet and/or exceed the National Performance Standards under the Workforce Investment Act.
- To forge strong business relationships that yield profitable results, leverage resources and provide collaborative execution.
- Fiduciary management of forecasting and projecting funds in programs that result in the department's mission.

### PROGRAM DESCRIPTION

The DeKalb Workforce Development Department (DWD) administers various employment and training programs funded by the U. S. Department of Labor (USDOL) through the Workforce Investment Act (WIA). Funding for Adults and Dislocated Workers is to provide Core, Intensive, and Training services through a triage approach, utilizing the One Stop Center delivery system.

Core services include job search and placement assistance, career counseling, labor market information, initial assessment of skills and needs, and follow up services to help customers retain their jobs once they are employed. Job-related workshops are offered weekly and include resume writing, basic internet, basic computer literacy, financial aid resources and job search tips. Services for Veterans and seniors (Mature Workers) are available on-site.

Intensive services include more comprehensive assessments, development of individual employment plans, career advisement services and short term pre-vocational services.

Training services include occupational skills training through Individual Training Accounts (ITA), On-The-Job-Training (OJT) and other employer based training opportunities.

DeKalb Workforce Development also manages activities for economically disadvantaged youth age 14-21. Funding for youth activities promotes youth development through year-round employment and training activities, in addition to summer employment. Services are provided to both in-school and out-of-school youth. Activities include occupational skills training, work experience, tutoring, academic enrichment activities, leadership skills, mentoring and appropriate supportive services. Youth receive guidance, career counseling and follow up services. Effective 2009, this department is assigned to the Development Group under the direction of the Deputy Chief Operating Officer for Development.



## GRANTS - WORKFORCE DEVELOPMENT

### MAJOR ACCOMPLISHMENTS DURING PROGRAM YEAR (PY) 2009

- DeKalb Workforce Development served 36,947 customers in the One Stop Center, assisted 921 job seekers with successfully securing employment in areas of Project Management, retail, nursing, utility/electrical line workers, floor technicians, office administration, etc.
- Received grant award of \$4.9 million from the American Recovery and Reinvestment Act of 2009 (ARRA/Stimulus) to expand youth programs and provide training and retraining services for unemployed and underemployed citizens of DeKalb County. As of 12/31/2009, \$2,668,120.00 has been expended in these efforts. Grants will expire June 2011.
- For 2009, DWD has provided funding for 645 participants for occupational skills training and employment services. DeKalb Workforce Development has expended \$1,623,118 in regular WIA funds and \$340,510 in ARRA/Stimulus funds, specifically for Adults and Dislocated Workers.
- According to the Georgia Department of Labor Annual Performance Report, of 17 federally mandated performance measures, DWD “exceeded” performance in fourteen (14) measures and received “Meets” in the remaining three (3) measures.
- As a result of additional funding through the American Recovery and Reinvestment Act of 2009, DWD created 21 short-term employment opportunities; resulting in an Full-time Equivalent (FTE) of 372.45, which measures a worker's involvement in a project. An FTE of 1.0 means that the person is equivalent to a full-time worker, thus DWD employed an equivalent of 372 full-time positions.
- DeKalb Workforce Development tied for first place in the State with most “Exceeds” performance measures out of 20 workforce agencies in the State of Georgia.
- For 2009, DWD has served 30,251 customers with workforce empowerment services.
- In aligning our mission with Governor Perdue’s “Work Ready Initiative”, DWD has assisted 3,298 customers in achieving their Work Ready Certification (Bronze 1132, Silver 1775, Gold 389, and Platinum 2) which is a complete solution for making quick comparisons between a person’s skill level and the job requirements, providing a portable skill credential indicating skill and knowledge levels to potential employers. DeKalb County continues to lead the state with the highest number of Work Ready Certified residents at 7,827 as of December 31, 2009. To date, DeKalb County has exceeded the Governor’s State Work Ready Community mandates by 276% (GOWD mandate 2841 and DeKalb County Actual 7827). DeKalb Workforce Development received the “Expressway to Certification Award” for Georgia Work Ready, certifying the most job seekers in the State of Georgia – presented by the Governor’s Board of Directors. Moreover, DWD has been a critical partner in getting the first employer profile scheduled for a DeKalb County employer, Dart Container Company located in Lithonia and currently working on the same effort with a major DeKalb healthcare facility.
- Eleven hundred fifty (1150) youth were hired for summer employment and youth activities – May 1 – December 31, 2009. DeKalb Workforce Development extended 150 youth work experience past summer employment through the Recovery Act Waiver. Through these employment efforts, thus far we have been able to propel approximately \$2.3 million back into the local economy. For the year-round youth program DWD will serve approximately 800 for 2010.
- Implemented “The Heart of Youth DeKalb Initiative” in partnership with the CEO’s Office, Community Development and Parks and Recreation. This program introduced the STEM (Science, Technology, Engineering and Mathematics) concept to youth for exploration of “green” careers. The pilot program was conducted at Towers High School with 59 youth participants. This project’s innovativeness created the first “Green City” at the school.
- Received a \$100,000 AT&T Grant Award in 2008 to sponsor a school in need, “Destiny Academy” – funds to be used to support technology and science initiatives.
- CEO Internship – 12 College Students were provided with compensated experiential opportunity that integrated education, career development and public service at the CEO’s Office – June 1 – August 14, 2009.
- Received positive accolades for six (6) Federal, State, and Local audits; in response to more than satisfactory results, Georgia Department of Labor requested best practices from DWD to share with other workforce areas.

## **GRANTS - WORKFORCE DEVELOPMENT**

---

### **MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

#### **Summary**

DeKalb Workforce Development (DWD) provides comprehensive workforce solutions to businesses and residents of DeKalb County by delivering unified employment and training services. Customer needs are implemented using our E<sup>3</sup> Business Strategy...Education, Employment and Economic Development.

#### **Summer Youth Employment Program (SYEP)**

Annual employment program for youth between the ages of 14-21 with the exception up to the age of 24 years for 2010 Stimulus Funds. DWD will employ 1150 youth with public and private sector organizations in the summer of 2010.

#### **"Empowerment 2010" - March 31, 2010**

DWD and Monster are collaborating to host "Empowerment 2010" event. The workshops will be conducted by the presenters from Monster to provide job seeker tips and tricks that correspond to the "changing rules of the game" for finding employment and to help re-motivate job seekers in this very difficult economy. DWD team will prospect 10-15 Major Employers (5 Staffing Agencies). Also to support CEO's vision for entrepreneurship, we will host a Small Business Spotlight. Goal is to attract 800-1,000 jobseekers.

#### **"Annual Workforce Development Day" - September 17, 2010**

An annually recognized commemorative day that spotlights Workforce Development Month as initiated by the Georgia Labor Commissioner. DWD annually hosts Workforce Development Day to combat DeKalb County's unemployment rate.

#### **DeKalb County Employee Workforce Day- CEO's Vision - Event Logistics - TBD**

Purpose of the event is to host employee appreciation day for DeKalb County employees to appreciate their hard work and dedication toward serving DeKalb County. DWD will invite community partners to share their services and products with County employees. Develop 12 new Staffing Agency Accounts

#### **Youth Job fair - February 2010 - October 2010**

To introduce youth to leading industries and business leaders in the community and to empower them to make more educated decisions for their academic, occupational and social futures. BRU will work in partnership with Youth unit to prospect employers with open positions from industries such as retail, hospitality, Amusement parks (Six Flags), etc.

#### **Georgia High School Graduation Test (GHSGT) Tutorial**

Tutorial sessions for GHSGT will be held during peak testing periods of March, July, and November. Recruit college students and retired teachers to serve as instructors.

#### **Structured GED Class**

Offer GED remediation sessions and materials for out of school youth. Recruitment of college students and retired teachers to serve as instructors, possibly hiring a full time instructor.

#### **Job Creation Project - Dart Container**

Develop accelerated curriculum with Dart Container, training provider, and DWD with employer input. Train, Forklift Certify (OSHA), and retain up to 75 employees as a result of these retraining lay-off aversion efforts.

#### **Lay-Off Aversion Project - DeKalb Medical**

Develop EMR, PHR, and Patient Safety/Customer Service programs in collaboration with DWD and learning institution to improve hospital services and increase employee skill level in lay-off aversion effort.

#### **Georgia Work Ready**

Develop a strategic plan to meet GOLD Work Ready performance objective by testing E&T ITA customers with high math/science aptitude. The goal is to test 10 WR participants each week. Also, provide 50 customers with a voucher to attend basic computer class at DeKalb Tech. Customers will be solicited through WIA orientation, ITA Intake Sessions and resource center referrals.

## GRANTS - WORKFORCE DEVELOPMENT

### Seventeen (17) Performance Measures

DeKalb Workforce Development has seventeen performance measures, for adults and dislocated workers they are entered employment rate, retention rate, average earnings and employment and credential rate. For older youth they are employment rate, employment retention rate, earnings change and credential rate. For younger youth skills attainment, diploma and equivalent rate, retention rate. The goal is to exceed minimum of 15 performance measures out of 17.

### Customer Online Registration – June 30, 2010

Electronic/On-line system that will capture and track all customer activities and interaction within the department to enhance productivity and efficiency.

### Electronic Job Board -

The purpose of the electronic board is to advertise all job leads and market trends.

### PROGRAM YEAR (PY) 2009

By June 30, 2010, PY 2009 funding will be fully obligated or expended as required by WIA regulations.

### FUTURE PROGRAM YEAR (PY) 2010

The federal budget for PY10 Workforce Investment Act appropriations have not been finalized at this time; however, it appears that funding for PY10 Workforce Investment Act activities will be the same amount as allocated for PY09.

### First Source Ordinance

The First Source Ordinance is a public regulation that requires contractors and beneficiaries to make a good faith effort to hire fifty (50%) of all departmental entry level jobs using The First Source Registry. DeKalb Workforce Development Department (DWD) has a First Source Registry of qualified and trained DeKalb County residents. DeKalb Workforce Development Department (DWD) can assist companies with choosing the right candidate using the First Source Registry.

### Summary of Services

Pre-screen applicants to ensure that the most qualified candidates will be interviewed. Advertise and administer job fairs, market positions available, and become the first line of contact with prospective employees. Provide space for orientations and computer access for current and future employees.

MAJOR BUDGETARY IMPACTS				
Program Year	Actual 2008	Actual 2009	Stimulus Fund 2009	Estimated 2010
Adult	\$1,529,461	\$1,691,719	\$971,982	\$1,691,719
Dislocated Worker	887,033	1,608,042	1,617,822	1,608,042
Youth	1,631,426	1,810,499	2,327,610	1,810,499
State set-aside	0	0	0	0
Total	\$4,047,920	\$5,110,260	\$4,917,414	\$5,110,260

ACTIVITY MEASURES - 1			
Customer / Program	Actual 2008	Actual 2009	Estimated 2010
Core Services, visits to the One-Stop	28,392	36,947	36,947
Core/Intensive Services	400	423	423
Training Services	450	483	483
Year Round Youth Programs	550	850	850
Summer Youth Employment Opportunities	250	250	250

## GRANTS - WORKFORCE DEVELOPMENT

ACTIVITY MEASURES - 2			
National Performance Measure	PROGRAM YEAR 2009 (7/09-6/10)*		Comment
	Negotiated Statewide Level	Actual Local Performance	
<b><u>Adult Measures</u></b>			
Entered Employment Rate	85.1%	86.9%	Exceeded
Employment Retention Rate	84.2%	83.7%	Not Meeting
Average Earnings	\$10,119	\$12,780	Exceeded
Employment and Credential Rate	76.5%	77.6%	Exceeded
<b><u>Dislocated Worker Measures</u></b>			
Entered Employment Rate	89.7%	78.5%	
Employment Retention Rate	90.1%	92.9%	Exceeded
Average Earnings	\$16,305	\$18,208	Exceeded
Employment and Credential Rate	76.0%	75.0%	Not Meeting
<b><u>Youth Measures</u></b>			
Entered Employment Rate	73.8%	70.0%	Not Meeting
Employment Retention Rate	78.7%	75.0%	Not Meeting
Earnings change	\$2,503	\$1,642	Not Meeting
Employment and Credential Rate	52.3%	76.0%	Exceeded
Skill Attainment Rate	92.0%	70.8%	Not Meeting
Diploma or Equivalent Rate	78.0%	68.4%	Not Meeting
Retention Rate	63.2%	73.5%	Exceeded
<b><u>Customer Satisfaction Measures</u></b>			
Participant	76.6%	79.6%	
Employer*	74.0%	79.9%	

**Achieving 80% of planned goal is considered meeting performance**

\* Employer Customer Satisfaction is provided by the Georgia Department of Labor for the Atlanta Region.

Rolling Four Quarters for 2nd Quarter 2008 (4/08-6/08) through 1st Quarter 2009 (1/09-3/09). This is the most recent data available from reporting authority, Georgia Department of Labor.

Note: Data for 2009 Q 2 are not available at this time.

**GRANTS - WORKFORCE DEVELOPMENT**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Ga. Dept. of Labor/DeKalb Workforce Development</b>				
Director, Workforce Development	36	1	1	1
Acting Director	36	0	0	0
Deputy Director	33	1	1	1
Finance Manager	29	1	1	1
Employment & Training- Supervisors	26	3	3	3
Employment & Training Analyst, Sr	25	2	2	2
Employment & Training Analyst	23	23	23	23
Administrative Assistant II	23	2	2	2
Office Assistant - Senior	19	4	4	4
Financial Assistant	23	1	1	1
Receptionist	16	4	4	4
Security Guard	18	1	1	1
Workforce Assistant	17	4	4	4
Workforce Officer	18	1	1	1
<b>FULL TIME Total</b>		<b>48</b>	<b>48</b>	<b>48</b>

**PROGRAM DESCRIPTION**

The purpose of this fund is to provide an accounting entity for recording the transactions involving DeKalb County's appropriation for the additional 2% levy of the hotel-motel tax, which was initially approved by the Board of Commissioners (BOC) in December 1987. The law now permits the County to levy a hotel-motel tax at a rate of 5%, rather than the 3% previously permitted. The additional 2% is to be used for promoting tourism, conventions, and trade shows; this revenue can be expended only through a contract or contracts with the State, a department of State government, a State authority, or a private sector nonprofit organization. The additional 2% levy of the hotel-motel tax became effective February 1, 1988; its renewal must be formally voted on by the BOC each year. Since 1988, the BOC has annually approved the renewal of the 5% hotel-motel tax.

From 1988 to 1994, the County contracted with the DeKalb Chamber of Commerce, Inc. to operate the DeKalb County Convention and Visitor's Bureau (DCVB). In June 1994, the DCVB became an independent 501(c)6 organization, separate from the DeKalb Chamber of Commerce. The BOC continued to contract solely with DCVB for promoting tourism, conventions, trade shows, until 2000. From 2001 to 2004, the County also contracted with the DeKalb Council for the Arts to promote cultural tourism. Beginning in 2005, the BOC began contracting solely with DCVB again.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Economic Development**

To position DeKalb County as the affordable and accessible destination for a vacation, group tour, or meeting in the Atlanta area.

To continue to promote the value of DeKalb County.

To continue to increase awareness of the arts community in DeKalb County.

**MAJOR BUDGETARY IMPACTS****Previous**

In 2006, the County continued contracting only with the DeKalb Convention and Visitors Bureau to promote tourism, conventions, and trade shows. The 12-month agreement with DCVB included four automatic renewals for a lifetime agreement of five years. The levy to support tourism, conventions and trade shows was approved for 2006.

In 2007, the first automatic renewal of the 2006 DCVB agreement extended DCVB's contract. The BOC approved the levy to promote tourism, conventions, and trade shows for 2007.

In 2008, the second automatic renewal of the 2006 DCVB agreement extended DCVB's contract to promote tourism, conventions, and trade shows for 2008.

In 2009, the Board of Commissioners approved the continuation of the hotel-motel tax. In 2009, the third automatic renewal of the 2006 DCVB agreement extended DCVB's contract to promote, conventions, and trade shows for 2009.

**2010**

The Board of Commissioners approved the continuation of the levy for 2010 at the December 15, 2009 BOC meeting.

**Future**

Continuation of the hotel-motel tax through 2011 will probably be considered by the BOC in December 2010. The Board of Commissioners may consider increasing the levy from 5% to 8%, pursuant to the passage of HB 1168.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Hotel / Motel Tax Fund	\$2,657,308	\$1,531,815	\$1,586,012	\$1,586,012
	\$2,657,308	\$1,531,815	\$1,586,012	\$1,586,012

**HOTEL/MOTEL TAX FUND****FUNCTION: LEISURE SERVICES****SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Other Costs	\$2,657,308	\$1,531,815	\$1,586,012	\$1,586,012
	\$2,657,308	\$1,531,815	\$1,586,012	\$1,586,012

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Hotel/Motel Tax	\$2,657,308	\$1,531,815	\$1,586,012
	\$2,657,308	\$1,531,815	\$1,586,012

**JUVENILE SERVICES FUND****FUNCTION: CIVIL & CRIMINAL COURTS****PROGRAM DESCRIPTION**

The Juvenile Services Fund was established in 1990 in response to State legislation permitting the collection of fees for certain probation services in the Juvenile Court. The purpose for which such fees may be expended are delineated by statute as follows:

1. Housing of juveniles in non-secure facilities.
2. Educational/tutorial services.
3. Counseling and diagnostic testing.
4. Transportation to and from Court ordered services.
5. Restitution and job development programs.
6. Mediation.
7. Truancy Intervention.

**MAJOR BUDGETARY IMPACTS****Previous**

None

**2010**

There are no significant budgetary changes for 2010.

**Future**

No significant budgetary impact is anticipated.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Juvenile Services	\$19,742	\$17,696	\$322,474	\$322,474
	\$19,742	\$17,696	\$322,474	\$322,474

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Purchased / Contracted Services	\$19,742	\$17,696	\$322,474	\$322,474
	\$19,742	\$17,696	\$322,474	\$322,474

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Juvenile Services	\$19,742	\$17,696	\$322,474
	\$19,742	\$17,696	\$322,474



## LAW ENFORCEMENT CONFISCATED MONIES FUND

### FUNCTION: CIVIL & CRIMINAL COURTS

#### FUND DESCRIPTION

This fund was established by the Board of Commissioners in 1984 to account for monies confiscated locally in controlled substance cases. These appropriations are limited by state law to uses in the criminal justice area and may not be used for salaries or informants' fees. Beginning July 1, 1991 in accordance with Georgia law, the Board of Commissioners authorized the District Attorney to receive 10% of all locally confiscated funds with the balance of the funds going to a local police agency. Local funds are appropriated to the departments when the funds are received. This fund is also used to account for federally confiscated funds which are given to the County for use in police activities and the use of these funds comes under Federal Statutes. Federal funds are appropriated to the department designated as recipient in the court order.

#### MAJOR BUDGETARY IMPACTS

##### Previous

In 2004 there were no major projects funded. In 2005 \$1,000,000 was transferred to the CIP fund for construction and renovations of space for the police services Special Operations Division. In 2007, \$585,312 was transferred in April and \$900,000 in August to purchase 5 mobile precincts as part of Community-Oriented Policing. In 2008, an additional \$300,000 was authorized and transferred to purchase a sixth mobile precinct, but has yet to be purchased. During 2009 it was decided not to purchase a sixth mobile precinct and funding for this purchase was returned from the Vehicle Replacement Fund to the LECM Fund.

##### 2010

The Appropriation for this Fund represents the end of 2009 fund balances.

#### SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER

	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Discounts Taken	(\$5)	\$0	\$0	\$0
Federal Drug Funds - Police	1,306,788	1,337,328	3,445,449	3,445,449
Federal Drug Funds - Sheriff	298,221	197,274	834,947	834,947
Nondepartmental Revenues / Expenditures	20	29	0	0
State Drug Funds - District Attorney	367,320	133,652	75,271	75,271
State Drug Funds - Police	262,236	1,178,593	648,601	648,601
State Drug Funds - Sheriff	9,353	12,473	11,434	11,434
Treasury - Sheriff	4,625	0	869	869
	\$2,248,559	\$2,859,350	\$5,016,571	\$5,016,571

#### SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY

	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Purchased / Contracted Services	\$782,504	\$610,241	\$86,705	\$86,705
Supplies	115,884	1,448,897	869	869
Capital Outlays	517,326	632,970	834,947	834,947
Interfund / Interdepartmental Charges	854,782	0	0	0
Other Costs	(65,734)	(46,675)	4,094,050	4,094,050
Other Financing Uses	43,796	213,916	0	0
	\$2,248,559	\$2,859,350	\$5,016,571	\$5,016,571

**LAW ENFORCEMENT CONFISCATED MONIES FUND**

**FUNCTION: CIVIL & CRIMINAL COURTS**

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Law Enforcement Confiscated Monies	\$2,248,559	\$2,859,350	\$5,016,571
	\$2,248,559	\$2,859,350	\$5,016,571

**PUBLIC EDUCATION AND GOVERNMENT ACCESS (PEG) FUND**

**FUNCTION: GENERAL GOVERNMENT**

**PROGRAM DESCRIPTION**

This fund provides for capital and facility improvements for public education and government access cable television channels and is funded by revenue from fees paid to the County by cable television franchisees. This fund was established in 1997 to provide funding for a program for maintaining, upgrading and replacing the government television infrastructure.

**MAJOR BUDGETARY IMPACTS**

**Previous**

There were no significant budgetary impacts in 2005 and 2006. The 2007 Budget included \$82,930 per subscriber fees from Cable Franchise, \$10,000 interest and \$1,482,770 fund balance forward. The 2008 Budget included \$77,176 per subscriber fees from the Cable Franchisee, \$10,000 interest and \$1,270,423 fund balance forward.

Funding sources for the 2009 Budget included \$146,368 of subscriber fees from the Cable Franchisee, \$10,000 interest and \$1,513,744 fund balance forward.

**2010**

The 2010 Budget includes \$102,336 of subscriber fees from the Cable Franchisee, \$10,000 interest and \$1,545,393 fund balance forward.

**Future**

The PEG Fund will continue to allow for the County to upgrade and maintain its governmental television infrastructure.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
PEG Support Fund	\$263,641	\$200,488	\$1,657,729	\$1,657,729
	\$263,641	\$200,488	\$1,657,729	\$1,657,729

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$40,239	\$42,150	\$43,896	\$42,849
Purchased / Contracted Services	196,477	116,036	1,499,833	1,499,833
Supplies	2,407	766	14,000	14,000
Capital Outlays	24,518	41,537	100,000	100,000
Other Costs	0	0	0	1,047
	\$263,641	\$200,488	\$1,657,729	\$1,657,729

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Public Education and Government Access (PEG)	\$263,641	\$200,488	\$1,657,729
	\$263,641	\$200,488	\$1,657,729

<b>AUTHORIZED POSITION LIST BY COST CENTER</b>
(See Salary Schedule, Appendix A, for explanation of salary ranges)

**PUBLIC EDUCATION AND GOVERNMENT ACCESS (PEG) FUND**

**FUNCTION: GENERAL GOVERNMENT**

---

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>NUMBER OF POSITIONS</b>		
		<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>PEG Support Fund</b>				
Cable TV Office Assistant	18	1	1	1
FULL TIME Subtotal		1	1	1
<b>FULL TIME ALL POSITIONS Total</b>		1	1	1

**RECREATION FUND****FUNCTION: LEISURE SERVICES****PROGRAM DESCRIPTION**

The Recreation Fund was established in 1975 to enable the County to provide recreational and cultural art programs to the public on a fee-for-service basis. The Board of Commissioners has delegated administrative responsibility for the fund to the Parks & Recreation Department, which in turn, receives guidance from the Parks and Recreation Advisory Board. Through this fund the County provides classes, which include but are not limited to dance, gymnastics, sewing, martial arts, dog obedience training, and physical fitness. The fund also enables the County to provide swimming lessons and organized athletic programs such as adult softball and basketball. The fund's budget is based upon revenue projections, which are monitored during the year to insure that funds are accumulating at the projected rates. The law of supply and demand governs the Fund. If enough people are interested in participating in a program, thereby covering the operating cost of that program, the program is offered. If the program does not have enough participants registered to cover the operating cost, the program will be cancelled.

**MAJOR BUDGETARY IMPACTS****Previous**

In 2007 and 2008, there were no significant budgetary changes. In 2009, the department consolidated 23 cost centers into two, Playground Day Camp and Youth Sports.

**2010**

There are no significant budgetary changes in 2010.

**Future**

No significant budgetary impact is anticipated.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Administrative Support	\$1,272	(\$1,684)	\$0	\$0
Adult Softball	279,130	81,719	0	0
Arabia Mountain	492	0	0	0
Basketball	7,099	0	0	0
Briarwood Rec Center	40,605	2,244	0	0
Brownsmill Rec Center	206,002	44,269	0	0
DeKalb Swim League	22,379	0	0	0
Gresham Rec Center	82,738	1,480	0	0
Hamilton Rec Center	51,866	7,706	0	0
Lucious Sanders Rec Center	38,180	3,584	0	0
Lynwood Rec Center	52,794	271	0	0
Midway Rec Center	61,498	1,133	0	0
N H Scott Rec Center	29,331	1,506	0	0
Outdoor Recreation	7,268	0	0	0
Playground Day Camp	28,094	248,374	725,591	725,591
Special Services	24,671	7,094	0	0
Summer Swim Lessons	48,006	14,223	0	0
Therapeutic Rec Programs	40,713	601	0	0
Tobie Grant Rec Center	25,743	889	0	0
Tucker Rec Center	462,312	157,286	0	0
Youth Sports	196,455	83,693	0	0
	<b>\$1,706,648</b>	<b>\$654,387</b>	<b>\$725,591</b>	<b>\$725,591</b>

**RECREATION FUND****FUNCTION: LEISURE SERVICES****SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$1,229,018	\$479,316	\$698,766	\$698,766
Purchased / Contracted Services	212,177	76,598	20,480	20,480
Supplies	265,452	97,553	6,345	6,345
Interfund / Interdepartmental	0	921	0	0
	<u>\$1,706,648</u>	<u>\$654,387</u>	<u>\$725,591</u>	<u>\$725,591</u>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Recreation	\$1,706,648	\$654,387	\$725,591
	<u>\$1,706,648</u>	<u>\$654,387</u>	<u>\$725,591</u>

Although the Recreation Fund has a total of 332 authorized temporary personnel positions, these are not specified in the Budget document since they do not represent bona fide County employees. The positions were established in order to provide administrative oversight and to insure compliance with Federal requirements for employer's share of FICA and Worker's Compensation. Otherwise, these employees receive no other benefits, nor do they acquire status under the DeKalb County Merit System.

**REVENUE BONDS - BUILDING AUTHORITY LEASE PAYMENTS FUND**

**FUNCTION: GENERAL GOVERNMENT**

**PROGRAM DESCRIPTION**

The Building Authority Revenue Bonds Lease Payments Fund is a separate fund specifically designated to pay principal and interest on DeKalb County Building Authority bond issues. Payments are made from the fund for principal and interest requirements, paying agent and other fees for a new Juvenile Justice Center. Revenue is derived from lease purchase payments appropriated in the Juvenile Court budget.

The soundness of DeKalb County's financial condition is demonstrated by the ratings of its bonds as of January, 2010:

	Moody's Investors Service	Standard & Poor's
General Obligation	Aa1	AAA
General Obligation Refunding	Aa1	AAA
Certificates of Participation	Aa2	AA

**MAJOR BUDGETARY IMPACTS**

**Previous**

The Board of Commissioners authorized the sale of the bonds on June 17, 2003 and the bonds were sold in 2003 at a premium. The first expenditures against this fund were made in 2003. On June 21, 2005 the BOC authorized the sale of bonds for the construction, installation and equipping of the Juvenile Justice Facility. The bonds were sold in 2005 at a premium and the first expenditures were made in 2005. The first and second interest payments due on (12/1/2005 - \$545,138 and 6/1/2006 - \$716,240) were funded by Capitalized Interest.

**Current**

Funds for lease purchase payments to the Authority have been appropriated in the Juvenile Court budget.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Debt Service - Revenue Bonds	\$3,719,045	\$3,717,500	\$3,690,071	\$3,690,071
	\$3,719,045	\$3,717,500	\$3,690,071	\$3,690,071

**REVENUE BONDS - BUILDING AUTHORITY LEASE PAYMENTS FUND**

**FUNCTION: GENERAL GOVERNMENT**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Purchased / Contracted Services	\$1,000	\$0	\$6,000	\$6,000
Debt Service	3,718,045	3,717,500	3,684,071	3,684,071
	<u>\$3,719,045</u>	<u>\$3,717,500</u>	<u>\$3,690,071</u>	<u>\$3,690,071</u>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Revenue Bonds - Building Authority Lease Payments	\$3,719,045	\$3,717,500	\$3,690,071
	<u>\$3,719,045</u>	<u>\$3,717,500</u>	<u>\$3,690,071</u>

**2010 BUDGET OBLIGATION  
BUILDING AUTHORITY REVENUE BONDS  
AS OF 1/1/2010**

	<b>Principal</b>	<b>Interest</b>	<b>Total P &amp; I</b>
Series 2003A	\$655,000	\$422,390	\$1,077,390
Series 2005	\$1,395,000	\$1,241,681	\$2,636,681
Total	<u>\$2,050,000</u>	<u>\$1,664,071</u>	<u>\$3,714,071</u>

**TOTAL BUDGET OBLIGATION  
BUILDING AUTHORITY REVENUE BONDS  
AS OF 1/1/2010**

	<b>Principal</b>	<b>Interest</b>	<b>Total P &amp; I</b>
Series 2003A	\$11,340,000	\$3,767,553	\$15,107,553
Series 2005	\$30,545,000	\$11,629,094	\$42,174,094
Total	<u>\$41,885,000</u>	<u>\$15,396,648</u>	<u>\$57,281,648</u>



**REVENUE BONDS - BUILDING AUTHORITY LEASE PAYMENTS FUND**

**FUNCTION: GENERAL GOVERNMENT**

<p><b>BUILDING AUTHORITY REVENUE BONDS TOTAL BUDGET OBLIGATION REVENUE BONDS SERIES 2003A &amp; 2005 AS OF 1/1/2010</b></p>
---

	<u>Principal</u>	<u>Interest</u>	<u>Total P &amp; I</u>
2010	2,050,000	1,664,071	3,714,071
2011	2,110,000	1,605,846	3,715,846
2012	2,200,000	1,516,377	3,716,377
2013	2,265,000	1,446,602	3,706,602
2014	2,370,000	1,347,552	3,717,552
2015	2,470,000	1,243,752	3,713,752
2016	2,560,000	1,154,903	3,714,903
2017	2,655,000	1,061,633	3,716,633
2018	2,750,000	964,083	3,714,083
2019	2,860,000	856,588	3,716,588
2020	2,970,000	744,350	3,714,350
2021	3,085,000	626,669	3,711,669
2022	3,225,000	493,969	3,718,969
2023	3,360,000	355,169	3,715,169
2024	2,425,000	207,556	2,632,556
2025	2,530,000	107,528	2,637,527
Total	\$41,885,000	\$15,396,648	\$57,281,648

**REVENUE BONDS - PUBLIC SAFETY AND JUDICIAL AUTHORITY LEASE PAYMENTS FUND**

**FUNCTION: GENERAL GOVERNMENT**

**PROGRAM DESCRIPTION**

The Public Safety and Judicial Facilities Authority Revenue Bonds Lease Payments Fund is a separate fund specifically designated to pay principal and interest on the Public Safety and Judicial Facilities Authority bond issues. Payments are made from the fund for principal and interest requirements, paying agent and other fees for costs of the acquisition, construction, developing and equipping of the new Public Safety and Judicial facilities. Revenue is derived from lease purchase payments appropriated in the Tax Funds budgets.

The soundness of DeKalb County's financial condition is demonstrated by the ratings of its bonds as of January 2010:

	Moody's Investors Service	Standard & Poor's
General Obligation	Aa1	AAA
General Obligation Refunding	Aa1	AAA
Certificates of Participation	Aa2	AA

**MAJOR BUDGETARY IMPACTS**

**Previous**

The Board of Commissioners authorized the sale of the bonds on December 14, 2004 and the bonds were sold in 2004 at a premium. The first expenditures against this fund were made in 2004. In 2006 the budget was amended to include an increase in lease payments to cover an additional \$6,000,000 in funding for the new E-911 Center.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Debt Service - PS/Jud Rev	\$3,093,085	\$3,097,476	\$3,109,599	\$3,109,599
	\$3,093,085	\$3,097,476	\$3,109,599	\$3,109,599

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Purchased / Contracted Services	\$3,093,085	\$3,097,476	\$3,109,599	\$3,109,599
	\$3,093,085	\$3,097,476	\$3,109,599	\$3,109,599

<b>FUNDING SOURCES</b>			
	Actual 2008	Actual 2009	Budget 2010
Revenue Bonds - Public Safety and Judicial Authority Lease Payments	\$3,093,085	\$3,097,476	\$3,109,599
	\$3,093,085	\$3,097,476	\$3,109,599

**REVENUE BONDS - PUBLIC SAFETY AND JUDICIAL AUTHORITY LEASE PAYMENTS FUND**

**FUNCTION: GENERAL GOVERNMENT**

<b>2010 BUDGET OBLIGATION PUBLIC SAFETY AND JUDICIAL FACILITIES AUTHORITY REVENUE BONDS AS OF 1/1/2010</b>
--

	<u>Principal</u>	<u>Interest</u>	<u>Total P &amp; I</u>
Series 2004	\$1,095,000	\$1,999,526	\$3,094,526
Total	\$1,095,000	\$1,999,526	\$3,094,526

<b>TOTAL BUDGET OBLIGATION PUBLIC SAFETY AND JUDICIAL FACILITIES AUTHORITY REVENUE BONDS AS OF 1/1/2010</b>
---

	<u>Principal</u>	<u>Interest</u>	<u>Total P &amp; I</u>
Series 2004	\$45,030,000	\$32,316,938	\$77,346,938
Total	\$45,030,000	\$32,316,938	\$77,346,938

<b>PUBLIC SAFETY AND JUDICIAL FACILITIES AUTHORITY REVENUE BONDS TOTAL BUDGET OBLIGATION REVENUE BONDS SERIES 2004 AS OF 1/1/2010</b>
---

	<u>Principal</u>	<u>Interest</u>	<u>Total P &amp; I</u>
2010	1,095,000	1,999,526	3,094,526
2011	1,125,000	1,966,676	3,091,676
2012	1,160,000	1,931,801	3,091,801
2013	1,200,000	1,894,101	3,094,101
2014	1,240,000	1,853,601	3,093,601
2015	1,285,000	1,810,201	3,095,201
2016	1,330,000	1,763,620	3,093,620
2017	1,380,000	1,713,745	3,093,745
2018	1,430,000	1,661,305	3,091,305
2019	1,490,000	1,605,535	3,095,535
2020	1,550,000	1,545,935	3,095,935
2021	1,610,000	1,483,935	3,093,935
2022	1,675,000	1,417,522	3,092,522
2023	1,745,000	1,347,175	3,092,175
2024	1,820,000	1,273,010	3,093,010
2025	1,900,000	1,194,750	3,094,750
2026	1,995,000	1,099,750	3,094,750
2027	2,095,000	1,000,000	3,095,000
2028	2,200,000	895,250	3,095,250
2029	2,310,000	785,250	3,095,250
2030	2,425,000	669,750	3,094,750
2031	2,545,000	548,500	3,093,500
2032	2,675,000	421,250	3,096,250
2033	2,805,000	287,500	3,092,500
2034	2,945,000	147,250	3,092,250
Total	\$45,030,000	\$32,316,938	\$77,346,938

**SPEED HUMPS MAINTENANCE FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**PROGRAM DESCRIPTION**

The Speed Humps Maintenance Fund was established in the 2002 Budget to account for all revenues and expenses associated with the County's Speed Hump Maintenance Program. This includes the County's appropriation for the \$25 annual maintenance fee charged within the Speed Hump Districts. These funds are to be used to provide required maintenance for the Speed Hump Maintenance Program. This function was previously budgeted in the Roads and Drainage Department. Creation of this fund provides a separate location for monies set aside for speed humps.

**MAJOR BUDGETARY IMPACTS**

**Previous**

There were no significant budgetary changes for 2007, 2008. During 2009 the City of Dunwoody implemented and managed its own speed hump program.

**2010**

Revenues have increased the 2009 fund balance carried forward. The Speed Hump fund will reimburse Public Works – Transportation a total of \$150,000 for the traffic calming program.

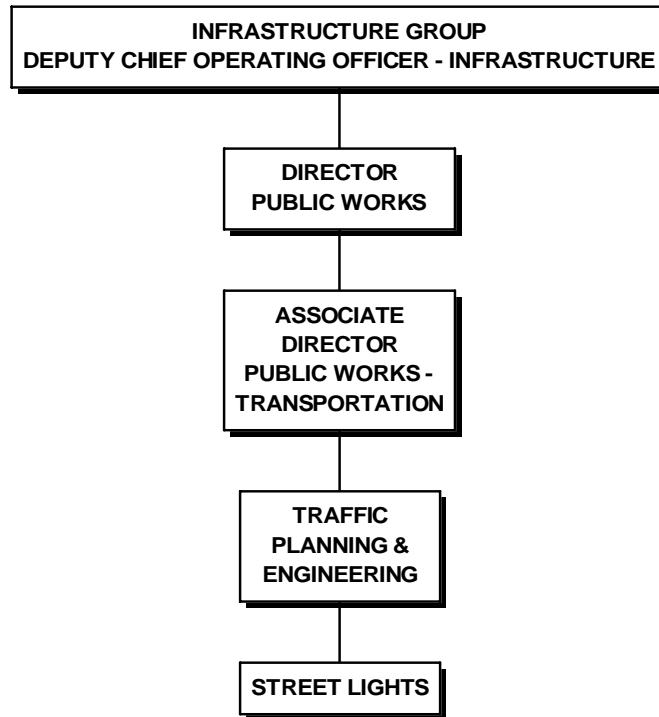
**Future**

There are no significant budgetary changes for 2010.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Construction / Maintenance	\$15,393	\$180,590	\$1,798,351	\$1,798,351
	\$15,393	\$180,590	\$1,798,351	\$1,798,351

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$0	\$150,000	\$0	\$0
Supplies	11,793	17,075	30,000	30,000
Capital Outlays	0	13,515	30,000	30,000
Interfund / Interdepartmental				
Charges	0	0	150,000	150,000
Other Costs	3,600	0	1,588,351	1,588,351
	\$15,393	\$180,590	\$1,798,351	\$1,798,351

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Speed Humps Maintenance	\$15,393	\$180,590	\$1,798,351
	\$15,393	\$180,590	\$1,798,351



**PROGRAM DESCRIPTION**

The Street Light Fund was established in the 1995 Budget to account for all revenues and expenses associated with existing and new street light districts within the County. The fund is also responsible for petitions from citizens requesting street lights within subdivisions, verification of property, identification of locations, design and location of proposed lighting fixtures (based on street lighting standards). Street lights are installed by utility companies to ensure compliance with code. Street Light assessment fees are based upon the annual cost of the County to operate the streetlights, divided by the total footage in the streetlight district. Effective 2009 this department is assigned to the Infrastructure Group, under the direction of the Deputy Chief Operating Officer for Infrastructure.

**MAJOR BUDGETARY IMPACTS**

**Previous**

In 2007, the Board of Commissioners approved a rate increase of \$.06 per foot to address the increase in the cost of electricity. In 2008 the City of Dunwoody became incorporated and made a decision to implement and manage the street light districts within its boundaries. In 2008 this fund realized an increase in expenditures due to higher than anticipated cost for electricity. In 2009 this budget included a rate increase of \$.10 per foot which aided in eliminating the negative fund balance forward and provided a reserve for appropriation, equivalent to the electricity payments for 2 months. The City of Dunwoody implemented and managed its own residential street light program.

**2010**

There are no significant budgetary changes for 2010.

**Future**

Rate increases may be necessary, if the cost for electricity continues to rise.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Streetlights	\$4,485,571	\$3,750,533	\$5,436,051	\$5,436,051
	\$4,485,571	\$3,750,533	\$5,436,051	\$5,436,051

**STREET LIGHT FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$96,473	\$98,005	\$103,159	\$100,803
Purchased / Contracted Services	137,441	25,385	49,658	49,658
Supplies	4,026,658	3,627,143	4,026,658	4,026,658
Other Costs	0	0	1,256,576	1,258,932
Other Financing Uses	225,000	0	0	0
	<u>\$4,485,571</u>	<u>\$3,750,533</u>	<u>\$5,436,051</u>	<u>\$5,436,051</u>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Street Light Fund	\$4,485,571	\$3,750,533	\$5,436,051
	<u>\$4,485,571</u>	<u>\$3,750,533</u>	<u>\$5,436,051</u>

**AUTHORIZED POSITIONS BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>NUMBER OF POSITIONS</b>		
		<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Streetlights</b>				
Engineer, Senior	29	1	1	1
FULL TIME Subtotal		<u>1</u>	<u>1</u>	<u>1</u>
<b>FULL TIME Total</b>		<u>1</u>	<u>1</u>	<u>1</u>
<b>ALL POSITIONS Total</b>		<u>1</u>	<u>1</u>	<u>1</u>

**PROGRAM DESCRIPTION**

The Victim Assistance Fund was established in 1995. The purpose of this fund is to provide an accounting entity for recording the transactions involving DeKalb County's appropriation of an additional 5% penalty assessment imposed upon criminal offense fines for the purpose of funding victim assistance programs. When this fund was created, the Superior Court and State Court were required to assess an additional 5% penalty to every fine and forfeiture for victim assistance programs. Effective July 1, 1997, the Recorder's Court was added to the courts already collecting this assessment for victim assistance programs. This addition has significantly increased the revenues for this fund.

These funds shall be distributed at the local level for crime victim assistance projects approved by the Criminal Justice Coordinating Council of Georgia.

The Board of Commissioners issued a directive that costs associated with the District Attorney's and Solicitor's victim assistance programs should be funded first, and any remaining dollars will be used to fund the victim assistance programs administered by the eligible non-profit organizations.

**MAJOR BUDGETARY IMPACTS****Previous**

In 2006, the Budget reflected funding for the non-profit organizations in amounts recommended to the CEO by The Human Services Coordinating Committee as follows: \$150,000 for the recurring annual contract for Women Moving On, \$43,650 for the recurring annual contract for the Rape Crisis Center, \$85,871 for the recurring annual contract for the Georgia Center for Children, \$55,000 for International Women's House for crisis intervention services, \$20,000 for Safe Haven Transitional Inc., \$36,965 for the Caminar Latino, Inc. and \$15,000 for the Center for Pan Asian Community Services. In 2006, funds totaling \$1,331,972 were transferred to the General Fund to reimburse the costs for 18 positions, 7 in the District Attorney's Office and 11 in the Solicitor's Office. On October 18, 2006, fines totaling \$343,104 were received from the City of Atlanta for prior years' Victim Assistance Fund transactions, assessed in the in the City of Atlanta within DeKalb County.

In 2007, the Budget reflected funding for non-profit organizations in amounts recommended to the CEO by The Human Services Coordinating Committee as follows: \$90,000 for the recurring annual contract for Women Moving On; \$65,000 for the recurring annual contract for the Rape Crisis Center; \$85,871 for the recurring annual contract for the Georgia Center for Children; \$60,000 for International Women's House for crisis intervention services; \$7,500 for Safe Haven Transitional Inc; and \$25,000 for the Center for Pan Asian Community Services. In 2007, funds totaling \$1,231,406 were appropriated for the transfer to the General Fund to reimburse the costs for 18 positions, 7 in the District Attorney's Office and 11 in the Solicitor's Office.

In 2008, this fund experienced a decrease in revenues. The projected revenue for 2008 was \$1,001,999 a \$275,650 decrease below the actual 2007 revenue of \$1,277,649. The Human Services Coordinating Committee (HSCC) recommended to the CEO, funds totaling \$377,250, for the victim assistance programs administered by the following non profit agencies: Women Moving On; the Rape Crisis Center, the Georgia Center for Children, International Women's House for crisis intervention services, for Safe Haven Transitional Inc, and the Center for Pan Asian Community Services.

Due to the decrease in the 2008 revenues, the CEO recommended \$0 for the victim assistance programs administered by the non-profit agencies and recommended \$847,671 for the transfer to the General Fund to reimburse the costs of 18 positions, 7 in the District Attorney's Office and 11 in the Solicitor's Office. Also, \$10,000 was recommended for Interpreter service for all non-English speaking petitioner and respondents in hearings and petitions associated with a temporary protective order.

The 2008 Adopted Budget of \$1,001,999 included the following appropriations: \$940,000 as a transfer to the General Fund for the costs of Victim Assistance Programs administered by the District Attorney and Solicitor, \$10,000 for Interpreter service for all non-English speaking petitioner and respondents in hearings and petitions associated with a temporary protective order, \$5,815 Reserve for Appropriation and \$46,184 for Encumbrance Rollover. No dollars in the Victim Assistance funds were approved for the non-profit agencies.

The 2009 Budget included \$1,494,635 to reimburse the costs of 18 positions, 7 positions in the District Attorney's Office and 11 positions in the Solicitor's Office from the Victim Assistance Fund. Funds totaling \$363,336 were recommended to fund the Victim Assistance programs administered by the non-profit agencies as follows: \$20,000 for Caminar Latino Inc.; \$10,000 for Child Advocate Network dba DeKalb County Casa, Inc.; \$16,000 for the Center for Pan Asian Community Services for violence intervention; \$41,336 for the recurring annual contract for the DeKalb

**VICTIM ASSISTANCE FUND**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**MAJOR BUDGETARY IMPACTS (CONTINUED)**

**Previous**

Rape Crisis Center; \$55,000 for the recurring annual contract for Georgia Center for Children; \$38,000 for International Women's House for crisis intervention services; \$5,000 for Rakish, Inc; \$150,000 for the recurring annual contract for Women Moving On; and \$28,000 for Atlanta Legal Aid. Additionally, \$10,000 were appropriated for the Interpreter service for all non-English speaking petitioner and respondents in hearings and petitions associated with a temporary protective order, and \$27,184 were appropriated for the Reserve for Appropriation.

The 2009 budget included a one-time \$454,069 transfer to the General Fund that was due in 2008. This amount fully reimbursed the 2008 costs of the Victim Assistance Programs administered by the District Attorney and Solicitor.

**2010**

The 2010 Budget includes \$1,099,179 to reimburse the costs of 16 positions, 7 positions in the District Attorney's Office and 9 positions in the Solicitor's Office from the Victim Assistance Fund. Funds totaling \$364,911 have been appropriated to fund the Victim Assistance programs administered by the non-profit agencies as follows: \$20,000 for Caminar Latino Inc.; \$60,000 for Georgia Center for Child Advocacy; \$5,000 for the Center for Pan Asian Community Services for violence intervention; \$41,336 for the recurring annual contract for the DeKalb Rape Crisis Center; \$43,000 for International Women's House for crisis intervention services; \$12,575 to Safe Haven Transitional for services to displaced battered women and children; \$5,000 for Rakish, Inc; \$150,000 for the recurring annual contract for Women Moving On; and \$28,000 for Atlanta Legal Aid. Also, \$10,000 is appropriated for interpreter services for all non English speaking petitioners and respondents in hearings and petitions for a temporary protective order (TPO's) as mandate by the legislation that established the fund.

**Future**

To continue to allocate the Victim Assistance Funds in accordance with the BOC's directive.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Victim Assistance	\$986,094	\$2,109,608	\$1,474,090	\$1,474,090
	\$986,094	\$2,109,608	\$1,474,090	\$1,474,090

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Purchased / Contracted Services	\$12,561	\$12,715	\$10,000	\$10,000
Other Costs	33,533	(20,152)	364,911	364,911
Other Financing Uses	940,000	2,117,046	1,099,179	1,099,179
	\$986,094	\$2,109,608	\$1,474,090	\$1,474,090

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Victim Assistance	\$986,094	\$2,109,608	\$1,474,090
	\$986,094	\$2,109,608	\$1,474,090



**PROGRAM DESCRIPTION**

DeKalb County adopted a Fiscal Policy on August 27, 1996 which addresses the capital budget by specifying that a capital project is "any project in excess of \$25,000 with an estimated useful life of five years or greater." The policy states the types of projects that capital monies should be used for, as well as the development of a five-year Capital Improvement Program (CIP), which is currently utilized to help prioritize the project selection process. The policy stresses the importance of realizing the impact of capital projects on the operating budget.

