

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
June 24, 2021**

A meeting of the DeKalb County Board of Assessors was held on Thursday, June 24, 2021 through Zoom Conferencing.

**Vivian R. Ingersoll, MA, Chair
Charlene Fang, Vice-Chair
Robert A. Burroughs, J.D., Assessor
James Vernor, PhD, MAI, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Teresa H. Nealey, BTA Recording Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements, Supervisor – Business Personal Property**

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair asked if there were any corrections or additions to the updated 6/24/21 Agenda, hearing no further changes, the Chair declared the Agenda approved.

APPROVAL OF MINUTES

The Chair asked if there were any updates to the revised Minutes of 6/10/21; hearing no further changes, the Chair declared the Minutes approved.

CITIZEN TIME

No citizens requested time to address the Board.

INTRODUCTION OF NEW EMPLOYEE

The Chair recognized Sherida Gooden and Calvin Hicks introduced her to the Board. Ms. Gooden greeted the Board and further introduced herself. She is the new Tax Appraisal Support Supervisor. The Board welcomed her.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 35 of this Agenda made by Jim Vernor, seconded by Charlene Fang. The BOA Agenda Update showed parcel 18 143 01 127 pulled from batch 35. Also the Chair noted a typo of \$1,000 found on the Agreement to Value form for parcel 18 284 05 004 on Batch 14.

The Chair asked Donna Rosser to explain an item on Batch 33, parcel 15 223 01 174 where the original fair market value under appeal on the Agreement to Value form did not match the report. She explained that the appraiser working the parcel may not always go back to the original notice value, but will pull the value that they are reducing from. The appraiser should have put the original notice value on the form.

After discussion, the motion passed unanimously.

STAFF REPORTS

See attached.

Brian Jennings stated in his report that going forward he will make sure the supervisors put the original notice value on the Agreement to Value forms.

CHIEF APPRAISER’S REPORT

See attached.

Calvin Hicks also emailed the CEO’s Mid-Year 2021 Budget proposal to the Board.

EXECUTIVE SESSION

At 10:14 a.m. the Chair called for a motion to adjourn into Executive Session to discuss potential litigation. Following extensive discussion at 11:01 a.m. the Chair called for a motion to adjourn back into the General Session – made by Jim Vernor and seconded by Charlene Fang.


The Chair reconvened to General session and reported no action taken in Executive Session.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

ADJOURNMENT

There being no further business, at 11:01 a.m. the Chair declared the meeting adjourned.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: 
Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 7-8-21