



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Minutes - Draft

FAB-Finance, Audit & Budget Committee

Tuesday, April 14, 2020

3:30 PM

*This meeting will be conducted via teleconference (Zoom).
Simultaneous public access to the meeting will be available:
(1) via live stream on DCTV's webpage
(2) on DCTVChannel23.TV*

Meeting Started At: 3:35 PM

Attendance: Commissioners Jester, Rader, Johnson, Bradshaw, Gannon, and Davis Johnson

Present 3 - Chairperson Nancy Jester, Member Larry Johnson, and Jeff Rader

I. MINUTES

2020-0423 Commission District(s): ALL
Minutes for the March 30, 2020 Finance, Audit, and Budget
Committee
**MOTION was made by Jeff Rader, seconded by Nancy Jester,
that this agenda item be approved. The motion carried by the
following vote:**

Yes: 3 - Chairperson Jester, Member Johnson, and Rader

II. STATUS UPDATE

Financial Statements

Commissioners requested that a payroll report be developed and included in the next financial statements with the goal of determining the amount spent on payroll services vs. contracted services for Departments;

Commissioners also requested a contract expenditures report either monthly or quarterly, additional direction will be given after the review of the first report;

III. DISCUSSION

Revenue Expectations

Commissioners requested an update from the Federal Lobbying team to determine the current grant opportunities and to track and federal aid coming available at the next FAB on 4/28/2020;

Commissioner Jester requested that a report detailing business license revenue, the payment , and collection rate be developed for the next FAB on 4/28/2020;

JR: Connect with DeKalb Schools regarding how they are dealing with revenue projections;

Financial Disclosure Policy

*Commissioners had specific changes that they requested be made to the current draft ordinance:
removal of reporting to the ethics officer
removal of BOC employees from reporting*

*Commissioners requested that this item be deferred to the next FAB on 4/28/2020;
Motion was made by Commissioner Rader, seconded by Commissioner Johnson, passed 3-0-0;*

IV. AGENDA ITEM

New Agenda Items:

[2020-0327](#)

Commission District(s): ALL
SS - Utility Billing Software Maintenance and Support (Sole Source):
for use by the Department of Finance. This contract consists of
maintenance and support of the software system (CPAK) utilized to
process utility billing for various County departments. This change is
to add funding and extend the contract term. Awarded to
AdaptToSolve, Inc. Amount Not To Exceed: \$400,000.00.

**MOTION was made by Jeff Rader, seconded by Larry Johnson,
that this agenda item be recommended for approval. to the Board
of Commissioners, due back on 4/28/2020. The motion carried by
the following vote:**

Yes: 3 - Chairperson Jester, Member Johnson, and Rader

No Additional Information Requested;

Meeting Ended At: 5:48 PM

MOTION was made by Larry Johnson, seconded by Jeff Rader, that this agenda item be adjourned meeting. The motion carried by the following vote:

Yes: 3 - Chairperson Jester, Member Johnson, and Rader

Barbara H. Sanders-Norwood CCC, CMC