DeKalb County has twelve (12) general capital project funds which are included in this section. They are as follows: 2001 Bond Issue for Parks, 1987 Bond Issue for Parks, 1990, 1991 and 1998 Bond Issue for the Jail, 1993 Bond Issue for Health Facilities, Certificates of Participation, Capital Projects for Morgue/ Forensic Science Center, Capital Projects, (which includes all projects funded from other revenue sources), the Homestead Option Sales Tax (HOST) Capital Projects Fund, the Building Authority-Juvenile Court, Public Safety and Judicial Facilities Authority, the Greenspace Program Fund and the 2006 G.O Bonds Fund. The function of these capital projects funds is to provide a mechanism whereby appropriations and expenditures for multi-year capital projects can be accounted for separately and distinctly from other County funds. There are also capital projects funds for Water and Sewer, Sanitation, the DeKalb-Peachtree Airport and Stormwater Utility. They also can be found in the Enterprise Funds section.

County departments submit requests for capital projects funding a few weeks earlier than they submit their operating budget requests. The Capital Projects Budget Committee reviews funding requests and makes recommendations to the Chief Executive Officer (CEO) after considering County needs and available funds. The CEO submits a proposed capital projects funding program to the Board of Commissioners (BOC) which makes the final decision. A separate account is established for each project which is approved by the BOC to insure accurate cost reporting by project. This also assists the County staff in estimating costs for similar projects in the future.

Effective July 1, 1998, state legislation changed the way in which capital project budgets are portrayed. House Bill No.1364 amended Article 1 of Chapter 81 of Title 36 of the Official Code of Georgia Annotated by stating that capital projects funds are to be portrayed as project-length budgets rather than as annual budgets. Instead, the County treats the current balance (available balance + commitments) as the annual project budget for reporting and planning purposes.

**MAJOR BUDGETARY IMPACTS****Previous**

The DeKalb County voters approved a sales tax referendum on March 18, 1997. The Homestead Option Sales Tax (HOST) increased the sales tax by one penny effective July 1, 1997. The additional revenue provides up to 100% homestead exemption for single-family residences and up to 20% of the sales tax revenue can be used for capital outlay beginning in 1999. The revenue collected in the initial 18 months of the tax could be used for any purpose, and the Board of Commissioners decided to use this initial revenue for capital expenditures. In March 2001, the DeKalb County voters approved the issue of \$125,000,000 in Parks Bonds for parkland acquisition and development.

In 2004, the County established a new fund, the Public Safety and Judicial Facilities Authority. The funds generated from the issuance of revenue bonds are being used for new public safety facilities including a new headquarters for Police and Fire Rescue as well as new fire stations and police precincts and related facilities. Funding will also be used for renovation of the Courthouse.

In November 2005, the voters approved a bond referendum for approximately \$230,000,000 to be used for transportation, parks and greenspace, and libraries. Also in 2005, the renovation of the 330 Ponce Building was completed as well as the parking deck for the new Juvenile Court Facility.

**2010**

The current Capital Projects Budget is \$906,976,246, with a current balance of \$257,928,068. The CEO recommended \$87,428 in HOST funds for Capital Outlay into projects. An additional \$1,080,556 of tax funds was recommended for information system improvements and \$1,100,000 for Recorders Court computer system. The 2006 G. O. Bond projects have begun to address county needs in the areas of transportation, park acquisition and development, as well new and existing libraries. The BOC has not approved the CIP Resolution as of the budget book print date, therefore, no interest appropriations has been allocated for the 2010 budget.

**Future**

The use of HOST funds is yet to be determined by the BOC.

**CAPITAL PROJECTS SUMMARY**

**FUNCTION: GENERAL GOVERNMENT**

**IMPACT ON THE COUNTY – FINANCIAL / NON-FINANCIAL**

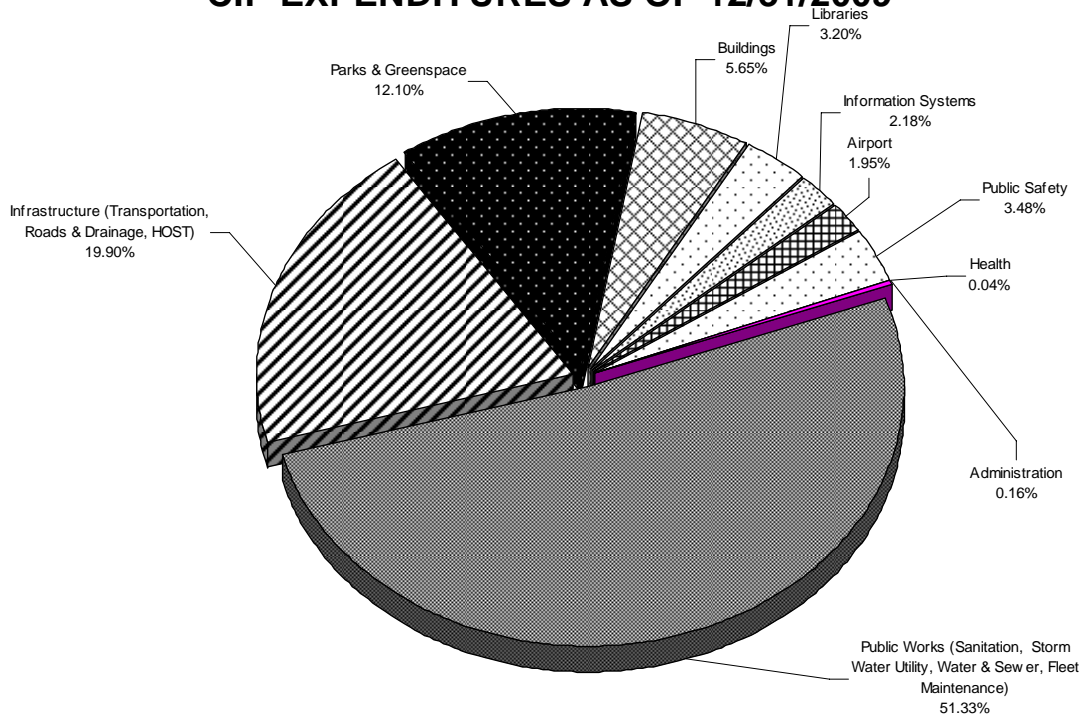
The impact on the operating budget varies for each project. The impact may be financial, non-financial or both. The impact on the operating budget is discussed in the individual project sections. Sidewalks improve the County's infrastructure, satisfy ADA Guidelines, and promote pedestrian safety. Intersection improvements and traffic signal upgrades reduce traffic congestion, improve the County's infrastructure, and promote safer driving conditions.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY DEPARTMENT**

	PROJECT		
	APPROPRIATION BEGINNING 1998	EXPENDITURES BEGINNING 1998	BALANCE
Building Authority-Juvenile Court	\$51,145,381	\$49,286,666	\$1,858,715
Certificates of Participation	35,044,398	33,678,488	1,365,910
Clerk of Superior Court	350,000	350,000	0
Community Development	1,438,480	38,480	1,400,000
Economic Development	285,000	178,160	106,840
Extension Service	71,137	57,943	13,194
Facilities Management	22,788,827	13,315,570	9,473,257
Family and Children Services	14,030	14,030	0
Fire & Rescue Services	2,729,897	1,563,761	1,166,136
Geographic Information Systems	3,417,140	1,677,516	1,739,625
HOST	111,426,985	93,826,933	17,600,051
HOST Capital Outlay	112,318,399	75,856,517	36,461,882
Information Systems	38,579,927	35,113,950	3,465,977
Library	61,768,519	38,394,395	23,374,123
Parks & Recreation	233,239,088	128,718,507	104,520,581
Police Services	3,051,634	298,137	2,753,497
Public Health	774,411	654,794	119,617
Public Safety & Judicial Facilities Authority	58,660,308	55,583,862	3,076,446
Public Works-Fleet Maintenance	5,880,498	1,640,733	4,239,765
Public Works-Roads & Drainage/Transportation	160,263,633	116,345,975	43,917,658
Recorders Court	1,100,000	0	1,100,000
Sheriff's Department	2,628,553	2,453,759	174,794
<b>TOTAL</b>	<b>\$906,976,246</b>	<b>\$649,048,178</b>	<b>\$257,928,068</b>

## FUNDS GROUP: Capital Projects

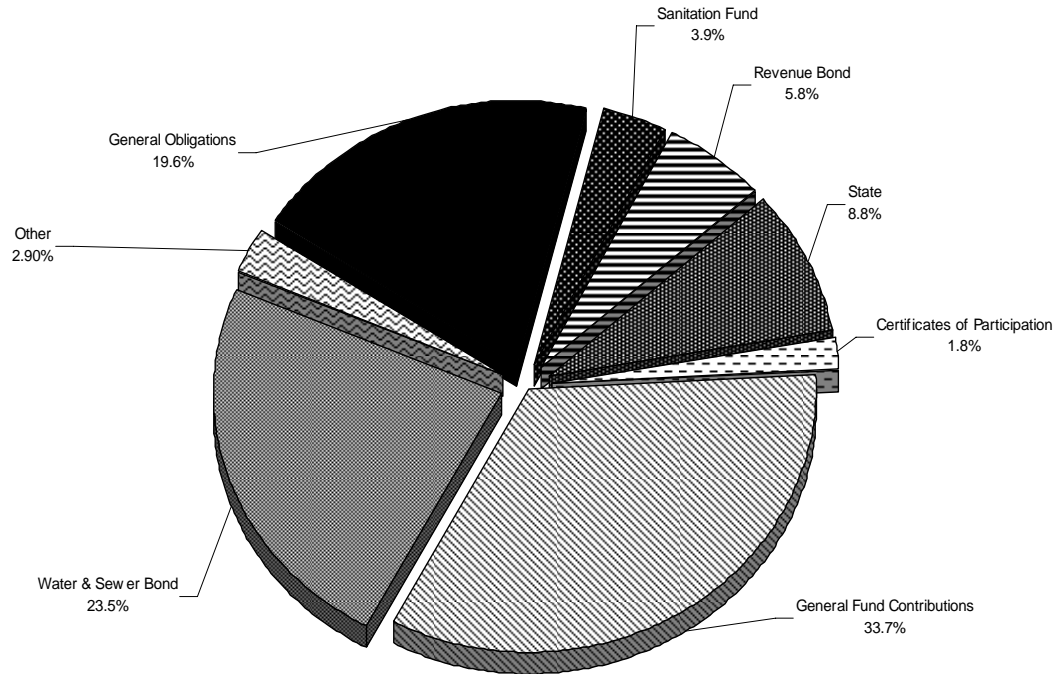
### 2009 CIP EXPENDITURES AS OF 12/31/2009



	<b>Expenditures</b>
Public Works (Sanitation, Storm Water Utility, Water & Sewer, Fleet Maintenance)	\$894,682,812
Infrastructure (Transportation, Roads & Drainage, HOST)	285,476,425
Parks & Greenspace	128,718,507
Buildings	96,274,625
Libraries	38,394,395
Information Systems	36,791,466
Airport	26,161,609
Public Safety	59,765,374
Health	726,766
Administration	566,640
<b>Total</b>	<b><u><u>\$1,567,558,620</u></u></b>

## FUNDS GROUP: Capital Projects

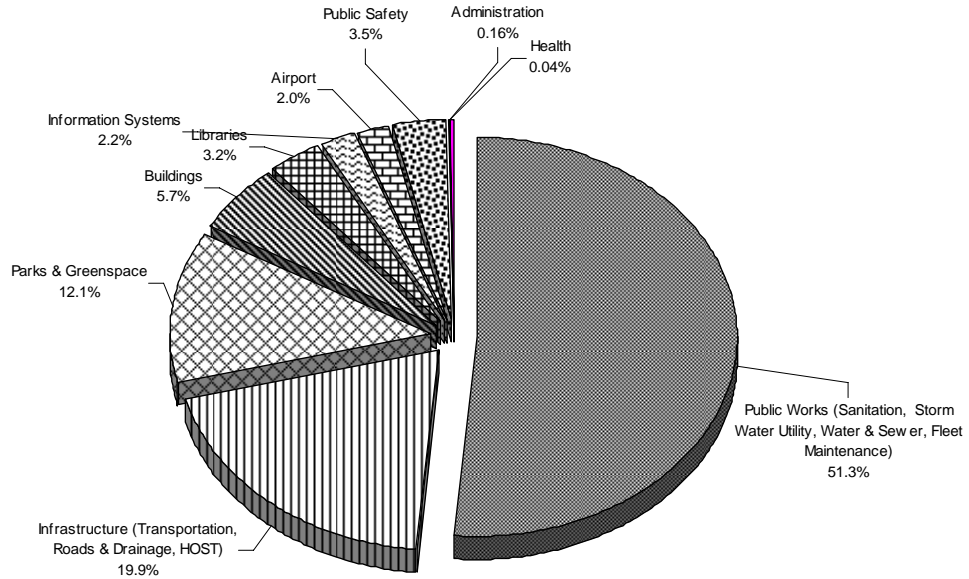
### 2010 CIP Project Funding Sources (Anticipations/Revenues)



<b>Funding Source</b>	<b>Amount</b>
Certificates of Participation	\$35,044,398
General Fund Contributions	650,694,024
Water & Sewer Bond	453,077,032
Other	55,949,299
General Obligations	377,722,107
Sanitation Fund	74,580,882
Revenue Bond	111,585,190
State	169,797,257
<b>Total</b>	<b>\$1,928,450,189</b>

## FUNDS GROUP: Capital Projects

### 2010 CIP APPROPRIATIONS



	<b>Budget</b>
Public Works (Sanitation, Storm Water Utility, Water & Sewer, Fleet Maintenance)	\$989,701,689
Infrastructure (Transportation, Roads & Drainage, HOST)	384,009,017
Parks & Greenspace	233,239,088
Buildings	108,978,606
Libraries	61,768,519
Information Systems	41,997,068
Airport	37,652,753
Public Safety	67,070,392
Health	859,578
Administration	3,173,480
<b>Total</b>	<b>\$1,928,450,189</b>

## CIP BUDGET PLANNING AND IMPLEMENTATION PROCESS

		2009				2010	
		Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun
<b><i>Develop and Distribute Resources</i></b>							
Finance Distributes Capital Budget Forms to Departments	6/1/2009		▲				
Budget Kickoff Meeting	7/13/2009		▲				
<b><i>Plan and Monitor Budgets</i></b>							
Monitor Current Year and CIP Budgets	Ongoing	=====→					
Prepare CIP Budget Request	6/1 - 8/29/2009		⇒				
Plan for Following Year's CIP Budget Request	Ongoing	=====→					
<b><i>Analysis and Review</i></b>							
Departments Submit CIP Request to Finance	8/14/2009			◆			
Executive Assistant Appoints CIP Review Committee	8/21/2009			◆			
CIP Committee Reviews and Analyzes CIP Budget Requests	8/21 - 10/2/09			⇒			
Finance Summarizes CIP Review Committee Budget Recommenda	10/5 - 10/24/09				▶		
<b><i>Discussion, Finalization, and Adoption</i></b>							
CEO's CIP Budget Recommendations Submitted to BOC	1/11/2009					◆	
Public Information Meetings (CEO & BOC)	1/15 - 2/24/2010						▶
CEO and BOC Hold Public Hearings	2/10 - 2/23/2010					▶	
BOC Adopts CIP Budget	4/28/2010						★

**CAPITAL PROJECTS - BUILDING AUTHORITY**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**PROGRAM DESCRIPTION**

In 2003, the County established the Building Authority, which consists of a five-member board for the purpose of issuing revenue bonds for a new Juvenile Court and related facilities. The first bond issue of \$15,000,000 was for Phase I: land acquisition, architectural and engineering design, and construction of a 500 car parking deck. The second issue of \$35,000,000 financed the remainder of the project, including the costs of construction and equipping the Juvenile Court.

**IMPACT OF CIP PROJECTS ON THE COUNTY - FINANCIAL / NON-FINANCIAL**

The Juvenile Court Facility was opened in the summer of 2007. Twelve (12) positions were added to the Sheriff's Department to assist with overall security. The source of funding for the bonds is lease purchase payments, which beginning in 2008, are budgeted in the Juvenile Court budget.

**FINANCIAL IMPACT ON THE OPERATING BUDGET**

**New Juvenile Court Facility**

	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
New Positions (Full-Time)		0	0	0	0
Personal Services and Benefits - Sheriff Department	\$185,354	\$190,914	\$196,641	\$202,541	\$208,617
Lease Purchase-Real Estate	3,738,771	3,738,771	3,738,771	3,738,771	3,738,771
	<b>\$3,924,125</b>	<b>\$3,929,685</b>	<b>\$3,935,412</b>	<b>\$3,941,312</b>	<b>\$3,947,388</b>

**ANTICIPATED REVENUES**

	<b>ANTICIPATIONS BEGINNING 1998</b>
Miscellaneous Revenue	\$51,145,381
<b>TOTAL</b>	<b>\$51,145,381</b>

**APPROPRIATIONS**

	<b>PROJECT APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	<b>BALANCE</b>
New Juvenile Court Facility	\$51,145,381	\$49,286,666	\$1,858,715
<b>TOTAL</b>	<b>\$51,145,381</b>	<b>\$49,286,666</b>	<b>\$1,858,715</b>

**CAPITAL PROJECTS - CERTIFICATES OF PARTICIPATION (C.O.P.S.)**

**FUNCTION: GENERAL GOVERNMENT**

**PROGRAM DESCRIPTION**

In 2003, the County issued certificates of participation to fund two projects. One project consists of the acquisition, renovation, and equipping of a 6-story office building consisting of approximately 132,000 square feet located at 330 Ponce de Leon Avenue in Decatur, Georgia, together with an adjacent 273 space parking deck. The other project is the renovation and equipping of a 9-story courthouse consisting of approximately 30,000 square feet located in Decatur, Georgia.

**IMPACT ON OPERATING BUDGET**

Several county departments have been relocated to the 330 Ponce de Leon Building. The operating budget for Facilities Management has been adjusted to absorb the increase in utilities and security costs.

**RECENT CHANGES**

None.

**ANTICIPATED REVENUES**

	<u>ANTICIPATIONS BEGINNING 1998</u>
Interest on Investments	\$1,123,215
Miscellaneous Revenue	33,921,183
<b>TOTAL</b>	<b>\$35,044,398</b>

**APPROPRIATIONS**

	<u>PROJECT APPROPRIATION BEGINNING 1998</u>	<u>EXPENDITURES BEGINNING 1998</u>	<u>BALANCE</u>
COPS-COST OF ISSUANCE	\$362,750	\$362,750	\$0
COPS-DEFEASANCE	9,788,359	9,788,359	0
COPS-330 PONCE BUILDING	13,114,164	13,049,438	64,726
COPS-COURTHOUSE RENOVATION	11,779,126	10,477,942	1,301,184
COPS-INTEREST	0	0	0
<b>TOTAL</b>	<b>\$35,044,398</b>	<b>\$33,678,488</b>	<b>\$1,365,910</b>



**CAPITAL PROJECTS - CLERK OF SUPERIOR COURT    FUNCTION: GENERAL GOVERNMENT**

**PROGRAM DESCRIPTION**

The replacement of the Mainline system is completed for recording, scanning and indexing the department's documents.

**IMPACT ON OPERATING BUDGET**

None.

**RECENT CHANGES**

None.

<b>ANTICIPATED REVENUES</b>
-----------------------------

	<b>ANTICIPATIONS BEGINNING 1998</b>
Interfund Transfers	\$350,000
<b>TOTAL</b>	<b>\$350,000</b>

<b>APPROPRIATIONS</b>
-----------------------

	<b>PROJECT APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	<b>BALANCE</b>
Real Estate Division New Technology	\$350,000	\$350,000	\$0
<b>TOTAL</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$0</b>

**CAPITAL PROJECTS - COMMUNITY DEVELOPMENT    FUNCTION: GENERAL GOVERNMENT**

**PROGRAM DESCRIPTION**

Improvements at community centers in DeKalb County including facilities upgrades, meeting ADA requirements and parking improvements.

**IMPACT ON OPERATING BUDGET**

None.

**RECENT CHANGES**

The BOC approved \$1,400,000 for the parking area improvements at the Lou Walker Senior Center.

**ANTICIPATED REVENUES**

	<u>ANTICIPATIONS BEGINNING 1998</u>
Interfund Transfers	\$1,438,400
<b>TOTAL</b>	<b>\$1,438,400</b>

**APPROPRIATIONS**

	<u>PROJECT APPROPRIATION BEGINNING 1998</u>	<u>EXPENDITURES BEGINNING 1998</u>	<u>BALANCE</u>
CD-DEKALB/ATLANTA HSC IMPR	\$38,480	\$38,480	\$0
LOU WALKER SNR CTR PKNG SP	1,400,000	0	1,400,000
<b>TOTAL</b>	<b>\$1,438,480</b>	<b>\$38,480</b>	<b>\$1,400,000</b>

**CAPITAL PROJECTS - ECONOMIC DEVELOPMENT      FUNCTION: GENERAL GOVERNMENT**

**PROGRAM DESCRIPTION**

The County has received a number of Livable Centers Initiative Grants (L.C.I.) from the Atlanta Regional Commission (A.R.C.) for the study of development opportunities in various areas of the County.

**IMPACT ON OPERATING BUDGET**

No direct impact on the operating budget has been evident.

**RECENT CHANGES**

In 2005, the County received another \$80,000 L.C.I. grant for the Brookhaven-Peachtree area. The County contributed \$20,000 as a match for this project.

**ANTICIPATED REVENUES**

	<u>ANTICIPATIONS BEGINNING 1998</u>
State Sources	\$248,000
Interfund Transfers	37,000
<b>TOTAL</b>	<b>\$285,000</b>

**APPROPRIATIONS**

	<u>PROJECT APPROPRIATION BEGINNING 1998</u>	<u>EXPENDITURES BEGINNING 1998</u>	<u>BALANCE</u>
ARC/LCI Kensington MARTA Study	\$85,000	\$78,160	\$6,840
ARC/LCI Candler Road Study	100,000	0	\$100,000
ARC/LCI-Brookhaven-Peachtree	100,000	100,000	\$0
<b>TOTAL</b>	<b>\$285,000</b>	<b>\$178,160</b>	<b>\$106,840</b>

**CAPITAL PROJECTS - EXTENSION SERVICE****FUNCTION: HEALTH & HUMAN SERVICES****PROGRAM DESCRIPTION**

In June 2001, the Board of Commissioners approved the sale of property at 1440 Carter Road, the former site of the Extension Service Food & Nutrition Office Building. The approved property sale proceeds of \$81,000 will be used for the renovation of the Extension Service's Environmental Education Center.

**IMPACT ON OPERATING BUDGET**

None.

**RECENT CHANGES**

None.

<b>ANTICIPATED REVENUES</b>
-----------------------------

	<b>ANTICIPATIONS BEGINNING 1998</b>
Interfund Transfers	\$71,137
<b>TOTAL</b>	<b>\$71,137</b>

<b>APPROPRIATIONS</b>
-----------------------

	<b>PROJECT APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	<b>BALANCE</b>
Extension Serv. Environ. Ed. Center	\$71,137	\$57,943	\$13,194
<b>TOTAL</b>	<b>\$71,137</b>	<b>\$57,943</b>	<b>\$13,194</b>

**CAPITAL PROJECTS - FACILITIES MANAGEMENT****FUNCTION: GENERAL GOVERNMENT****PROGRAM DESCRIPTION**

The Facilities Management capital projects program consists of repairs and renovations to County facilities and maintenance of all roofs and Heating, Ventilation, and Air-Conditioning (HVAC) systems.

**IMPACT OF CIP PROJECTS ON THE COUNTY - FINANCIAL / NON-FINANCIAL**

These projects improve the infrastructure by enhancing the value and the safety of county buildings.

**RECENT CHANGES**

In 2009 the BOC approved \$1,500,000 for courthouse renovations and on January 26, 2010, \$400,000, was approved for parking facilities repair and renovations.

**ANTICIPATED REVENUES**

	<b>ANTICIPATIONS BEGINNING 1998</b>
Miscellaneous Revenue	\$650,000
CIP Contributions	15,627,227
<b>TOTAL</b>	<b>\$16,277,227</b>

**APPROPRIATIONS**

	<b>PROJECT APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	<b>BALANCE</b>
FM-LIBRARY PROCESSING CENT	\$225,000	\$18,729	\$206,271
FM-LIFECYCLE	4,000,258	3,944,962	55,296
FM-NEW FM BUILDING	654,868	654,868	0
FM-PUR./ REN.-330 PONCE BL	3,934,332	3,932,288	2,043
FM-REN./RELOC.MALOOF-ROBER	400,000	312,187	87,813
FM-RENOV. TO ROBERDS	427,060	339,460	87,600
FM-MEMORIAL DR.-ROOF	600,000	12,195	587,805
TRINITY PARKING DECK	750,000	742,649	7,352
MALOOF RENOVATION	1,600,000	1,596,881	3,119
2006 CIP FIN. RECORDS STOR	115,000	115,000	0
ANNE FRANK EXHIBIT	214,075	211,260	2,814
SPRINKLERS-MALOOF	220,000	103,828	116,172
CRITICAL MAINTENANCE REPAI	1,086,635	947,165	139,470
FM-CALLAWAY BLD COOLING CO	150,000	125,174	24,826
COURTHOUSE REOVATIONS	1,500,000	0	1,500,000
PARKING FACILITIES REPAR & RENOVATIONS	400,000	0	400,000
<b>TOTAL</b>	<b>\$16,277,227</b>	<b>\$13,056,647</b>	<b>\$3,220,580</b>

**CAPITAL PROJECTS - FACILITIES MANAGEMENT - ARRA**

**FUNCTION: GENERAL GOVERNMENT**

**CAPITAL PROJECTS - FACILITIES MANAGEMENT - ARRA**

The ARRA Facilities Management capital projects program consists of energy initiatives in county buildings including installation of energy efficient roofs, new building controls systems to help monitor and manage energy usage and installation of sensors.

**IMPACT OF CIP PROJECTS ON THE COUNTY - FINANCIAL / NON-FINANCIAL**

These projects will make the county buildings more energy efficient and thus save the county dollars on the operating cost.

**RECENT CHANGES**

The BOC approved \$6,511,600 from the Department of Energy for energy efficiency and conservation.

<b>ANTICIPATED REVENUES</b>	
<b>ANTICIPATIONS</b>	
<b><u>BEGINNING 1998</u></b>	
Federal	\$6,511,600
<b>TOTAL</b>	<b>\$6,511,600</b>

<b>APPROPRIATIONS</b>			
	<b>PROJECT</b>		<b>BALANCE</b>
	<b>APPROPRIATION</b>	<b>EXPENDITURES</b>	
	<b><u>BEGINNING 1998</u></b>	<b><u>BEGINNING 1998</u></b>	
ARRA COMP LNG-TRM SUSTBLY	\$225,000	\$0	\$225,000
ARRA ENRGYSTAR RF RETRFITS	1,579,196	96,555	1,482,641
ARRA ENRGYSTAR RF RETOFTS-	3,080,428	79,345	3,001,083
ARRA W EXCHANGE BLD CHLR	286,440	3,830	282,610
ARRA ADM BLDG/ANX ENGY EFF	605,460	31,340	574,120
ARRA ENGRY EFF REV FUND	425,000	15,950	409,050
ARRA ADMINISTRATION	310,076	31,903	278,174
<b>TOTAL</b>	<b>\$6,511,600</b>	<b>\$258,923</b>	<b>\$6,252,678</b>

**CAPITAL PROJECTS - FAMILY AND CHILDREN SERVICES**

**FUNCTION: HEALTH & HUMAN SERVICES**

**PROGRAM DESCRIPTION**

In 1999, \$14,200 was received from the DeKalb County Department of Family and Children Services for purchasing and installing playground equipment for the younger children at the shelter. In 2008, the BOC approved to transfer the balance of \$170 to the Facilities Management Life Cycle project. This project is completed.

**IMPACT ON OPERATING BUDGET**

None.

**RECENT CHANGES**

This project will be closed in the next budget cycle.

**ANTICIPATED REVENUES**

	<u>ANTICIPATIONS BEGINNING 1998</u>
Interfund Transfers	\$14,030
<b>TOTAL</b>	<b>\$14,030</b>

**APPROPRIATIONS**

	<u>PROJECT APPROPRIATION BEGINNING 1998</u>	<u>EXPENDITURES BEGINNING 1998</u>	<u>BALANCE</u>
Playground Equipment	\$14,030	\$14,030	\$0
<b>TOTAL</b>	<b>\$14,030</b>	<b>\$14,030</b>	<b>\$0</b>

**CAPITAL PROJECTS - FAMILY AND CHILDREN SERVICES**

**FUNCTION: HEALTH & HUMAN SERVICES**

**PROGRAM DESCRIPTION**

The Department of Fire & Rescue Services provides fire protection as well as Emergency Medical Services (EMS) to the citizens of DeKalb County. A significant number of the capital projects for Fire & Rescue Services are now being funded by the HOST capital projects fund. (For additional information, see the HOST capital projects section.)

**IMPACT OF CIP PROJECTS ON THE COUNTY - FINANCIAL / NON-FINANCIAL**

In 2005, the Miscellaneous CIP fund was used to build a new Fire Station. The addition of a new station will reduce the response time from 6 minutes to 5.12 minutes; thereby improving the probability of rescue and the survival of victims. Funds have been used for two infrastructure improvement projects; the Hydrant-marking Project and Phase II Fiber Optic Technology project, and to purchase automatic defibrillators and oximetry equipment to improve emergency medical care.

**RECENT CHANGES**

On January 26, 2010, the BOC approved that \$250,000 of CDBG funding to be used for the architecture design and engineering of Fire Station #3. Also, the BOC approved \$866,029 of CDBG funds for the renovation and expansions of Fire Station #10.

**ANTICIPATED REVENUES**

	<b>ANTICIPATIONS BEGINNING 1998</b>
Interfund Transfers	\$2,729,897
<b>TOTAL</b>	<b>\$2,729,897</b>

**APPROPRIATIONS**

	<b>PROJECT</b>		<b>BALANCE</b>
	<b>APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	
FIRE STATION #3	\$498,250	\$489,684	\$8,566
FIRE STATION #10 RENO/EXPN	107,755	107,755	0
FIRE-STATION #9 REPAIR	334,858	334,858	0
FIRE-UNDERGROUND FUEL TANK	497,318	497,318	0
FIRE FACILITIES REPAIR	175,686	134,146	41,540
FIRE STATION #3	250,000	0	250,000
FIRE STATION #10 RENO/EXPN	866,029	0	866,029
<b>TOTAL</b>	<b>\$2,729,897</b>	<b>\$1,563,761</b>	<b>\$1,166,136</b>



**CAPITAL PROJECTS - GEOGRAPHIC INFORMATION SYSTEMS (GIS)**

**FUNCTION: GENERAL GOVERNMENT**

**PROGRAM DESCRIPTION**

The Geographic Information System (GIS) Department is responsible for the development of an integrated GIS, which will link computer maps to information about the sites and facilities that the maps depict. The Department is responsible for managing multi-departmental GIS projects such as Imagery libraries, Base Map, Standardized Street Name and Situs Address databases and Property Ownership database and Boundaries. The Department is responsible for definition of mapping and database standards and ensuring compliance with standards and schedules. The Department provides technical guidance to departments developing spatial data in the definition of GIS project scopes, preparation of Requests for Proposals (RFPs) GIS specifications and quality assurance on data. Assistance is provided to departments with writing mapping specifications, purchasing hardware and software, training staff, customizing software, and production of special projects. In 2004, the department received approval of two projects in the Capital Improvement Projects fund (CIP) that are critical to the development of the County's I. T. infrastructure.

**IMPACT ON OPERATING BUDGET**

None.

**RECENT CHANGES**

The 2010 budget included an increase in the Pictometry Imagery project of \$134,549.

**ANTICIPATED REVENUES**

	<u>ANTICIPATIONS BEGINNING 1998</u>
Interfund Transfers	\$3,417,140
<b>TOTAL</b>	<b>\$3,417,140</b>

**APPROPRIATIONS**

	<b>PROJECT</b>		<b>BALANCE</b>
	<b>APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	
GIS-BASE MAPPING UPDATE	\$1,517,180	\$1,462,099	\$55,081
GIS-ZONING, LANDUSE, PROPERTY MAP	1,630,862	80,868	1,549,995
PICTOMETRY IMAGERY	269,098	134,549	134,549
<b>TOTAL</b>	<b>\$3,417,140</b>	<b>\$1,677,516</b>	<b>\$1,739,625</b>

**CAPITAL PROJECTS - HOST**

**FUNCTION: GENERAL GOVERNMENT**

**PROGRAM DESCRIPTION**

On March 18, 1997, the DeKalb County voters approved a sales tax referendum. The Homestead Option Sales Tax (HOST) increased the sales tax by one cent effective July 1, 1997. The additional revenue provides up to 100% Homestead Exemption for owner occupied dwellings and up to 20% of the sales tax revenue for capital improvement projects beginning in 1999. The revenue collected in the initial 18 months of the tax could be used for any purpose. The Board of Commissioners decided to use the initial revenue for capital expenditures. The HOST revenue estimates for DeKalb County were based on the sales tax revenue collections of the Metropolitan Atlanta Rapid Transit Authority (MARTA). The initial revenue estimate for the first 18 months was \$133,445,400. The Board of Commissioners appropriated \$26 million in 1997 (estimated to be four months of anticipated receipts). The actual total receipts for 1997 were \$19,554,622. The Board of Commissioners also created 28 time limited positions within various departments to support the HOST Capital Projects Program. Funding for these positions was provided by the sales tax revenue which was appropriated directly to the applicable operating fund.

**IMPACT ON THE COUNTY – FINANCIAL/NON-FINANCIAL**

The HOST projects do not have a direct financial impact on the operating budget. However, sidewalk installation, intersection improvements, upgrading traffic signals, and street resurfacing projects have significant non-financial impact on the County. Sidewalks improve the County's infrastructure, satisfy ADA Guidelines, and promote pedestrian safety. Intersection projects improve the County's infrastructure, and promote safer driving conditions.

**RECENT CHANGES**

In 2009 the BOC approved to transfer \$1,598,573 from the HOST projects that were completed to the General Fund.

**ANTICIPATED REVENUES**

	<b>ANTICIPATIONS BEGINNING 1998</b>
Interfund Transfers	\$77,704,496
State Government	33,239,795
Other	482,694
<b>TOTAL</b>	<b>\$111,426,985</b>

**APPROPRIATIONS**

	<b>PROJECT APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	<b>BALANCE</b>
HOST D1 FLOWERS @ N FORK	\$8,649	\$8,649	\$0
HOST D1 MERCER U DR @ N FR	99,362	96,853	2,509
HOST D4 WELLBORN /STN.MTN.	83,539	83,539	0
HOST D2 DCA BRIARWOOD ROAD	62,620	62,620	0
HOST D4 MEMORIAL DR. IMPRO	155,884	155,884	0
HOST D1 MISC. DRAIN PROJEC	102,920	102,920	0
HOST D4 N. INDIAN CRK/MEM	45,000	45,000	0
HOST D1 ASH DUNWY.JOHN.FER	30,000	24,033	5,967
HOST D4 N. INDIAN CRK/IND.	45,000	45,000	0
HOST D2 FAIR OAKS RD	215,317	217,608	-2,291
HOST D2 LAVISTA RD	75,000	60,482	14,518
HOST D3-MEM DR IMPR	44,547	44,547	0
HOST D3-GLNWD AVE SDWLKS	2,030,995	1,441,757	589,238
HOST D1 TCKER MN ST STRTSC	3,430,000	849,054	2,580,946

## CAPITAL PROJECTS - HOST

## FUNCTION: GENERAL GOVERNMENT

## APPROPRIATIONS

	PROJECT APPROPRIATION BEGINNING 1998	EXPENDITURES BEGINNING 1998	BALANCE
HOST D3-GLNWD RD @ MEADW L	21,278	21,278	0
HOST D1 WNTRS CHPL @ DNWDY	474,042	471,565	2,477
HOST D3-GLNWD RD @ S. COL	9,906	9,906	0
HOST D1 TILLY MILL RD-W	811,780	507,582	304,198
HOST D4 CENTRAL DR/ HAMBRI	22,806	22,806	0
HOST D4 STREET LIGHTS	29,191	29,191	0
HOST D1 SDWLKS-CHMBLEE DNW	629,564	629,564	0
HOST D4 STRIPING	7,855	7,855	0
HOST D3-FELL RD @ IDLEWD R	45,000	25,531	19,469
HOST D3- ST LIGHTS	9,523	9,523	0
HOST D5 WESLEY CHAPEL RD-W	308,077	299,637	8,439
HOST D5 BOULDRCRST RD @ RV	44,659	44,659	0
HOST D5-ST LIGHTS	35,464	35,464	0
HOST D5 KELY CHPL RD @ RNB	23,299	23,299	0
HOST D5-STRIPING	58,994	34,223	24,771
HOST D5 ARABIA PARK	40,000	40,000	0
HOST D5-COCK @ BORING RD	762,572	248,686	513,886
HOST D5-PANT @ RVR RD	135,378	135,090	289
HOST-RECONSTRUCT TENNIS CO	160,000	107,042	52,958
HOST-ARABIA MTN. PROP.ACQ.	1,031,660	1,031,660	0
HOST/PARKS/REPAIR & RENOVA	28,765	0	28,765
HOST-ARTS CENTER/MATHIS DA	3,041,429	3,041,429	0
HOST-ADA IMPROVEMENTS	116,964	116,964	0
HOST-ADA IMP-CONSULTANT	58,356	58,356	0
HOST-RESER. FOR FUTURE APP	1,800,000	1,800,000	0
HOST-IS-TELEPHONE SYS.UPGR	1,637,569	1,562,555	75,013
HOST D2-BRIARWD@N.FORK P'T	361,502	361,343	159
HOST D1-STRIPING	13,403	12,319	1,084
HOST D1-WINTER CHAP.@DWDY	55,000	55,000	0
HOST D1-MISC. SIDEWALKS	308,818	308,818	0
E.PONCE DE LEON @ HAMBRICK	991,720	978,141	13,578
LITHONIA STREETScape	2,075,958	1,325,541	750,417
PERIMETER CENTER PARKWAY	11,376,527	9,059,109	2,317,419
PROGRAM MANAGEMENT SERVICE	2,196,102	2,193,994	2,109
SNAPFINGER ROAD WIDENING	589,500	584,824	4,676
HOST D1 WNTRS CHPL-PEEL	72,087	72,087	0
HOST D1-HENDR. RD.SDWK	162,508	161,136	1,372
HOST-SUPP. PAYMENT TO CITI	43,965	43,965	0
HOST D3-TERRY MILL RD-S	2,812	2,731	81
HOST D2-DRESDEN DRIVE N	273,780	272,941	839
HOST D3-FLAT SHOALS@DOOLIT	13,341	13,341	0
HOST D3-BOULDERCREST @S.RI	34,760	34,760	0
HOST D3-STRIPING	10,008	10,008	0
HOST D4-PANOLA@I-20/FARRIN	45,844	45,844	0
HOST D4-STEVENSON@S.DESHON	131,177	115,498	15,679
HOST D5 PANOLA WOODS DR.-W	48,328	54,328	-6,000
HOST D5 D0GWOOD FARM RD-E	5,000	84,673	-79,673
PERIMETER CID	27,006,250	24,100,841	2,905,409
HOST-BRDG/BRWD@N.FORK P'TR	199,732	199,217	515
HOST-LYNWOOD PARK IMP./OSB	1,346,011	1,249,680	96,331
HOST-JUSTICE CENTER	36,648,778	36,648,778	0
BUFORD HWY.PHASE 1	2,500,000	0	2,500,000

**CAPITAL PROJECTS - HOST****FUNCTION: GENERAL GOVERNMENT****APPROPRIATIONS**

	<b>PROJECT APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	<b>BALANCE</b>
BUFORD HWY. PHASE II	2,500,000	0	2,500,000
HOST D4-MONTREAL RD.SDWKS.	392,817	392,817	0
HOST D4-HAMBRICK RD.SDWKS.	201,595	201,595	0
KENSINGTON RD SDWKS	1,474,800	815,929	658,871
DOWNTOWN LITHONIA STREETCP	1,766,000	750,202	1,015,798
WESLEY CHAPEL & I 20	50,000	48,079	1,921
LOVELESS DR IMPROVEMENT	755,897	77,582	678,315
<b>TOTAL</b>	<b>\$111,426,985</b>	<b>\$93,826,933</b>	<b>\$17,600,051</b>

**CAPITAL PROJECTS - HOST CAPITAL OUTLAY****FUNCTION: GENERAL GOVERNMENT****PROGRAM DESCRIPTION**

An amendment to the HOST Ordinance DeKalb County Code, Sections 2-117 through 2-129, allowed HOST funds for capital outlay projects to be included in the normal budgetary process as long as the funds are used for capital projects that are approved by the governing board. Prior to this amendment, HOST funds were distributed evenly among the five (5) commission districts.

**IMPACT ON THE COUNTY – FINANCIAL/NON-FINANCIAL**

The HOST Capital Outlay projects do not have a direct financial impact on the operating budget. However, sidewalk installation, intersection improvements, upgrading traffic signals, and street resurfacing projects have significant non-financial impact on the County. Sidewalks improve the County's infrastructure, satisfy ADA Guidelines, and promote pedestrian safety. Intersection projects improve the County's infrastructure, and promotes safer driving conditions.

**RECENT CHANGES**

In 2003, the Board of Commissioners approved use of part of the HOST proceeds for capital outlays which totaled \$16,468, 517. In 2009 and 2008, the contributions were \$2, 927,774 and \$20,126,552 respectively. In 2010, the contribution to HOST projects is \$87,428.

**ANTICIPATED REVENUES**

	<b>ANTICIPATIONS BEGINNING 1998</b>
Interfund Transfer	\$78,378,226
State Government	31,457,479
Local	482,694
Federal	\$2,000,000
<b>TOTAL</b>	<b>\$112,318,399</b>

**APPROPRIATIONS**

	<b>PROJECT APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	<b>BALANCE</b>
HOST-ROCKBRIDGE RD. SWALKS	\$584,489	\$553,000	\$31,489
HOST MA LOCAL INITIAT	673,202	631,456	41,746
HOST-FLAKES MILL SWALKS	514,281	489,226	25,056
HOST-TRANSP PLN	2,548,257	2,547,914	343
HOST-GDOT/LAV RD IMPR	4,752,877	3,804,222	948,655
HOST-COLUMBIA DR. SIDEWALK	199,516	199,516	0
HOST BIKE/PED TRLS(S.FRK)	1,973,023	942,163	1,030,860
HOST-TONEY ELEMENTARY	135,000	0	135,000
HOST Deshon/Rockbridge Rd	487,034	480,508	6,527
HOST-HAYDEN QU RD @ TURNER	9,155,243	1,266,697	7,888,546
HOST-BROWNS MILL RD @ KLON	1,895,410	1,860,421	34,989
HOST-CENTRAL DR @ RAYS RD	116,343	106,573	9,769
HOST-MARBUT RD @ WELLB	49,739	49,739	0
HOST-EVANS MIL RD REL @ I-	6,107,207	447,986	5,659,221
HOST BIKE/PED TRL(ARABIA M	1,645,763	1,645,763	0
HOST-LIT IND BLVD. PH 2	200,000	196,133	3,867
HOST-BORING FLAT SHOALS PK	114,672	114,394	278
HOST-PANOLA RD THOMPSON	2,700,000	1,674,153	1,025,847
HOST-YOUNG RD. & MEADOWBK	243,797	224,891	18,907

**CAPITAL PROJECTS - HOST CAPITAL OUTLAY**

**FUNCTION: GENERAL GOVERNMENT**

<b>APPROPRIATIONS</b>			
	<b>PROJECT APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	<b>BALANCE</b>
HOST-INDIAN CREEK ELEMENTA	100,000	100,000	0
HOST-ROADWAY STRIPING	200,000	147,094	52,906
HOST-FLAT SHOALS RD ELEMEN	100,000	100,000	0
HOST- ARTERIAL PANOLA	6,880,110	6,826,754	53,356
19 COUNTYWIDE SIDEWALKS	4,700,000	4,403,927	296,073
ADA/PED SAFETY UPGRADES	525,000	422,590	102,410
ALLGOOD RD AT REDAN RD	841,026	840,370	657
BOULDERCREST RD AT RIVER R	490,885	479,271	11,614
CANDLER RD STREETSCAPES-PH	2,844,751	2,225,227	619,525
EMORY VILLAGE STREETSCAPE	5,017,000	1,346,812	3,670,188
FELLOWSHIP RD AT IDLEWOOD	2,503,589	2,429,288	74,301
FLAKES MILL RD AT RIVER RD	549,578	549,282	296
GUARD RAIL INSTALLATION	241,449	216,086	25,364
HILLANDALE RD AT FAIRINGTO	461,832	304,841	156,991
MEMORIAL DRIVE STREETSCAPE	8,793,009	8,611,985	181,025
N DECATUR AT LULLWATER	462,448	461,796	652
N DRUID HILLS AT CLAIRMONT	1,004,115	871,313	132,803
NORTHLAKE AREA PED IMPR	400,000	400,000	0
PANOLA ROAD AT I-20	830,770	842,418	-11,648
PANTHERSVILLE AT BOULDERCR	1,514,696	1,509,897	4,799
PANTHERSVILLE AT OAKVALE	200,226	192,084	8,142
PHILLIPS RD AT MARBUT RD	558,516	506,808	51,708
R/W ACQUISITION	1,548,287	1,530,889	17,398
RIVER ROAD AT OAKVALE RD	443,220	440,765	2,455
ROCKBRIDGE RD AT MARTIN RD	58,846	58,800	46
SCHOOL SIGNAGE SAFETY	150,000	143,147	6,853
SCHOOL WARNING LIGHTS	267,070	262,142	4,928
STEPHENSON ROAD CORRIDOR	205,319	204,248	1,071
STREET LIGHTING SAFETY	150,000	126,952	23,048
TRAFFIC & INTER CONT DESIG	1,866,567	1,859,441	7,126
TRAFFIC SIGNALIZATION	1,475,000	1,471,447	3,553
UPGRADE TRAFFIC OPS CTR	70,000	26,632	43,368
WELLBORN / S STONE MTN LIT	873,145	611,913	261,232
HOST CAP.OUT.-PAY TO CITIE	517,875	404,847	113,028
GDOT-ATLANTA DECATUR TRAIL	885,578	770,204	115,374
ROCKBRIDGE RD.-SCENIC CORR	2,154,000	152,056	2,001,944
KLONDIKE BIKE/PED	1,082,800	404,669	678,131
LOCAL MATCH-GDOT SYS.OPS.	803,750	469,582	334,168
ATL-TO-STONE MT.PERIM.COL.	250,000	58,605	191,395
CHAM.DNWDY HS. TO HARTS MI	289,872	289,872	0
DNWDY CLUB DR/BROOK/HAPPY	250,000	250,000	1
SPAULDING DR./FULTON/CH.DN	109,289	109,289	0
CLIFTON/N.DECATUR/CLIFTON	125,000	85,288	39,712
DRESDEN/ELEM.SCH.CROSS	33,589	33,589	0
WESLEY CHAP.-GREG.-COVINGT	110,000	110,000	0
MARKET STREET SIDEWALKS	150,000	49,629	100,372
RAYS RD.-MEMORIAL-ABINGDON	278,481	278,481	0
MAIN ST. PARK-MILLER-S. HA	50,000	50,000	0
REDAN RD. S.HAIR-ALLGOOD	250,000	249,999	1
DEKALB MED.PKY.-COVING.-MI	300,000	300,000	0
DOGWOOD FARM SAFE.IMPROV.	25,248	25,248	0
PHILLIPS(PH4)-REDAN PARK	118,916	118,916	0

## CAPITAL PROJECTS - HOST CAPITAL OUTLAY

## FUNCTION: GENERAL GOVERNMENT

APPROPRIATIONS			
	PROJECT APPROPRIATION BEGINNING 1998	EXPENDITURES BEGINNING 1998	BALANCE
COVINGTON HWY. SIDEWALKS	1,412,600	984,698	427,902
TRAFFIC STUDY-I-85 SHALLOW	30,000	0	30,000
TRAFFIC STUDY-I-85-N.DRUID	50,000	50,000	0
N.AVENUE-CHURCH ST.-RAILRO	30,000	0	30,000
ROCKBRIDGE@STEWART MILL	162,918	150,048	12,870
TRAFFIC STUDY-S.STONE MT.	30,000	0	30,000
GLENWOOD PHASE 1	1,400,000	1,141,336	258,664
FLAKES MILL @ SOUTH RIVER	625,000	623,878	1,122
TURNER HILL PKY TO MCDANI	1,075,000	708,183	366,817
GLENWOOD ROAD PHASE 2 (PE)	400,000	263,179	136,821
STONE MOUNTAIN LITHONIA TR	550,000	448,761	101,239
COVINGTON HWY PI# 0008288	380,000	0	380,000
LTIHONIA IND. BLVD. PH. 1-	4,677,774	3,343,198	1,334,576
RAYS RD & S. HARISTON SDWA	3,047,600	1,522,531	1,525,069
MISC. SIDEWALK EXT	1,000,000	894,983	105,018
RAINBOW DRIVE SIDEWALKS	2,252,269	1,353,537	898,732
JOHNSON FERRY RD SIDEWALKS	528,000	528,000	0
VALVEDERE PEDESTRIAN BRIDG	51,978	51,978	0
2 CMAQ CORRIDORS	1,087,560	22,369	1,065,191
NORTHLAKE STREETSCAPES, PH	285,000	122,797	162,203
N. INDAN CREEK @ MEMORIAL	1,300,000	50,000	1,250,000
MEMORIAL DR @ MEM COLLEG D	700,000	68,919	631,081
EMERGENCY BRIDGE	800,000	156,272	643,728
WARRANTED SIGNAL LOCATIONS	500,000	80,605	419,395
MORELAND AVE. STREETSCPS	75,000	17,440	57,560
DEEPDENE	200,000	97,908	102,092
LAVISTA/OAKGROVE	1,350,000	1,206,654	143,346
RESERVE FOR FUTURE PROJECT	110,996	0	110,996
<b>TOTAL</b>	<b>\$112,318,399</b>	<b>\$75,856,517</b>	<b>\$36,461,882</b>

## CAPITAL PROJECTS - INFORMATION SYSTEMS

### PROGRAM DESCRIPTION

The capital projects budget for the Information Systems Department includes funding for the acquisition and upgrade of major systems and equipment that are critical elements of the County's information technology infrastructure.

