

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
March 4, 2021**

A meeting of the DeKalb County Board of Assessors was held on Thursday, March 4, 2021 through Zoom Conferencing.

**Vivian R. Ingersoll, MA, Chair
Charlene Fang, Vice-Chair
Robert A. Burroughs, J.D., Assessor
James Vernor, PhD, MAI, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

CALL TO ORDER

The Chair called the meeting to order at 9:29 a.m.

APPROVAL OF AGENDA

The Chair asked if there were any changes or corrections of any kind to the 3/4/21 Agenda; Jim Vernor moved to approve, seconded by Robert Burroughs, the motion carried unanimously.

APPROVAL OF MINUTES

The Chair asked if there were any corrections to the Minutes of 2/18/21; Jim Vernor moved to approve, seconded by Robert Burroughs, the motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 20 of this Agenda made by Jim Vernor, seconded by Charlene Fang and Robert Burroughs. After discussion, the Chair called for a vote which passed unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

Calvin Hicks will send all related correspondence to Board members regarding the breakdown of the Commercial Cap Rate calculation.

OTHER BUSINESS

The Chair thanked all staff for the work that they do. She will work with Charlene Fang and all Board members to provide a lunch for all staff in the near future.

ADJOURNMENT

There being no further business the Chair declared the meeting adjourned at 10:59 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C/Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

3-18-21