

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
October 18, 2018**

A meeting of the DeKalb County Board of Assessors was held on Thursday, October 18, 2018. Present were the following:

**John W. Lawson, J.D., LL.M., Chair
James Vernor, PhD, MAI, Vice-Chair
Robert A. Burroughs, J.D., Assessor
Charlene Fang, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

ABSENT

Vivian R. Ingersoll, Assessor

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair called for a motion to approve the 10/18/18 Agenda, made by Jim Vernor and seconded by Robert Burroughs. Calvin Hicks asked for a modification of the Agenda; to strike Item number 5 as the new employee resigned today. Robert Burroughs moved to approve the modification, seconded by Jim Vernor and the motions carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the 10/4/18 Minutes, made by Robert Burroughs, seconded by Jim Vernor. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 30 of this agenda as amended made by Jim Vernor, seconded by Robert Burroughs. After discussion, the motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

EXECUTIVE SESSION

The Chair declared the General Session adjourned and called the Executive Session to order at 10:41 a.m. A personnel matter was discussed and no action was taken. Jim Vernor made a motion to adjourn to General Session, seconded by Robert Burroughs. The session ended at 11:20 a.m.

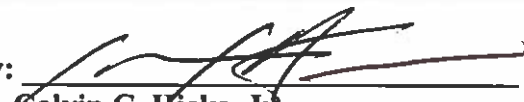
This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

ADJOURNMENT

Jim Vernor made a motion to adjourn, seconded by Robert Burroughs. The meeting adjourned at 11:20 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

11-1-18