### IMPACT OF CIP PROJECTS ON THE COUNTY - FINANCIAL / NON-FINANCIAL

The Property Appraisal Department's new CAMA (Computer Assisted Mass Appraisal) software will replace the existing OASIS system. Finance issued a directive advising the utilization of the Oracle Projects and Grants module to maximize the ability to monitor and track expenditures for professional services contracts.

FINANCIAL IMPACT ON THE OPERATING BUDGET					
--	--	--	--	--	--

#### New CAMA System for Property Appraisal

	2009	2010	2011	2012	2013
Maintenance for CAMA System	\$337,000	\$337,000	\$337,000	\$337,000	\$337,000
Total	\$337,000	\$337,000	\$337,000	\$337,000	\$337,000

#### Non-Financial Impact on the County

Proper maintenance of the information technology infrastructure will enable operating departments to better use information in conducting daily operations. Windows server consolidation will improve County information systems infrastructure and will result in more efficient server administration through standardization.

### RECENT CHANGES

The Tax Assessor / Clerk of Superior Court project received additional funding in the amount of \$1,080,556 as part of the 2010 Budget. In addition, \$2,000,000 was transferred from the IS General Fund budget to the CIP Fund budget for professional services contracts.

ANTICIPATED REVENUES	
----------------------	--

	ANTICIPATIONS BEGINNING 1998
Interfund Transfers	\$38,579,927
<b>TOTAL</b>	<b>\$38,579,927</b>



## CAPITAL PROJECTS - INFORMATION SYSTEMS

APPROPRIATIONS			
	PROJECT		BALANCE
	APPROPRIATION BEGINNING 1998	EXPENDITURES BEGINNING 1998	
IS- MACHINE ROOM IMPROV.	\$62,300	\$62,300	\$0
IS-2002 CTIP PURCHASES	800,000	795,190	4,810
IS-2003 CTIP PURCHASES	565,175	537,323	27,852
IS-APS/FMIS SYSTEM	13,303,419	13,301,986	1,433
IS-AUTO. PURCH. PROCEDURES	523,400	523,400	0
IS-CASE MGMT. RELEASE 4.0	160,000	160,000	0
IS-COMBINED BILLING	955,000	893,145	61,856
IS-CONSOLIDATED PURCHASE	2,388,074	2,292,538	95,536
IS-I-NET PHASE II & III	2,110,121	2,083,119	27,002
IS-JAIL MGMT. SYSTEM	716,203	716,203	0
IS-KRONOS LEASE PURCHASE	598,649	598,649	0
IS-PC LIFECYCLE REPLACEMEN	2,016,598	1,938,614	77,984
IS-PROP. APPRAIS. SYSTEM	250,000	248,543	1,457
IS-NETWORK BACKUP STOR.	401,636	391,563	10,073
IS-IMAGINING-RECORDER'S CO	594,177	371,166	223,011
IS-CASE MGMT.-RECORDERS CT	442,750	439,750	3,000
AIX CONSOLIDATION HARDWARE	350,000	343,222	6,778
STATE CT CSE MGT & FIN SYS	350,000	304,873	45,127
TAX ASSESSOR SYSTEM(COLORA	500,000	464,504	35,496
INTRGRT CRIMINAL JUSTICE S	500,000	321,026	178,974
IS SAMS CONVERSION	400,000	379,460	20,540
IS DATA STORAGE	200,000	199,560	440
IS WINDOW SERVER	200,000	130,039	69,961
IS GE CAP TAX ASS/CLERK SU	4,326,837	3,601,853	724,985
IS CLERK OF SUP. TECH	665,588	664,255	1,333
IS CONSULTING SERVICES	5,200,000	3,351,669	1,848,331
<b>TOTAL</b>	<b>\$38,579,927</b>	<b>\$35,113,950</b>	<b>\$3,465,977</b>

**CAPITAL PROJECTS - LIBRARY****FUNCTION: LEISURE SERVICES****PROGRAM DESCRIPTION**

The DeKalb County Library capital improvement program is accounted for in two funds: the Capital Project fund and the 2006 G.O. Bonds fund.

**CAPITAL PROJECTS FUND**
**PROGRAM DESCRIPTION**

Funding has been provided from the General Fund for projects to expand Library facilities and to replace computers.

**IMPACT ON OPERATING BUDGET**

No direct impact on the operating budget has been evident.

**RECENT CHANGES**

None.

**ANTICIPATED REVENUES**

	<b>ANTICIPATIONS BEGINNING 1998</b>
Interfund Transfers	\$317,450
<b>TOTAL</b>	<b>\$317,450</b>

**APPROPRIATIONS**

	<b>PROJECT APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	<b>BALANCE</b>
PC Refresh Program	\$317,450	\$283,465	\$33,985
<b>TOTAL</b>	<b>\$317,450</b>	<b>\$283,465</b>	<b>\$33,985</b>

**G. O. BONDS - LIBRARY**
**PROGRAM DESCRIPTION**

The citizens of DeKalb County approved the G. O. Bond issue in the amount of \$54,540,000 for the acquisition of land to build new libraries, the renovation and expansion of existing libraries, replacement of libraries and facility upgrade.

**IMPACT OF CIP PROJECTS ON THE COUNTY – FINANCIAL/NON-FINANCIAL**

The implementation of the 2006 G.O. Bond program will require the creation of a Library Bond Administrator position. As expansion develops, additional Library personnel will be required for maintenance and daily operation of new and expanded facilities. The impact on operating budget is noted below.

**CAPITAL PROJECTS - LIBRARY**

**FUNCTION: LEISURE SERVICES**

<b>FINANCIAL IMPACT ON THE OPERATING BUDGET</b>					
	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
New Libraries Opened	0	1	5	2	0
Library Expansions	0	3	0	0	0
Positions Added	12	52	0	0	0
Personal Services Costs	\$0	\$772,650	\$2,601,582	\$4,229,014	\$4,229,014
Operating Costs	0	2,998,164	5,253,014	5,253,014	5,253,014
<b>Total</b>	<b>\$0</b>	<b>\$3,444,415</b>	<b>\$7,336,734</b>	<b>\$9,484,042</b>	<b>\$9,482,028</b>

**RECENT CHANGES**

DeKalb expects the completion of several new library projects and the BOC approved 52 new positions in the 2009 operating budget.

**ANTICIPATED REVENUES**

	<b>ANTICIPATIONS BEGINNING 1998</b>
2006 G. O. BOND	\$55,437,366
Interest	6,013,703
<b>TOTAL</b>	<b>\$61,451,069</b>

**APPROPRIATIONS**

	<b>PROJECT</b>		<b>BALANCE</b>
	<b>APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	
RESERVE & CONTINGENCY	758,569	\$650,885	\$107,684
NEW LIBRARIES	13,913,000	8,086,146	5,826,854
REPLACEMENT LIBRARIES	25,760,000	14,916,032	10,843,968
PROGRAM MGMT.-LIB.	1,900,000	1,610,849	289,151
LIBRARY EXPANSIONS	16,302,000	10,144,135	6,157,865
LIB FACILITY UPGRADE	25,000	0	25,000
SYSTEM WIDE BOOKS	2,225,000	2,225,000	-
INET FIBER NETWORK SYS WID	567,500	477,884	89,616
<b>TOTAL</b>	<b>\$61,451,069</b>	<b>\$38,110,930</b>	<b>\$23,340,138</b>

**CAPITAL PROJECTS - PARKS AND RECREATION**

**FUNCTION: LEISURE SERVICES**

**PROGRAM DESCRIPTION**

Parks and Recreation is responsible for the improvement of existing parks and athletic fields, the acquisition and development of new park acreage, and the repairing, renovation, and construction of recreation centers, youth sports association facilities, and swimming pools. Funding for this department's capital improvements program is accounted for in four funds: the 1987 Bond Issue for Parks; the 2001 Bond Issue for Parks; the 2006 G. O. Bonds and the Capital Projects Fund. Some projects are also now being funded by the HOST Capital Projects Fund. (For additional information, see the HOST Capital Projects section.)

<b>1987 BOND ISSUE</b>
------------------------

**PROGRAM DESCRIPTION**

In 1987, the voters of DeKalb County approved a \$33 million bond issue for the acquisition and development of park land for county parks. The County has chosen to expand the scope of the original \$33 million bond issue by appropriating interest earned on these monies (in excess of \$7.8 million) to additional projects.

**IMPACT OF CIP PROJECTS ON THE COUNTY - FINANCIAL / NON-FINANCIAL**

During implementation of the 1987 bond issue, most of the park development, facility renovation, swimming pool construction, and design were contracted out to private companies. However, some of the design and minor construction was accomplished in-house with little impact on the departmental operating budget.

In order to operate the expanded parks, recreation, and athletic facilities resulting from the bond issue, 87 full-time and 13 temporary positions were added since 1989. The cost to maintain and staff the facilities for these expanded services was estimated to be \$3.5 million annually.

By 1996, due to budget cut-backs, 29 positions were eliminated which directly affected the expanded programs. As of 2003, a majority of the projects in the 1987 Bond Issue has been phased-out and the only new funding appropriated is the interest on the unexpended balance that accrues yearly. Therefore, the impact on the operating budget from the 1987 Bond Issue has been significantly reduced.

**RECENT CHANGES**

None.

<b>ANTICIPATED REVENUES</b>
-----------------------------

	<u>ANTICIPATIONS BEGINNING 1998</u>
Fund Balance Carried Forward	\$176,190
Interest on Investment	40,199
<b>TOTAL</b>	<b>\$216,389</b>

<b>APPROPRIATIONS</b>
-----------------------

PROJECT DESCRIPTION	PROJECT		BALANCE
	APPROPRIATION BEGINNING 1998	EXPENDITURES BEGINNING 1998	
ATHLETIC LIGHTING RENOVATIONS	\$113,622	\$19,332	\$94,290
DAVID.-ARABIA MTN.NATURE PRESERVE	65,000	27,579	37,421
87 PARK BONDS UNALLOCATED INTEREST	37,767	0	37,767
<b>TOTAL</b>	<b>\$216,389</b>	<b>\$46,911</b>	<b>\$169,478</b>

<b>2001 BOND ISSUE</b>
------------------------

**PROGRAM DESCRIPTION**

In March 2001, the citizens of DeKalb County approved a Special Recreation Tax District General Obligation Bond issue in the amount of \$125,000,000.00 to provide for the acquisition of land for additional parks and natural areas, the preservation of green space, the protection of clean water, the improvement of existing parks and development of new facilities to be located in the unincorporated portion of DeKalb County. Three (3) bond funded positions were added to assist with the administration of the bond funds.

**IMPACT OF CIP PROJECTS ON THE COUNTY - FINANCIAL / NON-FINANCIAL**

The land acquired under this program will require maintenance. The level of effort has yet to be specifically quantified, but funds have been budgeted in Parks & Recreation to begin this effort.

**RECENT CHANGES**

In 2003, the Parks Bond Program received a total of \$600,000 from the Arthur Blank Foundation. Of these funds, \$500,000 has been used to acquire property and \$100,000 is currently being used for development of acquired properties. In 2004, the Parks Bond Program received an additional \$1,355,000 from the Arthur Blank Foundation of which \$1,250,000 was used to acquire property and \$105,000 was used to develop existing parks. In 2005, the Parks Bond Program received \$25,000 from the Omni Community Development Corporation for park development and a \$7,560 contribution for the Dunwoody Nature Center.

<b>ANTICIPATED REVENUES</b>
-----------------------------

	<b>ANTICIPATIONS BEGINNING 1998</b>
Bond Issue Proceeds	\$113,717,150
Interest	6,979,857
Other Agencies	3,787,650
<b>TOTAL</b>	<b>\$124,484,657</b>

**CAPITAL PROJECTS - PARKS AND RECREATION**

**FUNCTION: LEISURE SERVICES**

<b>APPROPRIATIONS</b>			
<b>PROJECT</b>	<b>APPROPRIATION</b>	<b>EXPENDITURES</b>	<b>BALANCE</b>
	<b>BEGINNING 1998</b>	<b>BEGINNING 1998</b>	
Program Management Expense	\$1,902,601	\$1,867,644	\$34,957
District 1 Land Acquisition Projects	7,868,702	7,387,637	481,065
District 2 Land Acquisition Projects	7,602,904	939,490	6,663,414
District 3 Land Acquisition Projects	4,437,976	3,566,852	871,124
District 4 Land Acquisition Projects	7,625,562	4,062,018	3,563,544
District 5 Land Acquisition Projects	7,833,863	6,706,335	1,127,528
District 6 Land Acquisition Projects	7,868,702	6,767,907	1,100,795
District 7 Land Acquisition Projects	7,868,702	4,427,360	3,441,343
County-wide Acquisition Projects	21,029,073	15,512,804	5,516,269
County-wide Development Expense	9,738,028	8,700,003	1,038,025
District 1 Development Projects	4,273,018	2,121,553	2,151,465
District 2 Development Projects	4,278,018	2,642,619	1,635,399
District 3 Development Projects	4,278,018	1,177,820	3,100,198
District 4 Development Projects	4,278,018	2,918,901	1,359,117
District 5 Development Projects	4,278,018	3,048,207	1,229,811
District 6 Development Projects	4,278,018	2,341,568	1,936,450
District 7 Development Projects	4,278,018	2,196,433	2,081,585
Omni Com.Dev.Corp. Parks Bond	25,000	0	25,000
Dunwoody Nature Ctr.	7,560	7,560	0
2001-Parks Bond Interest	6,979,857	3,029,376	3,950,481
Arthur Blank Foundation	2,255,000	2,016,755	238,245
DeKalb Board of Education	1,500,000	1,500,000	0
<b>TOTAL</b>	<b>\$124,484,657</b>	<b>\$82,938,842</b>	<b>\$41,545,815</b>

<b>2006 BOND ISSUE</b>
------------------------

**PROGRAM DESCRIPTION**

In November 2005, DeKalb County residents approved a \$230 million bond referendum with approximately \$98 million dedicated to parks for land acquisitions and development at existing county parks.

**IMPACT OF CIP PROJECTS ON THE COUNTY - FINANCIAL / NON-FINANCIAL**

13 positions were added in the 2007 Operating Budget. These positions are time limited thru year end 2008. In December 2008, the BOC extended the 13 time limited positions through June of 2009.

**CAPITAL PROJECTS - PARKS AND RECREATION**

**FUNCTION: LEISURE SERVICES**

**FINANCIAL IMPACT ON THE OPERATING BUDGET**

**2006 Bond Issue**

	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
New Positions (Full-Time)	0	0	0	0	0
Personal Services and Benefits	\$589,289	\$606,966	\$0	\$0	\$0
Increased Custodial Costs	0	10,800	11,016	11,236	11,236
Vehicles	0	12,720	12,720	12,720	12,720
Insurance and Maintenance	0	1,236	1,273	1,311	1,311
Supplies	0	0	0	0	0
	<b>\$589,289</b>	<b>\$631,722</b>	<b>\$25,009</b>	<b>\$25,267</b>	<b>\$25,267</b>

**RECENT CHANGES**

In 2007 interest earned was \$3,138,528. In 2008, the BOC approved \$326,400 for ball field maintenance equipment.

**ANTICIPATED REVENUES**

	<b>ANTICIPATIONS BEGINNING 1998</b>
2006 G.O. Bond Referendum Program	\$102,835,661
Interest	5,071,937
<b>TOTAL</b>	<b>\$107,907,598</b>

**APPROPRIATIONS**

	<b>PROJECT</b>		<b>BALANCE</b>
	<b>APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	
RESERVE AND CONTINGENCY	\$4,887,236	\$1,169,761	\$3,717,476
MAJ PARK DEV PRGM	40,817,467	11,844,290	28,973,177
NEIG PRK DV PRG	13,000,000	7,403,047	5,596,953
ATHL COMPLX RENV	8,100,000	7,068,360	1,031,640
DAM RENOVATIONS	2,000,000	471,908	1,528,092
ARTS CULT CNTRS	6,550,000	6,525,561	24,439
PH.IV BELT WY PATH	3,000,000	1,862,568	1,137,432
LAND ACQUIS.PROJECTS	28,075,000	8,221,390	19,853,610
PROGRAM MGMT.	1,377,895	637,233	740,662
ARTHUR BLANK 2006	100,000	100,000	0
<b>TOTAL</b>	<b>\$107,907,598</b>	<b>\$45,304,118</b>	<b>\$62,603,479</b>

**CAPITAL PROJECTS FUND**

**PROGRAM DESCRIPTION**

The Parks & Recreation capital projects program is responsible for the improvement of existing parks and athletic fields, the acquisition and development of new park lands, the repairing, renovation and construction of recreation centers, youth sports association facilities, and swimming pools. Most of the park development, facility renovation, and swimming pool construction is contracted out to private companies, while much of the design and minor construction is accomplished in-house.

**CAPITAL PROJECTS - PARKS AND RECREATION**

**FUNCTION: LEISURE SERVICES**

**IMPACT OF CIP PROJECTS ON THE COUNTY - FINANCIAL / NON-FINANCIAL**

Most of the capital projects funded in recent years have been for contractual purchase and installation items, or small design and construction jobs, with little, if any, impact on the departmental operating budget. These projects have enhanced the County's Human Services primary goal.

**RECENT CHANGES**

During the 2009 mid-year budget adjustment, the county transferred \$390,442 from the General Fund CIP to the General Fund operating budget.

<b>ANTICIPATED REVENUES</b>	
	<b>ANTICIPATIONS BEGINNING 1998</b>
State Sources	\$299,543
Miscellaneous Revenue	108,098
Interfund Transfers	222,804
<b>TOTAL</b>	<b>\$630,445</b>

<b>APPROPRIATIONS</b>			
	<b>PROJECT APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	<b>BALANCE</b>
PARKS-ARABIA INTERPRET. CT	\$48,492	\$48,492	\$0
PARKS-DAVID-ARABIA MT.	9,399	9,399	0
PARKS-DEARBORN PARK	75,000	60,000	15,000
PARKS-DNR/ARABIA MT. DAVID	10,000	9,761	239
PARKS-DNR/HIDDEN ACRES PAR	165,000	164,766	234
PARKS-EPD-NON-POINT SOURCE	139,543	3,306	136,237
PARKS-LAURELWOOD SITE	13,400	13,400	0
PARKS-REDAN RESTROOM	74,273	74,273	0
PARKS-REPAIRS & RENOVATION	2,000	2,000	0
PARKS-DAVID-ARABIA MT. PRS	5,241	5,241	0
PARKS-REDAN CONCESSION STA	18,750	0	18,750
PARKS-GRESHAM PICNIC PAVIL	11,348	0	11,348
PARKS-LYNWOOD B-BALL CTS.	20,000	0	20,000
PARKS-BROOK RUN IMPROV.	38,000	38,000	0
<b>TOTAL</b>	<b>\$630,445</b>	<b>\$428,636</b>	<b>\$201,809</b>



**CAPITAL PROJECTS - POLICE SERVICES**

**FUNCTION: PUBLIC SAFETY**

**PROGRAM DESCRIPTION**

The Department of Police Services provides law enforcement, as well as investigative and protective services to the citizens of DeKalb County. Police Services also has capital projects funded by the HOST capital projects fund. (For additional information, see the HOST capital projects section.)

**IMPACT OF CIP PROJECTS ON THE COUNTY - FINANCIAL / NON-FINANCIAL**

The addition of two new mini precincts will add additional costs to the operating budget.

**FINANCIAL IMPACT ON THE OPERATING BUDGET**

**Addition of Two Mini-Precincts**

	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Utilities (Water, Gas, Electricity)	\$4,244	\$5,178	\$5,333	\$5,493	\$5,658
Total	\$4,244	\$5,178	\$5,333	\$5,493	\$5,658

**RECENT CHANGES**

None.

**ANTICIPATED REVENUES**

	<b>ANTICIPATIONS BEGINNING 1998</b>
Interfund Transfers	\$3,051,634
<b>TOTAL</b>	<b>\$3,051,634</b>

**APPROPRIATIONS**

	<b>PROJECT APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	<b>BALANCE</b>
POLICE-MINI POLICE PRECINCT	\$50,000	\$50,000	\$0
POLICE-MICROWAVE LOOP PLATFORMS	2,485,705	115,606	2,370,099
POLICE-CSI UNIT	147,825	72,525	75,300
SOUTH PRECINCT	320,198	12,100	308,098
MODULAR CLASSROOM	47,906	47,906	0
<b>TOTAL</b>	<b>\$3,051,634</b>	<b>\$298,137</b>	<b>\$2,753,497</b>

**CAPITAL PROJECTS - PUBLIC HEALTH**

**FUNCTION: HEALTH & HUMAN SERVICES**

**PROGRAM DESCRIPTION**

Funding for Public Health's capital projects is accounted for in the 1993 Bond Issue for Health Facilities. The DeKalb voters approved a \$29.7 million bond issue in November, 1992, for the purchase of three rented health facilities, the construction of four additional health facilities, and the renovation of other existing facilities. These bonds were sold and appropriated in June, 1993.

In 1999, \$990,000 was approved for information technology needs related to Y2K improvements. Also, \$155,000 was designated for renovation and repair of the South DeKalb Health Center, \$25,000 was approved for repair of the HVAC system for the Fox Recovery Center, and \$100,000 was approved for renovation of the DeKalb Workshop. Funds were appropriated in 2001 for renovations to the Winn Way Mental Health Center (\$37,886), the DeKalb Crisis Center (\$18,941) and the Richardson and Vinson Health Facilities (\$56,827). In 2004, only projects that had current year appropriations were converted into the new financial management system. This accounts for the significant decrease in fund balance carried forward from 2003.

**IMPACT ON OPERATING BUDGET**

The County did not increase its contribution to the Health Department as a result of these facilities. However, because they are owned and maintained by the County, Facilities Management has responsibility for maintenance within its normal operations budget.

**RECENT CHANGES**

None.

**ANTICIPATED REVENUES**

	<b>ANTICIPATIONS BEGINNING 1998</b>
Fund Balance Carried Forward	\$751,291
Interest	23,120
<b>TOTAL</b>	<b>\$774,411</b>

**APPROPRIATIONS**

	<b>PROJECT APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	<b>BALANCE</b>
WINN WAY MENTAL HEALTH CTR	\$30,288	\$30,288	\$0
HEALTH/MENTAL FACILITY REP	116,297	0	116,297
HEALTH-RICHARDSON RENOV.	41,397	41,397	0
HEALTH FACILITY IMPROVEMEN	54,770	54,770	0
'93 HEALTH-CONSTR.HOLD. AC	531,660	528,339	3,321
<b>TOTAL</b>	<b>\$774,411</b>	<b>\$654,794</b>	<b>\$119,617</b>

**CAPITAL PROJECTS - PUBLIC SAFETY AND JUDICIAL FACILITIES AUTHORITY**

**FUNCTION: PUBLIC SAFETY**

**PROGRAM DESCRIPTION**

In 2004, the County established the Public Safety and Judicial Facilities Authority which consists of a five member board for the purpose of issuing revenue bonds for new Public Safety and Judicial facilities. The first bond issue of \$50,000,000 will be used for the purchase of a Police and Fire headquarters building, renovation of existing fire and police stations and precincts, a Police & Fire centralized warehouse, and the renovation of the Courthouse.

**IMPACT OF CIP PROJECTS ON THE COUNTY - FINANCIAL / NON-FINANCIAL**

The move of Police headquarters and Fire headquarters to the West Exchange Building impacts the operating budget for Police Services and the E-911 Fund (for build-out of the new E-911 Center). Additionally, Fire Station 26 was opened in Decatur.

**FINANCIAL IMPACT ON THE OPERATING BUDGET**

**Addition of Fire Station 26**

	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
New Positions	0	0	0	0	0
Personal Services and Benefits	\$604,000	\$622,000	\$641,000	\$660,000	\$680,000
Uniforms	0	0	0	0	0
Fire Truck - Lease	26,614	27,412	28,235	29,082	29,954
	<b>\$630,614</b>	<b>\$649,412</b>	<b>\$669,235</b>	<b>\$689,082</b>	<b>\$709,954</b>

**E-911 Center Build-Out Costs**

	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Capital Outlays	\$300,000	\$1,028,500	\$0	\$0	\$0
	<b>\$300,000</b>	<b>\$1,028,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Grand Total	<b>\$930,614</b>	<b>\$1,677,912</b>	<b>\$669,235</b>	<b>\$689,082</b>	<b>\$709,954</b>
-------------	------------------	--------------------	------------------	------------------	------------------

**RECENT CHANGES**

The renovation of the Courthouse began in 2007.

**ANTICIPATED REVENUES**

**ANTICIPATIONS  
BEGINNING 1998**

Bond Proceeds	\$56,707,901
Interest	\$1,952,407
<b>TOTAL</b>	<b>\$58,660,308</b>

**CAPITAL PROJECTS - PUBLIC SAFETY AND JUDICIAL FACILITIES AUTHORITY**

**FUNCTION: PUBLIC SAFETY**

**APPROPRIATIONS**

PROJECT	APPROPRIATION	EXPENDITURES	BALANCE
	BEGINNING 1998	BEGINNING 1998	
PS&J AUTH.-EQUIP.& MAIN. F	\$88,350	\$88,350	\$0
PS&J-AUTH-COURTHSE.RENOV.	466,541	0	\$466,541
PS&J AUTH.-FIRE STATIONS	35,362,128	35,360,689	\$1,439
PA&J AUTH.-POLICE STATIONS	13,185,460	10,905,994	\$2,279,466
PS&J-AUTH.CONTINGENCY	6,537,579	6,418,282	\$119,296
PS&J-AUTH.-POL./FIRE WAREH	720,750	712,600	\$8,150
UNALLOCATED INTEREST	2,299,500	2,097,947	\$201,553
<b>TOTAL</b>	<b>\$58,660,308</b>	<b>\$55,583,862</b>	<b>\$3,076,446</b>

**CAPITAL PROJECTS - PUBLIC WORKS - FLEET MAINTENANCE**

**FUNCTION: GENERAL GOVERNMENT**

**PROGRAM DESCRIPTION**

The Underground Fuel Tanks and Petroleum Fuel Tanks projects are needed to meet Federal and State requirements for environmental protection. In 2004, \$70,000 was included in the budget for a new vehicle lift system. This new system will improve mechanic efficiency & quality considerably. A new maintenance headquarters facility is being constructed on Memorial Drive.

**IMPACT OF CIP PROJECTS ON THE COUNTY - FINANCIAL / NON-FINANCIAL**

**Non-Financial Impact on the County**

As a result of building a new Car and Pickup Shop, County departments will realize a time and cost savings through increased efficiency and reduced downtime.

**RECENT CHANGES**

In 2008 the BOC approved a total of \$3,500,000 to complete the new Car & Pickup garage at Memorial Drive. The facility is funded by the Public Safety and Judicial Facilities bonds, and loans from the Vehicle Fund.

**ANTICIPATED REVENUES**

	<b>ANTICIPATIONS BEGINNING 1998</b>
Interfund Transfers	\$5,018,957
Fund Balance Carried Forward	861,541
<b>TOTAL</b>	<b>\$5,880,498</b>

**APPROPRIATIONS**

	<b>PROJECT APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	<b>BALANCE</b>
FLEET-CAMP RD./REPAIR CRAC	\$0	\$0	\$0
FLEET-LIFT SYSTEM	70,000	70,000	0
FLEET-NORTH LOT SHOP	10,962	10,962	0
FLEET-PETROLEUM FUEL TANKS	65,000	35,558	29,442
FLEET-UNDERGROUND FUEL TAN	779,185	660,155	119,030
FLEET-UNDERGROUND STOR.TAN	561,859	396,440	165,419
CAR & PICKUP GARAGE- MEMOR	4,393,492	467,618	3,925,874
<b>TOTAL</b>	<b>\$5,880,498</b>	<b>\$1,640,733</b>	<b>\$4,239,765</b>

**CAPITAL PROJECTS - PUBLIC WORKS - TRANSPORTATION AND ROADS & DRAINAGE**

**FUNCTION: PLANNING & PUBLIC WORKS**

**CAPITAL PROGRAM DESCRIPTION**

The Transportation/Roads and Drainage capital projects are utilized for constructing new roads, paving unpaved roads, obtaining right-of-way (ROW) for road improvements, installing traffic signals, drainage improvements, bridge improvements, providing for necessary utility relocations, and making improvements to departmental operating facilities. Traditionally, funding for these improvements has been appropriated in the Capital Projects Fund, coming primarily from state contracts, MARTA, and transfers from other funds. However, the majority of funding for Transportation/Roads and Drainage projects since 1997 has occurred within the HOST capital projects fund. (For additional information, see the HOST capital projects and HOST Capital Outlay sections.) Because the funding DeKalb receives from outside sources for Transportation/Roads and Drainage improvements generally becomes available throughout the year, most of this department's projects are established during the year instead of upon approval of the annual budget.

**IMPACT OF CIP PROJECTS ON THE COUNTY - FINANCIAL / NON-FINANCIAL**

While a portion of the road resurfacing, paving, and drainage improvements is accomplished with County forces, large jobs are contracted out due to lack of staffing or technical expertise, particularly in the area of drainage. Small jobs are performed in house; the impact on the operating budget is noted below.

**FINANCIAL IMPACT ON THE OPERATING BUDGET**

<b>Capital Project: In-House Paving</b>					
	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Personal Services and Benefits	\$10,509,449	\$10,824,732	\$11,149,474	\$11,483,959	\$11,828,477
Purchased / Contracted Services	4,857,887	5,343,676	5,878,044	6,465,848	7,112,433
Supplies	3,677,812	4,045,593	4,450,152	4,895,167	5,384,684
Capital Outlays	2,567,051	2,823,756	3,106,132	3,416,745	3,758,420
Interfund / Interdepartmental	(311,741)	(342,915)	(377,207)	(414,927)	(456,420)
<b>Total</b>	<b>\$21,300,458</b>	<b>\$22,694,842</b>	<b>\$24,206,595</b>	<b>\$25,846,792</b>	<b>\$27,627,594</b>

**RECENT CHANGES**

The BOC approved on February 23, 2010, the Federal Stimulus funds for the South River Trail Phase III and Deepdene Park Streetscape projects in the amount of \$1,600,000.

**ANTICIPATED REVENUES**

	<b>ANTICIPATIONS BEGINNING 1998</b>
State Government	\$43,236,216
Other Agencies	13,174,994
Interfund Transfers	10,879,077
CIP Fund Revenue Cost Center	9,167,128
<b>TOTAL</b>	<b>\$76,457,415</b>

**CAPITAL PROJECTS - PUBLIC WORKS - TRANSPORTATION AND ROADS & DRAINAGE**

**FUNCTION: PLANNING & PUBLIC WORKS**

**APPROPRIATIONS**

	<b>PROJECT APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	<b>BALANCE</b>
TS/DOT/WINTERS CHAPEL-OAKC	\$83,011	\$79,206	\$3,805
TS/NO. DECATUR RD & LAWR	30,903	15,598	15,305
TS/CHAM TCKR RD & CUM	15,268	10,591	4,677
TS/E. PONCE DE LEON @ RAYS	16,539	9,917	6,622
TS/ROCKBRIDGE RD	85,298	10,700	74,598
TS/E PONCE DE LEON / SCOTT	263,971	44,400	219,572
TS/P'TREE IND P'TREE RD	284,412	208,900	75,512
TS/SR124/RK CHAPEL RD @ PL	17,024	0	17,024
TS/SR124/RK CHAPEL RD @ MA	41,223	0	41,223
TS/E PONCE DE LEON AVE @ I	10,084	0	10,084
TS/D'TWN DECATUR SIG SYS	40,438	0	40,438
TS/E PONCE DE LEON AVE @	29,024	0	29,024
TS/TRAF IMPR/MARTA/REARR F	120,465	0	120,465
TS/TRAF SIGNAL UPGRD	1,742,666	1,401,610	341,056
TS/CANDL RD SIGNAL SYS	145,622	62,156	83,466
TS/PANOLA RD / I-20 SIG SY	91,193	49,207	41,986
TS/N DRUID HILLS RD SIGN	110,053	0	110,053
TS/WES CHAPEL RD & I-20 SI	103,938	47,145	56,793
TS/CHAM DUNWDY SIGNAL SYS	51,115	17,296	33,819
TS/EQUIPMENT-TRAFFIC SIGNA	1,420,185	1,117,282	302,903
BOULDERCREST RD @S RIVE	302,533	298,420	4,112
BUENA LAKE VISTA DAM	1,579,005	1,560,319	18,687
BUFORD HIGHWAY STREETSCAPE	1,665,887	1,597,919	67,968
CANDLER STREETSCAPES - PH	1,284,892	1,268,140	16,753
CHAM DUNWOODY STREETSCAPE	1,753,065	1,710,312	42,753
E.PONCE DE LEON @ MCCLENDO	1,564,837	1,477,051	87,786
INTERSECTION/SIDEWALK MATE	2,201,636	2,157,888	43,748
KENILWORTH LAKE DAM	675,771	675,771	0
LITHONIA IND BLVD - PHASE	3,829,600	2,321,787	1,507,813
LITHONIA IND BLVD - PHASE	5,842,910	2,056,417	3,786,493
LYNWOOD PARK REVITALIZATIO	284,088	262,766	21,322
OLMSTED LINEAR PARK	800,000	800,000	0
PANOLA@FARRINGTON-SNAPFING	0	4,241	-4,241
STONE MT.LITHONIA@S.DESHON	0	96,428	-96,428
STONE MTN / ATLANTA TRAIL	800,000	611,487	188,513
INTERSEC.COV. HWY@PHILLIPS	110,261	0	110,261
GDOT-STONE MT. INDUST.PARK	116,320	67,116	49,204
TRANS.-ROCKBRIDGE OVER SNA	237,466	237,466	0
TS/LAVISTA RD. SIGN.SYST.	16,384	0	16,384
TS/CHAM.TUCKER/I-285	129,091	126,623	2,468
TSI/LAVISTA ROAD	236,648	217,029	19,620
DCA-ZONOLITE/BRIARCLIFF	10,000	10,000	0
CLIFTON RD. BRIDGE CSX	1,600,000	0	1,600,000
DOT-COVINGTON-EVANS MILL	35,395	0	35,395
TRANS.-ROAD IMPROV.RESERVE	35,153	0	35,153
S.RIV.GREENWAY TRL.	1,855,000	472,058	1,382,942
WIDNG BOLDCAST 1285 T LINEC	807,701	287,959	519,741
SW KENGTN FM REDN TO MEMOR	400,000	0	400,000

**CAPITAL PROJECTS - PUBLIC WORKS - TRANSPORTATION AND ROADS & DRAINAGE**

**FUNCTION: PLANNING & PUBLIC WORKS**

**APPROPRIATIONS**

PROJECT	APPROPRIATION BEGINNING 1998	EXPENDITURES BEGINNING 1998	BALANCE
SOUTH RIVER TRL III	1,468,219	0	1,468,219
STONE MOUNTAIN TRL VI	600,000	0	600,000
DEEPDENE PARK	2,447,031	676,372	1,770,659
COVINGTON HWY @ SCARBRGH	1,455,318	1,405,634	49,683
SAFETY ACTION PLAN	191,875	86,825	105,051
ROCKBRIDGE RD PRJ 0008401	2,000,000	410,464	1,589,536
DESMOND DR. SIDEWALK	500,000	500,000	0
COVENTRY QUITE ZONE	575,000	106,016	468,984
LEED-SOUTH ARTS CTR	500,000	500,000	0
TS/MEMORIAL DR MARTA BRT	576,593	314,780	261,813
ARC LCI NORTH DRUID HILLS	138,000	102,000	36,000
PARK AVE- NEW P'TR-BUFORD	350,000	0	350,000
<b>SUBTOTAL</b>	<b>\$44,640,231</b>	<b>\$26,455,418</b>	<b>\$18,184,812</b>
R & D SPEED HUMPS PROGRAM	\$286,297	\$243,126	\$43,171
CHAM.-MANDENHALL ST. & N.	4,104	4,104	0
RESURFACE-HARTS/JOHN FERRY	7,552	7,552	0
RESURF./BERKLEY RD./AVONDA	14,852	14,852	0
DORAVILLE MARTA STATION RO	12,719,672	6,987,358	5,732,313
DCA /FLOOD PRONE HOMES	6,435,532	3,943,482	2,492,050
MARTA/SAM'S CROSS BRDG	75,000	72,765	2,235
RESURF.CAPTAIN, CARMEL, HI	22,495	22,495	0
RESURF.LITHONIA-IDA ST.@RO	9,605	9,605	0
GEMA-FPH-MCJENKINS	116,363	116,363	0
HAZARD MITIGATION-3-14-00	96,100	0	96,100
LARP CONTRIBUTIONS	12,029,611	7,302,167	4,727,444
<b>SUBTOTAL</b>	<b>\$31,817,184</b>	<b>\$18,723,870</b>	<b>\$13,093,314</b>
<b>TOTAL</b>	<b>\$76,457,415</b>	<b>\$45,179,289</b>	<b>\$31,278,126</b>



**CAPITAL PROJECTS - PUBLIC WORKS - TRANSPORTATION - G.O. BONDS**

**FUNCTION: PLANNING & PUBLIC WORKS**

**PROGRAM DESCRIPTION**

The citizens of DeKalb County approved the G. O. Bond issue in the amount of \$80,299,815 for the acquisition, construction, renovation and equipping of certain transportation projects.

**IMPACT OF CIP PROJECTS ON THE COUNTY - FINANCIAL / NON-FINANCIAL**

The implementation of the 2006 G.O. Bond program required the creation of one Project Manager position and one Accounting Technician, Senior position.

**FINANCIAL IMPACT ON THE OPERATING BUDGET**

<b>Positions Added</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Positions Added (Full-Time)	0	0	0	0	0
Personal Services and Benefits	\$84,465	\$86,999	\$89,609	\$92,297	\$95,066
<b>Total</b>	<b>\$84,465</b>	<b>\$86,999</b>	<b>\$89,609</b>	<b>\$92,297</b>	<b>\$95,066</b>

**RECENT CHANGES**

The program management project was created for the administration of the bond funds.

**ANTICIPATED REVENUES**

	<b>ANTICIPATIONS BEGINNING 1998</b>
G. O. BOND REVENUE	\$81,799,815
INTEREST	1,262,597
State	743,807
<b>TOTAL</b>	<b>\$83,806,218</b>

**APPROPRIATIONS**

	<b>PROJECT APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	<b>BALANCE</b>
'06 TRANSP.- RES. & CONTIN	\$211,557	\$189,585	\$21,971
STREET RESURF PROJECTS 200	20,000,000	18,505,363	1,494,637
MAJ ARTERIAL ROAD IMPROVEM	24,500,000	15,386,217	9,113,783
CONGESTION MGT IMPROVEMENT	3,000,000	1,917,169	1,082,831
INTERSECTION IMPROVEMENTS	8,966,179	8,039,869	926,310
SIDEWALKS/PEDSBICYCLE FACT	26,000,000	26,000,000	0
PROGRAM MANAGEMENT	1,128,482	1,128,482	0
<b>TOTAL</b>	<b>\$83,806,218</b>	<b>\$71,166,686</b>	<b>\$12,639,532</b>

**CAPITAL PROJECTS - PUBLIC WORKS - TRANSPORTATION - G.O. BONDS**

**FUNCTION: PLANNING & PUBLIC WORKS**

**PROGRAM DESCRIPTION**

Created by State law, the Recorders Court processes, hears, and determines cases involving violations of County Ordinances and Regulations, and State Traffic Laws and Regulations. The Recorders Court assesses fines, holds, trials and hearings, collects fines, issues bench warrants, and otherwise disposes of the cases.

**RECENT CHANGES**

The 2010 budget included \$1,100,000 for Recorders Court computer system.

<b>ANTICIPATED REVENUES</b>	
	<b>ANTICIPATIONS BEGINNING 1998</b>
Interfund Transfers	\$1,100,000
<b>TOTAL</b>	<b>\$1,100,000</b>

<b>APPROPRIATIONS</b>			
	<b>PROJECT</b>		
	<b>APPROPRIATION</b>	<b>EXPENDITURES</b>	
	<b>BEGINNING 1998</b>	<b>BEGINNING 1998</b>	<b>BALANCE</b>
RECORDER CT COMPUTER SYSTE	1,100,000	\$0	\$1,100,000
<b>TOTAL</b>	<b>\$1,100,000</b>	<b>\$0</b>	<b>\$1,100,000</b>

**CAPITAL PROJECTS - SHERIFF**

**FUNCTION: CIVIL & CRIMINAL COURTS**

**PROGRAM DESCRIPTION**

Funding for this department's capital improvements program is accounted for in two funds: the G. O. Bonds-Jail Fund and the Capital Projects Fund. In 2004, the projects in the Capital Projects fund were closed and not converted into the new FMIS system.

**G. O. BONDS-JAIL FUND**

In late 1989, DeKalb voters approved a \$100,000,000 G. O. bond issue for the design and construction of a new jail. The jail facility, which has a capacity of 3,540, began receiving prisoners in May, 1995.

**IMPACT OF CIP PROJECTS ON THE COUNTY - FINANCIAL / NON-FINANCIAL**

The new jail began operating in 1995 and almost immediately upon opening began experiencing higher than anticipated prisoner populations. The 1995 budget provided funding to support the operation of the new jail with an average daily population (ADP) of 1,800. The latest 2010 ADP is estimated to be 3,290. The 2010 budget for Jail operations is \$49,790,464 and includes 533 authorized positions.

**FINANCIAL IMPACT ON THE OPERATING BUDGET**

**Jail Operations**

	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Personal Services and Benefits	\$29,068,745	\$27,899,482	\$28,736,466	\$29,598,560	\$30,486,517
Purchased / Contracted Services	12,390,558	13,052,797	14,358,077	15,793,884	17,373,273
Supplies	7,439,452	8,780,249	9,658,274	10,624,101	11,686,511
Capital Outlays	11,749	1,764	1,940	2,134	2,348
Interfund / Interdepartmental	68,222	56,172	61,789	67,968	74,765
Other Costs	412	0	0	0	0
Capital Lease Payments	0	0	0	0	0
<b>Total</b>	<b>\$48,979,138</b>	<b>\$49,790,464</b>	<b>\$52,816,546</b>	<b>\$56,086,647</b>	<b>\$59,623,414</b>

**RECENT CHANGES**

None.

**ANTICIPATED REVENUES**

**ANTICIPATIONS  
BEGINNING 1998**

Fund Balance Carried Forward	<b>\$2,473,289</b>
Interest	155,264
<b>TOTAL</b>	<b>\$2,628,553</b>

**CAPITAL PROJECTS - SHERIFF****FUNCTION: CIVIL & CRIMINAL COURTS****APPROPRIATIONS**

	PROJECT		BALANCE
	APPROPRIATION BEGINNING 1998	EXPENDITURES BEGINNING 1998	
JAIL BONDS-1991 ISSUE	\$121,031	\$40,274	\$80,756
JAIL BONDS-1998 ISSUE	151,286	151,286	0
UPGRADE DRAINAGE SYSTEM	16,738	4,221	12,517
NEW JAIL EQP REPAIR & REPL	2,339,498	2,257,978	81,520
<b>TOTAL</b>	<b>\$2,628,553</b>	<b>\$2,453,759</b>	<b>\$174,794</b>

## FUNDS GROUP: Enterprise

### FUNDS GROUP DESCRIPTION

The Enterprise Funds Group accounts for the self-supporting enterprises that operate in the same manner as private enterprises. These enterprises provide service including water treatment and distribution, sewerage treatment and disposal, garbage pick-up and disposal, a general aviation airport, and stormwater system maintenance.

This fund group accounts for the operating and capital improvement budgets for Water and Sewer Funds, Sanitation Fund, the Airport Fund, and the Stormwater Utility Fund.

The sources of Revenue for the Water and Sewer Fund and the Sanitation Fund are fees (rates) set by the Board of Commissioners. The Airport Fund operates essentially on income from leased spaces. The Stormwater Utility Fund is funded through a service charge set by the Board of Commissioners.

