

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
March 21, 2019**

A meeting of the DeKalb County Board of Assessors was held on Thursday, March 21, 2019. Present were the following:

**Robert A. Burroughs, J.D., Chair
James Vernor, PhD, MAI, Vice-Chair
John W. Lawson, J.D., LL.M., Assessor
Vivian R. Ingersoll, MA, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

Absent: Charlene Fang, Assessor

CALL TO ORDER

The Chair called the meeting to order at 9:34 a.m.

APPROVAL OF AGENDA

The Chair asked for a motion to approve the 3/21/19 Agenda. Jim Vernor made a motion to approve, seconded by John Lawson. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the 3/7/19 Minutes, made by Jim Vernor and seconded by Vivian Ingersoll. The motion carried.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 19 of this agenda made by Jim Vernor, seconded by John Lawson. After discussion, the Chair called for a vote which passed unanimously.

The Chair called for a motion to approve batches 20 through 31 of this agenda made by Jim Vernor, seconded by John Lawson and Vivian Ingersoll. After discussion, the Chair called for a vote which passed unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

OTHER BUSINESS

The Chair gave highlights of the March 12th meeting he and Calvin Hicks had with Commissioner Jester and her assistant Mike Smith.

EXECUTIVE SESSION

There was no session today.

ADJOURNMENT

The Chair called for a motion to adjourn, made by John Lawson and seconded by Jim Vernor. The meeting adjourned at 10:50 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

4-4-19