**The appropriation and anticipation amounts reported in this document for the “Approved Budget 2010” reflect the effect of prior year encumbrance balances carried forward only where specifically approved. These items were not automatically funded.**

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Personal Services and Benefits	\$71,415,310	\$71,865,829	\$81,280,086	\$79,494,050
Purchased / Contracted Services	27,022,184	22,834,780	20,040,710	20,040,710
Supplies	28,605,137	32,932,827	23,316,256	23,316,256
Capital Outlays	3,227,711	(2,755,511)	259,602	259,602
Interfund / Interdepartmental	45,245,452	38,426,269	44,697,500	44,697,500
Other Costs	5,291,332	37,916,462	21,329,707	21,329,707
Debt Service	38,666,883	38,790,333	38,867,760	38,867,760
Other Financing Uses	77,860,266	53,201,596	90,334,933	91,400,676
Total Expenditures	\$297,334,274	\$293,212,584	\$320,126,554	\$319,406,261
Projected Fund Balance			17,229,997	17,950,290
Total Budget			\$337,356,551	\$337,356,551

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY FUND</b>				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Water & Sewer Operating	\$152,031,749	\$169,163,556	\$188,114,259	\$188,114,259
Water & Sewer Sinking	38,666,883	38,790,333	38,947,426	38,947,426
Sanitation Operating	75,433,425	60,097,049	76,296,166	76,296,166
Airport Operating	2,789,971	4,831,928	11,151,071	11,151,071
Stormwater Operating	28,412,247	20,329,718	22,847,629	22,847,629
Total Expenditures	\$297,334,274	\$293,212,584	\$337,356,551	\$337,356,551

Note: Projected Fund Balance included in Total 17,229,997      17,950,290

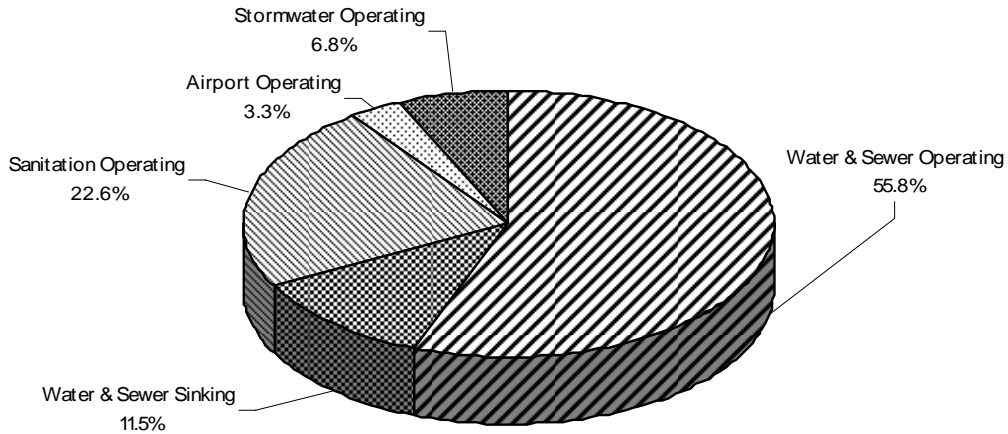
## FUNDS GROUP: Enterprise

SUMMARY OF REVENUE BY FUND				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
<b>WATER &amp; SEWER OPERATING FUND</b>				
Use of Money & Property	\$296,633	\$82,928	\$145,941	\$145,941
Charges For Services	142,625,571	158,700,938	175,912,717	175,912,717
Miscellaneous Revenue	13,665	4,257	3,633	3,633
Fund Balance Carried Forward	15,166,012	13,842,070	12,051,968	12,051,968
TOTAL	\$158,101,881	\$172,630,192	\$188,114,259	\$188,114,259
 <b>WATER &amp; SEWER SINKING FUND</b>				
Use of Money & Property	\$447,992	\$7,609	\$9,131	\$9,131
Interfunds	42,143,897	38,803,358	25,817,224	25,817,224
Fund Balance Carried Forward	9,173,429	13,098,436	13,121,071	13,121,071
TOTAL	\$51,765,318	\$51,909,403	\$38,947,426	\$38,947,426
 <b>SANITATION OPERATING FUND</b>				
Use of Money & Property	\$561,802	\$137,688	\$250,000	\$250,000
Charges For Services	67,608,346	67,492,061	68,450,000	68,450,000
Miscellaneous Revenue	249,066	124,822	156,000	156,000
Interfunds	0	0	147,143	147,143
Fund Balance Carried Forward	3,835,849	(1,844,723)	7,293,023	7,293,023
TOTAL	\$72,255,062	\$65,909,848	\$76,296,166	\$76,296,166
 <b>AIRPORT FUND</b>				
Use of Money & Property	\$235,934	\$78,799	\$110,568	\$110,568
Miscellaneous Revenue	4,755,131	4,569,865	4,992,904	4,992,904
Fund Balance Carried Forward	3,932,596	6,170,311	6,047,599	6,047,599
TOTAL	\$8,923,661	\$10,818,975	\$11,151,071	\$11,151,071
 <b>STORMWATER UTILITY OPERATING FUND</b>				
Use of Money & Property	(\$279,790)	(\$56,154)	(\$100,000)	(\$100,000)
Charges For Services	17,714,133	16,602,398	16,500,000	16,500,000
Fund Balance Carried Forward	8,383,045	4,628,541	6,447,629	6,447,629
TOTAL	\$25,817,388	\$21,174,785	\$22,847,629	\$22,847,629
<b>GRAND TOTAL</b>	\$316,863,310	\$322,443,203	\$337,356,551	\$337,356,551

SUMMARY OF REVENUES AND ANTICIPATIONS BY MAJOR CATEGORY				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
USE OF MONEY & PROPERTY	\$1,262,572	\$250,870	\$415,640	\$415,640
CHARGES FOR SERVICES	227,948,050	242,795,397	260,862,717	260,862,717
MISCELLANEOUS REVENUE	5,017,862	4,698,943	5,152,537	5,152,537
INTERFUNDS	42,143,897	38,803,358	25,964,367	25,964,367
FUND BALANCE BROUGHT FORWARD	40,490,930	35,894,634	44,961,290	44,961,290
TOTAL	\$316,863,310	\$322,443,203	\$337,356,551	\$337,356,551

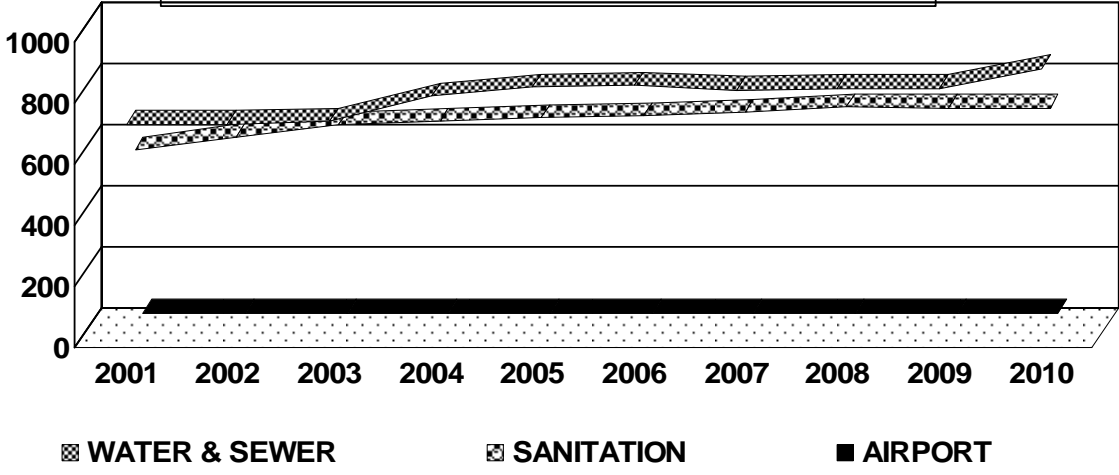
## FUNDS GROUP: Enterprise

### ENTERPRISE FUNDS OPERATING BUDGET DOLLAR 2010



### SUMMARY OF AUTHORIZED POSITIONS

#### TOTAL AUTHORIZED POSITIONS ENTERPRISE FUNDS - OPERATING

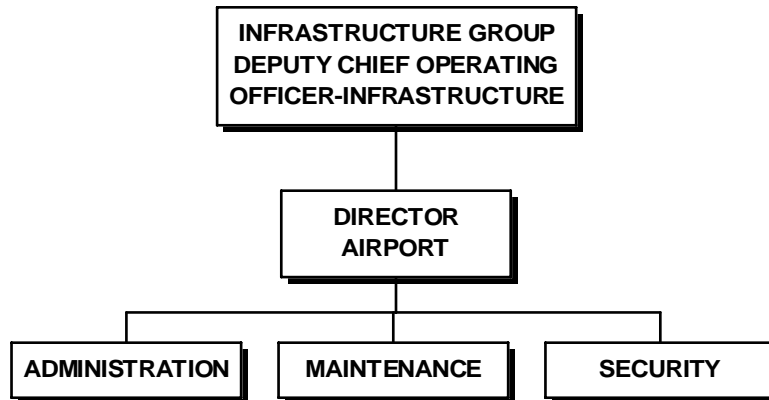


Increases in positions are related to workload and service level issues, including additional collection crews added in Sanitation in 2002, 2003, and 2004. Also, Water & Sewer - Revenue and Collections positions were transferred from the General Fund to Water & Sewer in the 2004 budget. The 2007 Budget included 13 additional Sanitation positions and reflected the transfer of 13 positions from Water & Sewer to the Citizens Help Center and Information Systems. The 2008 Budget included 15 additional positions in Sanitation and the transfer of 21 Meter Reader positions to the Water and Sewer Operating Fund. In 2009, there were no changes in the number of authorized positions. In 2010, Watershed Management has a net increase of 49 positions through additions and transfers.

## FUNDS GROUP: Enterprise

ENTERPRISE FUNDS CAPITAL PROJECTS APPROPRIATIONS			
	PROJECT		
	APPROPRIATION	EXPENDITURES	
	BEGINNING 1998	BEGINNING 1998	BALANCE
AIRPORT	\$37,652,753	\$26,161,609	\$11,491,145
SANITATION	74,580,882	54,308,853	20,272,029
STORMWATER	39,376,431	31,827,050	7,549,381
WATERSHED - CONSTRUCTION	453,077,032	408,505,167	44,571,865
WATERSHED - RENEWAL & EXTENSION	416,786,845	397,707,763	19,079,082
	\$1,021,473,944	\$918,510,442	\$102,963,502





**MISSION STATEMENT**

The mission of the Airport Department is to operate a business-oriented airport in a safe, efficient, and fiscally responsible manner, and to preserve the quality of life, recognizing a partnership between residential and general aviation interests.

**PROGRAM DESCRIPTION**

The Airport Department operates and maintains the DeKalb Peachtree Airport; acts as liaison with the Federal Aviation Administration (FAA), Georgia Department of Transportation (DOT), Atlanta Regional Commission (A.R.C.), Federal Communications Commission (F.C.C.), and numerous other government agencies; prepares the Airport Master Plan, Airport Layout Plan and assists in preparation of land use plans for those areas surrounding the Airport; performs security at the Airport; presents requests for federal and state assistance, and administers grants under the FAA Airport Improvement Program; participates on aviation boards and committees under the authority and direction of the County Board of Commissioners, leases airport land and facilities; provides noise abatement policies and procedures; provides airport/aviation staff assistance to the Airport Advisory Board and acts as general aviation information center for the public. Effective 2009, this department is assigned to the Infrastructure Group, under the direction of the Deputy Chief Officer for Infrastructure.

**PERFORMANCE INDICATORS**

	<b>TARGET</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
REVENUE AS % OF BUDGET EXPECTATIONS	100.0%	117.0%	118.5%	99.0%

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Total Flight Operations	220,576	187,006	151,714	155,000
Open House Visitors	8,000	8,000	8,000	8,000
Airport Tenants	315	315	315	315
Based Aircraft	608	608	608	608
Acres Maintained	650	650	650	650
Buildings Maintained	14	14	14	14
Corporate Employees on Airport Property	1,100	1,100	1,100	1,100

**MAJOR ACCOMPLISHMENTS IN 2009**

Completed major CIP projects on the Airport, specifically the taxiway concrete rehabilitation project and enhancements to the Runway Safety Area (RSA) for runway 02R/20L. Installed Instrument Landing System ILS, critical area signs, and additional Runway Guard Lighting.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Infrastructure**

Accomplish major CIP projects on the airport, specifically the continuation of the taxiway concrete rehabilitation for Runway 02R / 20L.

To accomplish landside infrastructure improvements including the parking area and T-Hangers.

To accomplish rehabilitation of northwest Tie-Down Ramp.

**MAJOR BUDGETARY IMPACTS**

**Previous**

During 2006, \$21,400 in replacement equipment was recommended which included \$7,400 for a general purpose utility vehicle for the Environmental Noise Abatement Analyst. \$800,000 was recommended for eight CIP projects, including rubber removal, tree and obstruction removal, runway/taxiway repairs, drainage improvements, airport noise operations monitoring, airport landside repair and improvements, T-hangers/T-sheds, and environmental studies.

During 2007, \$14,000 in equipment was recommended to purchase a 6,000-pound weight limit trailer and a commercial lawn mower. Also, \$800,000 was recommended for CIP projects such as rubber removal, tree and obstruction removal, runway/taxiway repairs, airport noise operations, airport landside repair, T-hangers/T-Sheds, and environmental studies.

In 2008, the Airport's staff increased with the addition of one Airport Noise & Environmental Technician. \$20,000 was recommended for the purchase of a bobcat to perform small jobs which a back hoe is too large to address. Also, \$1,000,000 was recommended for CIP projects such as rubber removal, tree and obstruction removal, runway/taxiway repairs, airport noise operations, airport landside repair, T-Hangers/T-Sheds, and environmental studies. The Reserve for Appropriation increased by \$2,167,500 over the 2007 level to \$5,006,544.

In 2009, the Airport's staff decreased by one position by eliminating a Crew Worker Senior. Two John Deere riding mowers, Z850A 31 hp Pro 72" Mid-Z, were recommended as equipment. \$1,000,000 was included in the budget to fund Airport CIP projects.

**2010**

In 2010, \$1,000,000 will again be included in the budget to fund Airport CIP Projects.

**Future**

Improvement of the Airport's infrastructure and revenue generation will continue to be a priority. Continued emphasis will also be placed on the buyout of land required for the Runway Protection Zone, for the noise abatement program and executing the Master Plan for Airport development. Additionally, with the possibility of new terrorist threats, airport security will continue to be of great importance.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Administration	\$1,968,009	\$4,098,351	\$10,234,812	\$10,249,465
Discounts Taken	0	(38)	0	0
Maintenance	821,962	733,614	916,259	901,606
	<b>\$2,789,971</b>	<b>\$4,831,928</b>	<b>\$11,151,071</b>	<b>\$11,151,071</b>

**AIRPORT OPERATING FUND**

**FUNCTION: AIRPORT**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$1,298,801	\$1,351,251	\$1,473,482	\$1,438,904
Purchased / Contracted Services	237,306	198,681	197,760	197,760
Supplies	281,355	284,941	455,603	455,603
Capital Outlays	2,232	1,767	21,374	21,374
Interfund / Interdepartmental				
Charges	760,349	840,829	628,533	628,533
Other Costs	163,221	154,458	7,374,319	7,408,897
Other Financing Uses	46,707	2,000,000	1,000,000	1,000,000
	<u>\$2,789,971</u>	<u>\$4,831,928</u>	<u>\$11,151,071</u>	<u>\$11,151,071</u>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Airport Operating	\$2,789,971	\$4,831,928	\$11,151,071
	<u>\$2,789,971</u>	<u>\$4,831,928</u>	<u>\$11,151,071</u>

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>NUMBER OF POSITIONS</b>		
		<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Administration</b>				
Asst Director Airport	AJ	1	1	1
Director Airport	AG	1	1	1
Env Noise Abatement Analyst	25	1	1	1
Security Supv Airport	24	1	1	1
Administrative Assistant II	23	1	1	1
Administrative Assistant I	21	1	1	1
Airport Noise and Environ Tech	21	1	1	1
Security Guard Airport	19	6	6	6
Accounting Tech	18	1	1	1
FULL TIME Subtotal		14	14	14
<b>Maintenance</b>				
Maintenance Coordinator	26	1	1	1
Construction Supervisor	24	2	2	2
Electrician Senior	23	1	1	1
Crew Worker Lead	21	2	2	2
Maintenance Mechanic	20	1	1	1
Crew Worker Senior	18	4	4	4
Custodian Senior	18	1	1	1

**AIRPORT OPERATING FUND**

**FUNCTION: AIRPORT**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Maintenance (cont)</b>				
Grounds Service Technician	18	1	1	1
Crew Worker	16	1	0	0
FULL TIME Subtotal		14	13	13
<b>FULL TIME Total</b>		28	27	27
<b>ALL POSITIONS Total</b>		28	27	27

**AIRPORT - CAPITAL PROJECTS**

**FUNCTION: AIRPORT**

**PROGRAM DESCRIPTION**

Because the Airport is a self-supporting enterprise, any County funds required to meet its capital needs come from the Airport Enterprise Fund instead of from the Tax Funds.

**IMPACT ON OPERATING BUDGET**

The Airport has a maintenance staff of 15, which is responsible for maintenance and repairs on Airport grounds. However, major construction and renovation projects are either contracted out to private companies or accomplished with County forces from other departments.

**RECENT CHANGES**

In 2009, the BOC approved \$2,479,223 from FFA/GDOT for runway/taxi repair. The 2010 Budget provided an additional \$150,000 for Rubber Removal, \$50,000 for Tree Obstruction/Removal, \$425,000 for Runway/Taxiway Repairs, \$50,000 for Airport Noise Operation Monitor, \$200,000 for Landside Repair/Improvements, \$100,000 for T-Hangars/T-Sheds and \$25,000 for Environmental Studies.

**ANTICIPATED REVENUES**

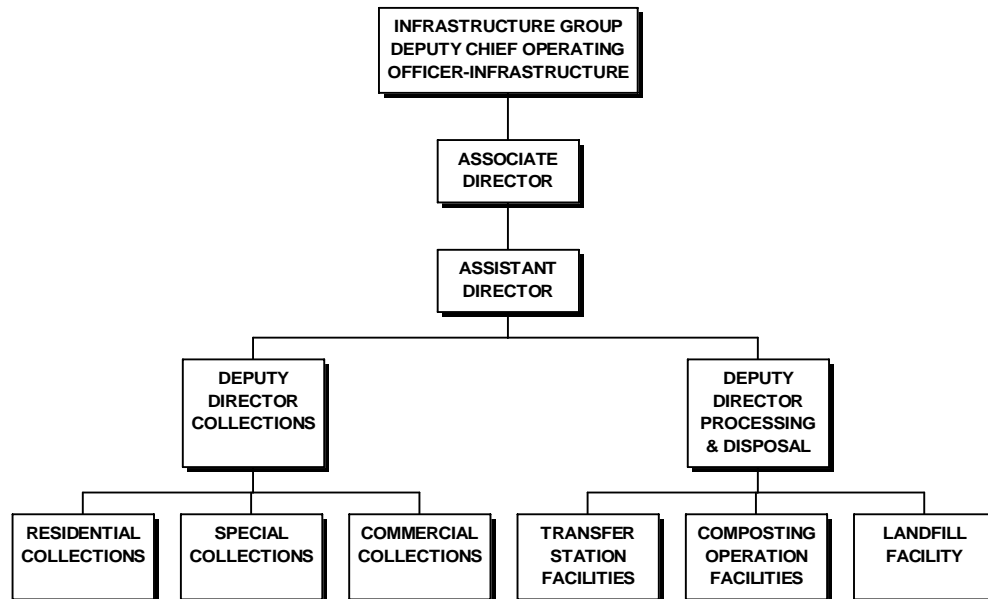
	<b>ANTICIPATIONS BEGINNING 1998</b>
Local	\$24,855
Federal Government	19,991,430
State Sources	3,418,206
Interfund Transfers	14,218,262
<b>TOTAL</b>	<b>\$37,652,753</b>

**APPROPRIATIONS**

	<b>PROJECT</b>		<b>BALANCE</b>
	<b>APPROPRIATION BEGINNING 1998</b>	<b>EXPENDITURES BEGINNING 1998</b>	
AIRPORT-01-FAA/DOT-PAVE.PR	\$2,009,018	\$1,937,679	\$71,340
AIRPORT-03-FAA/DOT/RWAY SAFE	705,166	607,136	98,030
AIRPORT-03-FAA/DOT/TAXI RE	1,637,054	1,539,709	97,346
AIRPORT-DOT-TAXI K REHAB	181,389	165,556	15,833
AIRPORT-DRAINAGE IMPROVEME	376,497	376,497	0
AIRPORT-ENVIRON.STUDIES	247,132	100,703	146,429
AIRPORT-FAA/LAND ACQ.(NCP8	3,703,602	1,914,868	1,788,734
AIRPORT-GROUNDS/FAC. REPAI	2,235,546	1,109,308	1,126,238
AIRPORT-MAINTEN. FACILITY	946,180	921,325	24,855
AIRPORT-MASTER PLAN	867,358	469,108	398,250
AIRPORT-NOISE MONITOR.SYS.	950,000	769,613	180,387
AIRPORT-OBJECT FREE ZONE	2,610,484	1,976,699	633,785
AIRPORT-RUBBER REMOVAL	983,090	430,909	552,181
AIRPORT-RUNWAY-TAXI REPAIR	13,310,526	11,686,155	1,624,371
AIRPORT-SOUND INSTALLATION	111,111	0	111,111
AIRPORT-T SHED HANGARS	1,308,478	217,163	1,091,315
AIRPORT-TREE OBSTRUCT. REM	450,186	117,583	332,603
AIRPORT-02-FAA/DOT PAVE.PR	1,845,261	1,821,599	23,662
AIRPORT-RESERVE FOR APPROP	3,174,674	0	3,174,674
<b>TOTAL</b>	<b>\$37,652,753</b>	<b>\$26,161,609</b>	<b>\$11,491,145</b>

## PUBLIC WORKS - SANITATION OPERATING FUND

### FUNCTION: PLANNING & PUBLIC WORKS



#### MISSION STATEMENT

The mission of the Sanitation Department is to collect, transport and dispose of all solid waste generated in the unincorporated areas of DeKalb County for both commercial and residential customers, to manage the County's landfills and composting operations, to mow the rights of way in unincorporated DeKalb County and all County owned vacant lots, to respond to citizen's/customer's calls for service for all sanitation related matters, to implement policies that are in compliance with all state and federal regulations, and to maintain present recycling levels and to increase these percentages in order to reach state goals through implementing new, innovative and the best management procedures economically practical.

#### PROGRAM DESCRIPTION

The Sanitation Department is comprised of four divisions:

The Residential Collections Division provides twice-a-week curbside and back door collection of solid waste. It also provides once-a-week curbside recycling, once-a-week yard debris collection, MARTA stop and litter collection services. It includes a Special Collections Section, which provides periodic pickup and proper management of appliances, bulky items, and passenger tires and deceased animals for residents, and also provides for the collection and proper management of trash illegally discarded on all rights of way in unincorporated DeKalb.

The Commercial Collections Division provides six days per week collection of front load compactor container, and roll-off container services. It also provides mixed paper and recycling drop-off location collection services. This division provides for mowing, trimming of tree branches and herbicide control requirements along all unincorporated DeKalb County rights of way and Municipalities assigned. It is also responsible for mowing all County owned vacant lots.

The Processing and Disposal Division provides for the accumulation and processing of solid waste generated by County and municipal collection vehicles at four transfer facilities, and transport of the waste to an approved disposal site. It also provides for the accumulation and removing of yard debris generated by County and Municipal collection vehicles at two transfer stations, and its transport to the Seminole Composting Facility. It operates a Municipal Solid Waste Landfill, a Construction and Demolition Landfill, tire storage and a groundwater leachate and methane monitoring control systems. It also manages a mining permit and a solid waste-handling permit to insure compliance with local, state and federal regulations. The new cell is the second largest in the Southeast.

The Administration Division is responsible for overseeing all the administrative functions related to the efficient operations of a very large organization. It includes recruiting and hiring all personnel, purchasing all the equipment and supplies needed in the organization and keeping up to date with all the EPA and EPD permits that are needed to manage a large Landfill. Effective 2009, this department is assigned to the Infrastructure Group, under the direction of the Deputy Chief Operating Officer for Infrastructure.

**PUBLIC WORKS - SANITATION OPERATING FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**PERFORMANCE INDICATORS**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
COST OF RESIDENTIAL REFUSE COLLECTION*	\$93.88	\$110.00	\$111.36	\$115.00
COST OF RESIDENTIAL. SPECIAL COLLECTION*	\$122.66	\$123.00	\$107.07	\$110.00
COST OF COMMERCIAL REFUSE COLLECTION*	\$35.97	\$36.17	\$31.00	\$33.00
COST OF REFUSE PROCESSED*	\$11.47	\$13.25	\$15.28	\$17.00
COST OF YARD DEBRIS COMPOSTED*	\$11.24	\$20.32	\$18.34	\$20.00
COST OF REFUSE DISPOSED*	\$4.36	\$5.65	\$10.82	\$10.00
COMPLAINTS PER 10,000 CUST	18	19	20	20
% OF RECYCLED MATERIALS PER TON OF REFUSE COLLECTED	25%	26%	48%	40%

\*Per ton

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
<b>Collections:</b>				
Commercial Accounts	7,860	7,228	8,130	7,740
Total Commercial Tonnage	122,337	121,362	118,165	117,000
Residences Served	171,871	168,239	158,597	159,000
Total Residential Tonnage	168,885	154,996	152,802	154,000
Appliances Collected	6,401	2,120	2,780	2,500
Dead Animals Collected	5,551	5,595	6,020	5,750
<b>Recycling:</b>				
Scrap Metal (Tons)	1,400	459	665	685
Newspaper (Tons)	1,086	1,997	2,196	2,500
Mixed Papers Tons)	2,046	2,354	2,375	2,400
Aluminum Cans (Tons)	51	0	256	275
Glass (Tons)	526	0	2,253	2,500
CFC (Units)	478	322	137	141
Yard Debris (Tons)	72,768	74,233	75,403	80,000
Recycling Revenue	523,412	539,115	319,066	400,000
<b>Processing:</b>				
Buford Plant Tonnage	185,464	166,695	121,046	100,000
Central Transfer Tonnage	0	0	111,697	150,000
East Transfer Tonnage	111,896	117,291	68,317	50,000
Seminole Compost Facility	68,631	100,710	75,403	80,000
Seminole Plant Tonnage	14,669	4,528	3,792	4,000
Pathological	72	4,595	5,764	5,850
<b>Disposal:</b>				
Seminole Landfill (Tons)	741,647	724,382	700,058	690,000

## PUBLIC WORKS - SANITATION OPERATING FUND

### FUNCTION: PLANNING & PUBLIC WORKS

#### MAJOR ACCOMPLISHMENTS IN 2009

Completed the new Central Transfer Station and Administration Building located in the Public Works Complex between Memorial Drive and Kennsington Road.

Surpassed 26,000 residences in our Curb Side Recycling Program.

Began receiving 5% Royalty payments from the Liveoak Landfill High BTU Gas Project.

Began closure of Phase 2A, Solixane Treatment for the Green Energy Facility and Operation of the Sand Mining Permit on the South River.

Awarded \$7,500,000 from the Department of Energy for construction of a Landfill Gas Conversion to CNG (Conversion to Natural Gas) Fueling Facility, developing a new CNG Fueling Station and the conversion of 51 Vehicles to CNG Fuel.

#### MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS

##### Infrastructure

Development of the CNG Facility at the Seminole Road Landfill.

Completion of the Phase 2A closure Project and receive final certification from the Environmental Protection Division.

Demolition of the old Fire and Finance Building on Work Camp Rd and the Conceptual Design of the new multi department Complex Building.

#### MAJOR BUDGETARY IMPACTS

##### Previous

The 2007 budget included \$191,679 for a loader that will be assigned to the North Transfer Station to reduce the overtime that was a result of the heavy volume. The budget included 4 Tractor Trailer Operators and 1 Senior Equipment Operator. The budget also included 3 new Front End Loaders for Commercial Collections and 2 Loader Operators. Also, 1 Payroll Supervisor, 1 Field Supervisor and 4 Crew Workers were added to the organization.

The 2008 budget included the addition of a Columbia Low Profile Tipper for the Seminole Landfill to reduce the unloading time, the addition of 3 Light Weight Tractors with Wet Kits, 3 Walking Floor Trailers with solid bottoms for the new Central Transfer Station, 2 Senior Equipment Operators and 4 Senior Crew Workers. Also, due to the increase in population in the Southern part of the County, 7 positions were added: 2 Driver Crew Leaders, 4 Refuse Collectors, 1 Field Supervisor, 2 Residential Rear Loaders and 1 supervisor vehicle were added. A Field Supervisor was added to improve customer response time. A Principal Equipment Operator was added due to the need for a person to be HAMA Certified. The budget also included 1 Terrain Rubber Tire Backhoe, 2 Skid Steer Loaders and 1 Cargo Van.

The 2009 budget included the transfer of one Microsystem Specialist from Sanitation to Information Systems. The Sanitation Fund loaned the Development Fund \$1,000,000 at mid-year to be paid back over seven years.

##### 2010

The Sanitation Fund has loaned the General Fund \$2,000,000 for the 2010 budget year to be paid back over seven years.

Also included in the 2010 budget are contributions to Capital Projects for the following:

PROJECT	AMOUNT
Phase III Unit III	\$3,500,000
CNG Gas Facility	5,916,900
Seminole Landfill Land Acquisition	300,000
TOTAL	\$9,716,900



**PUBLIC WORKS - SANITATION OPERATING FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**MAJOR BUDGETARY IMPACTS (Con't)**

**Future**

The rate increase approved in 2006 has enabled the Division to meet the increased service demand due to housing development in the County. The capital costs associated with the operation of the landfill remain significant, and the financial requirements of the Sanitation Fund will have to be closely monitored to insure that the Division will be able to meet its service requirements.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Administration	\$24,055,927	\$15,856,956	\$22,077,755	\$22,718,625
Commercial Roll-Off Services	1,028,013	743,722	878,812	871,124
Commercial Support	5,829,592	4,571,749	8,409,508	8,356,394
Discounts Taken	(3)	(1,702)	0	0
Disposal	6,090,901	5,740,091	6,690,298	6,650,383
Mowing	1,861,404	1,824,983	2,155,495	2,121,816
Processing and Transporting	10,024,293	7,912,086	9,012,177	8,909,323
Residential Collection	17,168,343	15,182,534	17,123,622	16,863,251
Revenue Collection	173	654	0	0
Revenue Collections - Sanitation	227,424	243,888	245,831	245,831
Special Collection	0	0	0	0
	<b>\$66,286,066</b>	<b>\$52,074,962</b>	<b>\$66,593,498</b>	<b>\$66,736,747</b>

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$28,104,486	\$28,217,203	\$30,736,679	\$30,050,964
Purchased / Contracted Services	4,557,654	4,334,646	4,755,316	4,755,316
Supplies	2,284,691	2,714,084	2,825,587	2,825,587
Capital Outlays	39,555	46,835	12,000	12,000
Interfund / Interdepartmental Charges	23,091,876	15,495,507	23,126,336	23,126,336
Other Costs	1,072,076	988,774	3,123,348	3,809,063
Other Financing Uses	16,283,087	8,300,000	11,716,900	11,716,900
	<b>\$75,433,425</b>	<b>\$60,097,049</b>	<b>\$76,296,166</b>	<b>\$76,296,166</b>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Sanitation Fund	\$75,433,425	\$60,097,049	\$76,296,166
	<b>\$75,433,425</b>	<b>\$60,097,049</b>	<b>\$76,296,166</b>

**PUBLIC WORKS - SANITATION OPERATING FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Administration</b>				
Asst Director Sanitation	AJ	1	1	1
Natural Resources Admin	AG	0	1	1
Assoc Dir PW Sanitation	AF	1	0	0
Dep Dir San-Disposal Divisions	32	1	1	1
DepDirSan-Collection Divisions	32	1	1	1
Admin Operations Mgr	28	1	1	1
Departmental Microsystems Spec	28	1	0	0
Customer Account Supervisor	24	1	1	1
Payroll Personnel Supervisor	24	1	1	1
Administrative Assistant II	23	2	2	2
Public Works Outreach Special	23	1	1	1
Sanitation Inspector Senior	23	1	1	1
Sanitation Route Coordinator	23	1	1	1
Payroll Personnel Tech Sr	21	2	2	2
Recycling Coordinator	21	1	1	1
Requisition Technician	21	1	1	1
Sanitation Inspector	21	3	3	3
Customer Service Rep Sr	19	7	10	10
Office Assistant Senior	19	5	5	5
Customer Service Rep	18	1	0	0
FULL TIME Subtotal		33	34	34
<b>Keep DeKalb Beautiful</b>				
Dir Keep DeKalb Beautiful Prg	26	1	1	1
Coor Keep DeKalb Beautfl Prg	21	1	1	1
FULL TIME Subtotal		2	2	2
<b>North Transfer Station</b>				
Solid Waste Plant Manager	25	1	1	1
Solid Waste Plant Supv	24	2	2	2
Equipment Operator Principal	21	1	1	1
Landfill Equipment Operator	21	5	5	5
San Tractor/Trailer Operator	21	17	17	17
Welder Senior	21	1	1	1
Office Assistant Senior	19	1	1	1
San Tractor/Trailer Oper Train	19	3	3	3
Solid Waste Plant Operator	19	1	1	1
Welder	19	1	1	1
Crew Worker Senior	18	7	7	7
Equipment Operator	18	1	1	1
Scale Operator	18	2	2	2
FULL TIME Subtotal		43	43	43

**PUBLIC WORKS - SANITATION OPERATING FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Seminole Compost Facility</b>				
Solid Waste Plant Manager	25	1	1	1
Solid Waste Plant Supv	24	1	1	1
Crew Supervisor	23	1	1	1
Landfill Equipment Operator	21	3	3	3
Roll Off Container Oper.	21	4	4	4
Solid Waste Plant Mechanic	21	3	3	3
Welder Senior	21	2	2	2
Equipment Operator Senior	19	1	1	1
Solid Waste Plant Operator	19	2	2	2
Crew Worker Senior	18	5	5	5
Crew Worker	16	2	2	2
FULL TIME Subtotal		25	25	25
<b>Central Transfer Station</b>				
Processing & Disposal Supt	31	1	1	1
Processing&Disposal Asst Supt	28	1	1	1
Solid Waste Plant Supv	24	1	1	1
Electrician Senior	23	0	1	1
Crew Worker Lead	21	0	2	2
Electrician	21	1	0	0
San Tractor/Trailer Operator	21	5	6	6
Transfer Station&Inciner Oper	21	3	1	1
Equipment Operator Senior	19	3	3	3
San Tractor/Trailer Oper Train	19	1	0	0
Crew Worker Senior	18	6	5	5
Scale Operator	18	2	2	2
Crew Worker	16	0	1	1
FULL TIME Subtotal		24	24	24
<b>East Transfer Station</b>				
Solid Waste Plant Supv	24	2	2	2
Landfill Equipment Operator	21	2	2	2
San Tractor/Trailer Operator	21	7	7	7
Crew Worker Senior	18	1	2	2
Scale Operator	18	1	1	1
Crew Worker	16	1	0	0
FULL TIME Subtotal		14	14	14
<b>North Residential</b>				
Sanitation General Foreman	26	1	1	1
Sanitation Supv Field	23	3	3	3
Supply Specialist	21	1	1	1
Equipment Monitor Senior	20	1	1	1
San Driver Crew Leader	20	19	16	16
Refuse Collector Senior	19	28	26	26

**PUBLIC WORKS - SANITATION OPERATING FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>North Residential (cont)</b>				
San Driver Crew Leader Trainee	19	4	7	7
Refuse Collector	17	22	24	24
FULL TIME Subtotal		79	79	79
<b>North Special Collection</b>				
Sanitation General Foreman	26	1	1	1
Sanitation Supv Field	23	2	2	2
San Driver Special Collections	21	3	3	3
Equipment Monitor Senior	20	1	1	1
San Driver Crew Leader	20	12	11	11
Refuse Collector Senior	19	16	15	15
San Driver Crew Leader Trainee	19	1	2	2
Refuse Collector	17	6	7	7
FULL TIME Subtotal		42	42	42
<b>Central Residential</b>				
Sanitation Res Collection Supt	31	1	1	1
Sanitation General Foreman	26	1	1	1
Sanitation Safety Instructor	24	1	1	1
Sanitation Supv Field	23	2	2	2
Supply Specialist	21	1	1	1
Equipment Monitor Senior	20	2	2	2
San Driver Crew Leader	20	16	15	15
Refuse Collector Senior	19	20	20	20
San Driver Crew Leader Trainee	19	4	5	5
Refuse Collector	17	20	19	19
FULL TIME Subtotal		68	67	67
<b>Central Special Collection</b>				
Sanitation Res Collection Supt	31	1	1	1
Sanitation General Foreman	26	1	1	1
Sanitation Supv Field	23	2	2	2
San Driver Special Collections	21	5	5	5
Equipment Monitor Senior	20	1	1	1
San Driver Crew Leader	20	9	10	10
Refuse Collector Senior	19	15	15	15
San Driver Crew Leader Trainee	19	2	1	1
Refuse Collector	17	6	6	6
FULL TIME Subtotal		42	42	42
<b>East Residential</b>				
Sanitation General Foreman	26	1	1	1
Sanitation Supv Field	23	3	3	3
Supply Specialist	21	1	1	1

**PUBLIC WORKS - SANITATION OPERATING FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>East Residential (cont)</b>				
Equipment Monitor Senior	20	1	1	1
San Driver Crew Leader	20	19	18	18
Refuse Collector Senior	19	23	30	30
San Driver Crew Leader Trainee	19	4	5	5
Refuse Collector	17	24	16	16
FULL TIME Subtotal		76	75	75
<b>East Special Collection</b>				
Sanitation General Foreman	26	1	1	1
Sanitation Supv Field	23	2	2	2
San Driver Special Collections	21	2	2	2
Equipment Monitor Senior	20	1	1	1
San Driver Crew Leader	20	10	10	10
Refuse Collector Senior	19	11	12	12
San Driver Crew Leader Trainee	19	1	1	1
Refuse Collector	17	8	7	7
FULL TIME Subtotal		36	36	36
<b>South Residential</b>				
Sanitation General Foreman	26	1	1	1
Sanitation Supv Field	23	4	4	4
Supply Specialist	21	1	1	1
Equipment Monitor Senior	20	1	1	1
San Driver Crew Leader	20	17	16	16
Refuse Collector Senior	19	33	37	37
San Driver Crew Leader Trainee	19	7	8	8
Refuse Collector	17	18	14	14
FULL TIME Subtotal		82	82	82
<b>South Special Collection</b>				
Sanitation General Foreman	26	1	1	1
Sanitation Supv Field	23	2	2	2
San Driver Special Collections	21	2	2	2
Equipment Monitor Senior	20	1	1	1
San Driver Crew Leader	20	12	12	12
Refuse Collector Senior	19	14	15	15
San Driver Crew Leader Trainee	19	1	1	1
Refuse Collector	17	8	7	7
FULL TIME Subtotal		41	41	41
<b>Mowing &amp; Herbicide</b>				
Sanitation General Foreman	26	2	2	2
Crew Supervisor CDL	24	1	1	1
Crew Supervisor	23	5	5	5

**PUBLIC WORKS - SANITATION OPERATING FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Mowing &amp; Herbicide (cont)</b>				
Sanitation Supv Field	23	3	3	3
Welder Senior	21	1	1	1
Equipment Operator Senior	19	17	17	17
Herbicide Equipment Operator	19	1	1	1
Crew Worker Senior	18	3	3	3
Crew Worker	16	1	1	1
FULL TIME Subtotal		34	34	34
<b>Roll-Off Services</b>				
Roll Off Container Oper.	21	8	8	8
FULL TIME Subtotal		8	8	8
<b>Commercial Support</b>				
Sanitation Res Collection Supt	31	1	1	1
Sanitation General Foreman	26	1	1	1
Sanitation Safety Instructor	24	1	1	1
Welder Supervisor	23	1	1	1
Welder Senior	21	2	4	4
Equipment Operator Senior	19	2	2	2
Painter	19	1	1	1
Welder	19	2	0	0
Crew Worker Senior	18	6	6	6
FULL TIME Subtotal		17	17	17
<b>Central Commercial</b>				
Sanitation Supv Field	23	4	4	4
Comm Front End Loader Oper	19	35	35	35
FULL TIME Subtotal		39	39	39
<b>Seminole Landfill</b>				
Landfill Management Supt	31	1	1	1
Landfill Operations Asst Supt	26	4	4	4
Equipment Operator Principal	21	1	1	1
Landfill Equipment Operator	21	14	14	14
Equipment Operator Senior	19	5	5	5
Office Assistant Senior	19	1	1	1
Crew Worker Senior	18	7	7	7
Scale Operator	18	4	4	4
Crew Worker	16	1	1	1
FULL TIME Subtotal		38	38	38
<b>FULL TIME Total</b>		743	742	742
<b>ALL POSITIONS Total</b>		743	742	742

**PUBLIC WORKS - SANITATION - CAPITAL PROJECTS**

**FUNCTION: PLANNING & PUBLIC WORKS**

**PROGRAM DESCRIPTION**

Because the Sanitation Department is a self-supporting enterprise, any county funds required to meet its capital needs come from the Sanitation Fund. In 2010, the following projects were approved for additional funding: \$3,500,000 for Phase III Unit III, \$5,916,900 for CNG Fueling, and \$300,000 for Seminole Landfill Land Acquisition.

**IMPACT OF CIP PROJECTS ON THE COUNTY - FINANCIAL / NON-FINANCIAL**

In 2006, DeKalb County partnered with Georgia Power to launch one of the first publicly owned prototypes to produce Green Energy. The Landfill takes biodegradable trash, turns it into Methane Gas, and the Plant produces electricity from it and sells it to Georgia Power. The maintenance contract for this project is charged to the operating budget. The County will receive \$1,100,000 in revenue in 2010 from this facility's production.

**RECENT CHANGES**

Effective July 1, 1998, state legislation changed the way in which capital project budgets are portrayed. House Bill No. 1364 amended Article 1 of Chapter 81 of Title 36 of the Official Code of Georgia Annotated by stating that capital projects funds are to be portrayed as project-length budgets rather than as annual budgets. Therefore, they are no longer adopted as part of the County's annual budget process.

**ANTICIPATED REVENUES**

	<u>ANTICIPATIONS BEGINNING 1998</u>
Interfund Transfers	\$74,580,882
Fund Balance Carried Forward	0
<b>TOTAL</b>	<b>\$74,580,882</b>

**APPROPRIATIONS**

	<u>PROJECT</u>		
	<u>APPROPRIATION BEGINNING 1998</u>	<u>EXPENDITURES BEGINNING 1998</u>	<u>BALANCE</u>
ADMINISTRATION BUILDING	\$237,974	\$237,726	\$248
CENTRAL TRANSFER STATION	24,425,000	24,425,000	0
CRYMES LANDFILL	1,775,000	343,318	1,431,682
LINECREST ROAD EXTENSION	2,674,400	719,802	1,954,598
MAJOR MODS PHASE 3 AND 4	5,695,939	5,695,939	0
MULTI-USE TRAIL	1,725,042	1,725,042	0
ROGERS LAKE PROPERTY	500,000	15,815	484,186
SEMINOLE LAND ACQUISITION	2,841,966	1,538,264	1,303,702
Sanitation MIS	310,000	90,000	220,000
North Transfer Station	2,025,000	988,268	1,036,732
Sem Land Eng	3,000,000	2,877,767	122,233
Sem Land Mon	1,500,000	1,500,000	0
Crematory	753,661	753,661	0
KDB House	200,000	0	200,000
Closure 2A Cell	17,500,000	13,398,251	4,101,749
Phase III Unit III	3,500,000	0	3,500,000
CNC Fueling	5,916,900	0	5,916,900
<b>TOTAL ACTIVE PROJECTS</b>	<b>\$74,580,882</b>	<b>\$54,308,853</b>	<b>\$20,272,029</b>

**STORMWATER UTILITY OPERATING FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**PROGRAM DESCRIPTION**

The Stormwater Utility Fund was established in the 2003 Budget. The Fund includes the County's appropriation for the annual fee charged to residents and commercial property owners as a stormwater utility fee. This fee is collected by the Tax Commissioner as part of the yearly property tax billing process. This Fund will be used to maintain the County's stormwater infrastructure and meet Federal requirements in the area of water initiatives, and address flood plain and green space issues. Effective 2009, this fund is assigned to the Infrastructure Group, under the direction of the Deputy Chief Operating Officer for Infrastructure.

**MAJOR BUDGETARY IMPACTS**

**Previous**

In 2007 \$8,952,058 was transferred from this Fund to Special Tax District - Roads and Drainage to reimburse the costs related to the Stormwater Program. In 2008 \$9,487,315 was transferred from this Fund to Special Tax District - Roads and Drainage to reimburse the costs related to the Stormwater Program. In 2009 \$9,942,671 was transferred from this Fund to Special Tax District - Roads and Drainage, and \$500,000 was transferred from this Fund to the Development Fund to reimburse the costs related to the Stormwater Program.

**2010**

In 2010, \$10,973,134 will be transferred from this Fund to Special Tax District - Roads and Drainage and Water and Sewer Operating Fund – Watershed Management to reimburse the costs related to the Stormwater Program.

**Future**

To be proactive to all stormwater issues including drainage, citizens complaints, stream pollution, and flooding.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Discounts Taken	(\$8)	(\$38)	\$0	\$0
Storm water Administration	25,412,255	23,329,756	22,847,629	22,847,629
	<u>\$28,412,247</u>	<u>\$20,329,718</u>	<u>\$22,847,629</u>	<u>\$22,847,629</u>

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Purchased / Contracted Services	\$10,321,279	\$7,863,628	\$7,433,550	\$7,433,550
Supplies	2,523,616	1,948,677	1,809,304	1,809,304
Interfund / Interdepartmental				
Charges	10,181,871	10,536,013	10,973,134	10,973,134
Other Costs	0	0	2,631,641	2,631,641
Other Financing Uses	2,385,481	2,981,400	0	0
	<u>\$28,412,247</u>	<u>\$20,329,718</u>	<u>\$22,847,629</u>	<u>\$22,847,629</u>

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Storm water Utility Operating Fund	<u>\$28,412,247</u>	<u>\$20,329,718</u>	<u>\$22,847,629</u>
	\$28,412,247	\$20,329,718	\$22,847,629



## STORMWATER UTILITY FUND - CAPITAL PROJECTS

### FUNCTION: PLANNING & PUBLIC WORKS

#### PROGRAM DESCRIPTION

Because the Stormwater Utility CIP Fund is a self supporting enterprise, any county funds required to meet its capital needs come from the stormwater assessment fee. In 2005, the Fund was created and \$10,000,000 was transferred from the Stormwater Utility Fund.

#### IMPACT ON OPERATING BUDGET

There will be no direct impact on the operating budget. Any appropriations used by this fund will be transferred from the Stormwater Utility fund.

#### RECENT CHANGES

In 2009, \$2,938,400 as transferred from the operating Stormwater Utility account to the CIP Stormwater Utility fund. Also, there was an increase of \$480,275 in the municipalities' contributions.

#### ANTICIPATED REVENUES

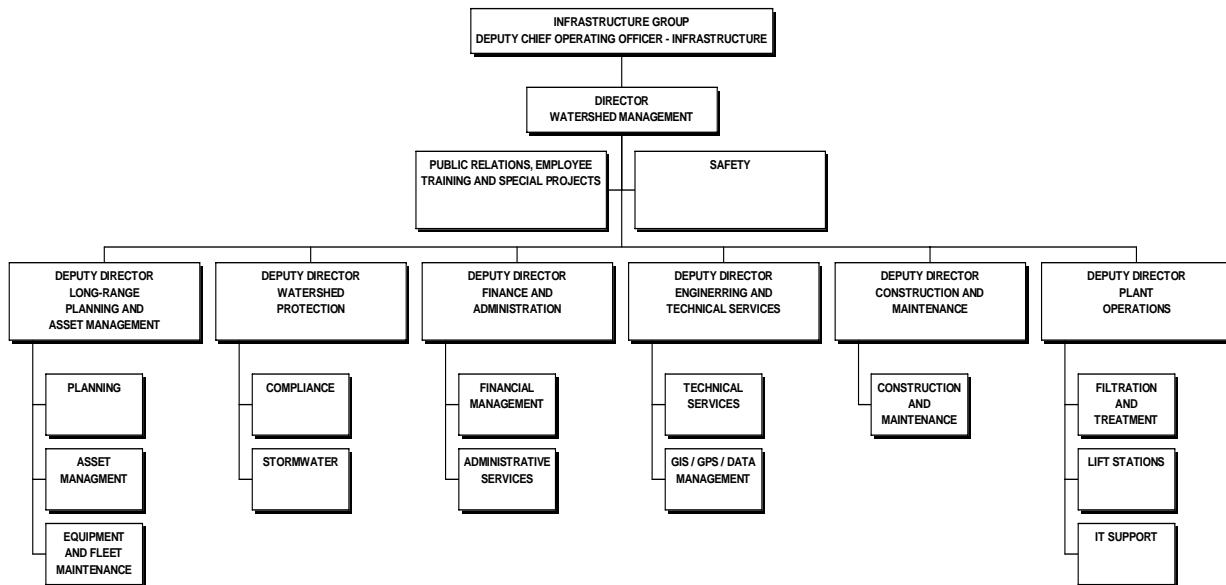
	<u>ANTICIPATIONS BEGINNING 1998</u>
Interfund Transfer	\$9,819,403
State	28,215,322
Local	1,341,706
<b>TOTAL</b>	<b>\$39,376,431</b>

**STORMWATER UTILITY FUND - CAPITAL PROJECTS**

**FUNCTION: PLANNING & PUBLIC WORKS**

**APPROPRIATIONS**

PROJECT	APPROPRIATION	EXPENDITURES	BALANCE
	BEGINNING 1998	BEGINNING 1998	
STORMWATER-RESERVE FOR APP	\$42,555	\$0	\$42,555
REHAB-STORWATER PIPES & ST	2,280,000	1,563,460	716,540
STORM DRAIN. SYSTEM CONSTR	500,000	357,885	142,115
STORM.MGMT.FAC. PHASE 1	262,609	229,152	33,457
STMWATER-FEMA FPH MATCH	1,076,977	257,530	819,447
JACKSON SQ FEMA PDMC10/25/ MATCH/ENGINEERS STDY	6,426,072	6,059,696	366,376
GEMA PDMC-PJ-04-GA-2005-00	1,306,500	1,165,700	140,800
CITY OF CHAMBLEE DRAINAGE P	4,301,000	4,295,075	5,925
DORAVILLE DRAINAGE PRJS	466,105	177,710	288,395
DREW VALLEY AREA STRMWTR F	909,770	658,644	251,126
FEMA PDMC-PJ-04-GA-2006-00	2,852,474	2,426,795	425,679
GANSBR FEMA- RFCPJ2006	3,802,450	3,255,927	546,523
FEMA FMAPJ04GAFY2006-005 3	2,518,500	2,259,792	258,708
SEMBLER STREAM BANK STABIZ	1,097,350	1,062,082	35,268
3 N.FRK PCHTR GEMA RFCPJ0G	187,000	74,230	112,770
4 HMSGEMA PDMC-PJ04GA-07-0	1,189,300	1,082,923	106,377
9 N.FORK PEH CRK GEMA FMAP	780,240	601,184	179,056
11-HUNTNG, SCOTT& RIDERWOO	3,176,074	2,923,508	252,566
CITY LITHONIA	3,641,450	2,766,819	874,631
TWIN BROTHERS LAKE FLOODPL	116,106	0	116,106
CITY OF CLARKSTON	400,000	0	400,000
CORPS OF ENG (ARRA) PARTIC	100,000	0	100,000
PINE LAKE WATERSED IMPROVM	1,303,900	520,000	783,900
INSP MUNCPL SEP STRMWTR MS	140,000	0	140,000
<b>TOTAL</b>	<b>500,000</b>	<b>88,938</b>	<b>411,062</b>
	<b>\$39,376,431</b>	<b>\$31,827,050</b>	<b>\$7,549,381</b>



**MISSION STATEMENT**

It is the mission of the Department of Watershed Management, formerly the DeKalb County Water and Sewer Department, to provide safe drinking water in adequate supplies, to collect and adequately treat wastewater, and to protect DeKalb County's watersheds responsibly while focusing on excellent customer service.

**PROGRAM DESCRIPTION**

The DeKalb County Water and Sewerage System is comprised of the following funds: Water and Sewerage Operating Fund; Water and Sewerage Construction Fund; Water and Sewerage Renewal and Extension Fund; and the Water and Sewerage Sinking Fund.

The Water and Sewerage Operating Fund reflects the daily operations of the County's water and sewerage system. It includes those expenses and charges which are made for the purpose of operating, maintaining, and repairing the system. The Department of Watershed Management is the organizational entity charged with the responsibility of operating and maintaining the system, and its financial requirements are reflected in this fund. The fund also includes the costs of the Revenue Collections Cost Center which is managed by the Finance Department's Division of Treasury and Accounting Services, and is responsible for billing and collection of water and sewer charges.

The Finance Division is responsible for the administration and policy direction of the Department, and for coordination of the operating budget. This division is responsible for payroll, personnel, purchasing, and document control.

The Technical Service Division is responsible for Watershed Management's engineering, computerized mapping, compliance, acquisition, data base management, and coordination with the County's Geographic Information System.

The Plant Operations Division manages and maintains the system's water production and sewerage treatment facilities. It is responsible for the production and distribution of potable water and the collection, treatment and disposal of wastewater in accordance with applicable state and federal quality standards and regulations. Information technology services are attached to this division.

The Construction and Maintenance Division is primarily responsible for the maintenance of and improvements to, the system's water distribution and sewage collection systems. The maintenance function entails both emergency repair and preventive maintenance.

The Long-Range Planning and Asset Management Division is responsible for master, business, and capital projects planning, rate studies, systems security, and asset management. The maintenance function of Watershed Management's equipment and fleet is located in this division.

The Watershed Protection Division manages stormwater, permitting, restoration projects, the Fats, Oils, and Grease (FOG) program, spill tracking and reporting, the septic tanks elimination program, and compliance.

Effective 2009, this department is assigned to the Infrastructure Group, under the direction of the Deputy Chief Operating Officer for Infrastructure.

**WATER & SEWER OPERATING FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**PERFORMANCE INDICATORS**

	<b>TARGET</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
Complaints/Service Calls Per 10,000 Customers	< 1,100/year	634	848	1,076
% Of Unbilled Water <sup>1</sup>	< 15%	21.5%	17.9%	23.1%
Water Main Failures Per 1,000 Miles Of Water Main	< 275/year	45	332	363
% Of Days In Compliance With Water And Wastewater Permits	90%	100%	100%	100%

<sup>1</sup> The increase from 2005 to 2006 is possibly due to fire hydrant flushing, inaccurate meters or meters not read, or leakage.

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
<b>Administrative Division</b>				
Procurement Purchase Amount	\$26,522,078	\$29,533,385	\$28,956,967	\$28,500,000
<b>Filtration &amp; Treatment Division</b>				
Number of Water Customers	311,023	313,691	316,065	317,200
Number of Sewer Customers	277,979	279,407	281,781	283,000
<b>Filtration &amp; Treatment Division-Water</b>				
Water Pumped (Billions of Gallons)	28.80	23.97	25.82	26.00
Plant Capacity (GA EPD Permitted) (Millions of Gallons)	150	128	128	128
Daily Average Consumption (Millions of Gallons)	76.94	65.50	59.00	65.00
<b>Filtration &amp; Treatment Division-Sewer</b>				
Number of Lift Stations	63	66	67	67
Gallons of Wastewater Treated (Millions)	13,032	12,125	13,168	13,700
Average Gallons Wastewater Treated Per Day (Millions)	35.7	33.2	36.0	38.5
Laboratory Samples Tested/Analyzed	14,800	14,510	14,179	14,100
Customer Complaints	7	13	15	12
Stormwater Discharge Characterization Monitoring	15	19	24	20
All Sources	156	143	64	64
<b>Construction &amp; Maintenance Division</b>				
<b>Water</b>				
Meters Repaired/Replaced	4,112	1,361	1,567	1,600
Renewed Water Service	1,172	1,159	999	1,000
Mains Installed (Ft.)	20,162	26,000	28,600	30,000
Mains Installed (Ft) Developer	112,467	44,377	16,981	13,500
Meters Installed (New)	2,074	1,154	565	600

**WATER & SEWER OPERATING FUND****FUNCTION: PLANNING & PUBLIC WORKS**

<b>ACTIVITY MEASURES</b>				
	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
<b>Sewer</b>				
Mains Inspected/Cleaned (Ft.) Contract	56,656	146,530	211,759	100,000
Mains Installed (Ft) Developer	122,412	56,565	31,400	21,100
<b>Support</b>				
Landscape Projects	4,214	4,230	3,977	4,000
Valve Boxes Raised	N/A	65	453	350
Manholes Raised	281	1,305	2,660	2,500

**MAJOR ACCOMPLISHMENTS IN 2009**

The department met the Georgia EPD mandate requiring water providers to reduce water consumption by 10% as a result of the regional drought. Construction continued on upgrades for the Chattahoochee River water supply intake, pump station and transmission line to the reservoirs including completion of ROW acquisition and permitting. The department initiated the development and design for the expansion of the Pole Bridge and Snapfinger wastewater facilities and a conveyance tunnel to serve the county for the next 20 – 30 years. Conservation measures were implemented to include the distribution of low flow kits, rebates for low-flow toilet installation, and the implementation of regulations requiring pre-1993 built homes to be retrofitted with low-flow fixtures as a condition of sale. Major programs for identification and reduction of infiltration and inflow to the County's collection system, and for comprehensive inventory of collection system for preventive maintenance were continued. The Snapfinger Influent Lift Station (ILS) drives were upgraded to world class digital controls and human-machine interfaces (HMI).

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS****Infrastructure**

To produce the highest quality drinking water in sufficient quantities to provide for all the needs of DeKalb County; and treatment of wastewaters in accordance with all federal and state mandates to provide a clean and supportive environment for our citizens and neighbors.

To operate modernized infrastructure supporting distribution and collection systems throughout the County, including replacement of aging systems to protect and serve our existing neighborhoods as well as the installation of new systems to encourage growth and development.

**Human Services**

To provide efficient and accountable service to all inhabitants of DeKalb while maintaining the lowest possible cost to our customers.

**Organizational Effectiveness**

To develop and support additional safety and training programs which enhance job knowledge and synergy with other Department goals.

**MAJOR BUDGETARY IMPACTS****Previous**

In 2007, the Scott Candler Water Treatment Plant came online. The preliminary design contracts for the Waste Water Treatment Plant Expansions and the Interplant Storage and Conveyance System were signed.

The name of the department was changed from the Water and Sewer Department to the Department of Watershed Management to reflect the department's new emphasis to include "all things water". A Level 4 drought was declared by the Georgia Director of Environmental Protection Division. In late 2007, the Governor instituted a 10% reduction in water consumption. Six positions including four Departmental Microsystems Specialists, one Network Administrator,

**MAJOR BUDGETARY IMPACTS (CONT.)**

**Previous**

and one Administrative Assistant II were transferred to Information Systems (IS) reflecting the consolidation of computer-related activities to IS. A Crew Worker Senior position was transferred to the Citizens Call Center to support Watershed Management's impact on the 311 capabilities.

In 2008, the 16% rate increase approved by the Board of Commissioners in 2007 became effective on January 1, 2008. The department began offering a Toilet Retrofit Rebate Program to water customers whose homes were built prior to 1993. The management of the meter reading function, including 21 positions (one Revenue Collection Supervisor Sr., one Field Service Representative, one Accounting Technician Sr., and 18 Meter Readers), and equipment was transferred from the Finance Department to the Department of Watershed Management as part of the 2008 Budget. An additional twenty-four positions were added including: 2 Deputy Directors, 1 Project Analyst, 1 Manager Public Relations, 1 Graphic Design Technician, 1 Waste Wastewater Lab Technician, 1 Instrument and Control Specialist, 3 Crew Supervisors, 3 Crew Worker Seniors, 2 Dispatchers, 1 FOG Control Program Manager, 5 Senior Compliance Inspectors, 2 Compliance Supervisors, and 1 Office Assistant.

Also in 2008, the Department of Watershed Management initiated the first year of a four-year rate adjustment to meet the operational and maintenance needs of the water and wastewater system and support major capital investment. In August, the budget for the department was reduced by \$4,594,485 to reflect the revenue shortfalls that resulted from the Level 4 drought declaration in the State of Georgia. The 2009 rate increase was accelerated by three months to begin in October 2008 to offset the drought's water conservation revenue impact. An Intergovernmental Agreement to provide the new City of Dunwoody water and wastewater services was enacted.

**2010**

This budget includes the transfer of 8 Stormwater positions from the Department of Public Works Roads and Drainage and 9 positions from the Department of Planning and Development. This budget abolishes 6 Deputy Director Positions and creates 4 Assistant Director Positions, to accommodate a planned reorganization to streamline department operations. This budget includes 34 additional positions which will aid the Department of Watershed Management in complying with U.S. EPA and GA EPD mandates. The Stormwater Utility Fund will reimburse Watershed Management a total of \$588,841 in 2010. The transfer to the Renewal and Extension Fund (513) is \$39,846,017. This budget includes a \$1,000,000 credit to Roads and Drainage for imputed costs of utility cut damages to roadways and heavy truck wear and tear on roadways requiring resurfacing.

**Future**

The possibility of drought and resulting water conservation measures will continue to have an impact upon the department's revenues. The operating costs of the future wastewater interplant tunnel and wastewater plant expansion will impact the yearly operating budget.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Administration	\$11,138,688	\$12,627,976	\$11,751,763	\$11,675,542
Capitalization	(5,260,857)	(2,322,091)	(5,863,806)	(5,863,806)
Construction and Maintenance	39,964,338	38,146,313	37,832,164	37,300,818
Data Management	2,991,197	2,763,098	2,960,478	2,904,601
Director's Office	5,599,508	7,307,629	5,603,182	5,537,040
Discounts Taken	(826)	(5,711)	0	0
Filtration and Treatment	32,843,298	65,492,785	47,112,735	46,883,218
Revenue Collections - W & S *	5,538,116	5,184,144	5,760,078	5,653,438
Transfers and Reserves	59,218,288	39,969,413	82,957,665	84,023,408
	<b>\$152,031,749</b>	<b>\$169,163,556</b>	<b>\$188,114,259</b>	<b>\$188,114,259</b>

\* Funding for Revenue Collections Division is provided by the Water and Sewer Revenue Fund but management is provided by the Finance Department for 94 positions. These positions for Revenue Collections are included in the Finance section of this Budget Book.

**WATER & SEWER OPERATING FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$42,012,023	\$42,297,375	\$49,069,925	\$48,004,182
Purchased / Contracted Services	11,905,946	10,437,825	7,654,084	7,654,084
Supplies	23,515,475	27,985,124	18,225,762	18,225,762
Capital Outlays	185,924	195,887	226,228	226,228
Interfund / Interdepartmental Charges	11,211,355	11,553,919	9,969,497	9,969,497
Other Costs	4,056,035	36,773,230	25,350,730	25,350,730
Other Financing Uses	59,144,991	39,920,196	77,618,033	78,683,776
	<b>\$152,031,749</b>	<b>\$169,163,556</b>	<b>\$188,114,259</b>	<b>\$188,114,259</b>

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Water & Sewer Operating Fund	\$152,031,749	\$169,163,556	\$188,114,259
	<b>\$152,031,749</b>	<b>\$169,163,556</b>	<b>\$188,114,259</b>

**AUTHORIZED POSITION LIST BY COST CENTER**  
(See Salary Schedule, Appendix A, for explanation of salary ranges)

<b>COST CENTER /POSITION</b>	<b>SALARY RANGE</b>	<b>NUMBER OF POSITIONS</b>		
		<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Director's Office</b>				
Dep Dir WM - Finance & Admin	AI	1	1	0
Dep Dir WM Eng & Tech Svcs	AI	1	1	0
Asst. Director Watershed Mgmt	AH	0	0	3
Dep Dir WM Planning Asset Mgt	AH	1	1	0
Dep Dir WM Wtrshed Protection	AF	1	1	0
Director Watershed Management	AC	1	1	1
Stormwater Eng Supv	33	0	0	1
Flood Management Supervisor	30	0	0	1
Project Funds Mgr WM	30	1	1	1
Stormwtr Pollution Contrl Supv	30	0	0	1
Director Communications	29	0	1	1
Engineer, Senior	29	0	0	1
PubRelEmpTrngSpecProjManager	29	1	0	0
Chief Environ Land Dev Inspe	28	0	0	1
Public Information Officer	28	1	1	1
Special Projects Coordinator	28	1	1	1
Special Projects Coordinator	28	0	1	1
Accountant Senior	26	1	1	1
Departmental Safety Coord	26	1	1	1
Administrative Coordinator	25	1	1	1
Arborist	25	0	0	1
Certification Instructor WM	25	1	1	1
Construction Inspector	25	0	0	1

**WATER & SEWER OPERATING FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Director's Office (cont)</b>				
Document Cntrl Coordinator WM	25	0	1	1
Env Land Development Insp III	25	0	0	4
Project Analyst Watershd Mgt	25	2	2	2
Asst Departmental Safety Coord	24	1	1	1
Engineering Technician Senior	24	0	0	1
Env Land Development Insp II	24	0	0	2
GIS Specialist Senior	24	0	0	1
Administrative Assistant II	23	0	0	1
Env Land Development Insp I	23	0	0	1
Graphic Design Technician	23	1	1	1
Public Education Specialist	23	2	2	2
Administrative Assistant I	21	2	2	2
Accounting Tech Senior	19	1	1	1
Office Assistant Senior	19	1	1	1
FULL TIME Subtotal		23	25	41
<b>Admin &amp; Fiscal Control</b>				
Admin Operations Mgr	28	1	1	1
General Foreman Watershed Mgt	26	1	1	1
Crew Supervisor CDL	24	3	3	3
Administrative Assistant II	23	1	1	1
Heavy Equipment Truck Mechanic	23	1	1	1
Requisition Supervisor	23	1	1	1
Specification Coordinator	23	1	1	1
WQC Electrical Specialist	23	1	1	1
Administrative Assistant I	21	1	1	1
Carpenter Senior	21	1	1	1
Painter, Senior	21	1	1	1
Payroll Personnel Tech Sr	21	3	3	3
Requisition Technician	21	4	4	4
Equipment Operator Senior	19	1	1	1
Crew Worker Senior	18	14	13	13
Crew Worker	16	1	2	2
FULL TIME Subtotal		36	36	36
<b>Warehouse</b>				
Inventory Warehouse Supervisor	25	1	1	1
Supply Specialist Senior	24	2	2	2
Crew Supervisor	23	1	1	1
Supply Specialist	21	1	1	1
Office Assistant Senior	19	1	1	1
Meter Mechanic	18	2	2	2
Stockworker	18	5	5	5
FULL TIME Subtotal		13	13	13



**WATER & SEWER OPERATING FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Collection Services</b>				
Revenue Collections Supervisor	23	1	1	1
Accounting Tech Senior	19	1	1	1
Field Service Representative	19	1	1	1
Meter Reader	18	18	18	18
FULL TIME Subtotal		21	21	21
<b>GPS/GIS/Data Management</b>				
Engineering Supervisor	33	1	1	1
Engineer, Senior	29	2	2	2
Engineer	28	1	1	1
General Foreman Watershed Mgt	26	1	1	1
Crew Supervisor CDL	24	1	1	1
Engineering Technician Senior	24	19	20	20
GIS Specialist Senior	24	2	2	2
Crew Supervisor	23	9	9	9
Engineering Technician	23	1	0	0
Administrative Assistant I	21	1	1	1
Office Assistant Senior	19	1	1	1
Crew Worker Senior	18	1	1	1
FULL TIME Subtotal		40	40	40
<b>F&amp;T Admin &amp; Supervision</b>				
WQC Manager	33	1	1	1
Administrative Assistant II	23	1	1	1
FULL TIME Subtotal		2	2	2
<b>P&amp;M Admin &amp; Supervision</b>				
Wtr Prod Poll Contrl Brch Supt	31	1	1	1
Wt Prod Poll Contrl Brn Ast Sp	30	1	1	1
Engineer, Senior	29	1	1	1
Administrative Assistant I	21	1	1	1
FULL TIME Subtotal		4	4	4
<b>Water Production Operations</b>				
WQC Plant Supervisor	26	2	2	2
WQC Foreman	24	5	5	5
WQC Operator, Principal	24	4	4	4
WQC Operator Senior	23	8	8	8
WQC Operator	19	8	8	8
General Maintenance Worker, Sr	18	2	2	2
General Maintenance Worker	16	1	1	1
FULL TIME Subtotal		30	30	30

**WATER & SEWER OPERATING FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Water Maintenance</b>				
Instrmentation & Controls Spec	28	1	1	1
WQC Maintenance Supv	26	1	1	1
Crew Supervisor CDL	24	1	1	1
WQC Maintenance Asst Supv	24	1	1	1
Electronic Technician Senior	23	2	1	1
Water Maintenance Mech Sr	23	3	3	3
WQC Electrical Specialist	23	3	3	3
WQC Maintenance Coord	23	1	1	1
Contractural Service Inspector	21	1	1	1
Electronic Tech	21	0	1	1
Equipment Operator Principal	21	1	1	1
Water Maintenance Mechanic	21	9	9	9
Crew Worker Senior	18	2	2	2
General Maintenance Worker, Sr	18	1	1	1
General Maintenance Worker	16	2	2	2
FULL TIME Subtotal		29	29	29
<b>Water Laboratory</b>				
Chemist, Senior	26	1	1	1
Chemist	25	1	1	1
Microbiologist	25	1	1	1
Water Wastewater Lab Tech, Sr	23	5	6	6
Water Wastewater Lab Tech	21	2	1	1
FULL TIME Subtotal		10	10	10
<b>Sewer Lab Admin &amp; Supervision</b>				
Lab Monitor Supervisor	30	1	1	1
Lab Monitor Asst Supv	28	1	1	1
Administrative Assistant I	21	1	1	1
FULL TIME Subtotal		3	3	3
<b>Sewer Laboratory</b>				
Biologist	25	1	1	1
Chemist	25	2	2	2
Water Wastewater Lab Tech, Sr	23	3	3	3
Water Wastewater Lab Tech	21	6	6	6
FULL TIME Subtotal		12	12	12
<b>Sewer Monitoring</b>				
Environmentalist, Senior	25	1	1	1
Environmentalist	24	1	1	1
Environmental Tech, Sr	23	5	6	6
Environmental Technician	21	1	0	0
FULL TIME Subtotal		8	8	8

**WATER & SEWER OPERATING FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>WPC Snapfinger Plants</b>				
Wtr Prod Poll Contrl Brch Supt	31	1	1	1
Wt Prod Poll Contrl Brn Ast Sp	30	1	1	1
Engineer	28	1	1	1
WQC Plant Supervisor	26	2	2	2
Crew Supervisor CDL	24	1	1	1
WQC Foreman	24	6	6	6
WQC Operator, Principal	24	2	2	2
Water Wastewater Lab Tech, Sr	23	0	1	1
WQC Operator Senior	23	6	7	7
Administrative Assistant I	21	1	1	1
Equipment Operator Principal	21	3	3	3
Water Wastewater Lab Tech	21	1	0	0
WQC Operator	19	4	3	3
Crew Worker Senior	18	4	4	4
Crew Worker	16	1	1	1
FULL TIME Subtotal		34	34	34
<b>WPC Pole Bridge Creek Plant</b>				
Wtr Prod Poll Contrl Brch Supt	31	1	1	1
WQC Plant Supervisor	26	2	2	2
WQC Foreman	24	4	4	4
WQC Operator Senior	23	3	4	4
Administrative Assistant I	21	1	1	1
WQC Operator	19	1	0	0
FULL TIME Subtotal		12	12	12
<b>WPC Pole Bridge Maintenance</b>				
Instrmentation & Controls Spec	28	1	0	0
WQC Maintenance Supv	26	1	1	1
WQC Maintenance Asst Supv	24	1	2	2
Electronic Technician Senior	23	1	1	1
Water Maintenance Mechanic	21	3	3	3
Crew Worker Senior	18	1	1	1
Crew Worker	16	1	1	1
FULL TIME Subtotal		9	9	9
<b>WPC Facilities Maintenance</b>				
Instrmentation & Controls Spec	28	1	1	1
WQC Maintenance Supv	26	1	1	1
WQC Maintenance Asst Supv	24	1	0	0
Electronic Technician Senior	23	1	1	1
Water Maintenance Mech Sr	23	4	4	4
WQC Electrical Specialist	23	1	1	1
WQC Maintenance Coord	23	1	1	1
Electronic Tech	21	1	1	1

**WATER & SEWER OPERATING FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>WPC Facilities Maintenance (cont)</b>				
Water Maintenance Mechanic	21	9	9	9
Office Assistant Senior	19	1	1	1
FULL TIME Subtotal		21	20	20
<b>C &amp; M Div Management &amp; Admin</b>				
Dep Dir WM Const & Maint	AI	1	1	0
Construction Maintenance Supt	30	1	1	1
Customer Support Administrator	28	1	1	1
Environmental Project Coord	24	1	1	1
Administrative Assistant II	23	1	1	1
Crew Supervisor	23	1	1	1
Customer Support Assistant	21	1	1	1
Equipment Operator	18	0	1	1
FULL TIME Subtotal		7	8	7
<b>Technical Services</b>				
Engineering Supervisor	33	1	1	1
Engineer, Principal	30	0	0	1
Engineer, Senior	29	4	4	4
Chief Construction Inspector	28	1	1	1
Engineer	28	1	1	1
Production Control Manager	28	1	1	1
Production Control Supervisor	26	1	1	1
Construction Inspector	25	10	10	10
Cross Connection Control Spec	24	1	1	1
Engineering Technician Senior	24	1	1	1
GIS Specialist Senior	24	3	1	1
Administrative Assistant II	23	1	1	1
Crew Supervisor	23	4	4	4
Cross Connect Control Spc Asst	23	2	2	2
Engineering Technician	23	1	1	1
GIS Specialist	23	3	5	5
Administrative Assistant I	21	2	2	2
Office Assistant Senior	19	1	1	1
Crew Worker Senior	18	3	3	3
FULL TIME Subtotal		41	41	42
<b>District 1 - Maintenance</b>				
Construction Maintenance Supt	30	1	1	1
General Foreman Watershed Mgt	26	4	4	4
Construction Inspector	25	1	1	1
Crew Supervisor CDL	24	15	15	19
Equipment Operator Principal	21	6	6	9
Service Request Technician	20	1	1	1
Equipment Operator Senior	19	3	3	3

**WATER & SEWER OPERATING FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>District 1 - Maintenance (cont)</b>				
Crew Worker Senior	18	35	35	44
Crew Worker	16	8	8	8
FULL TIME Subtotal		74	74	90
<b>Construction</b>				
Flow Monitoring Technician	TBD	0	0	6
Flow Monitoring Technician, Sr.	TBD	0	0	2
Construction Maintenance Supt	30	1	1	1
General Foreman Watershed Mgt	26	6	6	6
Construction Inspector	25	2	2	2
Construction Supervisor	24	6	6	6
Crew Supervisor CDL	24	20	20	20
Crew Supervisor	23	1	1	1
Equipment Operator Principal	21	6	6	6
Service Request Technician	20	1	1	1
Equipment Operator Senior	19	4	4	4
Field Service Representative	19	2	2	2
Crew Worker Senior	18	43	42	42
Meter Mechanic	18	2	2	2
Crew Worker	16	16	15	15
FULL TIME Subtotal		110	108	116
<b>District 2 - Maintenance</b>				
Construction Maintenance Supt	30	1	1	1
General Foreman Watershed Mgt	26	6	6	6
Construction Inspector	25	2	2	2
Crew Supervisor CDL	24	19	19	19
Public Works Dispatch, Supv	23	1	1	1
Equipment Operator Principal	21	8	8	8
Service Request Technician	20	1	1	1
Dispatcher	19	9	9	9
Equipment Operator Senior	19	2	2	2
Crew Worker Senior	18	37	41	41
Crew Worker	16	15	12	12
FULL TIME Subtotal		101	102	102
<b>District 3 - Maintenance</b>				
Construction Maintenance Supt	30	1	1	1
General Foreman Watershed Mgt	26	5	5	5
Construction Inspector	25	1	1	1
Crew Supervisor CDL	24	14	14	14
Crew Supervisor	23	1	1	1
Heavy Equipment Truck Mechanic	23	3	3	3
Equipment Operator Principal	21	8	8	8
Welder Senior	21	2	1	1
Service Request Technician	20	1	1	1
Equipment Operator Senior	19	4	4	4

**WATER & SEWER OPERATING FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>District 3 - Maintenance (cont)</b>				
Welder	19	0	1	1
Crew Worker Senior	18	26	21	21
Office Assistant	18	1	1	1
Crew Worker	16	12	17	17
FULL TIME Subtotal		79	79	79
<b>Compliance</b>				
CMOM Coordinator	TBD	0	0	1
Flow Monitoring Technician	TBD	0	0	6
Flow Monitoring Technician, Sr.	TBD	0	0	2
Dep Dir WM Cmplnce Trtmnt Ops	AI	1	1	0
Asst. Director Watershed Mgmt	AH	0	0	1
Asst Dir PW, Finance & Admin	AE	1	1	1
FOG Control Program Manager	31	1	1	1
Engineer, Principal	30	1	1	1
Compliance Supervisor	28	2	2	2
Engineer	28	2	2	2
Compliance Division Supv WM	26	2	2	2
Compliance Inspector, Senior	26	5	5	5
Construction Inspector	25	4	4	4
Document Cntrl Coordinator WM	25	1	0	0
Compliance Inspector	24	9	9	9
Engineering Technician Senior	24	1	1	1
GIS Specialist Senior	24	1	1	1
Administrative Assistant II	23	1	1	1
Crew Supervisor	23	4	4	4
Administrative Assistant I	21	1	1	1
Crew Worker Senior	18	13	14	14
Crew Worker	16	2	1	1
FULL TIME Subtotal		52	51	60
<b>FULL TIME Total</b>		<b>771</b>	<b>771</b>	<b>820</b>
<b>ALL POSITIONS Total</b>		<b>771</b>	<b>771</b>	<b>820</b>

See Finance Department Section of this Budget Book for the total authorized positions for the Revenue Collections and Treasury Cost Centers. The Water and Sewer Revenue Fund fully funds those Treasury and Accounting Services division positions that are assigned to water/sewer work. There are 94 full-time positions assigned to Water and Sewer activities.

**PROGRAM DESCRIPTION**

The Water and Sewerage Construction Fund was created in 1990 to account for expenditures made from the proceeds of the 1990 and 1993 Revenue Bond issues, and local government contributions associated with the construction projects. As part of the 1996 budget, the remaining 1990 projects were transferred to the Renewal and Extension Fund. Payments from the Construction Fund are made in accordance with the bond resolution and local government agreements. State law requires that capital project funds be portrayed as project-length rather than annual budgets. Consequently, the budget for this fund is no longer adopted as part of the County's annual budget process.

**IMPACT OF CIP PROJECTS ON THE COUNTY – FINANCIAL / NON-FINANCIAL**

As each project is completed, the operating costs will be reflected in the operating budget.

**RECENT CHANGES**

The County issued bonds in 1993 in order to fund its pro-rata participation in the City of Atlanta's Phosphorous Reduction Program. Subsequent to issuing the bonds, the City abandoned the initial design and revised the treatment plan to include an expansion of the existing Clayton Plant facilities at a significantly higher cost. In 1997, the County paid its share of the prior project cost to Atlanta. In 1999 a rate increase was adopted which enabled a bond issue to raise funds to cover the added cost of the County's portion of the R. M. Clayton Plant upgrade, and to construct an additional raw water reservoir. In 2000, the County completed the Series 2000 Bond Issue which yielded \$214,525,000. These funds allowed an expansion of the Scott Candler Filter Plant. In 2002, the contract was signed and the construction was begun on the Scott Candler Water Filter Plant. In 2003, design and regulatory permit applications continued for the new Chattahoochee River water supply intake, 200 MGD water supply intake, 200 MGD pump station and 96" transmission line to reservoirs.

During 2006, there was a \$98.6 million bond sale: \$52 million for a raw water pumping station and transmission line, \$35 million for wastewater plant expansion and engineering, \$10 million for the east side sewer capacity expansion, and \$1.6 million for the cost of issuance of the bonds and for surety bonds..

The County is continuing to develop improvements in the water treatment capacities of the system. Projects will be added to this fund as further improvements to the system are required. As of April 30, 2009, the Board of Commissioners had not adopted any changes in the Construction Fund.

<b>FUNDING SOURCES</b>
------------------------

	<b>ANTICIPATIONS BEGINNING 1998</b>
Construction Fund	\$354,398,659
2006 Water & Sewer Bonds	98,678,373
<b>Total</b>	<b>\$453,077,032</b>

**WATER AND SEWER CONSTRUCTION FUND**

**FUNCTION: PLANNING & PUBIC WORKS**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	PROJECT		BALANCE
	APPROPRIATION BEGINNING 1998	EXPENDITURES BEGINNING 1998	
COST OF ISSUANCE	\$1,193,518	\$1,193,518	\$0
FILTER PLANT EXPANSION	169,662,878	167,413,227	2,249,651
FILTER PLANT RESERVOIRS	49,424,697	49,382,416	42,280
INDIAN CREEK RELIEF SEWER	5,866,122	5,866,122	0
N FORK PEACHTREE RELIEF SEWER	5,740,531	5,740,531	0
NANCY CREEK TUNNEL	53,948,799	53,948,799	0
POLE BRIDGE AEROBIC DIGESTER	10,628,199	10,628,199	0
RAW WATER PUMP STATION & LINE	57,050,000	40,050,384	16,999,616
ROADHAVEN ANNEX BUILDING	2,758,551	2,335,329	423,222
S FORK PEACHTREE RELIEF SEWER	10,973,053	10,973,053	0
SEWER REN - INTERGOVERNMTL	4,500,000	3,644,945	855,055
SEWER REN - SNAPPINGER	11,500,000	7,147,003	4,352,997
SNAPPINGER EQUALIZATION TANK	7,036,182	7,036,182	0
SURETY BONDS	1,871,314	1,871,314	0
UNDERWRITERS DISCOUNT	1,751,751	1,751,751	0
VETERANS HOSP RELIEF SEWER	5,231,438	5,231,438	0
RESERVE - APPROPRIATION	0	0	0
SNAPPINGER ROTARY PRESS	4,500,000	712,554	3,787,446
SNAPPINGER SAFETY REPAIRS	940,000	619,665	320,335
SERV. LATERAL MAINS & REHAB	500,000	0	500,000
SOUTHEAST LIFT STATIONS	10,000,000	1,246,698	8,753,302
WASTEWATER TREATMENT FACILITY	33,000,000	29,636,197	3,363,803
GDOT IMPROVEMENT	2,500,000	2,075,841	424,159
COMPREHENSIVE SSES PROG	2,500,000	0	2,500,000
<b>TOTAL</b>	<b>\$453,077,032</b>	<b>\$408,505,167</b>	<b>\$44,571,865</b>



## WATER AND SEWER RENEWAL AND EXTENSION FUND

### FUNCTION: PLANNING & PUBLIC WORKS

#### PROGRAM DESCRIPTION

The Water and Sewerage Renewal and Extension (R&E) Fund is a separate fund to permit accounting for funds in excess of operating and debt service requirements used to renew or extend the current system. Expenditures from the Renewal and Extension Fund are made for replacements, additions, extensions and improvements or paying any obligations incurred for such purposes or paying the costs of any engineering studies, surveys or plans and specifications pertaining to future development or expansion of the system. State Law requires that capital project funds be portrayed as project-length rather than annual budgets. Consequently, the budget for this fund is no longer adopted as part of the County's annual budget process. The 1990 Bond Projects were moved from the Construction Fund to the R&E Fund in the 1996 budget.

#### IMPACT ON OPERATING BUDGET

As each project is completed, additional costs will be added to the operating budget.

#### RECENT CHANGES

In 2000, \$1,188,739 was budgeted for additional equipment. In 2001, all equipment for Water and Sewer except desktop computers was funded from the Renewal and Extension Fund. In 2001, \$13,323,486 was budgeted for this purpose. The funding transfer from the Operating Fund was budgeted at \$16,146,178 for 2001. In 2002, \$228,050 was budgeted for computers and \$27,123,194 was transferred from the Operating Fund. In 2003, \$1,570,767 was budgeted for computers, and \$11,508,764 was transferred from the Operating Fund. In 2004, \$2,173,439 was budgeted for equipment with the exception of desktop computers. In 2005, \$2,173,439 was budgeted for all equipment except desktop computers. The funding transfer from the Operating Fund was budgeted at \$23,246,516 for 2005. All equipment including desktop computers for Water and Sewer was funded from the Renewal and Extension Fund. In 2006, \$1,676,400 has been budgeted for by-pass pumps and \$652,475 for computer equipment and major software. The funding transfer from the Operating Fund was budgeted at \$14,474,663 for 2006. In 2007, the rate structure for the Operating Fund was increased in order to meet current and future Capital Investment Projects funded by the Renewal and Extension Fund. The funding transfer from the Operating Fund is budgeted at \$21,700,461. For Water Miscellaneous Projects, an additional \$1,800,000 is budgeted for Water Meter Installation and \$2,050,000 for Water Meter Replacements. For Sewer Miscellaneous Projects, an additional \$1,425,000 is budgeted for Sewer Rehabilitation at Pole Bridge and \$4,700,000 for Snapfinger.

#### 2010

The funding transfer from Operating Fund is budgeted at \$39,846,017. No new projects are being added for 2010. As of April 30, 2009, the Board of Commissioners had not adopted any changes in the R&E Fund. All budget revisions will remain as previously adopted.

<b>FUNDING SOURCES</b>	
	<b>ANTICIPATIONS</b>
	<b><u>BEGINNING 1998</u></b>
Renewal and Extension Fund	\$416,786,845

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>			
	<b>PROJECT</b>		
	<b>APPROPRIATION</b>	<b>EXPENDITURES</b>	
	<b><u>BEGINNING 1998</u></b>	<b><u>BEGINNING 1998</u></b>	<b><u>BALANCE</u></b>
Equipment	\$64,831,799	\$55,563,960	\$9,267,839
Capital Projects	351,955,046	342,143,803	9,811,243
<b>TOTAL</b>	<b>\$416,786,845</b>	<b>\$397,707,763</b>	<b>\$19,079,082</b>

**WATER AND SEWER RENEWAL AND EXTENSION FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR PROJECT CATEGORY**

	PROJECT APPROPRIATION BEGINNING 1998	EXPENDITURES BEGINNING 1998	BALANCE
<b>Water Policy Projects</b>			
Firelines	\$5,373,155	\$5,313,793	\$59,362
Industrials	897,825	897,825	0
Miscellaneous Water Inspections	156,785	156,785	0
Subdivisions and Water Main Extensions	10,896,636	10,865,578	31,058
Allgood at Redan	140,727	140,727	0
Total	<u>\$17,465,128</u>	<u>\$17,374,708</u>	<u>\$90,420</u>
<b>Sewer Policy Projects</b>			
County Sewer Main Extension	\$139,268	\$139,267	\$0
Miscellaneous Sewer Inspections	3,686,823	3,655,499	31,324
Whites Mill Road Petition Sewer	26,546	26,546	0
Total	<u>\$3,852,637</u>	<u>\$3,821,313</u>	<u>\$31,324</u>
<b>Water Miscellaneous Projects</b>			
Annual Engineering Contract	\$10,141,337	\$9,601,645	\$539,692
Annual Water Construction Contract	18,316,642	16,811,370	1,505,272
County Main Renewals	25,904,586	25,260,325	644,261
DeKalb Industrial Water Relining	353,652	353,652	0
E Ponce De Leon Widening - Water	313,699	313,699	0
Emory Area Water Mains	102,089	102,089	0
Emory Transmission Main	305,905	305,905	0
Filter Plant Renovations	297,796	297,796	0
GDOT Improvements	8,814,426	8,687,421	127,005
HOST Projects Design	128,816	104,940	23,876
Lithonia Industrial Boulevard W&S Relocation	2,542,504	2,542,504	0
Pleasant Hill Road Water Main	261	261	0
Raw Water Pump Station & Line	1,213,230	1,209,199	4,031
Roberts Road Tank	400,000	89,375	310,625
Rockbridge Road Widening	133	133	0
S DeKalb Water Main Replacement - A, B, C	1,576,237	1,576,237	0
Tucker Area Water Main Replacement	1,247,176	1,247,176	0
Various Intersection Improvements	782,336	782,336	0
Various Interstate Improvements	371,860	371,860	0
Water Main Replacements - Bridges	497,654	497,654	0
Water Meter Installations	38,619,869	36,636,660	1,983,209
Water Meter Replacements	54,260,622	52,863,775	1,396,847
Water Pump Station Generators	188,637	188,637	0
Water Service Line Renewal	22,567,132	22,445,618	121,514
Water Tank Painting	4,701,104	4,665,458	35,646
Wesley Chapel Road Improvement	984,876	984,876	0
Total	<u>\$194,632,579</u>	<u>\$187,940,600</u>	<u>\$6,691,979</u>
<b>Sewer Miscellaneous Projects</b>			
Annual Water Construction Contract	\$2,757,369	\$2,757,369	\$0
Briarwood Road Petition Sewer	2,000	2,000	0
Clarks Creek / Corn Creek Sewers	2,619,489	2,447,281	172,208
Covington - Panola Sewer	427,857	427,857	0
Dogwood Hills Petition Sewer	543,112	543,112	0

**WATER AND SEWER RENEWAL AND EXTENSION FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR PROJECT CATEGORY**

	PROJECT APPROPRIATION BEGINNING 1998	EXPENDITURES BEGINNING 1998	BALANCE
<b>Sewer Miscellaneous Projects (cont.)</b>			
Elam Road Area Sewers	912,821	912,821	0
Harts Mill Petition Sewer	66,910	66,910	0
Kelley Chapel Petition Sewer	330,000	330,000	0
Lawrenceville Highway Petition Sewer	1,000	1,000	0
Lift Station Expansions	750,000	360,055	389,945
Lift Station Generators	1,449,905	1,449,905	0
Manhole Raising Contract	15,034,276	14,399,898	634,379
Memorial Drive Petition Sewer	41,675	41,675	0
Nancy Creek Pump Station/Force Main	331,360	331,360	0
Pleasant Ridge Drive Sewers	487,492	487,492	0
Pole Bridge Land Purchase	937,126	937,126	0
Redan Road Sewer	14,376	14,376	0
Saddlewood Area Sewers	44,603	44,603	0
Sediment Removal Program	410,687	410,687	0
Sewer Rehabilitation - Intergovernmental	24,367,852	24,322,595	45,257
Sewer Rehabilitation - Pole Bridge	10,456,260	10,212,938	243,322
Sewer Rehabilitation - Snapfinger	56,658,604	56,168,141	490,462
Sewer Service Lines	16,626,498	15,604,552	1,021,946
Shadowbrook Petition Sewer	715,729	715,729	0
Vista Dale Ct Petition Sewer	17,700	17,700	0
<b>Total</b>	<b>\$136,004,703</b>	<b>\$133,007,183</b>	<b>\$2,997,520</b>
<b>Non-Project Expenditures</b>			
Clayton Plant - Capital	\$15,840,009.68	\$15,840,009.68	\$0.00
Columbia Dr Pump Station Buffer	204,083	204,083	0
Computer Equipment - Additional	1,234,286	1,168,585	65,701
Computer Equipment - Replacement	259,409	259,409	0
Esement Clearing & Maintenance	2,500,000	0	2,500,000
ISIS Equipment / Contracts	10,200,000	9,357,321	842,679
Major Components - Sewer	4,502,128	3,904,419	597,709
Major Components - Water	2,088,628	2,031,499	57,129
Operating Equipment - Additional	4,217,614	4,217,614	0
Operating Equipment - Replacement	10,388,237	9,902,043	486,194
Roadhaven Renovations	1,663,584	1,590,946	72,638
Scott Blvd Sewer Main	500,000	0	500,000
Sewer Plant Renovations	1,721,450	1,214,031	507,419
Sewer System Modeling	1,000,000	0	1,000,000
Sewer System Survey	8,500,000	5,861,629	2,638,371
Treasury Relocation	12,371	12,371	0
<b>Total</b>	<b>\$64,831,799</b>	<b>\$55,563,960</b>	<b>\$9,267,839</b>
<b>TOTAL</b>	<b>\$416,786,845</b>	<b>\$397,707,763</b>	<b>\$19,079,082</b>

**WATER & SEWER SINKING FUND**

**FUNCTION: PLANNING & PUBLIC WORKS**

**PROGRAM DESCRIPTION**

The Water & Sewerage Sinking Fund is a separate fund specifically designated to pay principal and interest payments on Revenue Bond issues and to maintain required reserves. Revenue is derived from a transfer of funds from the Water & Sewerage System Revenue Fund and from earnings on Sinking Fund investments. The Water & Sewerage System's financial condition is sound as demonstrated by the ratings of its bonds as of year end:

	Moody's Investors Service	Standard & Poor's
Water & Sewerage System Revenue	Aa2	AA+

**ACTIVITY MEASURES**

	1/1/07	1/1/08	1/1/09	1/1/10
Principal Balance (000's)	\$568,090,000	\$560,875,000	\$550,235,000	\$538,990,000

**MAJOR BUDGETARY IMPACTS**

**Previous**

The County issued revenue bonds in the amounts of \$145,665,000 and \$34,200,000 during 2003. The proceeds of these bonds were utilized to make water plant improvements and fund renovation and reconstruction of trunk sewers. As well, part of these funds were used to refund the Series1993 Revenue Bonds maturing 2005 through 2023.

The County issued revenue bonds in the amounts of \$94,990,000 and \$271,895,000 during 2006. The proceeds of these bonds were utilized for constructing, installing, and equipping certain additions, extensions and improvements to the County Water and Sewerage System. In addition, part of these funds were used to refund the Series1999 and Series 2000 Revenue Bonds maturing 2028 through 2035.

**Future**

The County may decide to issue additional bonds in 2010 for various Water & Sewer projects.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Other Costs	\$0	\$0	\$79,666	\$79,666
Debt Service	38,666,883	38,790,333	38,867,760	38,867,760
	<u>\$38,666,883</u>	<u>\$38,790,333</u>	<u>\$38,947,426</u>	<u>\$38,947,426</u>

**FUNDING SOURCES**

	Actual 2008	Actual 2009	Budget 2010
Water & Sewer Sinking	\$38,666,883	\$38,790,333	\$38,947,426
	<u>\$38,666,883</u>	<u>\$38,790,333</u>	<u>\$38,947,426</u>

**WATER & SEWER SINKING FUND****FUNCTION: PLANNING & PUBLIC WORKS**

<b>2010 BUDGET OBLIGATION          WATER &amp; SEWERAGE REVENUE BONDS BY SERIES          AS OF 1/1/2010</b>
---

	<u>Principal</u>	<u>Interest</u>	<u>Total P&amp;I</u>
Series 1999	\$1,230,000	\$114,781	\$1,344,781
Series 2000	3,495,000	358,163	\$3,853,163
Series 2003 A & B	5,110,000	8,261,363	\$13,371,363
Series 2006 A & B	1,870,000	18,398,453	\$20,268,453
Total	\$11,705,000	\$27,132,759	\$38,837,759

<b>TOTAL BUDGET OBLIGATION          WATER &amp; SEWERAGE REVENUE BONDS BY SERIES          AS OF 1/1/2010</b>
--

	<u>Principal</u>	<u>Interest</u>	<u>Total P&amp;I</u>
Series 1999	\$2,515,000	174,213	\$2,689,213
Series 2000	7,155,000	550,313	\$7,705,313
Series 2003 A & B	167,630,000	120,879,213	\$288,509,213
Series 2006 A & B	361,690,000	306,205,526	\$667,895,526
Total	\$538,990,000	\$427,809,264	\$966,799,264

**WATER & SEWER SINKING FUND****FUNCTION: PLANNING & PUBLIC WORKS**

<b>WATER &amp; SEWERAGE SINKING FUND TOTAL BUDGET OBLIGATION WATER &amp; SEWERAGE REVENUE BONDS, ALL SERIES AS OF 1/1/2010</b>
--

	<u>Principal</u>	<u>Interest</u>	<u>Total P&amp;I</u>
2010	11,705,000	27,132,759	38,837,759
2011	12,190,000	26,643,634	38,833,634
2012	12,595,000	26,072,803	38,667,803
2013	13,190,000	25,479,603	38,669,603
2014	13,825,000	24,841,153	38,666,153
2015	14,440,000	24,231,140	38,671,140
2016	15,140,000	23,531,890	38,671,890
2017	15,870,000	22,798,540	38,668,540
2018	16,675,000	21,990,903	38,665,903
2019	17,530,000	21,140,715	38,670,715
2020	18,420,000	20,248,125	38,668,125
2021	19,355,000	19,309,100	38,664,100
2022	20,340,000	18,324,300	38,664,300
2023	21,380,000	17,286,738	38,666,738
2024	22,690,000	16,196,088	38,886,088
2025	23,870,000	15,013,500	38,883,500
2026	25,120,000	13,769,400	38,889,400
2027	26,425,000	12,460,125	38,885,125
2028	27,800,000	11,082,813	38,882,813
2029	23,325,000	9,633,813	32,958,813
2030	24,515,000	8,441,600	32,956,600
2031	25,765,000	7,188,513	32,953,513
2032	27,080,000	5,871,514	32,951,514
2033	28,465,000	4,487,250	32,952,250
2034	29,895,000	3,064,000	32,959,000
2035	31,385,000	1,569,250	32,954,250
Total	\$538,990,000	\$427,809,264	\$966,799,264

## FUNDS GROUP: Internal Service

### FUNDS GROUP DESCRIPTION

The purpose of the Internal Service Funds is to finance and account for services provided by designated departments to other County departments and various insurance services. Those departments so designated are Vehicle Maintenance, the Vehicle Replacement Fund, the Risk Management Fund, and Workers' Compensation Fund.

Revenue to support the Vehicle Maintenance Fund is obtained via interdepartmental and interfund transfers ("user charges") from those departments receiving these services. The financial objective of the fund is to recover the complete costs of operations resulting in a "break-even" status for the fund.

The Vehicle Replacement Fund is maintained as a separate group of accounts to ensure sufficient funding for the replacement of each vehicle in the County's fleet when its useful life has expired. Due to the variations in replacement cycles, significant fluctuations may occur in the reserve for appropriation from year-to-year.

The Risk Management Fund is also maintained as a separate group of accounts to ensure that there will be sufficient funds to meet claims, premiums and reserves for the various insurance coverages of the County. Revenues are generated by interfund charges to the various departmental budgets.

The Workers' Compensation Fund accounts for all financial transactions related to the County's Workers' Compensation activity. Prior to 2004, this activity was reported as part of the Risk Management Fund.

**The appropriation and anticipation amounts reported in this document for the "Approved Budget 2010" reflect the effect of prior year encumbrance balances carried forward only where specifically approved. These items were not automatically funded.**

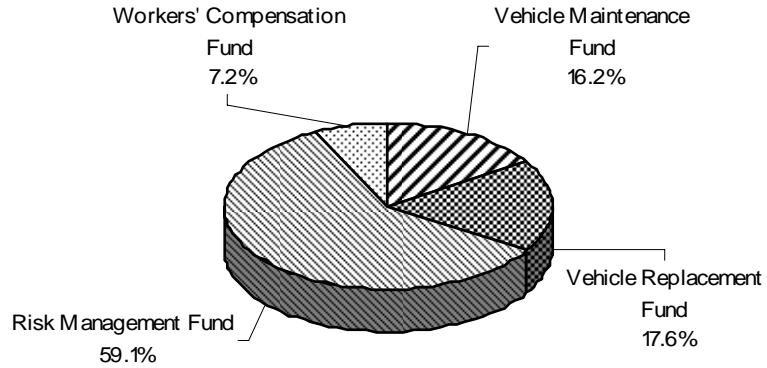
SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Personal Services and Benefits	\$8,604,337	\$8,846,036	\$9,407,458	\$9,197,955
Purchased / Contracted Services	9,949,712	8,046,611	8,479,572	8,479,572
Supplies	22,249,366	15,894,070	15,368,326	15,368,326
Capital Outlays	42,542,701	23,611,932	20,204,379	20,204,379
Interfund / Interdepartmental	5,491,745	7,020,618	9,788,276	9,788,276
Other Costs	1,041,078	885,855	566,414	566,414
Other Financing Uses	3,500,000	300,000	0	2,245,146
Payroll Liabilities	75,346,382	78,504,589	82,877,878	82,877,878
Total Expenditures	\$168,725,321	\$143,109,711	\$146,692,303	\$148,727,946
Projected Fund Balance			33,600,311	31,564,668
Total Budget			\$180,292,614	\$180,292,614

SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY FUND				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Vehicle Maintenance Fund	\$36,592,305	\$28,804,396	\$29,213,563	\$29,213,563
Vehicle Replacement Fund	46,848,052	24,411,484	31,665,939	31,665,939
Risk Management Fund	80,057,743	83,657,423	106,503,424	106,503,424
Workers' Compensation Fund	5,227,220	6,236,408	12,909,688	12,909,688
Total Expenditures	\$168,725,321	\$143,109,711	\$180,292,614	\$180,292,614

Note: Projected Fund Balance included in Total 33,600,311      31,564,668

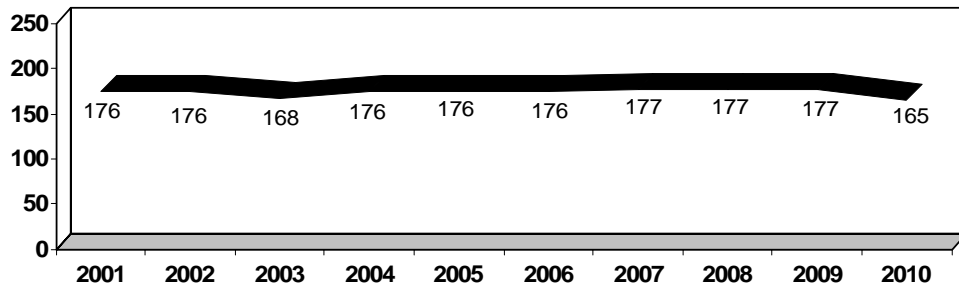
## FUNDS GROUP: Internal Service

### INTERNAL SERVICE FUND OPERATING BUDGET DOLLAR 2010



### SUMMARY OF AUTHORIZED POSITIONS

#### AUTHORIZED POSITIONS INTERNAL SERVICE FUNDS



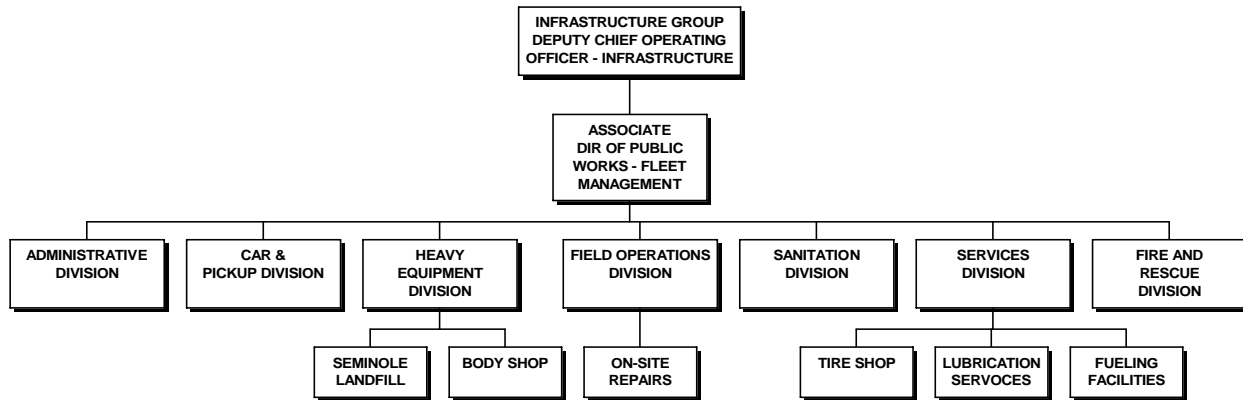
The only positions in the Internal Service Funds are in Fleet Maintenance. Increases are for increased workload and an additional facility funded in 1999. In 2003, as part of the Purchasing reorganization, the Fleet Maintenance - Purchasing unit was reorganized and 8 positions were abolished. In 2004, 3 positions were added. In 2007, 2 positions were added to support the new Fire & Rescue vehicle facility and 1 position was transferred to Information Systems, for a net gain of 1 position. In 2008 and 2009, there were no changes in the number of authorized positions. In 2010, 12 vacant positions are abolished.



## FUNDS GROUP: Internal Service

SUMMARY OF REVENUE BY FUND				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
<b>VEHICLE MAINTENANCE FUND</b>				
Licenses And Permits	(\$398)	(\$2,444)	\$0	\$0
Intergovernmental	168,029	128,348	100,000	100,000
Charges For Services	35,371,775	28,161,921	28,630,000	28,630,000
Miscellaneous Revenue	122,587	105,288	35,000	35,000
Fund Balance Carried Forward	935,845	410,884	448,563	448,563
TOTAL	\$36,597,838	\$28,803,996	\$29,213,563	\$29,213,563
<b>VEHICLE REPLACEMENT FUND</b>				
Use of Money & Property	\$1,021,763	\$205,519	\$200,000	\$200,000
Charges For Services	16,451,600	3,212,280	11,428,561	11,428,561
Miscellaneous Revenue	1,487,211	419,697	200,000	200,000
Interfunds	326,400	0	2,050,271	2,050,271
Fund Balance Carried Forward	43,321,374	38,254,400	17,787,107	17,787,107
TOTAL	\$62,608,348	\$42,091,897	\$31,665,939	\$31,665,939
<b>RISK MANAGEMENT FUND</b>				
Charges For Services	\$4,357,884	\$4,418,652	\$5,570,769	\$5,570,769
Miscellaneous Revenue	82,841,866	76,287,293	84,376,253	84,376,253
Payroll Deductions And Matches	739,463	940,975	249,142	249,142
Fund Balance Carried Forward	10,126,232	18,188,890	16,307,260	16,307,260
TOTAL	\$98,065,445	\$99,835,809	\$106,503,424	\$106,503,424
<b>WORKERS' COMPENSATION FUND</b>				
Charges For Services	\$5,790,840	\$5,455,608	\$4,959,475	\$4,959,475
Miscellaneous Revenue	285,763	85,518	0	0
Fund Balance Carried Forward	7,282,810	8,489,389	7,950,213	7,950,213
TOTAL	\$13,359,413	\$14,030,515	\$12,909,688	\$12,909,688
<b>GRAND TOTAL</b>	\$210,631,044	\$184,762,217	\$180,292,614	\$180,292,614

SUMMARY OF REVENUES AND ANTICIPATIONS BY MAJOR CATEGORY				
	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
LICENSES AND PERMITS	(\$398)	(\$2,444)	\$0	\$0
USE OF MONEY & PROPERTY	1,021,763	205,519	200,000	200,000
CHARGES FOR SERVICES	\$61,972,099	\$41,248,461	\$50,588,805	\$50,588,805
FUND BALANCE BROUGHT FORWARD	61,666,261	65,343,563	42,493,143	42,493,143
TOTAL	\$210,631,044	\$184,762,217	\$180,292,614	\$180,292,614



**MISSION STATEMENT**

The mission of the Fleet Management Division is to provide preventive maintenance and repair services to maintain a highly functional, efficient, and economical fleet operation to support DeKalb County departments. The Division provides support in determining vehicle specifications and recommending types of vehicles to best support operational requirements to meet the needs of DeKalb County citizens.

**PROGRAM DESCRIPTION**

The Fleet Management Division is comprised of seven organizational divisions: the Administrative Division – responsible for personnel and accounting functions for the Division; the Car & Pickup Division – responsible for maintaining all cars and pickup trucks with gross vehicle weights up to 13,000 pounds; the Heavy Equipment Division – responsible for all off-road equipment, all vehicles located at the Seminole Landfill, and the Body Shop, which provides repairs and estimates for accident related damage to vehicles; the Sanitation Division; the Field Operations Division – responsible for maintaining all trucks with gross vehicle weights over 13,000 pounds (other than Sanitation) and includes on-site repairs for vehicles in the field, as well as wrecker service; the Fire & Rescue Division – responsible for providing Maintenance on all fire trucks and ambulances; the Services Division – includes the Tire Shop, Lubrication Services, and maintenance for all fueling facilities. On-site preventive maintenance is provided to departments with large off-road equipment and at major locations, as well as emergency road calls throughout the County.

Effective 2009, this department is assigned to the Infrastructure Group, under the direction of the Deputy Chief Operating Officer for Infrastructure.

PERFORMANCE INDICATORS				
	TARGET	2007	2008	2009
PREVENTIVE MAINTENANCE JOBS SCHEDULED/ BROUGHT IN BY DEPT	90%	93.90%	96.00%	90.00%
FUEL PURCHASED UNDER CONTRACT PRICE (PER GALLON) VS RETAIL / DIFFERENCE	Contract price lower than retail	\$ 0.77	\$ 0.80	\$ 0.71
TOTAL UNITS PER MECHANIC RATIO	30 Units	38	39	39
FLEET MAINTENANCE LABOR RATE vs. METRO ATLANTA REPAIR SHOP LABOR RATE	Rate lower than retail	\$ 38.95	\$ 42.97	\$ 49.03

**PUBLIC WORKS - FLEET MAINTENANCE FUND**

**FUNCTION: GENERAL GOVERNMENT**

<b>ACTIVITY MEASURES</b>				
	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
<b>Body Shop</b>				
Number of Repair Orders	545	526	468	514
Hours	14,560	9,014	8,916	9,807
<b>Car and Pick-up Shop</b>				
Number of Repair Orders	7,600	6,694	6,677	6,877
Hours	39,060	37,649	26,183	26,968
<b>Heavy Equipment Shop</b>				
Number of Repair Orders	2,089	2,410	1,610	1,771
Hours	22,880	25,000	13,714	14,399
<b>Seminole Landfill Shop</b>				
Number of Repair Orders	814	687	685	687
Hours	14,560	12,822	9,968	9,980
<b>Field Operations Shop</b>				
Number of Repair Orders	5,306	5,055	4,244	4,456
Hours	52,000	49,891	20,266	21,279
<b>Sanitation Division Shop</b>				
Number of Repair Orders	3,920	4,178	5,773	5,780
Hours	54,080	55,025	47,242	48,202
<b>Fire Equipment Shop</b>				
Number of Repair Orders	2,792	2,601	2,677	2,701
Hours	25,984	24,022	20,355	21,400
<b>Tire Shop</b>				
Number of Repair Orders	6,663	6,537	6,717	6,750
Hours	23,453	23,223	19,272	19,400

**MAJOR ACCOMPLISHMENTS IN 2009**

Maintained 95% in service rate of the Fleet and maintained 96% general preventive maintenance compliance throughout the fleet. Realized efficiencies in the parts procurement process through the use of contracted parts purchases. Completed the upgrade of the Faster fleet database and the migration to a new server. Reduced accidents by 27% from 2008. Received Board of Commissioners approval and contract was awarded for Car & Pickup facility renovation.

**MAJOR GOALS FOR 2010 AND LINKS TO THE COUNTY'S PRIMARY GOALS AND CRITICAL SUCCESS FACTORS**

**Organizational Effectiveness:**

To maintain and exceed 95% in service rate and preventative maintenance completion rate.

To move Car & Pickup and Lube Shops to the new facility.

**Financial Strength:**

To reduce fuel consumption.

**MAJOR BUDGETARY IMPACTS****Previous**

In 2007, \$31,559,763 was approved for basic operations. A program modification in the amount of \$43,467 was approved which added 2 positions: 1 Office Assistant Senior and 1 Fleet Parts Technician, for the new Fire & Rescue facility. The 2007 Budget also recognized the transfer of 1 Network Coordinator position to Information Systems.

In 2008, \$32,035,845 was approved for basic operations. At Mid-Year, additional funding was approved for fuel purchases in the amount of \$2,250,000 for total funding of \$34,285,845.

In 2009, \$30,135,393 was approved for basic operations. Funding for gasoline and diesel fuel was reduced from 2008 levels by \$3.6 million. Funding and a contract for a new Car & Pickup Facility was approved during 2009; funding for this facility is being provided from a loan from the Vehicle Replacement Fund and will be paid back by increases in vehicle replacement charges to major using departments over three years.

**2010**

\$29,213,563 is approved for basic operations.

This budget abolishes 12 vacant positions.

**Future**

The Fleet Management Division will continue to be challenged by increasing / volatile fuel costs. The Fiscal Year 2011 Budget will likely be impacted by the 2009 suspension, and 2010 partial suspension, of the vehicle replacement program. The economic environment will also necessitate greater emphasis on managing / allocating the existing fleet and keeping existing vehicles operable and safe for longer periods of time and for more miles.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Discounts Taken	(\$339)	(\$964)	\$0	\$0
Fleet Maintenance	36,592,644	28,805,360	29,213,563	29,213,563
	<u>\$36,592,305</u>	<u>\$28,804,396</u>	<u>\$29,213,563</u>	<u>\$29,213,563</u>

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	Actual 2008	Actual 2009	CEO'S Recommended Budget	Approved Budget 2010
Personal Services and Benefits	\$8,604,337	\$8,818,566	\$9,157,458	\$8,947,955
Purchased / Contracted Services	4,596,463	3,443,362	3,551,616	3,551,616
Supplies	22,248,064	15,894,070	15,368,326	15,368,326
Capital Outlays	3,973	20,522	5,500	5,500
Interfund / Interdepartmental	413,706	121,532	89,461	89,461
Other Costs	725,762	506,344	1,041,202	1,250,705
	<u>\$36,592,305</u>	<u>\$28,804,396</u>	<u>\$29,213,563</u>	<u>\$29,213,563</u>

**FUNDING SOURCES**

	Actual 2008	Actual 2009	Budget 2010
Public Works - Fleet Maintenance	<u>\$36,592,305</u>	<u>\$28,804,396</u>	<u>\$29,213,563</u>
	\$36,592,305	\$28,804,396	\$29,213,563

**PUBLIC WORKS - FLEET MAINTENANCE FUND**

**FUNCTION: GENERAL GOVERNMENT**

**AUTHORIZED POSITION LIST BY COST CENTER**

(See Salary Schedule, Appendix A, for explanation of salary ranges)

COST CENTER /POSITION	SALARY RANGE	NUMBER OF POSITIONS		
		2008	2009	2010
<b>Fleet Maintenance</b>				
Assoc Dir PW Fleet Maint	AG	1	1	1
Fleet Specification Specialist	29	1	1	1
Admin Operations Mgr	28	1	1	1
Fleet Service Superintendent	28	6	6	6
Accounting Supervisor	24	1	1	1
Automotive Body Repair Spvsr	24	1	1	1
Fleet Parts Supervisor	24	2	2	2
Fleet Service Supervisor	24	17	17	17
Administrative Assistant II	23	1	1	1
Auto Body Repair WorkerSenior	23	1	2	2
Fleet Service Technician IV	23	67	67	67
Automotive Body Repair Worker	21	4	3	3
Fleet Parts Expediter	21	3	3	3
Fleet Service Technician III	21	24	24	24
Fleet Towing and Recovery Oper	21	2	2	2
Accounting Tech Senior	19	5	5	5
Fleet Parts Technician	19	11	11	11
Office Assistant Senior	19	6	5	5
Payroll Personnel Technician	19	1	1	1
Fleet Parts Transport Clerk	18	2	2	2
Fleet Service Technician II	18	9	9	9
Office Assistant	18	0	1	1
Fleet Service Technician I	16	11	11	11
FULL TIME Subtotal		177	177	177
<b>Departmental Vacancy Abolishments</b>				
Vacancy Abolishments	NA	0	0	(12)
FULL TIME Subtotal		0	0	(12)
<b>FULL TIME Total</b>		177	177	165
<b>ALL POSITIONS Total</b>		177	177	165

**VEHICLE REPLACEMENT FUND****FUNCTION: GENERAL GOVERNMENT****PROGRAM DESCRIPTION**

The Vehicle Fund is maintained as a separate group of accounts within the Internal Services Funds classification. It was established to ensure that sufficient capital exists to replace each unit in the County fleet when replacement criteria indicate replacement is warranted. Revenues to the fund are vehicle replacement charges and contributions for additions to the fleet that are provided by other funds. All expenditures for purchase of County fleet units are made from the Vehicle Fund.

Vehicle replacement charges are based upon the cost and useful life of each unit in the County's fleet. These charges are assessed each year and are held in reserve until the replacement purchase is made. Any temporarily idle funds are invested to provide additional income as a hedge against inflation and unexpected or unusual price increases. Vehicle replacement decisions are based upon mileage (or hours of operation) and age and/or repair costs. The Associate Director of Public Works-Fleet Maintenance is responsible for requisitioning vehicle replacements as required.

Additions to the fleet must be specifically approved by the Board of Commissioners. Funding for additional fleet units is initially appropriated in the applicable department and transferred to the Vehicle Fund.

**ACTIVITY MEASURES**

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Estimated 2010</b>
Vehicle Replacement				
Units Scheduled	411	451	217	44
Units Replaced	442	460	217	44
Vehicle Addition				
Units Added - Purchase	41	112	20	20
Vehicles in Fleet	3,075	3,187	3,306	3,370

**MAJOR BUDGETARY IMPACTS****Previous**

In 2007, \$23,865,500 was appropriated for the replacement of 411 vehicles, including 10 under the terms of the Master Lease. The replacement amount included \$8 million for 39 Sanitation vehicles with an average unit cost exceeding \$200,000 and \$2 million for 14 Water & Sewer vehicles with an average unit cost exceeding \$147,000. \$2,299,700 was appropriated for the addition of 31 vehicles. The appropriation included reserves for future replacement of \$16,722,504.

In 2008, \$24,628,500 was appropriated for the replacement of 422 vehicles, including 59 under the terms of the Master Lease. The replacement amount includes \$7 million for 46 Sanitation vehicles with an average unit cost exceeding \$150,000 and \$5 million for 81 Watershed Management vehicles with an average unit cost exceeding \$61,000. \$2,149,150 was appropriated for the addition of 46 vehicles. The appropriation included reserves for future replacement of \$16,313,702.

\$2,500,000 was appropriated for a loan to finance build-out costs of a new Car & Pickup Maintenance Facility. The loan will be paid back to the Vehicle Replacement Fund over 3 years at a simple interest rate of 5% and will be made in the form of higher vehicle replacement charges for departments that are primary users of cars and pickups. The 2008 installment will amount to \$659,952.

Also in 2008, The Board of Commissioners approved an additional loan of up to \$1,000,000 for the Car & Pickup Facility to cover additional costs not in the initial estimates. This loan will also be paid back to the Vehicle Replacement Fund over 3 years (beginning in 2009) at a simple interest rate of 5% and will be made in the form of higher vehicle replacement charges for departments that are primary users of cars and pickups.

No additional purchases would be financed through the Master Lease Program, after 2008.

**VEHICLE REPLACEMENT FUND**

**FUNCTION: GENERAL GOVERNMENT**

**MAJOR BUDGETARY IMPACTS (cont.)**

**Previous (cont.)**

In 2009, the vehicle replacement program was suspended; no vehicles were scheduled for replacement and departments were not charged by the fund for future replacements during the year. The only charges to the departments were the 2<sup>nd</sup> year of payments for the initial Car & Pickup loan (see above) in the amount of \$982,524, the 1<sup>st</sup> year of payments from the additional loan in the amount of \$350,000, and back-billing of \$642,121 for vehicles purchased in 2006 and 2007 that were originally scheduled for financing through the Master Lease Program, but were eventually financed by the Fund.

**2010**

The vehicle replacement program is partially resumed for Enterprise Funds and certain Public Safety vehicles for Fiscal Year 2010. This involves the full resumption of replacements and replacement charges for the Enterprise Funds. In Public Safety, ambulance and fire vehicle replacements resumed and a limited number of patrol vehicles are scheduled for replacement, but the only actual vehicle replacement charges will be for an ambulance upgrade cost differential. Otherwise, no vehicles are scheduled for replacement and departments will not be charged by the fund for future replacements during the year. The only charges to the departments will be the 3<sup>rd</sup> (and final) year of payments for the initial Car & Pickup loan (see above) in the amount of \$982,524, the 2<sup>nd</sup> year of payments from the additional loan in the amount of \$350,000, and back-billing of \$260,509 for vehicles purchased in 2006 and 2007 that were originally scheduled for financing through the Master Lease Program, but were eventually financed by the Fund.

\$17,220,790 is appropriated for the replacement of 133 units. \$1,339,600 is appropriated for the addition of 20 units, including 15 units for Watershed Management, 4 vehicles for the State Court Marshal, and 1 vehicle for E911.

The 2010 Budget also includes the transfer of reserves to the General Fund in the amount of \$2,245,146. The appropriation includes reserves for future replacement of \$8,842,198.

**Future**

The full reinstatement and nature of the vehicle replacement program in Fiscal Year 2011 and following will be determined by general economic conditions and possible reallocation of fleet assets due to organizational changes.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Vehicle Additions To Fleet	\$685,786	\$199,205	\$1,270,790	\$1,270,790
Vehicle Replacement	46,162,267	24,212,278	30,395,149	30,395,149
	<u>\$46,848,052</u>	<u>\$24,411,484</u>	<u>\$31,665,939</u>	<u>\$31,665,939</u>

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Purchased / Contracted Services	\$6,185	\$24,272	\$0	\$0
Supplies	1,302	0	0	0
Capital Outlays	42,538,728	23,591,411	20,198,879	20,198,879
Interfund / Interdepartmental Charges	801,838	495,801	739,716	739,716
Other Costs	0	0	10,727,344	8,482,198
Other Financing Uses	3,500,000	300,000	0	2,245,146
	<u>\$46,848,052</u>	<u>\$24,411,484</u>	<u>\$31,665,939</u>	<u>\$31,665,939</u>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Vehicle Replacement	\$46,848,052	\$24,411,484	\$31,665,939
	<u>\$46,848,052</u>	<u>\$24,411,484</u>	<u>\$31,665,939</u>

**FUND DESCRIPTION**

The Risk Management Fund includes the following coverages: unemployment insurance; group health and life; building and contents; boiler and machinery; various floaters; monies, securities, and blanket bond; airport liability insurance; police helicopters; and loss control. Also, included are funds for the defense of claims brought against the County, its officers and employees.

The rise in premium charges in health insurance led DeKalb County to enter a self-funding arrangement for employees and retired workers in 1988, contracting with a private provider to handle the administration of claims processing for group health, and provide stop-loss coverage, indemnifying the County against catastrophically heavy health insurance claims by any one individual. Health Maintenance Organization options are also available for all employees and retirees.

Revenues to the fund to support premiums and payments are generated by interfund charges to the various departmental budgets and employee payroll deductions. The charges for unemployment compensation, and group health and life insurance are treated as fringe benefits expenditures within the personal services budget of the operating departments.

In 2004, the Risk Management Fund components began reporting as two separate individual funds. The Workers Compensation component is now reported under the Workers Compensation Fund. The Group Life & Health component and other miscellaneous insurance components are part of the Risk Management Fund for reporting purposes.

**MAJOR BUDGETARY IMPACTS****Previous**

The 2005 Budget of \$73,724,436 represented an increase of 5% as compared to the 2004 appropriation of \$70,460,095. The largest category, Group Life and Health, increased by \$1,587,369 to \$61,404,605 primarily due to projected rate increases. Due to post 9-11 circumstances, substantial premium increases occurred in 2005 for Building & Contents Insurance (14%). The replacement of one Police Helicopter with a newer and larger unit increased the helicopter insurance premium by 14%. Vehicle Liability insurance premiums increased by 7%.

The Fund's 2006 Budget of \$79,139,964 represented an increase of 20.62% as compared to the 2005 appropriation of \$65,612,196. The largest category, Group Life and Health, increased by \$13,739,069 to \$74,660,677 primarily due to projected rate increases.

The 2007 Budget of \$81,576,898 reflected a 2.29% increase over the 2006 (\$79,748,399) appropriation. Payroll Liabilities for Group Life and Health Insurance increased by 8.7%. Purchased/Contracted Services which include Other Professional Services and non-group life and health insurance increased collectively by 9.4% for this same period. A Request for Proposal (RFP) was developed for Employee Benefits – Actuarial Consultant and Brokerage Services.

The 2008 Budget of \$94,485,070 reflected a 15.82% increase over the 2007 (\$81,576,898) appropriation. Payroll Liabilities for Group Life and Health Insurance increased by 19.2%. Purchased/Contracted Services included Other Professional Services and non-group life and health insurance decreased collectively by 13.7% for this same period.

In 2009, the County changed providers in order to control escalating health insurance costs for employees, retirees and the County. Blue Cross / Blue Shield and United Healthcare were replaced by Cigna. Also, the prescription coverage and dental coverage were separated from the healthcare insurance providers, and replaced with standalone contracts with CVS/Caremark for prescriptions and United Concordia for dental. The Payroll Liabilities for Group Life and Health Insurance decreased by 12.1% from \$84,081,834 (the 2008 budget) to \$73,904,590 (the 2009 budget). The Purchased/Contracted Services category which contains the property and casualty insurance for the County decreased 9% for 2009 as compared with the 2008 appropriation. A Wellness Program to partially reimburse employees for gym membership was funded for the first time as part of the 2009 budget process

**2010**

This budget recommends \$82,877,878 for Payroll Liabilities for Group Life and Health Insurance which is a decrease of 1% below the 2009 budget. This budget includes also \$250,000 for full year funding of the Wellness Program which reimburses employees for their health club memberships.



**RISK MANAGEMENT FUND**

**FUNCTION: GENERAL GOVERNMENT**

**MAJOR BUDGETARY IMPACTS (CONTINUED)**

**Future**

The impact of the Government Accounting Standards Board (GASB) Statement 45 ("Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions") which deals with nonmonetary retirement benefits such as other post-employment benefits (OPEBs) has not been determined at this time.

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER / MAJOR FUNCTION**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
<b>Major Functions:</b>				
Group Health & Life	\$75,875,578	\$78,677,377	\$88,410,075	\$88,410,075
Other	0	0	11,037,009	11,037,009
Unemployment Compensation	315,316	379,511	303,384	303,384
Building and Contents	981,069	830,443	1,120,000	1,120,000
Boiler and Machinery	102,023	50,659	55,888	55,888
Non-Immunity Expenses	80,317	941,034	2,500,000	2,500,000
Vehicle Insurance	2,583,223	2,512,022	2,568,200	2,568,200
Airport Liability	19,088	12,062	6,100	6,100
Police Helicopter	87,652	83,340	102,750	102,750
Monies, Security & Blanket Bond	0	72,030	50,018	50,018
Loss Control	13,478	98,945	350,000	350,000
	<u>\$80,057,743</u>	<u>\$83,657,423</u>	<u>\$106,503,424</u>	<u>\$106,503,424</u>

**SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Personal Services and Benefits	\$0	\$27,470	\$250,000	\$250,000
Purchased / Contracted Services	4,315,729	3,804,819	4,002,956	4,002,956
Interfund / Interdepartmental	80,317	941,034	2,500,000	2,500,000
Other Costs	315,316	379,511	16,872,590	16,872,590
Payroll Liabilities	75,346,382	78,504,589	82,877,878	82,877,878
	<u>\$80,057,743</u>	<u>\$83,657,423</u>	<u>\$106,503,424</u>	<u>\$106,503,424</u>

**FUNDING SOURCES**

	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Risk Management	\$80,057,743	\$83,657,423	\$106,503,424
	<u>\$80,057,743</u>	<u>\$83,657,423</u>	<u>\$106,503,424</u>

**WORKERS COMPENSATION FUND****FUNCTION: GENERAL GOVERNMENT****FUND DESCRIPTION**

The Workers Compensation Fund provides coverage for workers' compensation insurance.

In 2004, the Risk Management Fund components began reporting as two separate individual funds. The Workers Compensation component is now reported under the Workers Compensation Fund. The Group Life & Health component and all the other miscellaneous insurance components are part of Risk Management Fund for reporting purposes.

**MAJOR BUDGETARY IMPACTS****Previous**

For pre-2004 information, please see the Risk Management Fund discussion.

In 2005, due to increased rates and compensation claims Workers Compensation increased by 24%.

In 2006, due to increased rates and compensation claims Workers Compensation increased by 14%.

In 2007, the Fund's 2007 appropriation (including reserve) of \$11,986,498 was a 7.39% increase above the 2006 budget appropriation (including reserve) of \$11,161,817.

The Fund's 2008 appropriation (including reserve) of \$13,053,500 was an 8.9% increase above the 2007 budget appropriation (including reserve) of \$11,986,498. The Fund's 2009 appropriation (including reserve) of \$13,944,694 is a 6.8% increase above the 2008 budget appropriation (including reserve) of \$13,053,500.

**2010**

The Fund's 2010 appropriation (including reserve) of \$12,909,688 is a 7.4% decrease above the 2009 budget appropriation (including reserve) of \$13,944,694.

**Future**

No significant budget impacts are anticipated.

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY COST CENTER / MAJOR FUNCTION</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
<b>Major Functions:</b>				
Workers Comp - Medical	\$2,260,689	\$2,668,473	\$2,791,099	\$2,791,099
Workers Comp - Expenses	40,897	44,705	75,000	75,000
Workers Comp - Indemnity	1,325,110	2,056,949	2,860,000	2,860,000
Workers Comp - Legal	198,441	240,932	200,000	200,000
Workers Comp - Other	1,437	3,692	3,000	3,000
Other Professional Services	539,070	360,334	325,000	325,000
Miscellaneous	369,310	447,767	530,000	530,000
Insurance - Workers Comp	492,265	413,556	600,000	600,000
Workers Comp - Reserve		0	5,525,589	5,525,589
	<b>\$5,227,220</b>	<b>\$6,236,408</b>	<b>\$12,909,688</b>	<b>\$12,909,688</b>

<b>SUMMARY OF EXPENDITURES AND APPROPRIATIONS BY MAJOR CATEGORY</b>				
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>CEO'S Recommended Budget</b>	<b>Approved Budget 2010</b>
Purchased / Contracted Services	\$1,031,335	\$774,158	\$925,000	\$925,000
Interfund / Interdepartmental	4,195,885	5,462,250	6,459,099	6,459,099
Other Costs	0	0	5,525,589	5,525,589
	<b>\$5,227,220</b>	<b>\$6,236,408</b>	<b>\$12,909,688</b>	<b>\$12,909,688</b>

**WORKERS COMPENSATION FUND****FUNCTION: GENERAL GOVERNMENT**

<b>FUNDING SOURCES</b>			
	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>Budget 2010</b>
Workers Compensation	\$5,227,220	\$6,236,408	\$12,909,688
	\$5,227,220	\$6,236,408	\$12,909,688





## The County

- Est. 1822 from parts of Henry, Gwinnett and Fayette counties
- Situated immediately east of the City of Atlanta
  - Today, small portion of corporate limits of Atlanta falls within DeKalb County

- Other municipalities

Avondale Estates

Doraville

Dunwoody

Chamblee

Lithonia

Clarkston

Pine Lake

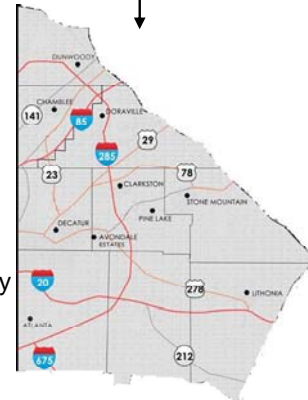
Decatur (County Seat)

Stone Mountain

- Land area of approximately 269 square miles

- County Services

- Police, fire, EMS protection, sewage collection and treatment, water supply and distribution, refuse collection and disposal, recreational facilities, library services, public health, court services, highway construction and maintenance, building inspection, animal control, planning and land use





## The County *(continued)*

- Transportation

- Airport

- County owns and operates DeKalb-Peachtree Airport (600 acre general aviation facility)
    - Second busiest airport in Georgia



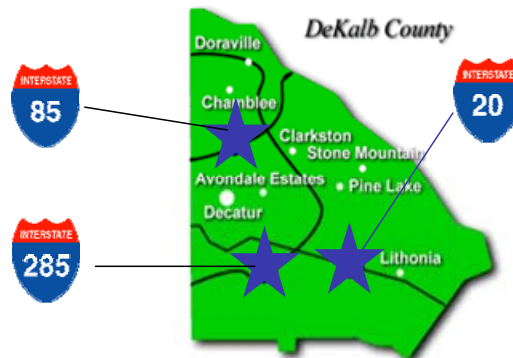
- Mass Transit--MARTA

- Bus/rail service throughout DeKalb and Fulton Counties
    - 10 rail stations in DeKalb County



- Highways/Freeways

- DeKalb is one of the few major counties with three major interstates (I-285, I-85 and I-20)
    - **Fact:** DeKalb County enjoys more miles of interstate than any other County in the State





## The County *(continued)*

---

- Transportation *(continued)*
  - Other transportation modes within DeKalb County
    - Buslines
    - Railroads
- Education
  - Primary and Secondary
    - County boasts one of the largest public school systems in the State
      - 102,000+ students K-12
      - 84 elementary schools, 20 middle schools, 21 high schools
  - Higher Education
    - Atlanta MSA hosts some 36 colleges and universities offering approx. 350 programs of study to 100,000 students (e.g., law, medicine, pharmacy, fine arts)
    - **Colleges/Universities in DeKalb County:** Emory University, Oglethorpe University, Agnes Scott College, Columbia Theological Seminary, Perimeter College, and the Atlanta campus of Mercer University
    - **Technical Schools in DeKalb County:** DeVry Institute, DeKalb Technical Institute (largest technical school in State)





## The County *(continued)*

---

- Medical Facilities and Public Healthcare Interests

- Extensive hospital, research and educational facilities in addition to qualified healthcare professionals have enabled DeKalb County to become one of the southeast's major medical centers



- DeKalb County Healthcare Interests

- Woodruff Health Science Center (Emory University)

- » School of Medicine
- » Nell Hodgson Woodruff School of Nursing
- » School of Public Health

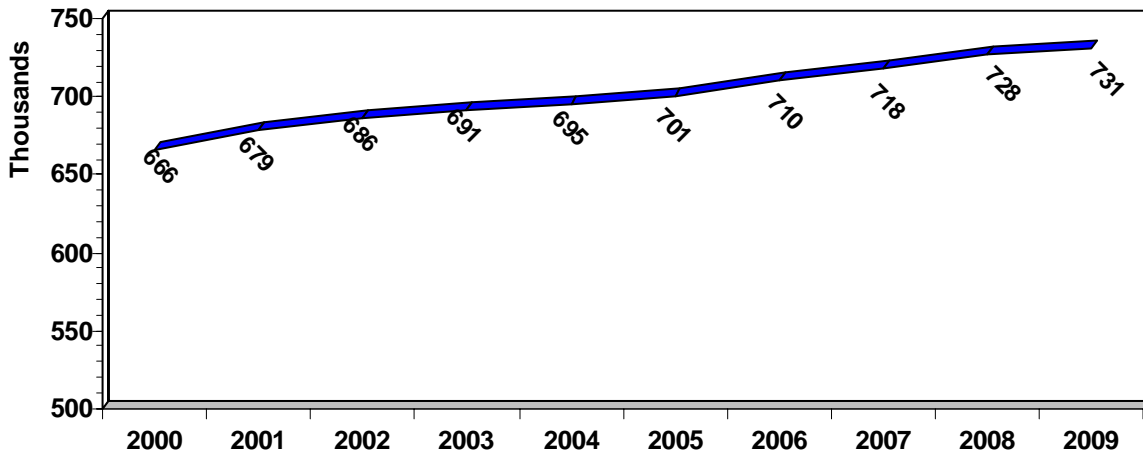
- **National Headquarters:**

- U.S. Centers for Disease Control and Prevention
- American Cancer Society



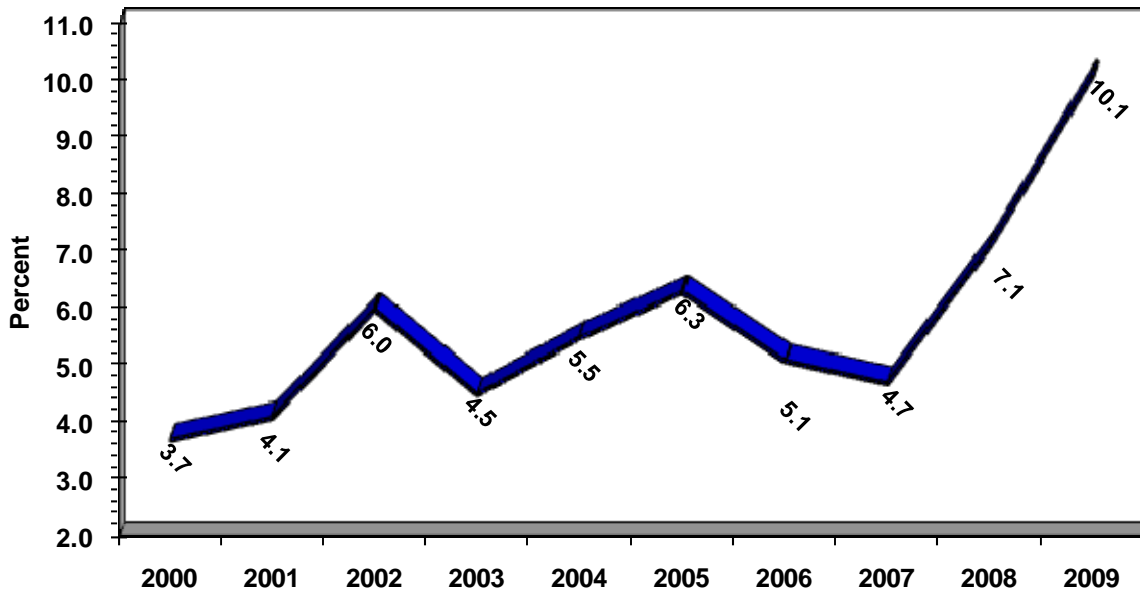


## DEKALB COUNTY POPULATION 2000 - 2009

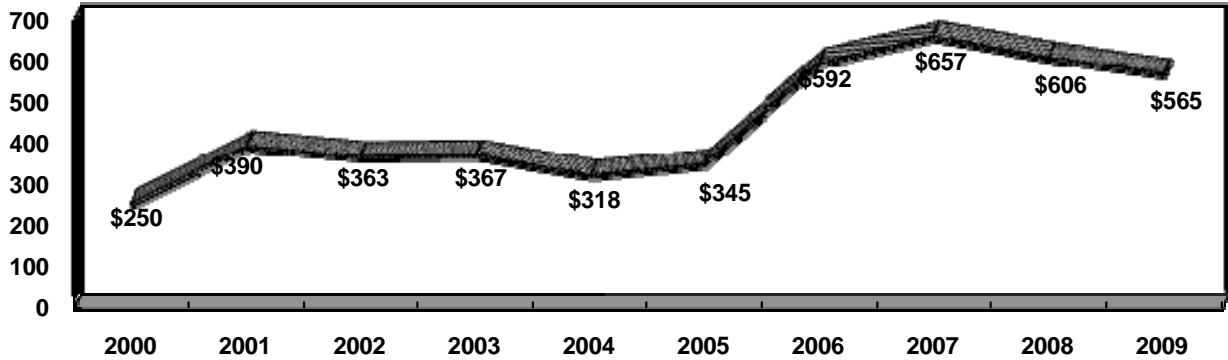


Source: 2000 U.S. Census; Other Years - Atlanta Regional Commission Estimates

## DEKALB COUNTY UNEMPLOYMENT RATE 2000 - 2009

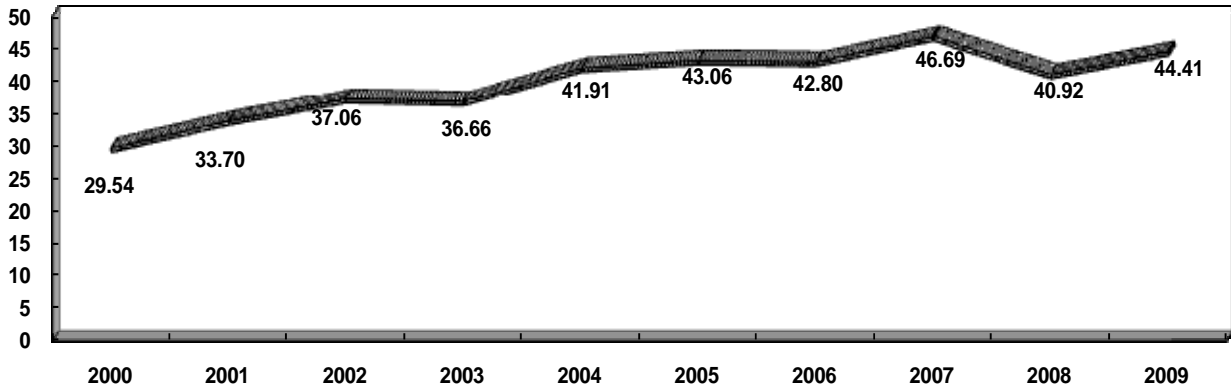


## NET BONDED DEBT PER CAPITA 2000 - 2009



There were four general obligation bond issues between 1986 and 1993. In 2001, voters approved a GO Bond issue to acquire land for parks and greenspace. In 2005, voters approved a GO Bond issue for transportation projects, parks, and libraries.

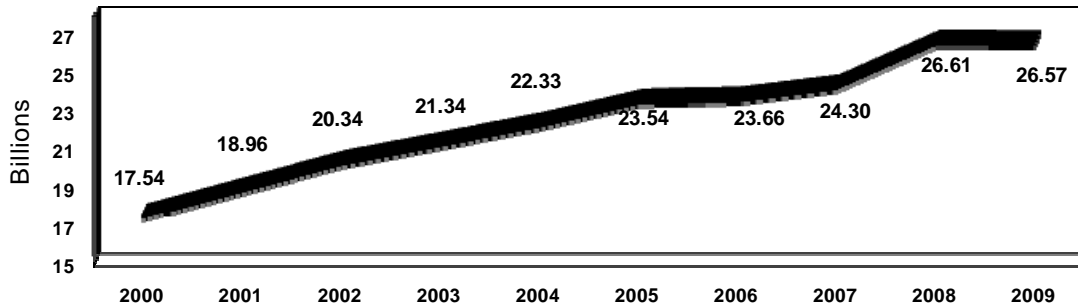
## PROPERTY TAX AS PERCENT OF TOTAL REVENUE 2000 - 2009



Includes current year real and personal and public utility taxes as a percent of current year revenue excluding fund balance brought forward.

The increase in 2001 was due to the issuance of a GO Bond issue for parks. The increase in 2002 was due to a decrease in the exemption to 86.5%; the increase in 2003 was due to a decrease in the exemption to 60.58%. The increase in 2004 was due to a decrease in the exemption to 59.07%. The increase in 2005 was due to a decrease in the exemption to 54.64%. In 2006, the utility property tax bills were not generated and mailed until the last week of December. By law the utilities have 60 days to pay the tax bills without penalties. As a result, \$7.4 million in 2006 utility property tax revenue was collected and recorded in 2007. In 2008, sales tax revenues were a larger percentage of the County's total revenue thereby decreasing the property tax percentage. In 2009, there were a number of factors interacting to increase the property tax percentage, such as a decrease of approximately \$1 billion in digest values, fund balances dropped from \$46.9 million in 2008 to \$8.9 million in 2009, HOST sales tax revenues dropped \$14 million from 2008 to 2009, and the State paid the 2008 HTRG (\$16.3 million) in 2009 instead of 2008.

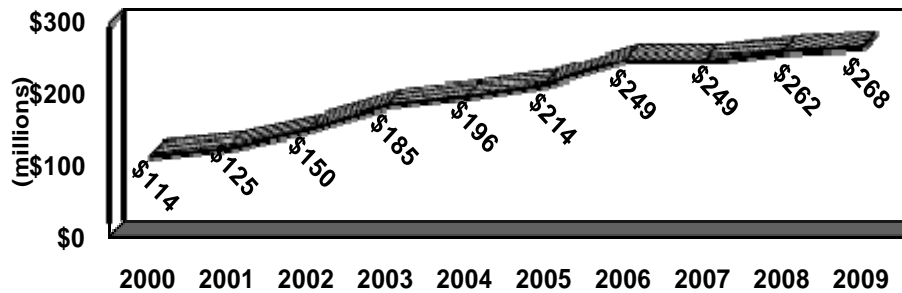
## ASSESSED VALUE OF TAXABLE PROPERTY



**Taxable Property includes Real and Personal Property, Motor Vehicles, Motor Homes and privately owned Public Utility values. Property is assessed in DeKalb County at 40% of estimated market value.**

There have been significant revaluations of property in the past few years due to significant decreases in the real estate market for both residential and commercial property due to the inclusion of foreclosed properties and bank sales properties in the valuation of property values per state law.

## TAXES LEVIED - REAL AND PERSONAL PROPERTY



TAX IMPOSED FOR:	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
(in thousands)										
GENERAL PURPOSE	\$65,870	\$44,444	\$74,393	\$102,320	\$103,863	\$112,450	\$138,183	\$114,173	\$128,271	\$130,460
SPECIAL TAX DISTRICT	13,943	30,288	25,130	29,291	30,762	31,373	27,821	38,768	39,427	43,217
HOSPITAL SERVICE	9,504	10,226	9,728	10,730	10,999	13,423	12,576	13,477	13,485	15,655
FIRE PROTECTION	9,940	17,961	19,963	21,469	26,556	30,704	28,972	36,379	37,605	36,872
DEBT SERVICE	14,319	22,508	21,035	20,806	24,041	25,775	41,498	45,760	43,140	41,546
<b>TOTAL</b>	<b>\$113,576</b>	<b>\$125,427</b>	<b>\$150,249</b>	<b>\$184,616</b>	<b>\$196,221</b>	<b>\$213,725</b>	<b>\$249,050</b>	<b>\$248,557</b>	<b>\$261,928</b>	<b>\$267,751</b>

The data in this chart shows the total amount of taxes "levied" or billed and not the amounts collected. For the total amount of property taxes collected, see the Tax Funds Summary of Revenues and Anticipations by Major Category and Tax Funds Revenue History – Property Taxes. 2007 was the first year real estate taxes levied were affected by the 2006 voter approved homestead exemption that froze the property value of a home at the 2006 level for the current property owner.

## TAX RATES ON REAL AND PERSONAL PROPERTY

### TAX RATES ON REAL AND PERSONAL PROPERTY

TAX IMPOSED FOR:	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
<b>COUNTY GOVERNMENT</b>										
<b>General Purpose</b>	\$9.01	\$5.65	\$8.03	\$8.73	\$8.31	\$8.21	\$9.12	\$7.54	\$7.99	\$8.00
<b>Special Tax District- Designated Services: *</b>										
Atlanta	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Avondale	3.72	4.29	3.49	2.76	2.89	2.05	1.84	2.14	2.10	2.12
Chamblee	1.51	1.74	1.42	1.12	1.17	0.83	0.74	0.87	0.85	0.86
Clarkston	3.14	3.62	2.94	2.33	2.44	1.73	1.55	1.80	1.77	1.79
Decatur	1.98	2.28	1.85	1.47	1.53	1.09	0.97	1.14	1.12	1.13
Doraville	2.09	2.41	1.96	1.56	1.62	1.15	1.03	1.20	1.18	1.20
Dunwoody	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lithonia	3.26	3.75	3.05	2.42	2.53	1.79	1.60	1.87	1.84	1.86
Pine Lake	3.72	4.29	3.49	2.76	2.89	2.05	1.84	2.14	2.10	2.12
Stone Mountain	2.79	3.21	2.62	2.07	2.17	1.54	1.38	1.60	1.58	1.59
Unincorporated	1.96	4.20	2.94	2.76	2.69	2.55	2.04	2.87	2.74	3.50
<b>Hospital Fund</b>	1.30	1.30	1.05	0.92	0.88	0.98	0.83	0.89	0.84	0.96
<b>Fire Protection</b>	1.44	2.43	2.31	1.99	2.30	2.43	2.08	2.61	2.54	2.46
<b>Sp Rev Tax Dist Dbt Svc Debt Service</b>	0.00 <u>0.97</u>	0.60 <u>0.85</u>	0.53 <u>0.72</u>	0.55 <u>0.63</u>	0.69 <u>0.61</u>	0.67 <u>0.64</u>	1.44 <u>0.56</u>	1.63 <u>0.53</u>	1.45 <u>0.51</u>	1.37 <u>0.57</u>
<b>TOTAL COUNTY TAX</b>	<b>\$14.68</b>	<b>\$15.03</b>	<b>\$15.58</b>	<b>\$15.58</b>	<b>\$15.48</b>	<b>\$15.48</b>	<b>\$16.07</b>	<b>\$16.07</b>	<b>\$16.07</b>	<b>\$16.86</b>
<b>BOARD OF EDUCATION</b>										
Operating	22.23	21.98	21.98	22.98	22.98	22.98	22.98	22.98	22.98	22.98
Debt Service ***	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL SCHOOL TAX</b>	<b>\$22.23</b>	<b>\$21.98</b>	<b>\$21.98</b>	<b>\$22.98</b>	<b>\$22.98</b>	<b>\$22.98</b>	<b>\$22.98</b>	<b>\$22.98</b>	<b>\$22.98</b>	<b>\$22.98</b>
<b>STATE GOVERNMENT</b>										
	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>
<b>TOTAL UNINCORPORATED COUNTY TAX</b>										
	<b>\$37.16</b>	<b>\$37.26</b>	<b>\$37.81</b>	<b>\$38.81</b>	<b>\$38.71</b>	<b>\$38.71</b>	<b>\$39.30</b>	<b>\$39.30</b>	<b>\$39.30</b>	<b>\$40.09</b>

\* State law requires a different county millage rate for each municipality for certain designated services based on each municipality's use of that service. The total county millage rate shown above is for the unincorporated portion of the County which comprises over 86% of the total county digest.

\*\*\* In 1998 the School Board began collecting a 1% sales tax for capital purposes. Some of the proceeds of this tax are used to pay debt service.

Note: The City of Dunwoody was incorporated on 12/1/2008. Beginning with 2009, Dunwoody's millage will be listed in the above table with a Special Tax District - Designated Services rate of 0.00 per the city's incorporating legislation.

## DEKALB COUNTY, GEORGIA

### PRINCIPAL TAXPAYERS FOR 2008

	<u>Type of Business</u>	<u>Assessed Valuation (thousands)</u>	<u>Tax Paid (thousands)</u>
BellSouth/AT&T Georgia	Utility	\$238,926	\$8,205
Georgia Power Company	Utility	\$134,805	\$5,027
Ga-Perimeter Center LLC	Investment	\$73,232	\$3,226
Post Apartment Homes LP	Developer	\$69,123	\$2,903
RB Terraces LLC	Developer	\$52,578	\$2,262
Stone Mountain Ind Park	Industrial	\$51,271	\$2,063
Highwoods/Forsyth LTD	Developer	\$41,578	\$2,005
General Motors*	Industrial	\$42,397	\$1,953
Koger Ravinia LLC	Developer	\$44,268	\$1,743
Atlanta Gas Light	Utility	\$44,046	\$1,611

### MAJOR EMPLOYERS FOR 2008

	<u>Number of Employees</u>
DeKalb School System	14,700
Emory University	10,401
Emory Health Care	9,044
DeKalb County Government	8,417
Centers for Disease Control	6,046
DeKalb Medical Center	3,800
Children's Healthcare of Atlanta	3,500
Georgia Perimeter College	2,848

\*General Motors closed its vehicle assembly plant located in the City of Doraville, DeKalb County, Georgia in 2008.

# DEKALB COUNTY, GEORGIA



## BOARD OF COMMISSIONERS OF DEKALB COUNTY THE LEGISLATIVE BRANCH

### MISSION STATEMENT

To improve the quality of life for the stakeholders of DeKalb County through governance, representation and accountability.

#### Vision Statement

With respect for the roles of the other two branches of government, the Board of Commissioners of DeKalb County, the legislative branch, is committed to excellence in public service as a way for the people to participate in a responsive government. Excellence is defined by fulfillment of our mission through:

- Embracing and valuing the diversity of the community;
- Creating sound public policy;
- Providing independent oversight;
- Prioritizing and allocating resources;
- Collaborative problem solving.

### STATEMENT OF VALUES

**Commitment:** We strive to give our very best.

**Honesty:** We will be honest with each other and our stakeholders by communicating openly and professionally.

**Fairness:** We strive to ensure all sides have equal consideration.

**Integrity:** We adhere to ethical and professional values and behaviors, which include common courtesy, respect and trust.

**Stewardship:** We believe that accountability and fiscal responsibility are essential for public confidence in government.

DEKALB COUNTY

ITEM NO.	D1
----------	----

BOARD OF COMMISSIONERS

HEARING TYPE
Public Hearing

BUSINESS AGENDA /MINUTES  
 MEETING DATE: February 23, 2010

ACTION TYPE
Resolution

SUBJECT: 2010 Budget

DEPARTMENT:	C E O
-------------	-------

PUBLIC HEARING:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
-----------------	---	-----------------------------

ATTACHMENT:	Attachment <input checked="" type="checkbox"/> Yes No Pages 20
-------------	---

INFORMATION CONTACT:	W. Burrell Ellis Jr., CEO
PHONE NUMBER:	404-371-6304

Deferred 2/9/10

PURPOSE:

- (1) To consider adoption of the 2010 Budget as amended, and
- (2) To consider approval of the adjustments to the authorized County position listing.

NEED/IMPACT:

A Public Hearing on the 2010 Recommended Budget must be held to comply with State Law and the DeKalb County Code.

A Public Hearing on the 2010 Budget was previously held on February 9, 2010.

The County Attorney has reviewed the document and approved it as to form.

RECOMMENDATION(S):

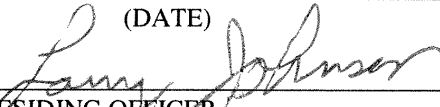
- (1) Adopt the 2010 Budget as amended (Attachment A); and,
- (2) Approve the adjustments to the authorized County position listing (Attachment B).

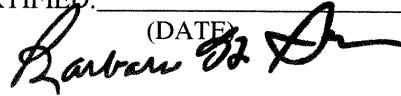
**FOR USE BY COMMISSION OFFICE/CLERK ONLY**

**ACTION: D1**

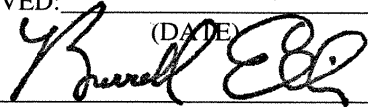
MOTION was made by Commissioner Stokes, seconded by Commissioner Boyer to move to amend the Budget Resolution dated 2/10/2010 that was deferred on February 9, 2010, as follows:

(continued on page three)

ADOPTED: FEB 23 2010  
 (DATE)  
  
 PRESIDING OFFICER  
 DEKALB COUNTY BOARD OF COMMISSIONERS

CERTIFIED: FEB 23 2010  
 (DATE)  
  
 CLERK,  
 DEKALB COUNTY BOARD  
 OF COMMISSIONERS

**FOR USE BY CHIEF EXECUTIVE OFFICER ONLY**

APPROVED: MAR 18 2010  
 (DATE)  
  
 CHIEF EXECUTIVE OFFICER  
 DEKALB COUNTY

VETOED: \_\_\_\_\_  
 (DATE)  
 \_\_\_\_\_  
 CHIEF EXECUTIVE OFFICER  
 DEKALB COUNTY

VETO STATEMENT ATTACHED: \_\_\_\_\_

**MINUTES:**

**Speakers:**

Sheriff Thomas Brown, DeKalb County Jail, Decatur, Ga.; John Steinichen, 1863 Merrimac Court, Atlanta, Ga. 30329; Joe Arrington, 466 S. Rays Road, Stone Mountain, Ga.; Jerry Jackson, 2587 Flat Shoals Road, Decatur, Ga. 30034; Rev. Patricia Matthews, 3972 Indian Lake Circle, Stone Mountain, Ga. 30083, Marcia Glenn Hunter, 3849 Boxwood Walk, Ellenwood, Ga. 30294, John Evans, 638 Isle of Palms, Lithonia, Ga. 30058, Nora Isaac Bee, Jr., 1853 Stanton Street, Decatur, Ga. 30032, Debra Furtado, 123 Hibernick Avenue, Decatur, Ga. 30030, Mary Parks Freeman, Autumn Hills Drive, Stone Mountain, Ga. 30083, Warren Cobbin, 1295 To Lani Drive, Stone Mountain, Ga. 30083.

VOTING RECORD, BOTH MOTIONS	FOR	AGAINST	ABSTAIN	ABSENT
DISTRICT 1 - ELAINE BOYER	<u>X</u>	_____	_____	_____
DISTRICT 2 - JEFF RADER	<u>X</u>	_____	_____	_____
DISTRICT 3 - LARRY JOHNSON	<u>X</u>	_____	_____	_____
DISTRICT 4 - SHARON BARNES SUTTON	<u>X</u>	_____	_____	_____
DISTRICT 5 - LEE MAY	<u>X</u>	_____	_____	_____
DISTRICT 6 - KATHIE GANNON	<u>X</u>	_____	_____	_____
DISTRICT 7 - CONNIE STOKES	<u>X</u>	_____	_____	_____



(1) Amend Attachment A by making all changes reflected in the document labeled “2/23/2010 10:10 a.m.,” which shall be made to the first portion of Attachment A above the line labeled “Total Recommended 2010 Tax Funds Budget” on page 4; (2) Further amend Attachment A by making only those changes outlined on pages 4 and 5 in the CEO’s letter dated February 21, 2010, that come under the heading Changes to Others Funds,” which shall be made to the applicable non-tax portions of Attachment A beginning on page 4 and continuing through page 11; and (3) Omit Attachment B in its entirety and retain the county’s positions as they currently exist.”

MOTION was made by Commissioner Boyer, seconded by Commissioner Stokes, to amend the Budget by taking out two items and place in the Budgetary Reserve: Increase Contract for Men Stopping Violence and restoring Assistant Director Purchasing & Contracting.

**After all comments were heard, Commissioner Boyer withdrew her amendment.**

The ORIGINAL MOTION made by Commissioner Stokes to amend the Budget Resolution was voted on and passed 7-0-0-0, and a second MOTION was made by Commissioner Stokes, seconded by Commissioner Boyer and passed 7-0-0-0, to adopt the Budget Resolution dated 2/10/2010 as amended with clarification that it does include: no millage increase, maintaining essential services, no furloughs, and restoring of public safety.

COMIM.  
 ITEM NO. DI 2/23/10  
 CLERK'S OFFICE Comm State

		2/23/10 10:10 am
Eliminate Merit Increase	582,742,150	582,742,150
No Pension Contribution Change	(2,900,000)	(15,455,562)
Reduce Take Home Vehicle Costs	(1,200,000)	1,431,874
HOST @ 99.9%	(700,000)	1,200,000
Pensioners Group Health & Life Adjustment	(4,450,000)	251,115
Increased TAD Contribution	(1,988,000)	300,000
Increase Superior Court	344,028	1,000,000
Increase Clerk of Superior Court	1,246,750	200,000
Increase State Court	645,473	4,000,000
Increase Solicitor General	1,161,501	
Increase Public Defender	618,931	
Increase Child Advocate	436,870	
Increase Law Department	86,676	
Increase Juvenile Court	230,190	
Increase Tax Commissioner	290,058	
Appropriate Encumbrance Amount	562,654	
Increase Contract for Men Stopping Violence	431,874	
Restore Assistant Director Purchasing & Contracting	41,350	
	69,072	
Eliminate Holiday Pay	(7,868,000)	(14,944,438)
Future RIF/Retirements	(4,544,788)	2,000,000
Restore Probate Court	255,032	2,245,146
Restore Magistrate Court	363,318	
Reduce District Attorney	(250,000)	
Reduce Sheriff	(900,000)	
Reduce CEO Increase	(320,354)	
Increase State Court (Marshall)	320,354	
Reduce Customer Service Training in HR	(375,000)	
Restore Various Public Safety Unfunded Positions	375,000	
Increase Registrar	245,146	
	564,970,285	564,970,285

~~Attachment B Position Changes as proposed by the employees' representatives.~~



# DEKALB COUNTY

COMM. \_\_\_\_\_

ITEM NO. DI

2,231D

CLERK'S OFFICE

CEO's Letter dated 2/21/10

**W. Burrell Ellis, Jr.**  
**Chief Executive Officer**

February 21, 2010

TO: Members, Board of Commissioners

FROM: W. Burrell Ellis, Jr.  
Chief Executive Officer

SUBJECT: Amendment to the 2010 Recommended Budget

Attached please find summaries of the changes that I am making to the Recommended 2010 Budget that was delivered to the Board of Commissioners on December 15, 2009.

The DeKalb County fiscal year 2010 general funds budget presents enormous challenges of a historical nature to our county government. Specifically, our county is tasked with closing an \$84 million projected budget shortfall for fiscal year 2010. These challenges have required me, as Chief Executive Officer, and the Board of Commissioners to balance highly important matters to all County citizens and stakeholders. These matters include:

- (1) The reality that DeKalb County, like many other local governments throughout Georgia and the United States, is experiencing sharply declining general fund revenue.
- (2) The imperative to maintain high level quality of county government services to our citizens and stakeholders.
- (3) The need to maintain a high priority of enhanced and improved public safety in our county.
- (4) The wisdom of maintaining morale and continuing to invest in DeKalb's employees.
- (5) Holding firm to the conviction that government should tighten its belt before asking citizens to pay more in property taxes.
- (6) The commitment to be responsible stewards of taxpayer dollars at all times.

I submitted my initial 2010 Recommended Budget in December, 2009. At that time, I committed to a process that involved holding an unprecedented 12 neighborhood budget gatherings in order to facilitate face-to-face conversations with our citizens throughout DeKalb County. Commissioner Connie Stokes, Chair of the Commission's Budget & Finance Committee, co-hosted these gatherings with me, and several other

Members, Board of Commissioners  
Amendment Letter, Page 2  
February 21, 2010

commissioners attended the meetings as well. Overall, these meetings were well attended and in those meetings I sought and received valuable input from the public. In addition, I have worked diligently with the Board of Commissioners. The attached amendment reflects the spirit of consensus-building between the Office of the CEO and the Board of Commissioners, as each office works to provide the best outcome to our citizens and stakeholders during these difficult economic times.

### **CHANGES TO TAX FUNDS**

At the time I presented my 2010 Recommended Budget on December 15, 2009, the Tax Assessors Office advised the Finance Department that there would be limited digest changes in 2010, based upon significant changes made in 2009 pursuant to State regulations. Upon your request, you received subsequent correspondence from the Tax Assessors Office on January 14, 2010 indicating a possible greater reduction in our tax digest. However, no precise data has been provided to calculate the loss of property tax revenue. If you choose not to reduce the revenue estimates at this time, then adjustments at mid-year will be required and may be more difficult.

In addition to \$53 million in spending cuts that were proposed in my initial 2010 Recommended Budget, I proposed a 1.86 millage increase. This millage increase (which was significantly less than millage increases imposed by surrounding metropolitan Atlanta jurisdictions in the past year), would have generated approximately \$30 million. **I believe that a millage increase will be required as one means of increasing revenue as part of a balanced approach to budgeting that avoids relying solely on cuts in public services.** We must look at other methods for raising revenue as well, and in the 2010 Recommended Budget we have identified \$6.7 million in new revenue sources other than taxes.

A cuts-only approach to budgeting will not only add to the hardships that families are experiencing because of the recession, but will also undermine our ability to fund our parks, libraries, health-care system, infrastructure, judicial system, and public safety, which are important in order to maintain the quality of life of our citizens. However, a majority of the commissioners have signaled that they will not support a budget which anticipates a millage increase at this time, understanding that the actual millage rate will not be set until June. Therefore, in order to facilitate the budget adoption, while incorporating many good recommendations received from members of the Board of Commissioners and our citizens, I am making the following recommendations to further reduce the 2010 budget.

Based on continuing analysis of the overall revenue situation, and careful consideration of our appropriation options, I am recommending that the millage increase of 1.86 mill contained in my December 15, 2009 Recommended Budget be reduced by .78 mills to **1.08 mills, an approximate \$35.50 annual tax increase on an average value home in DeKalb County.**

As a result of the 2009 closing process, revenue available for the 2010 Tax Funds Budget increased by \$1,431,874, as reflected in the change in fund balance from the

Members, Board of Commissioners  
Amendment Letter, Page 3  
February 21, 2010

projected \$12, 818,477 to an actual fund balance of \$14,250,351. The increase in fund balance was enabled by changing the manner in which the Financial System handles encumbrances. As a consequence of this change, most prior year encumbrances will not be funded by additional appropriations unless specifically noted.

There are a number of additional revenue items that are being added to the budget: (1) the Development Authority has agreed to contribute an amount toward the staff support that they receive, (2) completion of the State Court Probation system will allow us to receive funds which are due to the General Fund, and (3) the transfer from the County Jail Fund will increase slightly. Also, (4) we are expecting that changes being made in the operations of the Recorder's Court will yield revenue dividends in 2010: implementation of a Warrant Program, increased collection of fines, and imposition of a fee for the Law Library are collectively expected to increase revenue from Recorder's Court by \$5,300,000.

Appropriations will change to reflect the new revenue numbers. On the expenditure side, I propose the following:

1. I am eliminating the proposed 1% Merit Increment for 2010. I am also eliminating the pension contribution increase of .5%. Both of these matters are better considered in 2011, once the 27<sup>th</sup> payday is behind us.
2. I am also amending the budget to change the utilization of H.O.S.T. proceeds to 99.9% for homestead exemption. This reduces the budget \$4,450,000. Unfortunately, it also reduces funding available for necessary and important infrastructure projects. However, there is still sufficient other funding in the pipeline to ameliorate a temporary pause in H.O.S.T. capital contributions to infrastructure projects.
3. We are also able to reduce the amount budgeted for Pensioners' Group Health and Life Insurance. Review of year-end numbers indicated that we had budgeted a higher than needed number. We also identified a more accurate method of allocation among funds that worked to the advantage of the Tax Funds.
4. There are a number of changes that are housekeeping in nature. First, I am restoring the funding for the Assistant Director of Purchasing and Contracting. Second, because of my strong commitment to addressing the serious public safety problem of domestic violence, I am increasing the contract amount for Men Stopping Violence. Third, I am including the amount budgeted for the Tax Allocation District contribution. Fourth, I am recommending that \$431,874 of prior year encumbrance funding be appropriated as indicated. Fifth, I am amending the vehicle maintenance budgets to reflect a change in the use of take home vehicles.
5. As a result of input from several of the Courts, members of the bar and judicial community, and other elected officials, I am amending the budget to restore funding for the State Court, Superior Court, Clerk of Superior Court, Juvenile Court,

Members, Board of Commissioners  
Amendment Letter, Page 4  
February 21, 2010

Magistrate Court, Probate Court, Public Defender, Child Advocate, and Solicitor General's offices. Furthermore, I am recommending that funding for the Sheriff and District Attorney's offices be maintained at the levels in my initial 2010 Recommended Budget.

6. I am recommending an increase in the budget for the Law Department of \$230,190, and for the Tax Commissioner of \$562,654. These amounts are required in anticipation of increases in litigation expenses and other costs.
7. Finally, in order to further my commitment to preserving our advances in public safety, I am amending the budget to **reduce** funding in the CEO's Office in the amount of \$320,354 (which continues reductions in the CEO's Office undertaken last year) and to **increase** funding in the Marshall's Office by the same amount.

The actual impact on positions within the departments will be determined by the final results of the Early Retirement Option being offered to County employees. Once we know which employees elect the Early Retirement Option (by the end of April 2010) we will have to rebalance positions within departments, relative to available resources, as we determine setting of millage rates in early June 2010. Consequently, I am not recommending changes to the Position Resolution based on these changes.

The total change as a result of the appropriation changes is a **decrease** of the Tax Funds Budget of \$4,454,223 from \$582,742,150 to \$578,287,927.

#### **CHANGES TO OTHER FUNDS**

The attached changes to the non-tax funds result primarily from (1) adjustments related to actual year-end fund balances; (2) the treatment of prior year encumbrances, which may increase the fund appropriation; (3) the impact of Board approved items, and (4) other minor changes to revenue or appropriation accounts. All of these changes are a normal annual occurrence and are mainly of an administrative nature.

Most of the Non-Tax Fund Budgets will only be changed by the fund balance calculation, and corresponding changes to anticipations, reserves, and/or appropriations to balance the fund. A few of the budgets, however, have notable changes as follows:

The **Victim Assistance Fund** will decrease by \$166,931 due to lower than anticipated fund balance. Consequently, the reimbursement to the General Fund will be lower.

The **Emergency Telephone Fund** had a higher year-end fund balance than anticipated. The budget anticipates a decrease in commissions of \$960,000 because of statutory limitations on fund balance growth. This will result in a fund total of \$18,015,560.

The **Grant Fund** operates primarily on a reimbursable basis. Consequently the negative fund balance experienced in 2009 will be offset by higher revenue anticipations

Members, Board of Commissioners  
Amendment Letter, Page 5  
February 21, 2010

reflecting the expected reimbursement of 2009 grant expenditures. Coupled with expected increases in grant funding, the budget will increase to \$101,443,478 in 2010.

The **Water and Sewer Operating Fund** is being amended to reflect a lower fund balance than anticipated. Consequently, the Transfer to R&E appropriation is being reduced by \$7,906,850, resulting in an amended fund total of \$188,114,259.

The **Sanitation Fund** will increase by \$6,447,629 to \$76,296,166. This results from a higher than estimated fund balance, due to estimated receipts being received and posted at a higher amount during the last quarter of the fiscal year. As a result, the Contribution to CIP will be increased by \$5,500,000 to begin funding the new landfill cell project.

The **Stormwater Utility Operating Fund** will have a net increase of \$2,631,641 to \$22,847,629. The Reserve for Appropriation will be increased to \$2,631,641.

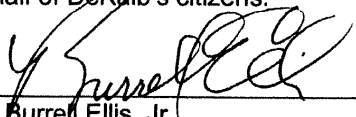
The **Risk Management Fund** ended the year with \$9,369,752 more in fund balance than originally anticipated due to higher than anticipated revenues and lower than projected expenditures. This was a consequence of switching health insurance providers. With a \$9,369,752 increase in reserves, the fund total will increase to \$106,503,424.

#### **CONCLUSION**

In addition to these amendments to the 2010 Recommended Budget, I anticipate action from the Board of Commissioners to further reduce spending in order to avoid a millage increase *based upon current tax digest assumptions*. Such actions may include defunding holidays, reductions in the County's contribution to Grady and a larger downsizing in the County's workforce than estimated in my budget assumptions.

We must recognize that there remain considerable challenges ahead of us throughout 2010. The Board of Commissioners will be adopting the millage rate in June. As noted herein, there are indicators that our revenue will continue to decline based upon information we have received about our tax digest. Should that happen, there will be additional challenges ahead and adjustments required. Further reductions may significantly hamper our ability to deliver quality services to our citizens. For now, however, the proposed amendments reflect compromise, consensus-building, and the actions of a government committed to substantially tightening its belt, while providing a level of service delivery necessary to protect the quality of life of its citizens.

I look forward to continuing our work on behalf of DeKalb's citizens.

  
\_\_\_\_\_  
W. Burrell Ellis, Jr.  
Chief Executive Officer

**Attachments (2)**

**CEO Amendments - Tax Funds Recommended Budget 2010**

2/21/10

**APPROPRIATIONS**

<b>Dept</b>	<b>Amount</b>	<b>Change</b>	<b>Pos</b>
Various Departments	40,000	Appropriate Encumbrance amounts as follows:	
	188,836	Clerk of Superior Court	
		Geographic Information Systems	431,874
Various Departments	(60,165)	Reduce Take Home Vehicle Costs	
	(3,711)	State Court - Marshall	
	(11,350)	District Attorney	
	(33,701)	Medical Examiner	
	(540,790)	Public Defender	
	(23,283)	Police	
	(1,933)	Fire & Rescue	
	(25,067)	Public Works Director	
		Public Works - Roads & Drainage	(700,000)
Various Departments	230,190	Adjust funding as follows:	
	562,654	Law Department	
	290,058	Tax Commissioner	
	1,246,750	Juvenile Court	
	645,473	Superior Court	
	1,161,501	Clerk of Superior Court	
	618,931	State Court	
	86,676	Solicitor - General	
	255,032	Child Advocate's Office	
	436,870	Probate Court	
	363,318	Public Defender	
		Magistrate Court	5,897,453
	<b>(\$4,454,223)</b>	<b>TOTAL TAX FUND APPROPRIATION CHANGES</b>	<b>(\$4,454,223) 5</b>
		<b>CEO TAX FUNDS RECOMMENDED BUDGET 12/15/09</b>	<b>\$582,742,150</b>
		<b>CEO AMENDED TAX FUNDS RECOMMENDED BUDGET</b>	<b>\$578,287,927</b>



SUMMARY - CEO AMENDMENTS NON-TAX FUNDS  
2/21/2010

FUND	Anticipations			Anticipations			Anticipations			
	Recommended Anticipation	Encumbrance Rollover	Fund Balance	Other Anticipation	Amended Anticipation	Recommended Anticipation	Encumbrance Rollover	Reserve for Anticipation	Other Anticipation	Amended Anticipation
DEVELOPMENT	\$2,275,641	\$0	\$70,512	0	\$2,346,153	\$2,275,641	\$0	\$70,512	0	\$2,346,153
P.E.G. FUND	1,677,293	0	30,839	(50,403)	1,657,729	1,677,293	0	0	(19,564)	1,657,729
COUNTY JAIL FUND	1,779,300	0	251,115	0	2,030,415	1,779,300	0	0	251,115	2,030,415
HOTEL/MOTEL	1,620,742	0	(34,730)	0	1,586,012	1,620,742	0	(34,730)	0	1,586,012
VICTIM ASSISTANCE	1,641,021	0	(166,931)	0	1,474,090	1,641,021	0	0	(166,931)	1,474,090
RECREATION FUND	607,554	0	118,037	0	725,591	607,554	0	0	118,037	725,591
L.E.C.M. FUND	5,676,850	0	(660,279)	0	5,016,571	5,676,850	0	(660,279)	0	5,016,571
JUVENILE SERVICES	316,424	0	6,050	0	322,474	316,424	0	0	6,050	322,474
D.A.T.E. FUND	102,208	0	27,853	0	130,061	102,208	0	27,853	0	130,061
STREET LIGHT FUND	4,994,248	0	441,803	0	5,436,051	4,994,248	0	441,803	0	5,436,051
E-911 FUND	17,121,087	0	1,854,473	(960,000)	18,015,560	17,121,087	444,012	450,461	0	18,015,560
SPEED HUMPS MAINT.	1,796,369	0	1,982	0	1,798,351	1,796,369	0	1,982	0	1,798,351
GRANT-IN-AID	80,877,507	0	(26,755,941)	47,321,910	101,443,476	80,877,507	0	0	20,565,969	101,443,476
W & S OPERATING	196,021,109	0	(7,906,850)	0	188,114,259	196,021,109	0	0	(7,906,850)	188,114,259
W & S SINKING	38,867,760	0	79,666	0	38,947,426	38,867,760	0	0	79,666	38,947,426
SANITATION	69,852,973	0	6,443,193	0	76,296,166	69,852,973	0	943,193	5,500,000	76,296,166
AIRPORT	11,620,517	0	(469,446)	0	11,151,071	11,620,517	0	(469,446)	0	11,151,071
STORMWATER UTIL.	20,215,988	0	6,447,629	(3,815,988)	22,847,629	20,215,988	0	2,631,641	0	22,847,629
FLEET MAINTENANCE	28,765,000	0	448,563	0	29,213,563	28,765,000	133,361	315,202	0	29,213,563
VEHICLE	31,395,153	0	270,786	0	31,665,939	31,395,153	70,180	200,606	0	31,665,939
RISK MANAGEMENT	97,133,752	0	9,369,672	0	106,503,424	97,133,752	0	0	9,369,672	106,503,424
WORKERS COMP.	12,707,597	0	202,091	0	12,909,688	12,707,597	0	202,091	0	12,909,688
BUILDING AUTHORITY	3,690,071	0	0	0	3,690,071	3,690,071	0	0	0	3,690,071
P.S.-J.F. AUTHORITY	3,107,526	0	2,073	0	3,109,599	3,107,526	0	0	2,073	3,109,599
	\$633,863,690	\$0	(\$9,927,840)	\$42,495,519	\$666,431,369	\$633,863,690	\$647,553	\$4,120,889	\$27,799,237	\$666,431,369

2/10/2010

**BUDGET RESOLUTION**

**A RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR 2010 FOR EACH FUND OF DEKALB COUNTY, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE SEVERAL ITEMS OF REVENUE ANTICIPATIONS, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES TO EXCEED ACTUAL FUNDING AVAILABLE.**

WHEREAS the Chief Executive Officer of DeKalb County has presented a proposed 2010 budget to the Board of Commissioners on each of the various funds of the County, and,

WHEREAS each of these budgets lists proposed expenditures for the fiscal year 2010, proposes certain levies and charges to finance these expenditures, and lists the anticipated revenues to be derived therefrom, and,

WHEREAS each of these budgets is a balanced budget, so that anticipated revenues for each fund equal proposed expenditures.

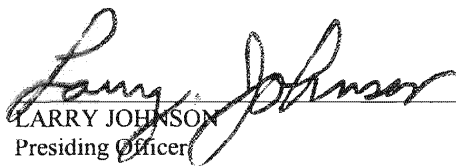
NOW, THEREFORE, BE IT RESOLVED that this budget, be and it is hereby approved and the several items of revenues shown in the budget for each fund in the amounts anticipated are adopted and that the several amounts shown in the budget for each fund as proposed expenditures are hereby appropriated to the departments named in each fund.

BE IT FURTHER RESOLVED that the expenditures shall not exceed the


2/10/2010

appropriations authorized by this budget or amendments thereto provided; however, that expenditures for the fiscal year shall not exceed actual funding available.

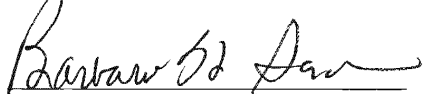
Adopted by the DeKalb County Board of Commissioners, this 23<sup>rd</sup> day of February 2010.

  
LARRY JOHNSON  
Presiding Officer  
Board of Commissioners  
DeKalb County, Georgia

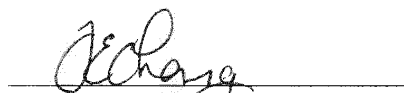
Approved by the Chief Executive Officer of DeKalb County, this 23<sup>rd</sup> day of February 2010.

  
W. BURRELL ELLIS, JR.  
Chief Executive Officer  
DeKalb County, Georgia

ATTEST:

  
BARBARA H. SANDERS  
Clerk to the Board of Commissioners and  
Chief Executive Officer  
DeKalb County, Georgia

APPROVED AS TO FORM:

  
LISA E. CHANG  
County Attorney  
DeKalb County, Georgia



**BUDGET RESOLUTION**

<u>TAX FUNDS</u>	<u>2010 BUDGET</u>
<u>GENERAL FUND</u>	
ANTICIPATED REVENUES:	
Property Taxes	\$145,280,087
Excise Taxes	52,800,000
Other Taxes	35,691,648
Use of Money & Property	466,087
Intergovernmental Revenue	4,252,907
Fines & Forfeitures	12,310,990
Charges for Services	11,356,599
Miscellaneous Revenue	3,728,880
Interfunds	18,841,660
Fund Balance Carried Forward	12,818,477
TOTAL - GENERAL FUND	<u>\$297,547,335</u>
PROPOSED EXPENDITURES:	
Chief Executive Officer	\$2,336,494
Board of Commissioners	2,967,790
Ethics Board	1,000
Law Department	4,428,808
Geographic Info Systems	2,147,984
Facilities Management	16,275,212
Purchasing	3,717,446
Human Resources & Merit System	3,977,696
Information Systems	18,549,476
Finance	5,865,500
Property Appraisal	4,314,251
Tax Commissioner	6,292,899
Registrar	3,005,147
Sheriff	77,520,533
Juvenile Court	9,663,767
Superior Court	7,590,104
Clerk of Superior Court	4,639,570
State Court	11,203,519
Solicitor - General	4,434,908
District Attorney	12,577,287
Child Advocate's Office	1,685,431
Probate Court	1,468,151
Medical Examiner	2,400,824
Public Defender	6,337,286
Police	3,651,731
Magistrate Court	2,142,309
Fire & Rescue Services	16,487,295
Planning & Development	1,302,372
Public Works - Director	357,243
Economic Development	1,109,229
Library	12,541,011

**BUDGET RESOLUTION**

	<u>2010 BUDGET</u>
<b><u>GENERAL FUND (continued)</u></b>	
Cooperative Extension	\$912,531
Public Health	4,464,544
Community Service Board	1,946,953
D F A C S	1,644,000
Human Services	4,251,444
Citizen Help Center	0
Contributions to Capital Projects	6,719,556
Non - Departmental	26,616,034
<b>TOTAL - GENERAL FUND</b>	<b><u><u>\$297,547,335</u></u></b>
<b><u>FIRE FUND</u></b>	
ANTICIPATED REVENUES:	
Property Taxes	\$37,323,079
Excise Taxes	13,500,000
Other Taxes	5,768,144
Use of Money & Property	(60,674)
Intergovernmental Revenue	0
Miscellaneous Revenue	8,000
Fund Balance Carried Forward	0
<b>TOTAL - FIRE FUND</b>	<b><u><u>\$56,538,549</u></u></b>
PROPOSED EXPENDITURES:	
Fire & Rescue Services	\$53,019,321
Non - Departmental	3,519,228
<b>TOTAL - FIRE FUND</b>	<b><u><u>\$56,538,549</u></u></b>
<b><u>SPECIAL TAX DISTRICT - DESIGNATED SERVICES</u></b>	
ANTICIPATED REVENUES:	
Property Taxes	\$51,673,602
Excise Taxes	1,760,000
Other Taxes	5,909,953
Licenses & Permits	1,346,800
Use of Money & Property	19,056
Intergovernmental Revenue	0
Charges for Services	3,972,025
Miscellaneous Revenue	151,900
Interfunds	83,943,441
Fund Balance Carried Forward	0
<b>TOTAL - S T D - DESIGNATED SERVICES FUND</b>	<b><u><u>\$148,776,777</u></u></b>

**BUDGET RESOLUTION**

	<u>2010 BUDGET</u>
<b><u>RENTAL MOTOR VEHICLE EXCISE TAX FUND</u></b>	
ANTICIPATED REVENUES:	
Excise Taxes	\$625,000
Other Taxes	\$0
Use of Money & Property	3,151
Miscellaneous Revenue	268,423
Fund Balance Carried Forward	0
TOTAL - RENTAL MOTOR VEHICLE EXCISE TAX FUND	<u>\$896,574</u>
PROPOSED EXPENDITURES:	<u>\$896,574</u>
<b><u>DEBT SERVICE FUND</u></b>	
ANTICIPATED REVENUES:	
Property Taxes	\$12,350,539
Other Taxes	1,461,979
Use of Money & Property	(58,273)
Fund Balance Carried Forward	0
TOTAL - DEBT SERVICE FUND	<u>\$13,754,245</u>
PROPOSED EXPENDITURES:	<u>\$13,754,245</u>
<b><u>SPECIAL TAX DISTRICT - DEBT SERVICE FUND</u></b>	
ANTICIPATED REVENUES:	
Property Taxes	\$30,126,498
Other Taxes	3,250,393
Use of Money & Property	89,942
Fund Balance Carried Forward	0
TOTAL - STD - DEBT SERVICE FUND	<u>\$33,466,833</u>
PROPOSED EXPENDITURES:	<u>\$33,466,833</u>
<b>TOTAL RECOMMENDED 2010 TAX FUNDS BUDGET</b>	<u><b>\$582,742,150</b></u>
<b><u>SPECIAL REVENUE FUNDS</u></b>	
<b><u>DEVELOPMENT FUND</u></b>	
ANTICIPATED REVENUES:	
Licenses & Permits	\$3,264,082
Use of Money & Property	(16,121)
Charges for Services	30,855
Miscellaneous Revenue	0
Fund Balance Carried Forward	(1,003,175)
TOTAL - DEVELOPMENT FUND	<u>\$2,275,641</u>
PROPOSED EXPENDITURES:	
Planning & Development	<u>\$2,275,641</u>
TOTAL - DEVELOPMENT FUND	<u>\$2,275,641</u>

**BUDGET RESOLUTION**

	<u>2010 BUDGET</u>
<b><u>RENTAL MOTOR VEHICLE EXCISE TAX FUND</u></b>	
ANTICIPATED REVENUES:	
Excise Taxes	\$625,000
Other Taxes	\$0
Use of Money & Property	3,151
Miscellaneous Revenue	268,423
Fund Balance Carried Forward	0
TOTAL - RENTAL MOTOR VEHICLE EXCISE TAX FUND	<u>\$896,574</u>
PROPOSED EXPENDITURES:	<u>\$896,574</u>
<b><u>DEBT SERVICE FUND</u></b>	
ANTICIPATED REVENUES:	
Property Taxes	\$12,350,539
Other Taxes	1,461,979
Use of Money & Property	(58,273)
Fund Balance Carried Forward	0
TOTAL - DEBT SERVICE FUND	<u>\$13,754,245</u>
PROPOSED EXPENDITURES:	<u>\$13,754,245</u>
<b><u>SPECIAL TAX DISTRICT - DEBT SERVICE FUND</u></b>	
ANTICIPATED REVENUES:	
Property Taxes	\$30,126,498
Other Taxes	3,250,393
Use of Money & Property	89,942
Fund Balance Carried Forward	0
TOTAL - STD - DEBT SERVICE FUND	<u>\$33,466,833</u>
PROPOSED EXPENDITURES:	<u>\$33,466,833</u>
<b>TOTAL RECOMMENDED 2010 TAX FUNDS BUDGET</b>	<b><u>\$582,742,150</u></b>
<b><u>SPECIAL REVENUE FUNDS</u></b>	
<b><u>DEVELOPMENT FUND</u></b>	
ANTICIPATED REVENUES:	
Licenses & Permits	\$3,264,082
Use of Money & Property	(16,121)
Charges for Services	30,855
Miscellaneous Revenue	0
Fund Balance Carried Forward	(1,003,175)
TOTAL - DEVELOPMENT FUND	<u>\$2,275,641</u>
PROPOSED EXPENDITURES:	
Planning & Development	<u>\$2,275,641</u>
TOTAL - DEVELOPMENT FUND	<u>\$2,275,641</u>



**BUDGET RESOLUTION**

	<u>2010 BUDGET</u>
<b><u>PUBLIC EDUCATION &amp; GOVERNMENT ACCESS FUND</u></b>	
ANTICIPATED REVENUES:	
Use of Money & Property	\$10,000
Miscellaneous Revenue	152,739
Fund Balance Carried Forward	<u>1,514,554</u>
TOTAL - P E G FUND	<u><u>\$1,677,293</u></u>
 PROPOSED EXPENDITURES:	 <u><u>\$1,677,293</u></u>
<b><u>COUNTY JAIL FUND</u></b>	
ANTICIPATED REVENUES:	
Intergovernmental Revenue	\$150,000
Fines & Forfeitures	1,629,300
Charges for Services	<u>0</u>
TOTAL - COUNTY JAIL FUND	<u><u>\$1,779,300</u></u>
 PROPOSED EXPENDITURES:	 <u><u>\$1,779,300</u></u>
<b><u>HOTEL / MOTEL TAX FUND</u></b>	
ANTICIPATED REVENUES:	
Excise Taxes	\$1,450,000
Other Taxes	\$0
Fund Balance Carried Forward	<u>170,742</u>
TOTAL - HOTEL / MOTEL TAX FUND	<u><u>\$1,620,742</u></u>
 PROPOSED EXPENDITURES:	 <u><u>\$1,620,742</u></u>
<b><u>VICTIM ASSISTANCE FUND</u></b>	
ANTICIPATED REVENUES:	
Intergovernmental Revenue	\$300,000
Fines & Forfeitures	950,000
Fund Balance Carried Forward	<u>391,021</u>
TOTAL - VICTIM ASSISTANCE FUND	<u><u>\$1,641,021</u></u>
 PROPOSED EXPENDITURES:	 <u><u>\$1,641,021</u></u>
<b><u>RECREATION FUND</u></b>	
ANTICIPATED REVENUES:	
Use of Money & Property	0
Charges for Services	\$992,942
Fund Balance Carried Forward	<u>(385,388)</u>
TOTAL - RECREATION FUND	<u><u>\$607,554</u></u>
 PROPOSED EXPENDITURES:	 <u><u>\$607,554</u></u>

**BUDGET RESOLUTION**

	<u>2010 BUDGET</u>
<b><u>LAW ENFORCEMENT CONFISCATED MONIES FUND</u></b>	
ANTICIPATED REVENUES:	
Fund Balance Carried Forward	\$5,676,850
TOTAL - L.E.C.M. FUND	<u>\$5,676,850</u>
PROPOSED EXPENDITURES:	
Sheriff	\$942,523
District Attorney	133,316
Public Safety - Police	4,601,011
TOTAL - L.E.C.M. FUND	<u>\$5,676,850</u>
<b><u>JUVENILE SERVICES FUND</u></b>	
ANTICIPATED REVENUES:	
Use of Money & Property	\$1,706
Charges for Services	50,000
Fund Balance Carried Forward	264,718
TOTAL - JUVENILE SERVICES FUND	<u>\$316,424</u>
PROPOSED EXPENDITURES:	
	<u>\$316,424</u>
<b><u>DRUG ABUSE TREATMENT &amp; EDUCATION FUND</u></b>	
ANTICIPATED REVENUES:	
Use of Money & Property	\$1,200
Fines & Forfeitures	22,000
Fund Balance Carried Forward	79,008
TOTAL - D.A.T.E. FUND	<u>\$102,208</u>
PROPOSED EXPENDITURES:	
	<u>\$102,208</u>
<b><u>STREET LIGHT FUND</u></b>	
ANTICIPATED REVENUES:	
Use of Money & Property	\$0
Charges for Services	4,533,264
Fund Balance Carried Forward	460,984
TOTAL - STREET LIGHT FUND	<u>\$4,994,248</u>
PROPOSED EXPENDITURES:	
	<u>\$4,994,248</u>
<b><u>EMERGENCY TELEPHONE SYSTEM FUND</u></b>	
ANTICIPATED REVENUES:	
Use of Money & Property	\$25,000
Miscellaneous Revenue	12,800,000
Fund Balance Carried Forward	4,296,087
TOTAL - EMERGENCY TELEPHONE SYSTEM FUND	<u>\$17,121,087</u>
PROPOSED EXPENDITURES:	
	<u>\$17,121,087</u>

**BUDGET RESOLUTION**

	<u>2010 BUDGET</u>
<b><u>SPEED HUMPS MAINTENANCE FUND</u></b>	
ANTICIPATED REVENUES:	
Use of Money & Property	\$10,000
Charges for Services	250,397
Fund Balance Carried Forward	1,535,972
TOTAL - SPEED HUMPS MAINTENANCE FUND	<u>\$1,796,369</u>
PROPOSED EXPENDITURES:	<u>\$1,796,369</u>
<b><u>GRANT - IN - AID FUND</u></b>	
ANTICIPATED REVENUES:	
Federal Government	\$65,889,940
State Sources	14,931,703
Contributions	55,864
Fund Balance Carried Forward	0
TOTAL - GRANT - IN - AID FUND	<u>\$80,877,507</u>
<b><u>GRANT - IN - AID FUND (continued)</u></b>	
PROPOSED EXPENDITURES:	
Community Development	\$17,489,314
Workforce Development	4,106,588
Sheriff	320,233
Juvenile Court	169,388
Superior Court	38,480
State Court	873
Solicitor-State Court	14,984
District Attorney	163,698
Police	4,701,936
Fire	3,650,964
Family & Children Services	1,213,910
Human Services	2,815,354
Water & Sewer	247,938
Other	44,520,326
Justice Assistance Grants	1,423,521
TOTAL - GRANT - IN - AID FUND	<u>\$80,877,507</u>

**BUDGET RESOLUTION**

	<u>2010 BUDGET</u>
<b><u>ENTERPRISE FUNDS</u></b>	
<b><u>WATER &amp; SEWERAGE OPERATING FUND</u></b>	
ANTICIPATED REVENUES:	
Use of Money & Property	\$145,941
Charges for Services	175,912,717
Miscellaneous Revenue	3,633
Fund Balance Carried Forward	19,958,818
TOTAL - WATER & SEWERAGE OPERATING FUND	<u>\$196,021,109</u>
PROPOSED EXPENDITURES:	
Public Works - Water & Sewer	\$190,261,031
Finance - Revenue Collections	5,760,078
TOTAL - WATER & SEWERAGE OPERATING FUND	<u>\$196,021,109</u>
<b><u>WATER &amp; SEWERAGE SINKING FUND</u></b>	
ANTICIPATED REVENUES:	
Use of Money & Property	\$9,131
Interfunds	25,817,224
Fund Balance Carried Forward	13,041,405
TOTAL - WATER & SEWERAGE SINKING FUND	<u>\$38,867,760</u>
PROPOSED EXPENDITURES:	
	<u>\$38,867,760</u>
<b><u>SANITATION FUND</u></b>	
ANTICIPATED REVENUES:	
Use of Money & Property	\$250,000
Charges for Services	68,450,000
Miscellaneous Revenue	156,000
Interfunds	147,143
Fund Balance Carried Forward	849,830
TOTAL - SANITATION FUND	<u>\$69,852,973</u>
PROPOSED EXPENDITURES:	
Public Works - Sanitation	\$69,607,142
Finance - Revenue Collections	245,831
TOTAL - SANITATION FUND	<u>\$69,852,973</u>

**BUDGET RESOLUTION**

	<u>2010 BUDGET</u>
<b><u>DEKALB - PEACHTREE AIRPORT</u></b>	
ANTICIPATED REVENUES:	
Use of Money & Property	\$110,568
Miscellaneous Revenue	4,992,904
Fund Balance Carried Forward	6,517,045
TOTAL - DEKALB - PEACHTREE AIRPORT	<u>\$11,620,517</u>
PROPOSED EXPENDITURES:	
Airport Operations	\$10,620,517
Transfer to Capital Projects	1,000,000
TOTAL - DEKALB - PEACHTREE AIRPORT	<u>\$11,620,517</u>
<b><u>STORMWATER UTILITY OPERATING FUND</u></b>	
ANTICIPATED REVENUES:	
Use of Money & Property	\$0
Charges for Services	20,215,988
Fund Balance Carried Forward	0
TOTAL - STORMWATER UTILITY FUND	<u>\$20,215,988</u>
PROPOSED EXPENDITURES:	
Stormwater Operations	\$20,215,988
Reserve for Appropriations	0
TOTAL - STORMWATER UTILITY FUND	<u>\$20,215,988</u>
<b><u>INTERNAL SERVICE FUNDS</u></b>	
<b><u>FLEET MAINTENANCE</u></b>	
ANTICIPATED REVENUES:	
Intergovernmental Revenue	\$100,000
Charges for Services	28,630,000
Miscellaneous Revenue	35,000
Fund Balance Carried Forward	0
TOTAL - FLEET MAINTENANCE	<u>\$28,765,000</u>
PROPOSED EXPENDITURES:	
Public Works - Fleet Maintenance	\$28,765,000
Purchasing - Fleet Maintenance	0
TOTAL - FLEET MAINTENANCE	<u>\$28,765,000</u>

**BUDGET RESOLUTION**

	<u>2010 BUDGET</u>
<b><u>VEHICLE FUND</u></b>	
ANTICIPATED REVENUES:	
Use of Money & Property	\$200,000
Charges for Services	11,428,561
Miscellaneous Revenue	200,000
Interfunds	2,050,271
Fund Balance Carried Forward	17,516,321
TOTAL - VEHICLE FUND	<u>\$31,395,153</u>
PROPOSED EXPENDITURES:	
Vehicle Acquisitions	\$20,128,699
Interdepartmental Services	739,716
Reserves and Other Miscellaneous	10,526,738
TOTAL - VEHICLE FUND	<u>\$31,395,153</u>
<b><u>RISK MANAGEMENT</u></b>	
ANTICIPATED REVENUES:	
Charges for Services	\$5,570,769
Miscellaneous Revenue	84,625,395
Fund Balance Carried Forward	6,937,588
TOTAL - RISK MANAGEMENT	<u>\$97,133,752</u>
PROPOSED EXPENDITURES:	
Unemployment Compensation	\$303,384
Group Health & Life	87,479,334
Buildings & Contents	1,120,000
Boiler & Machinery	55,888
Non- Immunity Expenses	2,500,000
Vehicle	2,568,200
Airport Liability	6,100
Helicopter	102,750
Money & Securities	50,018
Loss Control	350,000
Other	2,598,078
TOTAL - RISK MANAGEMENT	<u>\$97,133,752</u>
<b><u>WORKERS' COMPENSATION</u></b>	
ANTICIPATED REVENUES:	
Charges for Services	\$4,959,475
Miscellaneous Revenue	0
Fund Balance Carried Forward	7,748,122
TOTAL - WORKERS' COMPENSATION FUND	<u>\$12,707,597</u>
PROPOSED EXPENDITURES:	
	<u>\$12,707,597</u>

**BUDGET RESOLUTION**

	<u>2010 BUDGET</u>
<b><u>REVENUE BONDS LEASE PAYMENT FUNDS</u></b>	
<b><u>BUILDING AUTHORITY LEASE PAYMENTS</u></b>	
ANTICIPATED REVENUES:	
Use of Money & Property	\$3,622,211
Fund Balance Carried Forward	<u>67,860</u>
TOTAL - BUILDING AUTHORITY	<u><u>\$3,690,071</u></u>
PROPOSED EXPENDITURES:	<u><u>\$3,690,071</u></u>
<b><u>PUBLIC SAFETY AND JUDICIAL FACILITIES AUTHORITY LEASE PAYMENTS</u></b>	
ANTICIPATED REVENUES:	
Use of Money & Property	\$3,085,664
Fund Balance Carried Forward	<u>21,862</u>
TOTAL - PS&J FACILITIES AUTHORITY	<u><u>\$3,107,526</u></u>
PROPOSED EXPENDITURES:	<u><u>\$3,107,526</u></u>

**2010 BUDGET  
POSITION ADDITIONS, DELETIONS, & TRANSFERS**

Department	Job Classification	Number of Positions	
		Additions	Deletions
Chief Executive Officer	Special Project Coordinator (Transfer from Park & Recreation)	1	
	Special Project Coordinator (Transfer from Facilities Management)	1	
	Reduction In Force Positions TBD <sup>1</sup>		4
Law	Assist County Attorney Sr. (Time Limited)		1
	Assist County Attorney Sr. (Time Limited)		1
	Secretary Senior Legal		1
	Reduction In Force Positions TBD <sup>1</sup>		5
GIS	Project Coordinator		1
	Reduction In Force Positions TBD <sup>1</sup>		4
Facilities Management	Plumber Sr.		3
	HVAC Mechanic		1
	Crew Worker		1
	Custodian		2
	Project Manager Sr.		1
	Special Projects Coordinator (Transfer to CEO's Office)		1
	Reduction In Force Positions TBD <sup>1</sup>		11
Purchasing	Asst Director Purchasing & Contract		1
Human Resources	Human Resources Records Technician		1
	Human Resources Manager		1
	Human Resources Assistant Sr.		1
	Human Resources Generalist I		2
	Nurse Manager		1
	County Training Officer Sr.		1
	Vacant Position To Be Determined		1
	Reduction In Force Positions TBD <sup>1</sup>		1
Information Systems	Network Coordinator	1	
	User Liaison Coordinator (Transfer from Property Appraisal)	1	
	Accounting Technician		1
	CPU Operator		1
	IS Database Administrator		1
	Program Analyst I		2
	Program Analyst III		3



**2010 BUDGET  
POSITION ADDITIONS, DELETIONS, & TRANSFERS**

Department	Job Classification	Number of Positions	
		Additions	Deletions
Information Systems (continued)	Deputy Director Infrastructure		1
	Deputy Director AdvTecSecDaCtr		1
	Departmental Microsystems Spec		1
	IS Systems Administrator		3
	IS Security Administrator		1
Finance - General Fund	Accounting Technician		1
	Accounting Service Manager		1
	Records Technician		1
	Budget Management Analyst Principal		1
	Benefits Specialist		1
	Reduction In Force Positions TBD <sup>1</sup>		10
Property Appraisal	Network Coordinator		1
	User Liaison Coordinator		1
	(Transfer to Information Systems)		
	Property Appraiser II		1
	Property Appraiser IV		2
	Assistant Chief Appraiser		1
	Deputy Chief Appraiser		1
	Reduction In Force Positions TBD <sup>1</sup>		11
Tax Commissioner	Reduction In Force Positions TBD <sup>1</sup>		15
Registrar	Reduction In Force Positions TBD <sup>1</sup>		3
Juvenile Court	Probation Officer		4
	Reduction In Force Positions TBD <sup>1</sup>		13
Superior Court	Reduction In Force Positions TBD <sup>1</sup>		16
Clerk of Superior Ct	Reduction In Force Positions TBD <sup>1</sup>		21
State Court	Records Technician		1
	Probation Officer		1
	Reduction In Force Positions TBD <sup>1</sup>		23
Solicitor	Reduction In Force Positions TBD <sup>1</sup>		12
Child Advocate's Office	Reduction In Force Positions TBD <sup>1</sup>		3
Probate Court	Reduction In Force Positions TBD <sup>1</sup>		4

**2010 BUDGET  
POSITION ADDITIONS, DELETIONS, & TRANSFERS**

Department	Job Classification	Number of Positions	
		Additions	Deletions
Magistrate Court	Reduction In Force Positions TBD <sup>1</sup>		3
Medical Examiner	Forensic Investigator		1
	Reduction In Force Positions TBD <sup>1</sup>		3
Public Defender	Reduction In Force Positions TBD <sup>1</sup>		13
Police - Support	Police Officer Master		1
	Police Major		1
	(Transfer to Police Operations)		
	Police Major	1	
	Police Lieutenant	1	
	(Transfer from Police Operations)		
	Dep Dir ComtyMediaAdminAff		1
	Administrative Assistant I		1
	Custodian		1
	Administrative Assistant II		1
	Animal Control Officer		1
	Vacant Positions TBD		2
Planning & Development - General Fund	Reduction In Force Positions TBD <sup>1</sup>		2
Public Works Director	Reduction In Force Positions TBD <sup>1</sup>		1
Economic Development	Reduction In Force Positions TBD <sup>1</sup>		2
Library	Reduction In Force Positions TBD <sup>1</sup>		40
Cooperative Extension Service	Garden Instructor		1
	Family Consumer Science Prog. Aide (Part Time)		1
	Reduction In Force Positions TBD <sup>1</sup>		4
Public Health	Graphics Design Technician		1
Human Services	Prevention Administrator		1
	Asst. Director Human Services		1
	Human Service Manager		1
	Reduction In Force Positions TBD <sup>1</sup>		6
Police - Operations	Police Lieutenant		1
	Police Major		1
	(Transfer to Police Support)		
	Police Major	1	
	Police Officer Master	1	

**2010 BUDGET  
POSITION ADDITIONS, DELETIONS, & TRANSFERS**

Department	Job Classification	Number of Positions	
		Additions	Deletions
Police - Operations (continued)	(Transfer from Police Support)		
	Police Captain	1	
	(Transfer from E911)		
	Office Assistant		2
	Office Assistant Senior		2
	Central Records Clerk		5
	Central Records Supervisor		1
	Crime Scene Investigator		2
	Crime Scene Invest Shift Supv		1
	Investigative Aide, Senior		2
	Public Information Officer		1
	Audiovisual Production Assist		1
	Emergency Mgmt Specialist		1
	Assistant Police Chief		1
	Reduction In Force Positions TBD (Non-Sworn) <sup>1</sup>		
Public Works - Transportation	Construction Inspector		1
	Land Acquisition Specialist		1
	Reduction In Force Positions TBD <sup>1</sup>		
PW-Roads & Drainage	Flood Management Supervisor		1
	Administrative Assistant II		1
	Construction Inspector		1
	Stormwater Engineering Supervisor		1
	Engineer Senior		1
	GIS Specialist Senior		1
	Engineering Technician Senior		1
	Stormwater Pollution Control Supervisor		1
	(Transfer to Watershed Management)		
	Maintenance Mechanic		1
	Crew Supervisor CDL		2
	Accounting Tech Senior		1
	Equipment Operator		2
	Equipment Operator Senior		8
	Office Assistant Senior		1
	Crew Worker		3
	Crew Worker Senior		4
	Mason		1
Assist Traffic Signal Installer		1	
Traffic Signal Technician		1	
Reduction In Force Positions TBD <sup>1</sup>			10
Parks and Recreation	Arts Center Positions TBD	3	
	Redan Recreation Center Director	1	

**2010 BUDGET  
POSITION ADDITIONS, DELETIONS, & TRANSFERS**

Department	Job Classification	Number of Positions		
		Additions	Deletions	
Parks and Recreation (continued)	Redan Recreation Center Leader	1		
	Custodian	1		
	Recreation Center Assistant (Temporary)	15		
	Recreation Intern (Temporary)	4		
	Office Assistant Sr		1	
	Administrative Assistant		1	
	Requisition Coordinator		1	
	Special Projects Coordinator		2	
	Recreation Program Coordinator		2	
	Office Assistant		1	
	Recreation Program Manager		1	
	Recreation Center Director		2	
	Recreation Center Leader		3	
	Administrative Assistant I		1	
	P&R Proj. Manager		2	
	GIS Spec		1	
	Office Assist Sr.		1	
	Ground Ser Tech		8	
	Crew Worker Sr.		1	
	Equip Operator		4	
	San Driver Crew Ldr		1	
	Parks Maint Const Sup		2	
	Equip Operator Sr.		3	
	Crew Worker		3	
	Maint Coord		1	
	Grounds Maint Chem Coord		1	
	Maint Mech		1	
	Landscape Maint Sup		1	
	Nature Preserve Sup		1	
	Grds Nursery Tech		1	
Park Ranger Nat		1		
Sports Program Coord		2		
	Reduction In Force Positions TBD <sup>1</sup>		25	
Finance - STD-Unincorp.	Auditor		1	
		Reduction In Force Positions TBD <sup>1</sup>		2
Planning & Development - STD-Unincorp.		Reduction In Force Positions TBD <sup>1</sup>		1
Police - Code Enforcement	Office Assistant Senior		1	
	Code Enforcement Supervisor		1	
	Code Enforcement Officer Sr.		1	
	Code Enforcement Officer		3	

**2010 BUDGET  
POSITION ADDITIONS, DELETIONS, & TRANSFERS**

Department	Job Classification	Number of Positions	
		Additions	Deletions
Planning & Development - Development Fund	Arborist		1
	Env. Land Dev. Insp. I		1
	Env. Land Dev. Insp. II		2
	Env. Land Dev. Insp. III		4
	Env. Inspection Supv.		1
	(Transfer to Watershed Management)		
	Administrative Assistant I		2
	Administrative Assistant II		1
	Asst Chief Dev Constr Inspec		1
	Asst Chief Electrical Insp		1
	Building Code Inspector II		1
	Building Code Inspector III		3
	Chief Dev Constuction Inspec		1
	Dev Construction Inspector III		1
	Electrical Inspector II		1
	Electrical Inspector III		3
	Engineering Review Officer II		3
	Engineering Review Officer III		1
	HVAC Inspector I		1
	HVAC Inspector III		1
	Land Development Supervisor		1
	Office Assistant Senior		1
	Permit Technician		3
	Permit Technician Lead		1
	Plans Review Coordinator		1
	Plans Review Supervisor		1
	Plumbing Inspector II		1
Plumbing Inspector III		1	
Zoning Officer		2	
Emergeny Telephone System Fund	Police Captain		1
	(Transfer to Police Operations)		
	Director of E911	1	
Watershed Management	Flood Mgmt. Supervisor	1	
	Administrative Assistant II	1	
	Construction Inspector	1	
	Stormwater Eng Supv	1	
	Engineer, Senior	1	
	GIS Specialist Senior	1	
	Engineering Technician Senior	1	
	Stormwater Pollution Control Supv	1	
	(Transfer from Roads and Drainage)		
	Arborist	1	
Env. Land Dev. Insp. I	1		
Env. Land Dev. Insp. II	2		

**2010 BUDGET  
POSITION ADDITIONS, DELETIONS, & TRANSFERS**

Department	Job Classification	Number of Positions		
		Additions	Deletions	
Watershed Management (cont'd)	Env. Land Dev. Insp. III	4		
	Env. Inspection Supv.	1		
	(Transfer from Planning & Development-Development Fund)			
	Dep. Dir. WM Finance & Admin.		1	
	Dep. Dir. WM Eng. & Tech. Svcs.		1	
	Dep. Dir. WM Watershed Protection		1	
	Dep. Dir. WM Planning Asset Mgt.		1	
	Dep. Dir. WM Const & Maint.		1	
	Dep. Dir. WM Compliance Trtmnt Ops.		1	
	Asst. Dir. WM Finance & Admin.	1		
	Asst. Dir. WM Eng. & Tech. Svcs.	1		
	Asst. Dir. WM Watershed Protection	1		
	Asst. Dir. WM Compliance Trtmnt Ops.	1		
	Crew Supervisor CDL	4		
	Crew Worker Sr.	9		
	CMOM Coordinator	1		
	Equipment Operator Principal	3		
	Engineer Principal	1		
	Flow Monitoring Technician, Sr.	4		
	Flow Monitoring Technician	12		
Public Works - Fleet Management	Office Assistant		1	
	Office Assistant Senior		1	
	Fleet Service Technician I		3	
Public Works - Fleet Management (continued)	Fleet Service Technician II		1	
	Fleet Service Technician III		3	
	Fleet Service Technician IV		3	
	Full Time	90	555	
	Part Time			
	Temporary			
	<b>TOTAL</b>	<b>90</b>	<b>555</b>	

<sup>1</sup> The budget includes an assumption that 400 eligible Tax Fund employees will select the proposed Early Retirement Option. Consequently, the final number and distribution of Reduction In Force positions will have to be adjusted as part of the millage adoption process.

# SALARY SCHEDULE

SALARY		ANNUAL SALARY		SALARY		ANNUAL SALARY	
RANGE	Minimum	Maximum	RANGE	Minimum	Maximum		
14	\$18,132	\$29,472	29	\$43,464	\$70,632		
15	\$19,224	\$31,248	30	\$46,068	\$74,868		
16	\$20,376	\$33,120	31	\$48,828	\$79,356		
17	\$21,600	\$35,100	32	\$52,248	\$84,912		
18	\$22,896	\$37,212	33/AJ/ AJF	\$55,908	\$90,852		
19	\$24,264	\$39,444	AI	\$59,820	\$97,212		
20	\$25,728	\$41,808	AH	\$64,008	\$104,028		
21	\$27,264	\$44,316	AG	\$68,484	\$111,300		
22	\$28,908	\$46,980	AF	\$73,284	\$119,100		
23	\$30,636	\$49,788	AE	\$78,408	\$127,428		
24	\$32,472	\$52,776	AD	\$83,904	\$136,358		
25	\$34,428	\$55,944	AC	\$89,772	\$145,896		
26	\$36,492	\$59,304	AB	\$1	\$108,276		
27	\$38,676	\$62,856	AA		\$218,000		
28	\$41,004	\$66,636					

## **GLOSSARY**

---

ACCRUAL BASIS	The countywide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.
ADOPTED BUDGET	The funds appropriated by the Board of Commissioners at the beginning of the year. This may or may not be the same as the Requested Budget and/or the CEO's Recommended budget. The stages of the budget are: (1) the departments' requests for the upcoming year, (2) the CEO's recommendation to the Board of Commissioners and (3) the approval or adoption of the budget by the Board.
AD VALOREM TAX	A tax based on the value of property.
APPRAISED VALUE	The estimated value of the amount a knowledgeable buyer would pay for the property and a willing seller would accept for a property at an arm's length, bona fide sale.
APPROPRIATION	An authorization made by the Board of Commissioners which permits officials and department heads to incur obligations against and to make expenditures of governmental resources.
ASSESSED VALUATION	The value placed on property for purposes of taxation. DeKalb County assesses real and personal property at 40% of fair market value.
APPROVED BUDGET	See "ADOPTED BUDGET"
BANK SHARES TAX	Business license tax on depository financial institutions at the rate of 0.25 percent of gross receipts attributable to offices located within the jurisdiction.
BASIC BUDGET	The budget level required to maintain programs, service levels and activities at the same level as in the prior year.
BOND	A written promise to pay a specified sum of money (called principal or face value) at a specified future date along with periodic interest paid at a specified percentage of the principal. Bonds are typically used for long-term debt.
BALANCED BUDGET	Budgeted appropriations/expenditures must be equal to budgeted anticipations/revenues.
BUDGET	The financial plan for the operation of a department, program or project for the current year or for the duration of the project.
BUDGET AMENDMENT	The transfer of funds from one appropriation account to another, requiring approval of either the Board of Commissioners, the C.E.O. or the Budget Officer depending on the nature of the transfer.
CAPITAL PROJECTS	Projects which result in the acquisition or construction of fixed assets of a local government. In DeKalb County, capital projects include any project in excess of \$25,000 with a useful estimated life of 5 years or greater. Assets included are buildings and related improvements, streets and highways, bridges, sewers and parks.
CARRYOVER	See "FUND BALANCE CARRIED FORWARD".



## GLOSSARY

---

CERTIFICATES OF PARTICIPATION (COPS)	Lease purchase transactions which are structured in a manner similar to a bond issue. The certificates are secured through lease payments made by the County (lessee) to the Association of County Commissioners of Georgia (lessor). The lease payments are subject to annual appropriation by the County. The certificates do not constitute a debt obligation of the County.
CIP	Capital Improvements Program, see "CAPITAL PROJECTS".
CONTINGENCY	Funds set aside for unforeseen future needs and budgeted in a "non-departmental" account and can be transferred to a departmental budget only by action of the Board of Commissioners.
DEBT SERVICE FUND	The fund used to account for the accumulation of resources for, and the payment of, principal and interest on long-term debt, specifically Bond Issues.
DIGEST	See "TAX DIGEST".
ENCUMBRANCE	A commitment of funds against appropriations in which the expenditure has not actually been made at the time of recording. It may be in the form of a purchase order, purchase requisition, or a contract for goods and services.
ENCUMBRANCE BALANCES CARRIED FORWARD	Beginning in 2005, prior year encumbrance balances are carried forward to the originating expenditure account. To fund the encumbrance balance carry forward, the FMIS creates an appropriation in the same account equal to the encumbrance balance and this appropriation is offset by the Fund Balance Forward – Encumbrance account as the funding source.
ENTERPRISE FUND	A fund in which the activities are supported wholly or primarily by charges and fees paid by the users of the services.
EXCISE TAX	A tax levied on the production, sale or consumption of products or services such as alcohol, hotel rooms, rental cars and insurance premiums.
EXPENDITURE	The actual payments made by the County for goods or services, whether by check or by an interfund transfer of funds.
FREEPORT EXEMPTION	Exemption from ad valorem taxation for inventories consisting of materials, goods in the process of manufacture, finished goods manufactured in the ordinary course of business and held by the manufacturer and finished goods destined for shipment to a final destination outside the state of Georgia.
FUND	An independent fiscal and accounting entity with a self-balancing set of accounts. These accounts record cash and other assets together with all related liabilities, obligations, reserves and equities. Funds are segregated so that revenues will be used only for the purpose of carrying out specific activities in accordance with special regulations, restrictions or limitations.
FUND BALANCE CARRIED FORWARD	Funds on hand at year end resulting from collections of revenue in excess of anticipation's and/or unexpended appropriations which are included as a revenue source in the budget of the ensuing year.
GENERAL OBLIGATION BONDS	Those bonds issued to the benefit of the County as a whole, and thereby an obligation of a general nature applicable to countywide resources. Approval by referendum vote is required for general obligation bonds to be issued.

## GLOSSARY

---

HOST	Homestead Option Sales Tax, a 1% sales tax with the revenue to be used, beginning in 1999, to offset residential property taxes by providing a current year homestead exemption equal to at least 80% of the proceeds from last year. Up to 20% of the amount of last year's revenue may also be used for capital outlay in the current year. The tax was levied beginning in July 1997. During the first eighteen months, these revenues could be used for any purpose. The Board of Commissioners made the decision to use these funds for capital outlay.
INTANGIBLE RECORDING TAX	Tax on a long-term note secured by real estate measured by the amount of the debt as evidenced in the security instrument at the rate of \$1.50 for each \$500 or fraction thereof of the face amount of the note secured by the security instrument.
INTANGIBLE TAX	Tax on money, collateral security loans, stocks, bond and debentures of corporations, accounts receivable and notes not representing credits secured by real estate, long and short term notes secured by real estate, and patents, copyrights, franchises, and all other classes and kinds of intangible personal property not otherwise enumerated.
INTERNAL SERVICE FUND	A fund established to provide support services to county departments and supported by charges to the user departments.
MILLAGE RATE	The ad valorem tax rate expressed in the amount levied per thousand dollars of the taxable assessed value of property. One mill is equal to one dollar per thousand.
MODIFIED ACCRUAL BASIS	The governmental fund financial statements are reported using the current financial measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in the governmental funds.
MODIFIED CASH BASIS	For budgetary purposes a modified cash basis of accounting is reflected relative to the financial statements. Cash revenues, along with cash expenditures plus encumbrances treated as expenditures, are utilized for reporting and budgeting purposes.
MOTOR VEHICLE TAX	Taxes on vehicles designed primarily for use upon public roads at the assessment level and millage rate levied by the taxing authority on tangible property for the previous calendar year.
OPERATING BUDGET	Costs associated with the non-capitalized materials and services required in the daily operation of service delivery such as personal services, office supplies, maintenance supplies, professional services, and rental fees.
PERSONAL PROPERTY	Tangible property other than land and buildings and motor vehicles, including mainly business equipment, machinery, fixtures, leasehold improvements, boats and airplanes.
PROGRAM MODIFICATION	A budgetary tool used to create a new, expanded, reduced, or other change to a department's level of service. It includes detailed information about a new program that is not authorized and funded in the current year budget or a program that is authorized and funded in the current year budget, but will be carried on at a higher or lower level of activity in the next year. The addition of staff or vehicles requires the submittal of a Program Modification.
REAL PROPERTY	Land and buildings.

## **GLOSSARY**

---

REALWARE®	Industry-leading Computer Assisted Mass Appraisal (CAMA) system utilized by the Property Appraisal Department.
RESERVE	An account used to indicate that a portion of funds has been restricted for a specific purpose. A reserve for contingencies is a budgetary reserve set aside for emergencies or unforeseen expenditure.
REVENUE BONDS	Bonds whose principal and interest are payable exclusively from specific projects or special assessments, rather than from general revenues. These bonds do not require approval by referendum.
SINKING FUND	A reserve fund accumulated over a period of time for retirement of a debt.
SPECIAL REVENUE FUND	A fund in which the revenues are designated for use for specific purposes or activities.
SPECIAL TAX DISTRICT	A geographically established district in which taxes, fees and assessments are levied and expenditures are made for the provision of specific services. DeKalb County has four funds in which revenues are derived from special tax districts: Hospital Fund, Fire Fund, Special Tax District – Designated Services, and Special Tax District – Unincorporated.
TAX ANTICIPATION NOTE	Notes issued in anticipation of taxes to cover financial obligations until taxes are collected at which time a portion of the tax revenues are used to retire the notes.
TAX DIGEST	Official list of all property owners, the assessed value of the property (40% of fair market value), and the tax due on their property.
TAX FUND	A fund which is supported wholly or in part by revenues derived from ad valorem tax revenues.
TAX RATE	See "MILLAGE RATE".

## ACRONYMS

---

311	Citizens Help Center
911	Emergency Call
4-H	4-H Club: Head, Heart, Hands, and Health
A	Standard & Poor's Credit Rating
AA	Standard & Poor's Credit Rating
Aa1	Moody's Credit Rating
AAA	Standard & Poor's Credit Rating
Aaa	Moody's Credit Rating
AARP	American Association of Retired Persons
ACA	American Correctional Association
ACCG	Association of County Commissioners of Georgia
ACE	Arts, Culture, and Entertainment
ACQ	Acquisition
ADA	Americans with Disability Act
ADDI	American Dream Down payment Initiative
ADP	Average Daily Population
AIDS	Acquired Immunodeficiency Disease Syndrome
AIX	Advanced Interactive executive
ANOM	Airport Noise Operations Monitor
APS	Automated Purchasing System
ARC	Atlanta Regional Commission
ARRA	American Recovery and Reinvestment Act
BOC	Board of Commissioners
CAD	Computer Assisted Drawing
CAFR	Comprehensive Annual Financial Report
CALEA	Commission on Accreditation of Law Enforcement Agencies
CAMA	Computer Assisted Mass Appraisal
CASA	Court Appointed Special Advocates
CCO	Chief Communication Officer
CD	Community Development
CD ROM	Computer Disk Read Only Memory
CDBG	Community Development Block Grant
CDC	Centers for Disease Control
CDL	Commercial Driver's License
CE	Center
CEO	Chief Executive Officer
CERT	Community Emergency Response Team
CFC	Chlorofluorocarbon
CFO	Chief Financial Officer
CHC	Citizens Help Center
CHDO	Community Housing Development Organization
CID	Community Improvement District
CIP	Capital Improvement Project

## ACRONYMS

---

CIPA	Children's Internet Protection Act
CJCJ	Council of Juvenile Court Judges
CJIS	Criminal Justice Information System
CLO	Chief Legal Officer
CMMS	Computerized Maintenance Management Software
COMPSTAT	COMParative STATistics
COO	Chief Operating Officer
COP	Consumption on Premise
COPS	Certificates of Participation
COPS	Community Oriented Policing Services
COPS MORE	COPS Making Officer Redeployment Effective Grant
COS	Chief Of Staff
CPO	Chief Purchasing Officer
CPSO	Chief Public Safety Director
CPS	Child Protective Services
CPU	Computer Processing Unit
CTIP	Computer Technology Improvement Program
DEMA	DeKalb Emergency Management Agency
DA	District Attorney
DATE	Drug Abuse Treatment and Education
DCA	Department of Community Affairs
DCPL	DeKalb County Public Library
DCLF	DeKalb County Library Foundation
DCVB	DeKalb Convention & Visitors Bureau
DD	Deputy Director
DEBCO	DeKalb Enterprise Business Corporation
DFACS	Department of Family and Children Services
DHR	Department of Human Resources
DKPD	DeKalb County Police Department
DKSO	DeKalb Sheriff's Office
DNR	Department of Natural Resources
DOJ	Department of Justice
DOL	Department of Labor
DOR	Department of Revenue
DOT	Department of Transportation
DRC	Dispute Resolution Center
DRE	Direct Recording Electronic
DUI	Driving Under the Influence
DWDD	Department of Workforce Development
E911	Enhanced 911 Emergency Call
EEO	Equal Employment Opportunity
EMA	Emergency Management Agency
EMS	Emergency Medical Service

## ACRONYMS

---

EMT	Emergency Medical Technician
EPA	Environmental Protection Agency
EPD	Environmental Protection Department
ESG	Emergency Shelter Grant
ESGP	Emergency Shelter Grant Program
EWI	Electronic Warrant Interchange
FAA	Federal Aviation Agency
FAR	Federal Aviation Regulation
FCC	Federal Communications Commission
FEMA	Federal Emergency Management Agency
FF	Firefighter
FHWA	Federal Highway Administration
Fi Fas	Latin Derivative for Property Lien Filed In Clerk of Superior Ct.
FMIS	Financial Management Information System
FOCUS	Faith Organization & County Uplifting Seniors
FOG	Fats, Oils, Grease
FPH	Flood Prone Homes
FTE	Full Time Equivalent
FY	Fiscal Year
GAL	Guardian ad litem
GASB	Government Accounting Standards Board
GCCS	Gas Collection and Control System
GCIC	Georgia Crime Information Center
GDOT	Georgia Department of Transportation
GE	General Electric
GED	General Educational Development
GEMA	Georgia Emergency Management Agency
GEMS	Global Election Management System
GILEE	Georgia International Law Enforcement Exchange
GIS	Geographic Information Systems
GO	Government Obligation
GRETA	Georgia Regional Transportation Agency
GRTA	Georgia Regional Transportation Agency
GVW	Gross Vehicle Weight
HAMA	Hazardous Materials Certification (CDL License)
HEAT	Highway Enforcement Aggressive Traffic
HIDTA	High Intensity Drug Trafficking Area
HIV	Human Immunodeficiency Virus
HOME	HOME Investment Partnerships Act
HOST	Homestead Option Sales Tax
HR	Human Resources
HRIS	Human Resources Information Systems
HS	Human Services

## ACRONYMS

---

HTRG	Homeowners Tax Relief Grant
HUD	Housing and Urban Development
HVAC	Heating Ventilation Air Conditioning
I & R	Information and Referral
I.T.	Information Technology
IDA	Individual Development Account
INET	Internet
i-Net	Internet Fiber Optic Network
INS	Immigration and Naturalization Service
IS	Information Systems
IVR	Interactive Voice Response
JAG	Justice Assistance Grant
LCI	Livable Centers Initiative
LECM	Law Enforcement Confiscated Monies
LEOP	Local Emergency Operations Plan
LIMS	Laboratory Information Management System
LLC	Limited Liability Company
LLEBG	Local Law Enforcement Block Grant
LP	Limited Partnership
LPN	Licensed Practical Nurse
LTD	Limited
MARTA	Metropolitan Atlanta Rapid Transportation Authority
ME	Medical Examiner
MGD	Million Gallons Per Day
MSA	Metropolitan Statistical Area
NACO	National Association of Counties
NATS	No Ambulance to Send
NCCHC	National Commission On Correctional Healthcare
NCOA	National Change of Address
NCP8	Noise Compatibility Project 8
NEG	National Emergency Grants
NOGE2	No Contact Through 2 Elections
NPDES	National Pollutant Discharge Elimination System
OPEB	Other Postemployment Benefits
O.C.G.A.	Official Code of Georgia Annotated
OCP	Office of Child Protection
OED	Office of Economic Development
OFI	Office of Family Independence
P&I	Principal & Interest
P&R	Parks & Recreation
PAL	Police Athletic League
PBS&J	Post, Buckley, Schuh & Jernigan, Inc
PC	Personal Computer

## ACRONYMS

---

PEG	Public Education and Government Access
POS	Point of Service
PO's	Purchase Orders
PPM	Physical Plant Maintenance
PR's	Purchase Requisitions
PS	Public Safety
PS&J	Public Safety and Judicial
PT	Part time
PW	Public Works
PY	Program Year
R&B	Rhythm and Blues
R&D	Roads and Drainage
R&E	Renewal & Extension
R/W	Right of Way
RFID	Radio Frequency Identification
RFP	Request for Proposal
ROW	Right of Way
RR	Railroad
RSA	Runway Safety Area
RSVP	Retired and Senior Volunteer Program
RTM	Relief Texture Mapping
S	South
SAMS	Street Address Maintenance System
SBA	Small Business Administration
SEED	Southeast Economic & Entrepreneurial Development Corp.
STD	Special Tax District
SWANA	Solid Waste Association of North America
SYETP	Summer Youth Employment and Training Program
TAMS	Teenage Mothers nutrition education program
TANF	Temporary Assistance for Needy Families
TANS	Tax Anticipation Notes
TAPP	Teenage Pregnancy and Parenting Program
TBD	To Be Determined
TBRT	Technical Body Recovery Team
TS	Touch Screen
TS	Traffic Signal
TSI	Traffic Signal Intersection
UCC	Uniform Commercial Code
UIFSA	Uniform Interstate Family Support Act
UPS	Uninterruptible Power Supply
URESА	Uniform Reciprocal Enforcement of Support Act
US	United States
USDA	US Department of Agriculture



## ACRONYMS

---

VALARI	Vulnerable Adult Living at Risk
VINES	Victim Information Notification Everyday System
W	West
W & S	Water and Sewer
WIA	Workforce Investment Act
WMD	Weapons of Mass Destruction
Y2K	2000
YMCA	Young Men's Christian Association
YWCA	Young Women's Christian Association

# ALPHABETICAL INDEX

ABOUT DEKALB COUNTY .....	461	CAPITAL PROJECTS - LIBRARY.....	386
ACRONYMS .....	508	CAPITAL PROJECTS - PARKS AND RECREATION.....	388
ADDITIONAL COUNTY OPERATIONAL DETAILS.....	470	CAPITAL PROJECTS - POLICE SERVICES.....	393
AIRPORT - CAPITAL PROJECTS.....	413	CAPITAL PROJECTS - PUBLIC HEALTH.....	394
AIRPORT OPERATING FUND .....	409	CAPITAL PROJECTS - PUBLIC SAFETY AND JUDICIAL FACILITIES AUTHORITY .....	395
ANNUAL BUDGET PROCESS.....	24	CAPITAL PROJECTS - PUBLIC WORKS - FLEET MAINTENANCE .....	397
ASSESSED VALUE OF TAXABLE PROPERTY.....	467	CAPITAL PROJECTS - PUBLIC WORKS - TRANSPORTATION AND ROADS & DRAINAGE .....	398
AUTHORIZED POSITIONS BY DEPARTMENT / FUNCTION .....	82	CAPITAL PROJECTS - RECORDERS COURT .....	402
BOARD OF COMMISSIONERS .....	111	CAPITAL PROJECTS - SHERIFF.....	403
BOARD OF COMMISSIONERS STATEMENT OF MISSION, VISION, AND VALUES.....	470	CAPITAL PROJECTS FUNDS ANTICIPATIONS / REVENUES.....	364
BOARD OF COMMISSIONERS' AMENDED BUDGET .....	56	CAPITAL PROJECTS FUNDS APPROPRIATIONS.....	365
BOARD OF ETHICS .....	115	CAPITAL PROJECTS FUNDS EXPENDITURES.....	363
BUDGET ADOPTION HIGHLIGHTS.....	29	CAPITAL PROJECTS FUNDS GROUP.....	361
BUDGET CALENDARS .....	26	CAPITAL PROJECTS FUNDS GROUP SUMMARY .....	361
BUDGET PLANNING AND IMPLEMENTATION PROCESS .....	25	CHARGES FOR SERVICES REVENUE HISTORY .....	88
BUDGET RESOLUTION.....	471	CHIEF EXECUTIVE OFFICER.....	117
CAPITAL PROJECTS - BUILDING AUTHORITY.....	367	CHIEF EXECUTIVE OFFICER'S AMENDMENT TO BUDGET .....	48
CAPITAL PROJECTS - CERTIFICATES OF PARTICIPATION (C.O.P.S.).....	368	CHIEF EXECUTIVE OFFICER'S BUDGET DIRECTIVE .....	32
CAPITAL PROJECTS - CLERK OF SUPERIOR COURT.....	369	CHIEF EXECUTIVE OFFICER'S BUDGET RECOMMENDATION .....	35
CAPITAL PROJECTS - COMMUNITY DEVELOPMENT .....	370	CHIEF EXECUTIVE OFFICER'S STATE OF THE COUNTY ADDRESS.....	43
CAPITAL PROJECTS - ECONOMIC DEVELOPMENT.....	371	CHILD ADVOCATE'S OFFICE.....	122
CAPITAL PROJECTS - EXTENSION SERVICE .....	372	CIP BUDGET PLANNING AND IMPLEMENTATION PROCESS.....	366
CAPITAL PROJECTS - FACILITIES MANAGEMENT.....	373	CIVIL & CRIMINAL COURTS EXPENDITURE HISTORY .....	99
CAPITAL PROJECTS - FAMILY AND CHILDREN SERVICES.....	375	CLERK OF SUPERIOR COURT .....	125
CAPITAL PROJECTS - FIRE & RESCUE SERVICES.....	376	COMMUNITY SERVICE BOARD.....	128
CAPITAL PROJECTS - G.O. BONDS - TRANSPORTATION .....	401	CONSOLIDATED OPERATING FUND BALANCES.....	68
CAPITAL PROJECTS - GEOGRAPHIC INFORMATION SYSTEMS (GIS).....	377	CONTRIBUTION TO CAPITAL PROJECTS.....	130
CAPITAL PROJECTS - HOST.....	378	CONTRIBUTIONS TO CAPITAL PROJECTS EXPENDITURE HISTORY.....	100
CAPITAL PROJECTS - HOST CAPITAL OUTLAY .....	381	COOPERATIVE EXTENSION.....	132
CAPITAL PROJECTS - INFORMATION SYSTEMS .....	384		

# ALPHABETICAL INDEX

COUNTY JAIL FUND..... 308	GEOGRAPHIC INFORMATION SYSTEMS.....171
COUNTY POPULATION AND UNEMPLOYMENT RATE 465	GLOSSARY .....504
DEBT SERVICE EXPENDITURE HISTORY ..... 101	GRANTS - COMMUNITY DEVELOPMENT .....328, 336
DEBT SERVICE FUND..... 136	GRANTS FUNDS SUMMARY.....321
DEKALB COUNTY DEPARTMENTS BY FUNCTION ..... 74	HEALTH & HUMAN SERVICES EXPENDITURE HISTORY ..... 103
DEKALB COUNTY EXECUTIVE SUMMARY ..... 59	HOSPITAL FUND.....175
DEKALB COUNTY FUNCTION DESCRIPTIONS ..... 73	HOTEL/MOTEL TAX FUND .....342
DEKALB COUNTY ORGANIZATIONAL CHART ..... 16	HUMAN RESOURCES & MERIT SYSTEM .....177
DEPARTMENTAL OPERATING BUDGET.....71	HUMAN SERVICES DEPARTMENT .....182
DESCRIPTION OF DEKALB COUNTY ..... 15	INFORMATION SYSTEMS .....189
DEVELOPMENT FUND - PLANNING & DEVELOPMENT DEPT. .... 309	INTERNAL SERVICE FUNDS AUTHORIZED POSITIONS .....448
DISTRICT ATTORNEY ..... 143	INTERNAL SERVICE FUNDS EXPENDITURE / APPROPRIATIONS SUMMARY .....447
DRUG ABUSE TREATMENT & EDUCATION FUND..... 316	INTERNAL SERVICE FUNDS GROUP .....447
ECONOMIC DEVELOPMENT ..... 148	INTERNAL SERVICE FUNDS GROUP DESCRIPTION...447
EMERGENCY TELEPHONE SYSTEM FUND ..... 318	INTERNAL SERVICE FUNDS OPERATING BUDGET DOLLAR .....448
ENTERPRISE FUNDS AUTHORIZED POSITIONS..... 407	INTERNAL SERVICE FUNDS REVENUE SUMMARY....449
ENTERPRISE FUNDS CAPITAL PROJECTS SUMMARY ..... 408	INTRODUCTION .....15
ENTERPRISE FUNDS GROUP ..... 405	JUVENILE COURT.....193
ENTERPRISE FUNDS GROUP DESCRIPTION ..... 405	JUVENILE SERVICES FUND .....344
ENTERPRISE FUNDS REVENUE SUMMARY ..... 406	LAW DEPARTMENT .....197
ENTERPRISE SERVICE FUNDS EXPENDITURE / APPROPRIATIONS SUMMARY ..... 405, 406	LAW ENFORCEMENT CONFISCATED MONIES FUND.345
ENTERPRISE SERVICE FUNDS OPERATING BUDGET DOLLAR ..... 407	LEISURE SERVICES EXPENDITURE HISTORY ..... 104
EXCISE TAXES REVENUE HISTORY..... 89	LIBRARY.....200
EXECUTIVE GROUPS BY DEPARTMENT / FUND ..... 76	LICENSES AND PERMITS REVENUE HISTORY .....93
FACILITIES MANAGEMENT ..... 151	MAGISTRATE COURT .....206
FAMILY AND CHILDREN SERVICES..... 155	MAJOR EMPLOYERS.....469
FINANCE..... 157	MEDICAL EXAMINER .....210
FINES AND FORFEITURES REVENUE HISTORY ..... 90	NET BONDED DEBT PER CAPITA .....466
FIRE & RESCUE SERVICES ..... 165	NON-DEPARTMENTAL .....213
FISCAL POLICIES OF DEKALB COUNTY ..... 20	NON-DEPARTMENTAL EXPENDITURE HISTORY .....105
FUND BALANCE FORWARD REVENUE HISTORY ..... 91	OTHER REVENUE SOURCES REVENUE HISTORY .....94
FUND STRUCTURE ..... 64	OTHER TAXES REVENUE HISTORY .....96
GENERAL GOVERNMENT EXPENDITURE HISTORY .. 102	PARKS & RECREATION .....215

# ALPHABETICAL INDEX

<p>PLANNING &amp; DEVELOPMENT ..... 225</p> <p>PLANNING &amp; PUBLIC WORKS EXPENDITURE HISTORY ..... 106</p> <p>POLICE SERVICES..... 226</p> <p>PRIMARY GOALS AND CRITICAL SUCCESS FACTORS 18</p> <p>PRINCIPAL TAXPAYERS ..... 469</p> <p>PROBATE COURT ..... 239</p> <p>PROPERTY APPRAISAL &amp; ASSESSMENT ..... 242</p> <p>PROPERTY TAX AS A PERCENT OF TOTAL REVENUE ..... 466</p> <p>PROPERTY TAXES REVENUE HISTORY ..... 97</p> <p>PUBLIC DEFENDER ..... 245</p> <p>PUBLIC EDUCATION AND GOVERNMENT ACCESS (PEG) FUND ..... 347</p> <p>PUBLIC HEALTH..... 248</p> <p>PUBLIC SAFETY EXPENDITURE HISTORY ..... 107</p> <p>PUBLIC WORKS - FLEET MAINTENANCE FUND..... 450</p> <p>PUBLIC WORKS - ROADS AND DRAINAGE ..... 253</p> <p>PUBLIC WORKS - SANITATION - CAPITAL PROJECTS 423</p> <p>PUBLIC WORKS - SANITATION OPERATING FUND .... 414</p> <p>PUBLIC WORKS - TRANSPORTATION ..... 260</p> <p>PUBLIC WORKS DIRECTOR..... 251</p> <p>PURCHASING AND CONTRACTING ..... 265</p> <p>RECORDERS COURT ..... 269</p> <p>RECREATION FUND ..... 349</p> <p>REGISTRAR AND ELECTIONS ..... 272</p> <p>RENTAL MOTOR VEHICLE EXCISE TAX FUND FUND. 275</p> <p>REVENUE BONDS - BUILDING AUTHORITY LEASE PAYMENTS FUND ..... 351</p> <p>REVENUE BONDS - PUBLIC SAFETY AND JUDICIAL AUTHORITY LEASE PAYMENTS FUND..... 354</p> <p>RISK MANAGEMENT FUND..... 456</p> <p>SALARY SCHEDULE ..... 503</p> <p>SHERIFF..... 276</p> <p>SOLICITOR GENERAL, STATE COURT ..... 282</p> <p>SPECIAL REVENUE FUNDS AUTHORIZED POSITIONS ..... 307</p> <p>SPECIAL REVENUE FUNDS EXPENDITURE /</p>	<p>APPROPRIATIONS BY FUND.....304</p> <p>SPECIAL REVENUE FUNDS EXPENDITURE / APPROPRIATIONS SUMMARY .....303</p> <p>SPECIAL REVENUE FUNDS GROUP .....303</p> <p>SPECIAL REVENUE FUNDS GROUP DESCRIPTION...303</p> <p>SPECIAL REVENUE FUNDS OPERATING BUDGET DOLLAR .....303</p> <p>SPECIAL REVENUE FUNDS REVENUE SUMMARY .....304</p> <p>SPECIAL TAX DISTRICT - DEBT SERVICE FUND ..... 139</p> <p>SPEED HUMPS MAINTENANCE FUND .....356</p> <p>STATE COURT .....286</p> <p>STATEMENTS OF VISION, MISSION, VALUES.....17</p> <p>STATISTICAL INFORMATION.....465</p> <p>STORMWATER UTILITY FUND - CAPITAL PROJECTS.425</p> <p>STORMWATER UTILITY OPERATING FUND FUND .....424</p> <p>STREET LIGHT FUND.....357</p> <p>SUMMARIES.....59</p> <p>SUMMARY OF ANTICIPATIONS AND REVENUES .....69</p> <p>SUMMARY OF APPROPRIATIONS AND EXPENDITURES .....70</p> <p>SUPERIOR COURT .....292</p> <p>TABLE OF CONTENTS .....5</p> <p>TAX COMMISSIONER .....298</p> <p>TAX FUNDS AND DEPARTMENTAL SUMMARIES .....85</p> <p>TAX FUNDS AUTHORIZED POSITIONS BY FUNCTION 109</p> <p>TAX FUNDS BUDGET ..... 108</p> <p>TAX FUNDS DESCRIPTION.....85</p> <p>TAX FUNDS EXPENDITURE HISTORY.....99</p> <p>TAX FUNDS GROUP .....85</p> <p>TAX FUNDS POSITION GROWTH TRENDS BY FUNCTION.....110</p> <p>TAX FUNDS REVENUE HISTORY.....88</p> <p>TAX FUNDS SUMMARY OF EXPENDITURES AND APPROPRIATIONS .....86</p> <p>TAX FUNDS SUMMARY OF REVENUES AND ANTICIPATIONS.....87</p> <p>TAX RATES ON REAL AND PERSONAL PROPERTY....468</p> <p>TAXES LEVIED – REAL AND PERSONAL PROPERTY .467</p>
--	---

# ALPHABETICAL INDEX

THE COUNTY.....	461	WATER & SEWER OPERATING FUND.....	427
TOTAL CURRENT AUTHORIZED POSITIONS BY FUNCTION – ALL FUNDS .....	80	WATER & SEWER SINKING FUND .....	444
TOTAL OPERATING BUDGET BY FUNCTION.....	75	WATER AND SEWER CONSTRUCTION FUND.....	439
USERS GUIDE TO THIS BUDGET DOCUMENT .....	12	WATER AND SEWER RENEWAL AND EXTENSION FUND .....	441
VEHICLE REPLACEMENT FUND.....	454	WORKERS COMPENSATION FUND.....	458
VICTIM ASSISTANCE FUND .....	359		